



LEE COUNTY BOARD OF COMMISSIONERS  
MCSWAIN EXTENSION EDUCATION AND AGRICULTURE CENTER  
2420 TRAMWAY ROAD  
SANFORD, NC 27330

June 5, 2023

MINUTES

---

**Roll Call**

Present: Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick, Taylor Vorbeck

**CALL TO ORDER**

Chairman Kirk Smith called the meeting to order at 6:00 p.m.

**INVOCATION**

Commissioner Bill Carver led the Board in an invocation and the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

**I. ADDITIONAL AGENDA**

*Commissioner Robert Reives asked to add items V.A Approval of Personnel Policies for Lee County for Consistency for the CHSA and VI.D Piner Appraisal, Inc. - Addendum to Contract to the Consent Agenda.*

**Motion: Motion to approve the Agenda as amended.**

Mover: Robert Reives

For: 7 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick, Taylor Vorbeck

Motion Result: Passed

**II. APPROVAL OF CONSENT AGENDA**

**Motion: Motion to approve the Consent Agenda as amended.**

Mover: Cameron Sharpe

For: 7 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick, Taylor Vorbeck

Motion Result: Passed

**Motion: Motion to recuse Commissioner Cameron Sharpe from the vote on the Contract for Planning Services due to a conflict of interest.**

Mover: Robert Reives

For: 7 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick, Taylor Vorbeck

Motion Result: Passed

**Motion: Motion to approve the Contract for Planning Services.**

Mover: Robert Reives

For: 6 - Dr. Andre Knecht, Robert Reives, Kirk Smith, Bill Carver, Mark Lovick, Taylor Vorbeck

Abstain: 1 - Cameron Sharpe

Motion Result: Passed

**II.A Approve Disposition of Farrell Road**

Farrell Road Final Resolution Packet.pdf

1609 Farrell Road Closing Statement.docx

**II.B Microsoft and Tyler Technology Support and Licensing 2023-2024**

**II.C LSTA 2022-2023 Leap into Science Grant for Lee County**

Libraries Please\_DocuSign\_2022\_-\_2023\_LSTA\_-\_Leap\_into.pdf

**II.D North Carolina Alliance of Public Health Agencies Contract**

(NCAPHA) NCAPHA Staffing Contract 2023-2024.docx

**II.E Memorandum of Agreement (MOA) between Lee County Schools and the Lee County Health Department**

SNIF Nurse MOA FY24.rtf

**II.F Request to accept additional State funds for FY 23-24 in the amount of**

\$256,360 117 FY24 Lee .pdf

**II.G Lee County Health Department FY 23-24 Proposed Environmental Health Fee Increases**

EH FY 23-24 Proposed Fees.pdf

**II.H Rural Health Care Coordination Program Grant FY2023**

HRSA Grant Info.pdf

**II.I Renewal of the Lee County Libraries NC Cardinal Contract for 2023-2024 LEE\_23-24 Estimate.pdf**

2021-22 NC Cardinal MOA.pdf

NC\_Cardinal\_Memorandum\_of\_Agreement\_for\_FY202.pdf

**II.J Approval of Budget Amendments #06/05/23/16**

6-05-23.pdf

II.K Contract for Administration of Grant for the 2023 Sanford/Lee County Home Repair Program Between Lee County and the City of Sanford  
Urgent Repair Project Contract 5.11.23.docx

II.L Minutes from the May 15, 2023 Regular Meeting  
BOC Regular Meeting Minutes\_5-15-23\_final.docx

II.M Minutes from the May 19, 2023 Budget Work Session  
BOC Budget Work Session Minutes\_5-19-23\_final.docx

II.N May 19, 2023 Closed Sessions Minutes

II.O Property and Liability Insurance Renewal Quote  
PL Renewal Quote 2023-2024.pdf

II.P Workers' Compensation Insurance Renewal Quote  
WC Renewal Quote 2023-2024.pdf

II.Q Recommended Lee County Transportation Projects for Scoring for the NCDOT STIP for 2026-2035  
Final Lee County Transportation List Recommendation from LCTC to TARPO.xlsx

II.R Consideration of Request for a Utility Easement for the Triangle Innovation Point Water and Sewer Improvement Project  
Lee County Easement doc - COS - Colon  
Rd.doc G22083\_FNI-L37\_T000\_230223.pdf

II.S) Approval of Personnel Policies for Lee County for Consistency for the CHSA  
*Moved from Old Business.*

II.T) Piner Appraisal, Inc - Addendum  
*Moved from New Business.*

### III. PUBLIC HEARINGS

III.A Public Hearing for FY 2023-2024 Budget  
*Chairman Kirk Smith opened the public hearing at 6:06 p.m.*

*The following individuals spoke in opposition:*

- Allen Rummel, 1001 Northview Drive - speaking as a resident (against)*
- David Smoak, 96 Northridge Trail (against)*

*No one spoke in favor.*

*Chairman Smith closed the public hearing at 6:15 p.m.*  
5. Budget Summary Exhibit 1 pg 33-37.pdf

*Commissioner Bill Carver asked the Board to reconsider the Lee County Schools supplement bridge request and moved to amend the budget to accommodate the request by raising the tax rate a penny. Commissioner Robert Reives asked if Commissioner Carver or the Board of Education had contacted the General Assembly about this request. Commissioner Carver said he spoke to Senator Jim Burgin, but feels the current proposals fall short. Commissioner Carver requested a hand vote for his motion. Commissioner Cameron Sharpe asked to make a point of privilege, and noted Commissioner Carver had the opportunity to grant the Board of Education's request for the past two years and did not. Commissioner Carver said he wasn't in favor of the request before because the Commissioners weren't seeing the results they wanted from the school district and now feels this has changed.*

2023-2024 Budget Ordinance Finalv5.pdf

**Motion: Motion to wave Board policy rules on voting at the conclusion of the public hearing and vote on the 2023-2024 Budget.**

Mover: Dr. Andre Knecht

For: 7 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick, Taylor Vorbeck

Motion Result: Passed

**Motion: Motion to amend the 2023-2024 Budget to accommodate the Lee County Schools supplemental bridge request by raising the tax rate a penny.**

Mover: Bill Carver

For: 1 - Bill Carver

Against: 6 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Mark Lovick, Taylor Vorbeck

Motion Result: Failed

**Motion: Motion to approve the FY 2023-2024 Budget.**

Mover: Robert Reives

For: 7 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick, Taylor Vorbeck

Motion Result: Passed

### III.B Public Hearing on the Capital Improvements Program (CIP) for FY 2024-2028

*Chairman Kirk Smith opened the public hearing at 6:16 p.m.*

*The following spoke on the Capital Improvements Program:*

*- Tommy O'Rourke, 6213 Mockingbird Lane (supportive of Southern Lee High Auditorium request)*

*- Alan Rummel, 1001 Northview Drive - speaking as a parent (Southern Lee High Auditorium request)*

*- Sherry Lynn Womack, 1615 Boone Trail Road (Southern Lee High Auditorium request)*

*Chairman Smith closed the public hearing at 6:26 p.m.*

*Chairman Smith asked for the following to be entered into the record:*

*"We do have the Southern Lee High School auditorium and six classrooms on our Capital Improvement Plan for next year, and I would ask this Board to seriously consider, as we move closer to that timeframe, that we move forward, with the*

*manager's and assistant managers' help, planning for the funding and carrying on putting forth together both the auditoriums at Southern Lee and Lee Senior."*

*Commissioner Robert Reives asked if Chairman Smith was referring only to the architectural designs. Chairman Smith said he was referring to the entirety of the two projects Southern Lee and Lee County High Schools within the CIP. County Manager Lisa Minter said both projects have been moved up to FY 2025 within the recommended CIP and she has proposed using lottery funds, specifically \$1.5 million per project. Mrs. Minter believes that based on what the County is seeing in the amount of time the design phase is taking on the new library and multi-sports complex projects, that the Board of Education should consider using lottery funds for the design portion. Mrs. Minter spoke with Davenport on the Southern Lee project and determined the County could do a financing in the fall of 2024 with little tax impact to the County. Using lottery funds requires both the Board of Commissioners and the Board of Education's approval. Mrs. Minter said it was likely the County has the debt capacity to fund both projects, but she would need to confirm this with Davenport. The Commissioners and the Board of Education will both need to vote on the use of lottery funds for the preliminary plans and architectural designs. Ms. Minter said the Board of Education would have to come to the Commissioners with specific amounts for the architectural designs in their lottery funds requests.*

9. Requested v Recommended Projects RECOMMENDED 2024-2028.pdf

**Motion: Motion to use lottery funds to prepare the preliminary plans and designs for both the Southern Lee and Lee County High Schools auditorium construction and renovation requests, with Southern Lee taking priority.**

Mover: Robert Reives

For: 7 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick, Taylor Vorbeck

Motion Result: Passed

Capital Improvements Program (CIP) FY 2024 - FY 2028

*Commissioner Robert Reives asked for explanation on \$6 million request from Emergency Management related to Viper radio the CIP. Ms. Minter explained that it is for a public safety radio system upgrade. She left it in the CIP for FY 2023-2024; however, the County will not act on it until staff receives more information and works with the City of Sanford on interoperability. Any project would have to come back to the Board for approval before it is funded.*

FY24-28 CIP Adoption Resolution.pdf

Requested v Recommended Projects RECOMMENDED 2024-2028.pdf

**Motion: Motion to wave Board policy rules on voting at the conclusion of the public hearing and vote on the Capital Improvements Program (CIP) FY 2024 - FY 2028.**

Mover: Taylor Vorbeck

For: 7 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick, Taylor Vorbeck

Motion Result: Passed

**Motion: Motion to approve the Capital Improvements Program (CIP) FY 2024 - FY 2028.**

Mover: Robert Reives

For: 7 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver,  
Mark Lovick, Taylor Vorbeck  
Motion Result: Passed

#### IV. PUBLIC COMMENTS

- Kenneth Gilstrap, 1450 Bailey Thomas Road (expressed gratitude for not implementing the fire district flat tax)
- Gregory Spivey, 517 South Franklin Drive (expressed gratitude for not implementing the fire district flat tax)
- Chris Cox, 795 Thomas Kelly Road (expressed gratitude for not implementing the fire district flat tax and encouraged working together in the future)
- Chad Deal, 2448 Hickory House Road (expressed gratitude for not implementing the fire district flat tax and encouraged working together in the future)

**Motion: Motion to excuse Commissioner Taylor Vorbeck for her U10 softball team's championship game.**

Mover: Dr. Andre Knecht

For: 7 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver,  
Mark Lovick, Taylor Vorbeck

Motion Result: Passed

*Commissioner Taylor Vorbeck left the meeting at 6:48 p.m.*

#### V. OLD BUSINESS

V.A Approval of Personnel Policies for Lee County for Consistency for the CHSA

*Moved to the Consent Agenda.*

Old Policies with Revisions.pdf

Proposed New Policies

Folder.pdf

V.B Appoint Consolidated Human Services Board Appointees

*County Attorney Whitney Parrish said when the Board voted to consolidate the Health Department and Social Services Department into one Consolidated Human Services Agency, a nominating committee was formed that was tasked with selecting members of the public who could serve on the Consolidated Human Services Agency Board. This committee met various times over the past few months and have vetted applications by members of the public who are willing to serve on the Board. The nominating committee was made up of members of the Lee County DSS Board, the Sandhills Board, and the Lee County Board of Health. The first CHSB meeting will be July 12 when the consolidation is effective. After this, the CHSB will receive rolling applications like our other boards and commissions. Commissioner Andre Knecht asked about orientation for this board. Ms. Parrish explained that new members will receive orientation and materials at the July 12 meeting, in which they will also adopt bylaws and set the meeting time, date, and venues.*

*The Board, with the exception of Commissioner Taylor Vorbeck, voted by ballot and appointed the following individuals:*

- *Dr. Tripp Paderick*
- *Jeremy Thomas*
- *Dr. Diane Schaller*
- *Margaret Johnson*
- *Sophia Blount*
- *Dr. William Hall*
- *Alice Hooker*
- *William Pickard*
- *Paul Utley*
- *Cris Godwin*
- *Mary Hawley Oates*
- *Ophelia Livingston*
- *Elizabeth Gomez*

2023 Board Appointment Ballot.docx

#### V.C Contract for Planning Services

*Discussed and voted on earlier in the meeting.*

Final Contract Planning Services Revised.pdf

## VI. NEW BUSINESS

#### VI.A Cove at Steel Bridge Preliminary Subdivision Plat

*Planner II Thomas Mierisch presented the Cove at Steel Bridge Preliminary Subdivision Plat to the Board. Moore HL Properties, Inc. is seeking approval of a preliminary plat for a major subdivision that would create a 29-lot residential development of single-family detached dwellings. The subject property has frontage on Steel Bridge Road and is located northeast of the Steel Bridge Road and Bridges Road intersection in southwestern Lee County. The subdivision will be served by public water, individual private septic systems, and public, NCDOT - maintained roads. The Planning Board met on May 15 and voted unanimously in favor of it. The developer did bring a request to rezone this site to Residential Single-Family (R- 20) was denied in 2022 and is now proposing a new design based on the standards of the existing Residential Restricted (RR) zoning district. NCDOT is not requiring the developer to include any turn lanes or other such requirements in regards to the roads.*

01(BINDER)-Cove at Steel Bridge Subdivision.pdf

**Motion: Motion to approve the Preliminary Subdivision Plat for Cove at Steel Bridge as presented.**

Mover: Cameron Sharpe

For: 6 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Absent: 1 - Taylor Vorbeck

Motion Result: Passed

#### VI.B Capital Improvements Program (CIP) FY 2024 - FY 2028

*Discussed and voted on earlier in the meeting.*

VI.C FY 2023-2024 Budget Ordinance  
*Discussed and voted on earlier in the meeting.*

VI.D Piner Appraisal, Inc - Addendum to Contract  
*Moved to the Consent Agenda.*  
Piner Appraisal 9.2021.pdf  
Piner Appraisal Addendum to Contract 5.2023.pdf

VI.E County Branding Presentation

*NCACC/ICMA Management Fellow Ben McQueary presented the Lee County Branding presentation to the Board, a copy of which is attached and incorporated into these minutes.*

**Motion: Motion to approve the recommended County Branding Guidelines.**

Mover: Robert Reives

For: 6 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Absent: 1 - Taylor Vorbeck

Motion Result: Passed

**VII. MANAGERS REPORTS**

*County Manager Lisa Minter expressed her gratitude to the Board and to staff for their work on the budget.*

**VIII. COMMISSIONERS' COMMENTS**

*Commissioner Reives asked for staff to look into the new mental health clinic opening in Fuquay this week.*

**ADJOURN**

**Motion: Motion to adjourn. The Board adjourned at 7:19 p.m.**

Mover: Robert Reives


For: 6 - Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Absent: 1 - Taylor Vorbeck

Motion Result: Passed

  
\_\_\_\_\_  
Kirk Smith, Chairman  
Lee County Board of Commissioners

ATTEST:

  
\_\_\_\_\_  
Hailey Hall, Clerk to the Board





# LEE COUNTY

NORTH CAROLINA

*Committed Today for a Better Tomorrow*

## **RESOLUTION AUTHORIZING THE SALE OF PROPERTY LOCATED AT 1609 FARRELL ROAD**

WHEREAS, the County of Lee owns certain non-vacant property located at 1609 Farrell Road, PIN number 9665-16-7834-00, Lee County, North Carolina, as shown on a deed recorded in Deed Book 1496, Page 360, in the office of the Register of Deeds for Lee County, to which the record thereof reference is hereby made for more complete description; and,

WHEREAS, the taxable value of the property is \$14,800.00; and,

WHEREAS, the above-referenced property was conveyed to the County as the result of a tax foreclosure sale; and,

WHEREAS, the amount of fees and taxes owed on the property as the result of such sale is \$8,751.83; and,

WHEREAS, North Carolina General Statutes §§ 153A-176 and 160A-269 permit the County to sell property by upset bid, after receipt of an offer to purchase the property; and,

WHEREAS, the County of Lee proposes to dispose of the above described property as it is surplus to the County's needs; and,

WHEREAS, the County received an offer submitted by Roy Allan Campbell and Jamie Campbell ("Offeror") to purchase the property described above in the amount of \$8,753.00, plus any advertising costs, a copy of which is attached hereto; and,

WHEREAS, Offeror has paid to the County Clerk the required 5 percent (5%) deposit on its offer and \$200.00 to defray advertising and administrative services; and,

WHEREAS, the Lee County Board of Commissioners accepted the initial offer on May 1, 2023 and authorized staff to advertise the initial offer; and,

WHEREAS, on May 6, 2023 the initial offer was advertised in *The Sanford Herald*, starting the 10-day upset sealed bid period; and,

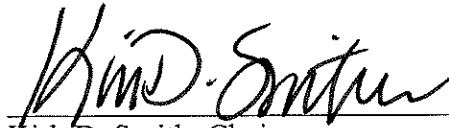
WHEREAS, no further upset bids were received during the 10-day upset bid period and the original offer from Roy Allan Campbell and Jamie Campbell is the final and highest bid received.

WHEREAS, the Lee County Board of Commissioners authorized staff to advertise the initial offer in any higher, upsetting offer, subject to the upset bid procedure.

NOW, THEREFORE, BE IT RESOLVED by the Lee County Board of Commissioners as follows:

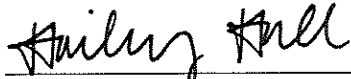
1. The Lee County Board of Commissioners hereby accepts the offer of \$8,753.00 from Roy Allan Campbell and Jamie Campbell.
2. The terms of the final sale are as follows:
  - a. The Buyer must pay with cash, cashier's check or certified check at the time of closing.
  - b. The property is sold "as is" with no conditions placed on the bid.
  - c. Title to the subject property shall be transferred to the buyer by a Non-warranty deed.
  - d. Advertising fees are non-refundable once spent.
  - e. The County Attorney does not perform title searches on the property and the Buyer can retain their own attorney to perform such title search.
  - f. The Buyer shall pay all advertising costs over \$200.00.
3. The County Manager, the Chair of the Board of Commissioners and all other appropriate County officials are authorized to execute the necessary instruments to effectuate the conveyance.

Dated this the 5<sup>th</sup> day of June, 2023.



Kirk D. Smith, Chair  
Lee County Board of Commissioners

ATTEST:



Hailey Hall, Clerk  
Lee County Board of Commissioners



**Lee County Health Department  
and  
Lee County Schools**

Lee County Schools and Lee County Health Department share views on the appropriateness of educational and health collaboration to prevent health issues from becoming reasons for educational or social failure. Lee County Schools and Lee County Health Department agree to cooperate in providing a comprehensive program of school health services. Achievement of goals will be through joint planning, shared implementation and maintenance of effective channels of communication between agencies.

This agreement shall cover a period of July 1, 2023 to June 30, 2024.

The following components constitute the cooperative plan:

**The Lee County Health Department will:**

- A. Provide assistance in confirming positive tuberculin skin tests. The health department provides testing and follow-up only for those individuals who meet state at-risk TB standards.
- B. Provide access to health department's medical providers such as Medical Director or Nurse Practitioner to provide a non-patient specific prescription for epinephrine auto-injectors to be used as part of the school's emergency response plan as mandated by G.S. 115C-375.1.
- C. Provide resource and referral information, answer inquiries regarding immunizations and communicable disease control, inclusive of crisis intervention.
- D. Work with the Superintendent of Schools and the Director of Student Services for intervention -and/or problem solving in any of the areas that include health department functions.
- E. Provide supervision and liability coverage for school (health) personnel during an emergency or disaster event.
- F. To provide funds not to exceed \$150,000.00 to Lee County Schools for the purpose of supporting (one or more) (10, 11 or 12)-month nationally certified school nurse(s) or registered nurse(s) working toward certification to provide school nursing services for the 2023-2024 school year.
- G. Funding will be paid monthly upon submission of an invoice that specifies personnel and other allowable costs and that the Lee County Health Department shall pay Lee County Schools within thirty (30) days of receipt of the invoice. Any adjustments to the invoice shall be taken into account in the next succeeding invoice or as soon thereafter as reasonably practical.
- H. Funding may be used only for personnel costs (salary and fringe) and continuing education costs up to \$750 per School Nursing Funding Initiative position.

**Division of Environmental Health will:**

- A. Inspect school cafeterias as required by North Carolina General Statutes.
- B. Review plans and make recommendations for new and existing water and sewage systems per request.

- D. Review plans and make recommendations for new or remodeled cafeterias as per request.
- E. Work with the Superintendent of Schools, Child Nutrition Director, and Child Nutrition Manager, if problems develop in any of the above areas.
- F. Provide educational sessions in cooperation with the Child Nutrition Director that relate to Environmental Health Procedures for food handlers and student classroom instructions per request.

**The Lee County Schools will:**

- A. Provide school health nurses and school health nurse services per Lee County School's protocols.
- B. Provide work areas in schools for provision of health care, as indicated.
- C. Provide access to necessary information requested for Environmental Health and EPI Investigations.
- D. Provide school personnel to assist the school health or public health nurse when needed for coordination of school health activities.
- E. Support the provision of school health services and involvement of the health department, as indicated.
- F. Request health in-service or follow-up on health issues, as indicated.
- G. Monitor immunization records of all students, K through 12, in accordance with state law.
- H. To provide a detailed budget (Attachment I) to the Health Department by School
- I. To utilize funds not to exceed \$150,000.00 for the purpose of supporting (one or more) (10, 11 or 12)-month nationally certified school nurse(s) or registered nurse(s) working toward certification, to provide school nursing services for the 2023-2024 school year.
- J. To inform the Department of the employment of the nurses, and in the event of termination, whether voluntary or involuntary, and the date of termination within 4 working days of such action
- K. To maintain documentation that each nurse employed under this contract is and remains current in his/her licensure as a Registered Nurse in good standing with the North Carolina Board of Nursing.
- L. To provide supervision within the Lee County Schools consistent with the annual Memorandum of Agreement
- M. To assume the full responsibility for negligence of its employees that provide nursing services under the terms of this contract for the contract positions and for all nurses employed directly by the Lee County Schools but functioning under the direction of the annual Memorandum of Agreement.
- N. Be available to assist the county health department during a public health emergency.
- O. Assure that the Lee County Health Department/Lee County Schools Memorandum of Agreement that exists between all health districts and local education agencies clearly states that emergency/disaster activities by SNFI nurses is an allowable use of their time.



SNFI Contract Budget

I. SALARIES

Position Title	Name *	Annual Salary & Fringe	Type Position	Amount Paid by Local Agency	Amount Paid by State Contract
1. Nurse 1	Name	\$	<input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input checked="" type="checkbox"/> 10-month		\$
2. Nurse 2	Name	\$	<input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input checked="" type="checkbox"/> 10-month		\$
3. Nurse 3	Name	\$	<input type="checkbox"/> 12-month <input type="checkbox"/> 11-month <input checked="" type="checkbox"/> 10-month		\$
<b>TOTAL SALARY PAID BY CONTRACT</b>					<b>\$</b>

\* List VACANT if position not filled at the time of this report.

## II. FRINGE

Position Title	Name *	Type and Rate	Amount Paid by Local Agency	Amount Paid by the State Contract
1. Nurse 1	Name	<input type="checkbox"/> Retirement Rate: 24.50%		
		<input type="checkbox"/> FICA Rate: 7.65%		
		<input type="checkbox"/> Medical Rate/Amount: \$		
		<input type="checkbox"/> Other: Rate:		
2. Nurse 2	Name	<input type="checkbox"/> Retirement Rate: 24.50%		
		<input type="checkbox"/> FICA Rate: 7.65%		
		<input type="checkbox"/> Medical Rate/Amount: \$		
		<input type="checkbox"/> Other: Rate:		
3. Nurse 3	Name	<input type="checkbox"/> Retirement Rate: %		
		<input type="checkbox"/> FICA Rate: %		
		<input type="checkbox"/> Medical Rate/Amount: \$		
		<input type="checkbox"/> Other: Rate:		
<b>TOTAL FRINGE PAID BY CONTRACT</b>				

\*Fringe benefit amounts may change due to longevity, etc. that the employee may be eligible for during the school year.

**Justification:** Funds will be used to employ nationally certified school nurse(s) or registered nurse(s) working toward national certification to work full time in schools and enhance the local school district's capacity to provide basic health services to students.

## III. Other

<b>STAFF TRAVEL</b>				
In-State		Total miles	Cost per mile	Total Cost
In-state Mileage				\$ -
		Number of nights	Cost per night	Total Cost
In-state Lodging				\$ -
	# of breakfasts	# of lunches	# of dinners	Total Cost (State rate)
State funded Meals, Instate				\$ -
Conference Registration				0.00

**TRAINING PAID BY CONTRACT (If no funds available after covering salary and fringe for these positions, leave at 0.00. If funds available, amount is limited to a total of \$750 per position. See Scope of Work for Allowable Costs)**

0.00

**CONTRACT TOTAL AMOUNT**

**\$150,000**

--	--

MEMO TO: LEE COUNTY BOARD OF COMMISSIONERS  
 FROM: LISA MINTER, LEE COUNTY MANAGER  
 SUBJECT: BUDGET AMENDMENT:# 6/05/23/16  
 DATE: June 05, 2023

SECTION I. THE FOLLOWING GENERAL FUND (1100) REVENUE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Health	1100-3510-35090	Gifts	2,526	1,800	4,326
Senior Services	1100-3581-34720	NC DOT Section 18 Grant	315,144	76,715	391,859
Library	1100-3611-35011	LSTA Grant	14,869	200	15,069
Fund Balance	1100-3990-39900	Fund Balance Appropriated	6,088,547	100,000	6,188,547
		<b>TOTAL CHANGES</b>		<b>178,715</b>	

SECTION II. THE FOLLOWING GENERAL FUND (1100) EXPENSE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Finance	1100-4130-41200	Salaries and Wages	276,593	48,000	324,593
Finance	1100-4130-42100	FICA	21,160	2,500	23,660
Finance	1100-4130-42210	Retirement	33,745	5,600	39,345
Finance	1100-4130-42220	401K Retirement Plan	13,830	2,400	16,230
Strategic Services	1100-4143-41200	Salaries and Wages	394,819	7,000	401,819
Strategic Services	1100-4143-42210	Retirement	48,168	1,000	49,168
Strategic Services	1100-4143-42220	401K Retirement Plan	19,741	500	20,241
County Attorney	1100-4150-41200	Salaries and Wages	254,991	25,000	279,991
County Attorney	1100-4150-42100	FICA	20,466	1,000	21,466
County Attorney	1100-4150-42210	Retirement	32,053	3,000	35,053
County Attorney	1100-4150-42220	401K Retirement Plan	13,137	1,300	14,437
Juvenile Detention	1100-4360-48100	Juvenile Detention	80,000	100,000	180,000
Health	1100-5100-41200	Salaries and Wages	544,047	30,410	574,457
Health	1100-5100-42100	FICA	41,785	1,215	43,000
Health	1100-5100-42210	Retirement	66,374	3,480	69,854
Health	1100-5100-42220	401K Retirement Plan	27,202	1,521	28,723
Health-Maternal	1100-5101-41200	Salaries and Wages	101,936	3,242	105,178
Health-Maternal	1100-5101-42210	Retirement	12,436	354	12,790
Health-Maternal	1100-5101-42220	401K Retirement Plan	5,097	162	5,259
Health-Maternal	1100-5101-42300	Group Insurance	17,388	628	18,016
Health- Child	1100-5102-41200	Salaries and Wages	51,903	3,000	54,903
Health- Child	1100-5102-42210	Retirement	6,332	345	6,677
Health- Child	1100-5102-42220	401K Retirement Plan	2,595	151	2,746
Health- Comm	1100-5106-41200	Salaries and Wages	-	44,499	44,499
Health- Comm	1100-5106-42100	FICA	-	3,392	3,392
Health- Comm	1100-5106-42210	Retirement	-	5,411	5,411
Health- Comm	1100-5106-42220	401K Retirement Plan	-	2,225	2,225
Health- Comm	1100-5106-42300	Group Insurance	-	3,368	3,368
Health-Family Planning	1100-5107-41200	Salaries and Wages	159,742	2,323	162,065
Health-Family Planning	1100-5107-42220	401K Retirement Plan	7,987	117	8,104
Health-Family Planning	1100-5107-42300	Group Insurance	22,411	1,166	23,577
Health- Animal Control	1100-5108-42300	Group Insurance	28,980	1,125	30,105
Health- Animal Control	1100-5108-43320	Maintenance-Buildings	4,940	1,800	6,740
Health-Environment	1100-5109-41300	Temp Salaries	-	8,800	8,800
Health- Bio Terr	1100-5111-41200	Salaries and Wages	52,384	3,882	56,266



SECTION II. (CONTINUED) THE FOLLOWING GENERAL FUND (1100) EXPENSE INCREASES ARE HEREBY APPROVED:

Health- Bio Terr	1100-5111-42100	FICA	1,999	149	2,148
Health- Bio Terr	1100-5111-42210	Retirement	3,187	463	3,650
Health- Bio Terr	1100-5111-42220	401K Retirement Plan	1,306	195	1,501
Health- Bio Terr	1100-5111-42300	Group Insurance	4,347	800	5,147
Health- Bio Terr	1100-5111-43410	Travel	300	4	304
Health- Cancer CTL	1100-5116-41200	Salaries and Wages	6,947	119	7,066
Health- Cancer CTL	1100-5116-42210	Retirement	848	12	860
Health- Cancer CTL	1100-5116-42220	401K Retirement Plan	347	7	354
Health- Cancer CTL	1100-5116-42300	Group Insurance	966	64	1,030
Immunizations	1100-5117-41200	Salaries and Wages	56,532	2,556	59,088
Immunizations	1100-5117-42210	Retirement	6,897	3,289	10,186
Immunizations	1100-5117-42220	401K Retirement Plan	2,827	128	2,955
Senior Services	1100-5824-46411	Capital Outlay	134,285	76,715	211,000
Library	1100-6110-44410	Books/Circulation	64,324	200	64,524
Planning	1100-4912-44720	Community Project	-	125,000	125,000
<b>TOTAL CHANGES</b>				<b>529,617</b>	

SECTION III. THE FOLLOWING GENERAL FUND (1100) EXPENSE DECREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Finance	1100-4130-42300	Group Insurance	51,744	6,000	45,744
Strategic Services	1100-4143-42100	FICA	30,204	1,500	28,704
Strategic Services	1100-4143-42300	Group Insurance	57,960	500	57,460
County Attorney	1100-4150-41300	Temp Salaries	4,800	400	4,400
County Attorney	1100-4150-42300	Group Insurance	28,980	15,000	13,980
Elections	1100-4172-43170	Professional SVCS-Elections	192,440	73,900	118,540
Health	1100-5100-42300	Group Insurance	101,430	6,216	95,214
Health-promo	1100-5104-41200	Salaries and Wages	88,510	30,410	58,100
Health- Comm	1100-5106-43960	Contracted Services	127,594	58,895	68,699
Health-Environment	1100-5109-41200	Salaries and Wages	518,258	8,800	509,458
Health-Environment	1100-5109-42300	Group Insurance	86,940	1,125	85,815
Health- Aids Contr	1100-5110-41200	Salaries and Wages	32,070	8,565	23,505
Health- Aids Contr	1100-5110-42210	Retirement	3,913	699	3,214
Health- Aids Contr	1100-5110-42220	401K Retirement Plan	1,604	430	1,174
Health- Aids Contr	1100-5110-42300	Group Insurance	4,830	1,794	3,036
Health- Bio Terr	1100-5111-43400	Conference & MTG Reg	300	153	147
Health- Bio Terr	1100-5111-44100	Office/Dept Supplies	1,357	1,337	20
Health Comm Dis	1100-5115-41200	Salaries and Wages	277,557	6,438	271,119
Health Comm Dis	1100-5115-42210	Retirement	33,863	3,289	30,574
Health Comm Dis	1100-5115-42220	401K Retirement Plan	13,879	128	13,751
Health Comm Dis	1100-5115-42300	Group Insurance	40,765	121	40,644
Health- Cancer CTL	1100-5116-43410	Travel	521	202	319
Sheriff Office	1100-4310-41200	Salaries and Wages	1,146,847	125,000	1,021,847
<b>TOTAL CHANGES</b>				<b>350,902</b>	

SECTION IV. THE FOLLOWING COURTHOUSE FUND (4836) EXPENSE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Courthouse Renovation	4836-8100-46180	Other Expenses	34,015	60,000	94,015
Historic Courthouse	4836-8121-46180	Other Expenses	194	10,110	10,304
Main Courthouse	4836-8122-46180	Other Expenses	15,993	1,800	17,793
<b>TOTAL CHANGES</b>				<b>71,910</b>	

SECTION V. THE FOLLOWING COURTHOUSE FUND (4836) EXPENSE DECREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Courthouse Renovation	4836-8100-46300	General Construction	848,676	71,910	776,766
		TOTAL CHANGES		71,910	

SECTION VI. THE FOLLOWING PARK IMPROVEMENTS FUND (4837) REVENUE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Parks Improvement	4837-3920-38100	Investment Earnings	70,652	797	71,449
		TOTAL CHANGES		797	

SECTION VII. THE FOLLOWING PARKS IMPROVEMENT FUND (4837) EXPENSE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Parks Improvement	4837-8100-46140	Architect & Engineering	1,106	8,597	9,703
		TOTAL CHANGES		8,597	

SECTION VIII. THE FOLLOWING PARKS IMPROVEMENT FUND (4837) EXPENSE DECREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Parks Improvement	4837-8117-46300	General Construction	810,999	7,800	803,199
		TOTAL CHANGES		7,800	

SECTION IX. THE FOLLOWING GOVERNMENT CENTER FUND (4838) REVENUE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Government Center	4838-3920-38100	Investment Earnings	76,901	79,038	155,939
		TOTAL CHANGES		79,038	

SECTION X. THE FOLLOWING GOVERNMENT CENTER FUND (4838) EXPENSE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Government Center	4838-8100-46180	Other Expenses	48,105	190,000	238,105
		TOTAL CHANGES		190,000	

SECTION XI. THE FOLLOWING GOVERNMENT CENTER FUND (4838) EXPENSE DECREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Government Center	4838-8100-46140	Architect & Engineering	62,174	45,000	17,174
Government Center	4838-8100-46100	Issuance Costs	3,962	3,962	0
Government Center	4838-8100-46300	General Construction	147,661	62,000	85,661
		TOTAL CHANGES		110,962	

SECTION XII. THE FOLLOWING MS COMPLEX FUND (4839) REVENUE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
MS Complex	4839-3930-38534	Limited Obligation Bond	-	15,000,000	15,000,000
TOTAL CHANGES				15,000,000	

SECTION XIII. THE FOLLOWING MS COMPLEX FUND (4839) EXPENSE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
MS Complex	4839-8100-46100	Issuance Cost	450,000	200,000	650,000
MS Complex	4839-8100-46140	Architect & Engineering	2,091,307	100,000	2,191,307
MS Complex	4839-8100-46180	Other Expenses	-	200,000	200,000
MS Complex	4839-8100-46300	General Construction	18,233,285	13,500,000	31,733,285
MS Complex	4839-8100-46900	Contingency	2,058,578	1,000,000	3,058,578
TOTAL CHANGES				15,000,000	

SECTION XIV. THE FOLLOWING CCCC LIBRARY FUND (4840) EXPENSE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
CCCC Library	4840-8100-43100	Professional Services	511,193	275,000	786,193
TOTAL CHANGES				275,000	

SECTION XV. THE FOLLOWING CCCC LIBRARY FUND (4840) EXPENSE DECREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
CCCC Library	4840-8100-46430	Furnishings	15,000,000	275,000	14,725,000
TOTAL CHANGES				275,000	

SECTION XVI. THE FOLLOWING LIBRARY FUND (4841) REVENUE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Library	4841-3930-38534	Limited Obligation Bond	16,000,000	6,000,000	22,000,000
TOTAL CHANGES				6,000,000	

SECTION XVII. THE FOLLOWING LIBRARY FUND (4841) EXPENSE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Library	4841-8100-43100	Professional Services	-	105,500	105,500
Library	4841-8100-46100	Issuance Cost	210,000	90,000	300,000
Library	4841-8100-46180	Other Expenses	-	100,000	100,000
Library	4841-8100-46300	General Construction	12,470,000	4,994,500	17,464,500
Library	4841-8100-46430	Furnishings	1,290,000	110,000	1,400,000
Library	4841-8100-46900	Contingency	750,000	600,000	1,350,000
TOTAL CHANGES				6,000,000	

  
KIRK SMITH, CHAIR



  
HAILEY HALL, CLERK TO THE BOARD

**Contract for Administration of Grant for the  
2023 Sanford/Lee County Home Repair Program  
Between Lee County and the City of Sanford**

WHEREAS, the City of Sanford and Lee County, desire, by mutual agreement to enter into a legally binding contract; and

WHEREAS, the City of Sanford has established a 2023 Sanford/Lee County Home Repair Program for elderly or disabled City and County homeowners to assist them with emergency home repairs; and

WHEREAS, Lee County desires to appropriate funds to assist Lee County residents with emergency home repairs through this program; and

NOW THEREFORE, the parties, based upon mutual promises and agreements and other proper consideration, agree and contract pursuant to N.C. Gen. Stat. §160A-461 and N.C. Gen. Stat. § 153A-275 as follows:

- I. Purpose: The City of Sanford will operate the 2023 Sanford/Lee County Home Repair Program for residents to assist them with emergency home repairs pursuant to established program guidelines. The City of Sanford and Lee County Government will each provide \$250,000.00 to this program. Lee County Government will provide its \$250,000.00 of funding to the City of Sanford.
- II. Background: The City of Sanford and Lee County mutually agree that providing emergency home repairs to residents will improve neighborhoods as a public purpose. The City of Sanford and Lee County have worked together in the past to promote community services and improvements.
- III. Obligations of the City of Sanford
  1. The City of Sanford shall operate the 2023 Sanford/Lee County Home Repair Program according to its established home repair project guidelines.
  2. The City of Sanford shall specifically advertise that the 2023 Sanford/Lee County Home Repair Program is available to Lee County residents in addition to City residents in every publication about the project and allow Lee County to advertise the project on its website as well.
  3. The City of Sanford shall ensure that the funding given by Lee County for the project is fully appropriated to the line item specifically for the 2023 Sanford/Lee County Home Repair Program.
  4. The City of Sanford shall provide quarterly Year-to-date budget reports and quarterly reports to the Lee County Board of Commissioners detailing the repairs assisted by this project for the year of the contract.

5. The City of Sanford must use the funds granted by Lee County only in the manner and for the purposes specified in this contract. Any funds not used for this specific purpose shall be returned to Lee County.
6. The City of Sanford will also contribute \$250,000.00 to this program to match the County's \$250,000.00.
7. The City of Sanford shall maintain all accounts, books, ledger, journals, and records in accordance with generally accepted accounting principles, practices and procedures. The City of Sanford must provide the County access to any and all documents, plans, contracts or other required records related to or required by this grant funding within 10 days of request.
8. The City of Sanford is solely responsible for any and all liability in connection with this project and to the extent provided by law, fully indemnifies and holds Lee County, its officers, agents and employees harmless from any and all liability for any actions, subcontractor disputes, injuries or any other claims of any kind, directly or indirectly relating to this project and the County is not responsible for any grant funds received by the City for this project. Lee County is in no way responsible for the administration and supervision of the City of Sanford's officers, employees, agents or subcontractors for this project, which are stipulated are not officers, employees or agents of Lee County.
9. The City of Sanford shall not assign any interest in this contract or transfer any interest in this agreement without prior written consent of Lee County.
10. In connection with the performance of this Agreement, the City of Sanford shall not discriminate against any employee, applicant for employment, or program participant because of race, religion, color, sex, age handicap, or national origin.
11. The contact person for the City shall be: Hal Hegwer, City Manager.

#### IV. Obligations of Lee County

1. Lee County shall provide a one-time grant of \$250,000.00 to the City of Sanford to assist with the 2023 Sanford/Lee County Home Repair Program. The funds will be paid in two installments of \$125,000.00. The first payment will be paid upon execution of the contract and the second payment of \$125,000.00 will be paid after the City can show it has spent \$100,000 of the County funds and \$100,000 of the City funds.
2. Lee County shall advertise the 2023 Sanford/Lee County Home Repair Program in any manner it deems appropriate to serve its citizens.
3. The contact person for the County shall be: Lisa Minter, County Manager


V. General Provisions

1. This contract may only be amended by written amendments mutually agreed upon by and between the City of Sanford and Lee County and signed by governing officials.
2. Jurisdiction for any legal proceedings concerning this concerning this contract shall be the state courts of North Carolina. Venue for such proceedings shall be Lee County, NC.
3. This contract shall be effective upon the date signed and shall terminate when the total funds have been expended.

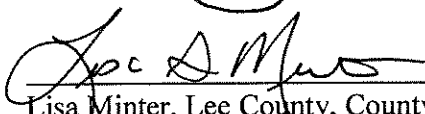
**Effective Date & Signature**

This Contract shall be effective upon the signatures of the officials of the City of Sanford and Lee County. The parties indicate their agreement and ability to contract on behalf of the named agency by signatures attached hereto.

**Signatures & Dates**

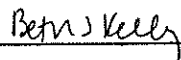
  
\_\_\_\_\_  
Hal Hegwer, City of Sanford, City Manager

6/7/23  
\_\_\_\_\_  
Date

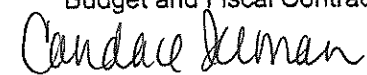
  
\_\_\_\_\_  
Lisa Minter, Lee County, County Manager

6/13/23  
\_\_\_\_\_  
Date

This disbursement has been approved as required by  
the Local Government Budget and Fiscal Control Act.

  
\_\_\_\_\_  
Finance Officer, Sanford North Carolina

This instrument has been preaudited in the  
manner required by the Local Government  
Budget and Fiscal Contract Act.

  
\_\_\_\_\_  
Finance Officer, Lee County



## NCACC Risk Management Pools Liability and Property

---

County or Entity: **Lee County**

### INCENTIVE ELIGIBILITY

Multi-Pool Incentives can be earned by participating in both Pools. You are rewarded for your participation in our Workers Compensation and Liability & Property Pools with an incentive.

For questions regarding the Longevity Credit, please contact your underwriter.

Participation In Multiple Pools

\$14,350

Longevity Credit

*Percentage of Final Signed Contribution (WC & L&P)*

2.0%

The contributions are established on the basis that the member remains in both pools. Should the member elect not to renew with both pools then the NCACC Risk Pools reserve the right to adjust the proposal pricing on the basis of single pool membership.

Please note that any applicable incentives will be applied to the Workers Compensation line for 2023-2024.

*Please return this document with your signed proposal.*



## NCACC Risk Management Pools Liability and Property

Payment Plan Available: Liability & Property Pool  
County or Entity: **Lee County**

Quoted on: **4/28/2023**

**Annual Payment Plan\*:**

**\$659,960**

\*Total does not include excess cyber/overall liability or multi-pool/longevity incentives. See separate page(s) if applicable.

**We appreciate your participation. To insure effective, efficient operation of your Pool we must receive payment in full no later than August 1st. A two percent late payment fee will be assessed on all amounts received after that date.**

I understand that changes made to the exposures subsequent to submission of the renewal application may result in changes to the Estimated Contribution:

Accepted by:

Signature

Kirk D. Smith

Printed Name

KIRK D. SMITH

Print Title

CHAIRMAN

Date

06/06/2023

This instrument has been pre-audited in the manner required by the Government Budget and Fiscal Control Act.

Financial Officer:

Signature

Candace Steman

Date

6/7/23

*Please sign and return the accepted proposal by June 15th, 2023.*





## NCACC Risk Management Pools Liability and Property

County: Lee County					
RENEWAL ESTIMATE					
JULY 1, 2023 to JULY 1, 2024				Date of Quote	4/28/2023
Coverage	Contract Limit	Deductible	Renewal Exposure		Contribution
Property	Insured Values	\$1,000	Total Property Values	\$113,388,745	147,383
Named Storm		\$1,000			
		\$1,000	Total Inland Marine Values	\$6,194,442	8,051
Flood, NFIP		\$500,000			
Flood/Earthquake		\$25,000		Total	
General Liability	\$2,000,000	\$0	Population	64,068	33,268
			Number of EMTs	0	0
			Total		\$33,268
Automobile Liability	\$5,000,000	\$0	Total # of Vehicles (Liability)	281	152,911
Excess Auto Liability					28,643
Physical Damage	Actual Cash Value	\$1,000	Total # of Vehicles (PD)	174	46,705
Replacement Cost	\$0		Value of Selected Veh.	\$0	\$0
			Total		\$228,259
Crime	\$250,000	\$1,000	Money on Premises	1	\$1,258
	\$0		Great than \$250,000	0	\$0
			Total		\$1,258
Public Officials Liability	\$2,000,000 per claim \$4,000,000 annual aggregate	\$5,000 per claim	Population	64,068	37,906
			Total		\$37,906
Law Enforcement Liability	\$2,000,000 per occurrence \$4,000,000 aggregate	\$5,000	Class A Employees	121	132,448
			Class B Employees	44	26,825
			Class C Employees	11	2,286
			Total		\$161,559
Employment Practices Liability	\$2,000,000 per claim \$4,000,000 per aggregate	\$5,000 per claim	Population	64,068	29,276
			Total		\$29,276
Employee Benefits Liability	\$2,000,000	\$5,000			included
			Total		included
Environmental Impairment Liability	\$250,000 aggregate	\$0			included
			Total		included
Privacy or Security Event Liability	\$1,000,000 \$10,000,000 Pool Aggregate	\$5,000			\$13,000
			Total		\$13,000
<b>Annual Estimated Contribution</b>					<b>\$659,960</b>

Please return this document with signed proposal. Excess cyber or overall liab on separate page(s) if applicable.

## 2023 PROPERTY SUBLIMITS

---

\$5,000,000	ACCOUNTS RECEIVABLE	
\$4,000,000	AUTOMATIC COVERAGE	
\$2,500,000	INCREASED COST OF CONSTRUCTION	
\$250,000	COST OF EXTINGUISHING LANDFILL FIRES	
\$100,000	CONTINGENT TAX REVENUE INTERRUPTION	
\$250,000	CONTINGENT BUSINESS INTERRUPTION/CONTINGENT EXTRA EXPENSE	
\$2,500,000	DEBRIS REMOVAL (LESSOR OF 25% OF PROPERTY DAMAGE LOSS OR THE LIMIT SHOWN)	
\$500,000	DECONTAMINATION COSTS	
\$100,000	DEFERRED PAYMENTS	
\$10,000,000	EARTHQUAKE – SUBJECT TO A \$10,000,000 ANNUAL AGGREGATE	
\$2,500,000	ELECTRONIC DATA AND MEDIA	
\$50,000,000	EQUIPMENT BREAKDOWN, INCLUDING:	
	SPOILAGE	\$500,000
	SERVICE INTERRUPTION	\$2,500,000
	BUSINESS INTERRUPTION	\$25,000,000
	GROSS EARNINGS AND EXTRA EXPENSE	\$1,000,000
	EXPEDITING EXPENSE	\$500,000
	HAZARDOUS SUBSTANCE	\$1,000,000
	AMMONIA CONTAMINATION	\$500,000
	ELECTRONIC DATA & MEDIA	\$1,000,000
	CFC REFRIGERANTS	\$100,000
	COMPUTER EQUIPMENT	\$25,000,000
\$2,500,000	ERRORS AND OMISSIONS	
\$250,000	EVACUATION EXPENSE	
\$1,000,000	EXPEDITING EXPENSE	
\$2,500,000	EXTRA EXPENSE	
\$1,000,000	EXTENDED PERIOD OF INDEMNITY (LESSER OF ACTUAL LOSS SUSTAINED FOR 180 CONSECUTIVE DAYS OR LIMIT SHOWN)	
\$1,000,000	UNSCHEDULED FINE ARTS - SUBJECT TO A MAXIMUM OF \$250,000 PER ITEM	
\$10,000,000	FLOOD - SUBJECT TO A \$10,000,000 ANNUAL AGGREGATE	

\$1,000,000	FLOOD – SUBJECT TO A \$1,000,000 ANNUAL AGGREGATE AS RESPECTS LOCATIONS SITUATED WHOLLY OR PARTIALLY WITHIN SPECIAL HAZARD ZONES FOR FLOOD
\$2,500,000	GROSS EARNINGS AND EXTRA EXPENSE COMBINED
\$2,500,000	INTERRUPTION BY CIVIL AUTHORITY
\$100,000	LAW ENFORCEMENT ANIMAL MORTALITY
\$2,500,000	LEASEHOLD INTEREST
\$2,500,000	MISCELLANEOUS UNNAMED PROPERTY
\$250,000	MOBILE MEDICAL EQUIPMENT
\$60,000,000	NAMED STORM – TIER 1 AND TIER 2 ONLY
\$250,000	FIBER OPTICS DISTRIBUTION LINES LOCATED MORE THAN 1,000 FEET FROM A COVERED LOCATION
\$10,000	PERSONAL PROPERTY OF OFFICERS AND EMPLOYEES OF THE PARTICIPANT
\$100,000	PROFESSIONAL FEES
\$2,500,000	PROPERTY IN COURSE OF CONSTRUCTION AND SOFT COSTS - ANY ONE COVERED PROPERTY
\$100,000	LAND AND WASTE CONTAMINANT OR POLLUTANT CLEANUP. REMOVAL AND DISPOSAL - SUBJECT TO A \$500,000 ANNUAL AGGREGATE
\$2,500,000	SERVICE INTERRUPTION - PROPERTY DAMAGE AND TIME ELEMENT COMBINED
\$2,500,000	TRANSIT PROPERTY DAMAGE AND TIME ELEMENT COMBINED - PER CONVEYANCE
\$2,500,000	VALUABLE PAPERS & RECORDS & EDP MEDIA
\$2,500,000	INGRESS/EGRESS
\$100,000	LANDSCAPING, SUBJECT TO \$15,000 ANY ONE SHRUB OR TREE, CAUSED BY OR RESULTING FROM A COVERED PERIL
\$150,000	ANY ONE WATERCRAFT, \$1,500,000 ANY ONE OCCURRENCE FOR WATERCRAFT 27 FEET OR LESS IN LENGTH;
\$15,000	PIERS, DOCKS, PILINGS, BULKHEADS, AND WHARVES: ANY UNSCHEDULED LOCATION; \$100,000 MAXIMUM ANY ONE SCHEDULED LOCATION; \$250,000 ANY ONE OCCURRENCE
\$250,000	UNSCHEDULED TUNNELS, BRIDGES, AND DAMS (EXCLUDING COVERAGE FOR THE PERILS OF EARTHQUAKE, FLOOD AND NAMED STORM)
\$10,000	UNSCHEDULED UNMANNED AIRCRAFT/UNMANNED AIRCRAFT SYSTEM - SUBJECT TO A \$50,000 ANNUAL AGGREGATE
\$100,000	UPGRADE TO GREEN



## NCACC Risk Management Pools Workers Compensation

Payment Plan Available: Workers' Compensation Pool  
County or Entity: **LEE COUNTY**

Quoted on: **5/4/2023**

Annual Payment Plan:

**\$379,745**

**We appreciate your participation. To insure effective, efficient operation of your Pool we must receive payment in full no later than August 1st. A two percent late payment fee will be assessed on all amounts received after that date.**

I understand that changes made to the exposures subsequent to submission of the renewal application may result in changes to the Estimated Contribution:

Accepted by:

Signature

Kirk D. Smith

Printed Name

KIRK D. SMITH

Print Title

CHAIRMAN

Date

06/06/2023

This instrument has been pre-audited in the manner required by the Government Budget and Fiscal Control Act.

Financial Officer:

Signature

Candace Jernan

Date

6/7/23

*Please sign and return the accepted proposal by June 15th, 2023.*



## NCACC Risk Management Pools Workers Compensation

RENEWAL ESTIMATE JULY 1, 2023 TO JULY 1, 2024

Quoted on: **5/4/2023**

Member: **LEE COUNTY**

Limits Coverage A : Workers Compensation: Statutory  
Coverage B: Employer's Liability: \$2,000,000

Class Code	Description	Annual Remuneration	Modified Rate	Modified Contribution
7370	DRIVERS (NO SET ROUTES)	\$758,123	3.374	\$25,580
7710	FIREFIGHTERS & DRIVERS PATROL OR PROTECTIVE CORPSE	\$206,175	2.554	\$5,265
7720	SHERIFF'S DEPT. OFFICERS & DRIVERS	\$6,852,208	2.440	\$167,219
8810	CLERICAL	\$6,365,501	0.217	\$13,784
8810x	CLERICAL -DSS - N/A	\$3,570,859	0.217	\$7,732
8810y	CLERICAL - HEALTH DEPT. - N/A	\$124,169	0.217	\$269
8820	ATTORNEY	\$280,105	0.206	\$578
8831y	HOSPITAL VETERINARY & DRIVERS N/A	\$114,247	0.950	\$1,085
8832y	PHYSICIAN HEALTH DEPT N/A	\$1,796,586	0.268	\$4,822
8835x	NURSES- DSS N/A	\$220,131	2.157	\$4,748
9015	BUILDINGS - NOC	\$1,675,009	2.765	\$46,317
9063	YMCA, YWCA - ALL EMPLOYEES AND CLERICAL	\$978,491	0.609	\$5,959
9102	PARK NOC ALL EMPLOYEES/DRIVERS	\$902,494	1.692	\$15,272
9403	ASHES GARBAGE OR REFUSE COLLECTION & DRIVERS	\$237,218	5.690	\$13,499
9410	MUNICIPAL TOWNSHIP COUNTY OR STATE EMPLOYEES NO	\$1,114,490	1.419	\$15,811
9410x	MUNICIPAL TOWNSHIP COUNTY OR STATE EMPLOYEES NO	\$2,466,501	1.419	\$34,992
9410y	MUNICIPAL TOWNSHIP COUNTY OR STATE EMPLOYEES NO	\$701,999	1.419	\$9,959
9999	VOLUNTEERS (NCACC designated class)	\$28,053	24.439	\$6,856

**Total Estimated Payroll**  
*Subject to audit.*

**\$28,364,306**

**2023-2024 Contribution: \$379,745**

*Please return this document with your signed proposal.*

PREPARED UNDER THE  
SUPERVISION OF  
M. Andrew Lucas

MAIL TO: Engineering Division  
City of Sanford  
P.O. Box 3729  
Sanford, NC 27331-3729

LEE COUNTY  
NORTH CAROLINA

PERMANENT NON-EXCLUSIVE UTILITY EASEMENT

THIS DEED OF EASEMENT dated this 5<sup>th</sup> day of June, 2023 between County of Lee, NC (hereinafter called "Grantors"), and the City of Sanford, a municipal corporation located in Lee County, State of North Carolina (hereinafter called "Grantee").

THAT WHEREAS, Grantor is the owner of a tract of land situated in the City/Town of Sanford, Deep River Township, Lee County, North Carolina, which is described in a certain deed recorded in Book 474, Page 491, Lee County Registry; and

WHEREAS, Grantee has requested and Grantors have agreed to grant to the Grantee both a temporary and a permanent utility easement over the lands of Grantor for the installation of utilities and water and/or sewer transmission lines, and for ingress, egress, and regress to said lines.

WHEREAS, Grantee shall ensure that the installation and/or maintenance of utilities and water and/or sewer transmission lines shall not interfere with or impede Grantor's use of said property.

NOW, THEREFORE, Grantor, for a valuable consideration, the receipt and sufficiency of which is hereby acknowledged, do hereby give, grant, sell, and convey to Grantee, its successors and assigns, an easement for the inspection, maintenance, and repair of said line described as follows; **Said easement being the proposed utility easement and/or proposed waterline/sewer line easement as shown on EXHIBIT A attached hereto and incorporated herein together with a temporary construction easement as shown on EXHIBIT A. The temporary easement shall terminate thirty (30) days after project construction completion.**

SAID EASEMENT is to be used and enjoyed by the City of Sanford, its successors and assigns, to keep up, construct, repair, and maintain said utilities, and use the same so far as may be necessary, for said purpose with right of ingress and egress, thereto thereon at all times. The City of Sanford shall have the right to cut and remove such trees and growth in, upon, and along said utilities as may interfere with the installation, laying, upkeep, and maintenance of said utilities for the purpose herein stated. The City of Sanford shall restore any area of the property impacted by the purposes stated herein, both inside and outside of the designated easement area, to as good of condition or better than

the condition of the property prior to the commencement of any construction or maintenance activity.

TO HAVE AND TO HOLD said permanent right and easement hereby granted to the Grantee, its successors and assigns, forever.

The designation Grantor and Grantee, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine, or neuter as required by context.

IN WITNESS WHEREOF, GRANTOR, pursuant to a resolution dated June 5<sup>th</sup>, 2023 has caused this instrument to be signed in its corporate name by its **CHAIRMAN OF THE LEE COUNTY BOARD OF COMMISSIONERS**, its corporate seal hereto affixed, and attested by its **CLERK OF THE LEE COUNTY BOARD OF COMMISSIONERS**, by order of the **LEE COUNTY COMMISSIONERS**, this the day and year first above written



LEE COUNTY  
BY: Mike D. Smith  
(Name of Chairman), Chairman of Lee County Board of Commissioners

ATTEST: Hailey Hall  
(Name of Clerk), Clerk of Lee County Board of Commissioners

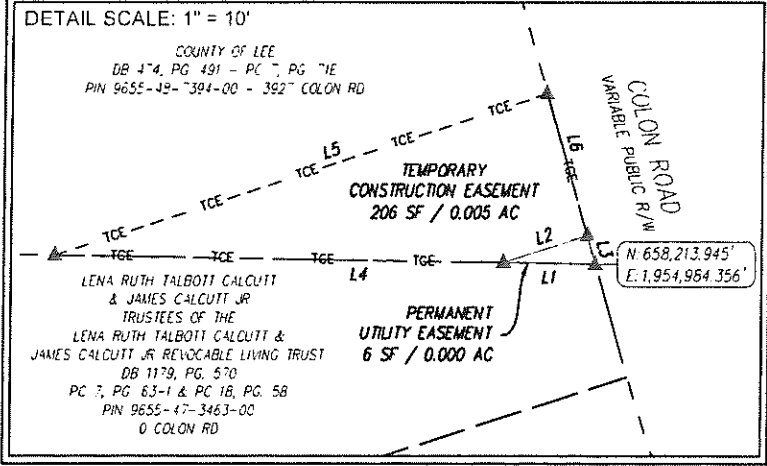
	North Carolina, <u>Lee</u> County <u>Lee</u> , a Notary Public for <u>Lee</u> County, North Carolina, certify that <u>Hailey Hall</u> personally came before me this day and acknowledged that he/she is the CLERK of the Lee County Board of Commissioners, and that by authority duly given, the foregoing instrument was signed in its name by <u>Mike D. Smith</u> , its CHAIRMAN of the Lee COUNTY BOARD OF COMMISSIONERS, sealed with its corporate seal, and attested by <u>Hailey Hall</u> as its CLERK.
JENNIFER GAMBLE NOTARY PUBLIC Lee County North Carolina My Commission Expires January 16, 2028	Witness my hand and official seal this the <u>05<sup>th</sup></u> day of <u>June</u> , 20 <u>23</u> .
	<u>Jennifer Gamble</u> Notary Public My commission expires: <u>1-16-2028</u>

THIS MAP MAY NOT BE A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS AND HAS NOT BEEN REVIEWED FOR COMPLIANCE WITH RECORDING REQUIREMENTS FOR PLATS

**PERMANENT UTILITY EASEMENT**  
TOTAL = 6 SF / 0.000 AC

**TEMPORARY CONSTRUCTION EASEMENT**  
TOTAL = 206 SF / 0.005 AC

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N89°04'24"W	6.25'
L2	N71°49'05"E	5.91'
L3	S16°20'03"E	2.05'
L4	N89°04'24"W	30.55'
L5	N71°49'05"E	35.16'
L6	S16°20'03"E	10.01'



CITY OF SANFORD  
DB 1641, PG. 944  
PC 2021, PG. 12"  
PIN 9655-48-4471-00  
0 COLON RD

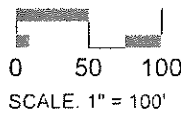
COUNTY OF LEE  
DB 474, PG. 491  
PC 7, PG. 71E  
PIN 9655-48-394-00  
392" COLON RD

DR HORTON INC  
DB 1641, PG. 322  
PIN 9655-58-7870-00  
3942 COLON RD

LENA RUTH TALBOTT CALCUTT  
& JAMES CALCUTT JR  
TRUSTEES OF THE  
LENA RUTH TALBOTT CALCUTT &  
JAMES CALCUTT JR REVOCABLE LIVING TRUST  
DB 1179, PG. 570  
PC 7, PG. 63-1 & PC 18, PG. 58  
PIN 9655-47-3463-00  
0 COLON RD

30' CITY OF SANFORD  
UTILITY EASEMENT  
PC 18, PG. 59-63

TALBOTT, BARBARA JEAN  
DB 669, PG. 786  
PC 7, PG. 63-1  
PIN 9655-67-8624-00  
3800 COLON RD



**LEGEND**

- IFP IRON PIPE FOUND
- IRF IRON ROD FOUND
- COMPUTED POINT
- NEW TEMPORARY CONSTRUCTION EASEMENT
- NEW UTILITY EASEMENT
- PROPERTY LINE COMPILATION
- TCE
- PUE

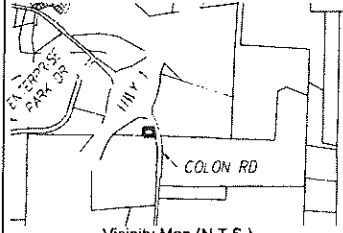
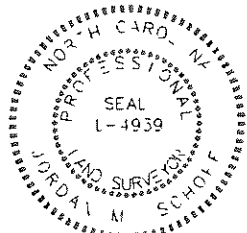
**GENERAL NOTES**

1. ALL DISTANCES SHOWN ARE HORIZONTAL GROUND DISTANCES IN US SURVEY FEET
2. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT. PROPERTY IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD WHICH MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH
3. AREAS COMPUTED USING THE COORDINATE METHOD
4. THE EASEMENT AREA IS LOCATED INSIDE OF A FLOODPLAIN PER A13F 5710925500J DATED 9/6/2006 [www.rfris.nc.gov](http://www.rfris.nc.gov)

I, JORDAN M. SCHOFF, PLS. CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED AS SHOWN), THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION AS SHOWN, THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED; WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 23RD DAY OF FEBRUARY, A.D. 2023.

I, A. D. THAT THE SURVEY IS A PROPOSED EASEMENT FOR A PUBLIC UTILITY AS DEFINED G.S. 62-5

DocuSigned by:  
*Jordan M. Schoff*  
JORDAN M. SCHOFF  
E13E49E703AC48B  
LICENSE NUMBER L-4939



**STEWART**

5410 Old Photo Rd  
Raleigh, NC 27610  
T 919 380-8750

Full License # G-1061  
[www.stewartnc.com](http://www.stewartnc.com)  
Project # G22023

**CITY OF SANFORD EASEMENT EXHIBIT**  
ACROSS THE PROPERTY OF  
COUNTY OF LEE  
PIN 9655-48-394-00  
DEEP RIVER TOWNSHIP, LEE COUNTY,  
SANFORD W.P. WATER & SEWER IMPROVEMENT PROJECT

Project No	G22023	Ref No	FNHL37 & T007
Scale	1" = 100'	Date	12-23-2023
Drawn By	NJMH	Reviewed	
Checked By	JMS	Drawing No	1 of 1



## ADDENDUM TO CONTRACT

This Addendum to Contract, is made this the 5<sup>th</sup> day of ~~May~~ <sup>June</sup>, 2023, by and between the COUNTY OF LEE, a political subdivision of the State of North Carolina (hereinafter referred to as "COUNTY") and PINER APPRAISAL, INC., a corporation duly authorized to do business in the State of North Carolina (hereinafter referred to as "CONTRACTOR").

For and in consideration of mutual promises to each other as hereinafter set forth, the parties do contract and mutually agree as follows:

1. The parties agree to extend the terms of their contract entered September 20, 2021 as follows:
  - A. Provision 2 TERM OF CONTRACT is specifically modified and amended as follows: The term of this contract shall be from July 1, 2023 until June 30, 2024. CONTRACTOR shall be engaged for work on an "as needed" basis at the request of the Lee County Tax Administrator for commercial appraisals and appeals before the Board of Equalization and Review and Property Tax Commission.
  - B. Provision 3 PAYMENT TO CONTRACTOR is specifically modified and amended as follows: CONTRACTOR shall receive from COUNTY the amounts listed below as compensation for the provision of Services performed to the satisfaction of the COUNTY in accordance with the Contract and Exhibit 1 and as modified by this Addendum unless the contract is terminated:
    1. Compensation to be paid at a rate of \$65.00 per hour for commercial appraisals and appeals before the Board of Equalization and Review.
    2. Compensation to be paid at a rate of \$65.00 per hour for work completed on appeals pending at the Property Tax Commission, for example, discussing the case with County staff, discussing the case with the Taxpayer, etc.
    3. Compensation to be paid at a rate of \$750.00 per day for Property Tax Commission hearings when hearings take place at the Commission.
    4. CONTRACTOR shall provide an itemized invoice to COUNTY by the end of the month during which Services are performed. A Purchase Order number may be assigned to encumber the funds associated with this Contract and must appear on all invoices and correspondence mailed to COUNTY. Payment will be processed promptly upon receipt and approval of the invoice by the COUNTY.
    5. The total amount of compensation to be paid under this contract shall not exceed \$15,000.00.
  - C. All remaining provisions of the Contract entered into September 20, 2021 are incorporated herein by reference and shall remain in effect during the term specified in this Addendum.

IN TESTIMONY WHEREOF, the parties have expressed their agreement to these terms by causing this Service Contract to be executed by their duly authorized officer or agent.

COUNTY OF LEE

CONTRACTOR PINER APPRAISAL, INC.

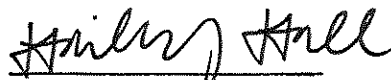
  
Lisa Minter, Lee County Manager

  
Gary Piner, President

COUNTY OF LEE

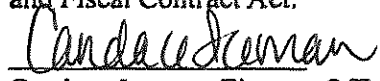
  
Kirk D. Smith, Chairman  
Board of Commissioners

ATTEST:

  
Hailey Hall, Clerk



This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Contract Act.

  
Candace Iceman, Finance Officer, Lee County

STATE OF NORTH CAROLINA

CONTRACT FOR PLANNING SERVICES

COUNTY OF LEE

THIS AGREEMENT, made and entered into this 5<sup>th</sup> day of June, 2023, by and between the County of Lee, one of the counties of the State of North Carolina and a body both politic and corporate, hereinafter referred to as "County", and the City of Sanford, a municipal corporation chartered by the State of North Carolina, hereinafter referred to as "City".

WITNESSETH:

THAT WHEREAS, as the County desires for the City to provide planning services for County by and through its Community Development Department housed in the Buggy Building located at 115 Chatham Street, Sanford, N.C.; and

WHEREAS, the City has agreed to provide such services for the County; and

WHEREAS, by action of the Lee County Board of Commissioners and the Sanford City Council, the parties hereto have reached an agreement concerning the provision of planning services to the County;

NOW, THEREFORE, for and inconsideration of the payment hereinafter mentioned, the mutual promised herein contained and the mutual benefits to result therefrom, and pursuant to the provisions of Chapter 160A and Chapter 153A of the North Carolina General Statues, the Lee County and City agree as follows:

1. **TERM.** The term of this agreement shall be for one (1) year beginning July 1, 2023, and ending June 30, 2024, and shall be renewed automatically thereafter for additional one (1) year terms if the parties agree upon a budget for said department and make appropriations in keeping with the agreed division of funding. If the parties cannot agree or do not have the appropriate funding on an agreed upon basis, then the contract shall extended for a period of six (6) months and the County shall pay compensation to the City on same basis that it paid for that period in the preceding fiscal year adjusted for inflation in accordance with the January Consumer Price Index for the South region as reported by the Bureau of Labor Statistics, Southeastern Regional Office for the category of all urban consumers, all items group.
2. **DIVISION OF FUNDING.** Parties agree that the division of funding for the initial term of this revised contract for planning services will require the County to pay forty-five percent of the proposed budget, excluding rent. On or about April 1 of each year, the City will provide the County with a budget estimate for the upcoming fiscal year and a suggested division of funding.

3. **SERVICES.** The City agrees to provide the County comprehensive planning services including zoning administration and enforcement, subdivision administration, watershed administration, long-range planning, transportation planning, airport hazard ordinance administration, flood plain ordinance administration. The City will also provide housing rehabilitation program administration, including administration of funds received through the North Carolina Division of Community Assistance, Small Cities Community Development Block Grant Program, and N.C. Housing Finance Agency "HOME" Program. City employees will act as staff and provide proper reports to the Board of Adjustment and will coordinate services with other City and County departments. City will provide day-to-day management of all department operations by the Community Development Director under the direction of the City Manager. Any person having a complaint concerning planning services may direct it to the County Manager. County agrees to follow departmental protocol for all citizen complaints.
4. **AUTHORIZATION.** County agrees that the City of Sanford Community Development employees shall be authorized to enforce all County zoning, subdivision and other pertinent ordinances and regulations in the County in connection with providing the services listed above. The County agrees to promptly provide to the City of Sanford Community Development Department a copy of all properly adopted regulations and ordinances pertaining to the services listed above.
5. **COMPENSATION.** The County agrees to compensate the City for these services by paying the amount appropriated in its budget in quarterly installments on July 15, October 15, January 15 and April 15.
6. **FISCAL ACCOUNTABILITY.** The City agrees to present the County with a budget that reflects the cost of operating the Community Development program. The Community Development Director shall submit to the County Finance Officer a written report on the status of the budget for the department on a quarterly basis. In addition, at the conclusion of each fiscal year, the Community Development Director will report to the City Manager any funds which were unexpended for capital, professional services, or salaries resulting from any vacancy greater than thirty consecutive days. Upon receipt of this information, the City Manager will cause a pro rata portion of these unexpended funds to be refunded to the County.
7. **FEES.** Planning fees established by ordinance shall be collected by the City and deposited with the County Finance Department in a timely manner. Fee schedules will be reviewed annually for recommendations to the Board of Commissioners.
8. **ASSETS PREVIOUSLY FURNISHED.** The vehicle, furnishings, computers, equipment and supplies heretofore provided by the County to the City for planning services will continue to be in possession of the City. At such time that the City no longer desires to use the vehicle, furnishings, computers, equipment and machines transferred by the

County for use by the City's Community Development Department, such equipment will be returned to County for disposal.

9. ASSETS ACQUIRED IN THE FUTURE. From and after July 1, 1998, the pro rata cost of capital assets of a value of \$500.00 or greater which are acquired for use by the Sanford-Lee County Community Development Department Planning Division will be determined during the budget process and approved by the Board of Commissioners and the City Council. The City will track these assets in such a fashion that when the capital assets are no longer being used by said division, they will be disposed of by the City in a timely manner and the proceeds derived from such sale will be divided between the City and County on the same pro rata basis as they were acquired.
10. TERMINATION. In addition to the method of termination provided in paragraph 1, either party may terminate this agreement upon six (6) months written notice before the end of the term to the other party, or

Notice shall be given to:

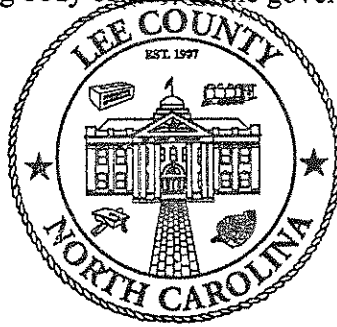
as the City of Sanford:           City Manager  
  P.O. Box 3729  
  Sanford, NC 27331-3729

as to the Count of Lee:           County Manager  
  P.O. Box 1968  
  Sanford, NC 27331-1968

11. EFFECTIVE DATE. This agreement shall be effective upon its adoption by the majority vote of the members of the governing board of the County and City and its due execution by the proper officials of each unit of government and the minutes of each unit of government shall record the action taking in accordance herewith.
12. ADVISORY COMMITTEE. Both County and City will adopt and keep in force for the term of this agreement resolutions establishing an advisory committee on planning services with a membership of two councilmen, two commissioners, the City Manager, the County Manager, the Community Development Director, the chairperson of the City Planning Board, the chairperson of the County Planning Board, the City Finance Director and the County Finance Director. The resolutions shall further provide that the committee shall meet at least semi-annually with one meeting to be held on or about March 1 and the other on or about September 1 with authority for either the mayor or the chairperson of the Board of Commissioners to call a special meeting by giving the members of the committee forty-eight (48) hours advance notice.

13. RETENTION OF POWERS. This is a contract for planning services only and each governmental unit retains its appointive and decision-making powers within their respective jurisdictions.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed on their respective names by their proper officials all by authority of a resolution duly adopted by the governing body of each of the governmental units.



COUNTY OF LEE

By: Kirk D. Smith

Kirk D. Smith, Chairman  
Board of Commissioners

ATTEST:

Hailey Hall  
Hailey Hall, Clerk

CITY OF SANFORD

By: \_\_\_\_\_  
Rebecca Whyoff Salmon, Mayor

ATTEST:

\_\_\_\_\_  
Bonnie D. White, City Clerk

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Contract Act.

Candace Iseman  
Finance Officer, Lee County



**RESOLUTION  
ADOPTING THE LEE COUNTY  
CAPITAL IMPROVEMENTS PROGRAM  
FOR FISCAL YEARS 2023/2024 THROUGH 2027/2028**

**WHEREAS**, the Board of Commissioners and staff desire to produce a practical document in aspirations of providing an instrument to realistically guide taxpayer investment while minimizing long-term financial impact; and

**WHEREAS**, a deliberate process has been applied to the Capital Improvements Program for Fiscal Years 2023/2024 through 2027/2028 that includes a detailed evaluation of financial capacity and impacts; and

**WHEREAS**, the Board of County Commissioners adopted financial policies in 2005 to guide decisions related to capital financing, debt capacity and capital reserve appropriation; and

**WHEREAS**, the projects included in the Capital Improvements Program will enhance the services delivered to all Lee County citizens now and in the future;

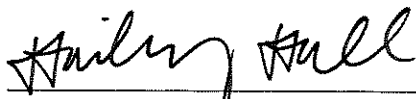
**NOW, THEREFORE BE IT RESOLVED**, that the Lee County Board of Commissioners does hereby adopt the attached Capital Improvements Program schedule for Fiscal Years 2023/2024 through 2027/2028; and

**BE IT FURTHER RESOLVED** that the Board of Commissioners directs County staff to use the adopted document as a guide for proceeding with the implementation of projects detailed in Fiscal Year 2023/2024.

Adopted this 5<sup>th</sup> day of June, 2023.

  
Kirk D. Smith, Chairman

ATTEST:

  
Hailey Hall, Clerk to the Board



**LEE COUNTY, NORTH CAROLINA  
BUDGET ORDINANCE  
FISCAL YEAR 2023-2024**

BE IT ORDAINED by the Board of Commissioners of Lee County, North Carolina:

SECTION 1. There is hereby appropriated in the General Fund the following amounts for the purpose of operating the County of Lee during the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024 in accordance with the chart of accounts heretofore established for this county:

Commissioners	\$ 255,296
Administration	1,044,419
Human Resources	963,441
Finance	759,025
Internal Services	659,382
Strategic Services	648,618
Tax-Appraisal	822,997
Tax-Collections	1,111,673
Tax-Listing	502,496
County Attorney	969,993
Court Facilities	13,952
Elections	890,839
Register of Deeds	559,140
Information Technology	1,964,913
Information Technology – PEG Channel	18,402
Buildings and Grounds	5,764,519
Buggy Factory	131,500
Sheriff	8,768,948
Animal Control Enforcement	507,529
School Resource Officers	2,143,014
Sheriff-Communications	498,120
Jail	3,762,671
911 Communications	494,960
State Forestry	124,182
Medical Examiner	70,000
Juvenile Justice	1,200
Juvenile Detention	200,000
Emergency Medical Services	983,262
Emergency Services	609,160
Fire Marshal	569,068
Planning & Zoning	680,579
Economic Development	1,984,446
Agriculture Extension	395,555
Soil Conservation	166,499



Health Department – Administration	911,219
Health Department - Programs	
Maternal Health	261,176
Child Health	250,353
Primary Care	316,441
Promotion	278,740
WIC – Client Services	202,755
Family Planning	356,745
Animal Control	289,329
Environmental Health	937,393
AIDS Control	46,895
Bioterrorism	109,395
WIC – Breast Feeding	63,013
Child Service Coordinator	200,376
Communicable Disease	394,428
Breast/Cervical Cancer Control	30,709
Immunizations	119,959
Pregnancy Care Management	208,143
WIC – General Administration	31,031
WIC – Nutrition Education	113,329
Mental Health Contribution	240,000
DSS Administration	9,661,677
DSS Programs	962,905
Human Services Nonprofits	43,500
Senior Services-Transportation	1,607,979
Senior Services-General	1,686,063
JCPC	205,084
Lee County School System	
<i>Current Expense</i>	20,134,024
<i>Capital Expense</i>	1,347,500
<i>Lottery Projects</i>	685,000
Central Carolina Community College	
<i>Current Expense</i>	3,512,305
<i>Special Appropriation</i>	250,000
<i>Special Appropriation – Moore Center</i>	920,000
<i>Capital Expense</i>	110,000
<i>Civic Center Expense</i>	64,930
Library	1,278,510
Parks & Recreation	2,261,952
Cultural & Recreational Nonprofits	10,000
Debt Service	11,928,312
Reserve for Unemployment Tax	25,000
Reserve for Worker's Compensation	20,000
Transfer to Capital Reserve	3,722,105
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 104,838,073</b>

SECTION 2. It is estimated that the following revenues will be available for use by the County of Lee to fund the operations appropriated - Section 1 during the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Ad Valorem Taxes	
Current Year Tax Levy	\$ 57,086,037
Prior Years Taxes	524,200
Local Option Sales Tax	27,219,851
Other Taxes and Licenses	714,000
Unrestricted Intergovernmental Revenues	285,797
Restricted Intergovernmental Revenues	10,131,941
Permits and Fees	332,856
Sales and Services	4,272,473
Investment Earnings	500,000
Miscellaneous	305,318
Transfers from Other Funds	465,600
Fund Balance Appropriated	3,000,000
<b>TOTAL REVENUES</b>	<b>\$ 104,838,073</b>

SECTION 3. All funds received, which are committed to be spent by law or contract, are ordered spent for those purposes. Additional funds appropriated for those purposes are ordered to come from General County Revenues to the extent necessary. The one-half cent sales taxes designated for School Capital Outlay are ordered to be used to retire existing School Debt Service.

SECTION 4. The following amounts are hereby appropriated in the Room Occupancy Tax Fund for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Central Carolina Community College	
Civic Center – Current Expense	\$ 273,301

SECTION 5. It is estimated that the following revenues will be available to the Room Occupancy Tax Fund for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Room Occupancy Tax Revenue	\$ 273,301
----------------------------	------------

SECTION 6. The following amounts are hereby appropriated to the Solid Waste Management Fund for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Solid Waste Management	\$ 260,291
Waste Collections	2,661,069
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,921,360</b>

SECTION 7. It is estimated that the following revenues will be available to the Solid Waste Management Fund for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Other Revenues	\$ 50,000
1% Surcharge on Tires	90,000
White Goods Disposal Fee	30,000
Interest Income	7,000
Landfill Tipping Fee	144,240
Transfers from General Fund	800,000
Rural Household Disposal/Collection Fees	1,595,936
Fund Balance Appropriated	204,184
<b>TOTAL REVENUES</b>	<b>\$ 2,921,360</b>

SECTION 8. SOLID WASTE RULES AND DISPOSAL FEES: The charges and rules for solid waste disposal in Lee County shall be as follows:

- a. There will be a solid waste disposal fee of one hundred forty-three dollars and fifty cents (\$143.50) annually for each club, church, residential based commercial enterprise, and each County residence located outside the corporate limits of the City of Sanford and of the Town of Broadway. Exemptions for vacancies at mobile home parks can be requested by the owner and will be provided upon proof the vacancies exist. Households subject to fees are those in existence on January 1, 2023. New households will be added upon completion as verified by the County building permit.
- b. The rural household disposal and recycling center fee shall be billed with the ad valorem taxes and shall be payable at the same time and in the same manner as taxes. The first moneys paid shall be applied to the solid waste fee. Interest on delinquent fees shall be assessed in the same manner as though the fee were ad valorem taxes. The annual fee shall become a lien upon the real property as though it were ad valorem taxes.
- c. The entry into any convenience center, the landfill site or transfer station of any vehicle signifies the consent of the owner and driver of the vehicle for it to be searched so that it can be ensured that no hazardous or prohibited substance is brought into the Convenience Center, landfill or transfer station.
- d. All haulers who must pay the per ton disposal fee shall pay at the time the solid waste or recyclables are delivered to the landfill site or transfer station unless arrangements have been made for periodic billing.
- e. Solid waste collections from institutional facilities through the Solid Waste Division will be done at the rate of two dollars and sixty-one cents (\$2.61) per cubic yard for solid waste and at the rate of one dollar and fifty-three cents (\$1.53) per cubic yard for cardboard. Fee charged is based on the container size, not the amount of contents.
- f. Private haulers collecting rural (outside municipality) household waste will be required to furnish the County Tax Assessor a list of all his rural clients in Lee County. This list must be delivered to the Tax Assessor prior to March 1, 2023. The Tax Assessor will use this list to exempt the clients from the seventy-one dollars and seventy-five cents (\$71.75) annual disposal fee charged on the tax bill. The private haulers will also be required to furnish a monthly client cancellation list to the Tax Assessor who in turn will bill these clients for the remaining annual disposal fee.

- g. All solid waste or recyclables entering the landfill site or transfer station, except tires, shall be weighed.
- h. Yard waste and land clearing debris may be deposited at the specially designated area at the Lee County landfill site for a fee of forty-three dollars (\$43.00) per ton.
- i. Scrap tires may be disposed of without charge at the Lee County Landfill Road Convenience Center only provided such tires meet criteria established under the Scrap Tire Policy for Lee County, NC. A fee of seventy-five dollars (\$75.00) per ton will be charged for:
  - 1. Five or more tires not accompanied by a completed scrap tire certification form.
  - 2. Manufacturer's reject tires for which advance disposal fees have not been paid.
  - 3. Tires mounted on rims.
  - 4. Tires generated outside the state of North Carolina.

SECTION 9. The following amounts are hereby appropriated in the Emergency Telephone System Fund for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

E-911 Communications	\$ 497,515
----------------------	------------

SECTION 10. It is estimated that the following revenue will be available to the Emergency Telephone System Fund for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

E-911 Surcharge	\$ 280,197
Fund Balance Appropriated	217,318

<b>TOTAL REVENUES</b>	<b>\$ 497,515</b>
-----------------------	-------------------

SECTION 11. The following amounts are hereby appropriated in the Airport Tax Revenue Fund for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Airport Operations	\$ 150,000
--------------------	------------

SECTION 12. It is estimated that the following revenue will be available to the Airport Tax Revenue Fund for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Ad Valorem Taxes	\$ 150,000
------------------	------------

SECTION 13. The following amounts are hereby appropriated in the Representative Payee Fund for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Representative Payee Expenses	\$ 300,000
-------------------------------	------------

SECTION 14. It is estimated that the following revenue will be available to the Representative Payee Fund for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Representative Payee Benefits	\$ 300,000
-------------------------------	------------

SECTION 15. The following amounts are hereby appropriated in the Fines and Forfeitures Fund for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Lee County School System	\$ 150,000
--------------------------	------------

SECTION 16. It is estimated that the following revenue will be available to the Fines and Forfeitures Fund for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Fines and Forfeitures	\$ 150,000
-----------------------	------------

SECTION 17. It is estimated that the following revenue will be available to the Health Insurance Internal Service Fund for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Health Insurance Expense	\$ 5,299,560
--------------------------	--------------

SECTION 18. The following amounts are hereby appropriated in the Health Insurance Internal Service Fund for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Retiree Contributions	\$ 7,560
County Contributions for Retiree	432,000
Employee/County Contributions	4,860,000

<b>TOTAL REVENUES</b>	<b>\$ 5,299,560</b>
-----------------------	---------------------

SECTION 19. The following amounts are hereby appropriated to the Carolina Trace Fire Department for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Carolina Trace Fire Department	\$ 764,705
Fire Marshal	63,805
TOTAL	\$ 828,510

SECTION 20. It is estimated that the following revenues will be available to the Carolina Trace Fire Department during the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Carolina Trace District Taxes	\$ 818,510
Fund Balance Appropriated	10,000
TOTAL	\$ 828,510

SECTION 21. The following amounts are hereby appropriated to the Northview Fire Department for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Northview Fire Department	\$ 1,187,750
Fire Marshal	127,591
TOTAL	\$ 1,315,341

SECTION 22. It is estimated that the following revenues will be available to the Northview Fire Department during the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Northview District Taxes	\$ 1,050,341
Fund Balance Appropriated	265,000
TOTAL	\$ 1,315,341

SECTION 23. The following amounts are hereby appropriated to the Cape Fear Fire Department for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Cape Fear Fire Department	\$ 642,664
Fire Marshal	56,465
TOTAL	\$ 699,129

SECTION 24. It is estimated that the following revenues will be available to the Cape Fear Fire Department during the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Cape Fear District Taxes	\$ 634,129
Fund Balance Appropriated	65,000
TOTAL	\$ 699,129

SECTION 25. The following amounts are hereby appropriated to the Northwest Pocket Fire Department for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Northwest Pocket Fire Department	\$ 356,180
Fire Marshal	29,514
TOTAL	\$ 385,694

SECTION 26. It is estimated that the following revenues will be available to the Northwest Pocket Fire Department during the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Northwest Pocket District Taxes	\$ 355,694
Fund Balance Appropriated	30,000
TOTAL	\$ 385,694

SECTION 27. The following amounts are hereby appropriated to the Lemon Springs Fire Department for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Lemon Springs Fire Department	\$ 355,450
Fire Marshal	57,677
TOTAL	\$ 413,127

SECTION 28. It is estimated that the following revenues will be available to the Lemon Springs Fire Department during the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Lemon Springs District Taxes	\$ 413,127
TOTAL	\$ 413,127

SECTION 29. The following amounts are hereby appropriated to the Tramway Fire Department for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Tramway Fire Department	\$ 515,319
Fire Marshal	75,492
TOTAL	\$ 590,811

SECTION 30. It is estimated that the following revenues will be available to the Tramway Fire Department during the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Tramway District Taxes	\$ 590,811
TOTAL	\$ 590,811

SECTION 31. The following amounts are hereby appropriated to the Deep River Fire Department for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Deep River Fire Department	\$ 411,901
Fire Marshal	50,598
TOTAL	\$ 462,499

SECTION 32. It is estimated that the following revenues will be available to the Deep River Fire Department during the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Deep River District Taxes	\$ 462,499
TOTAL	\$ 462,499

SECTION 33. The following amounts are hereby appropriated to the Clearwater Fire Service District for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Clearwater Fire Service District	\$ 46,250
Fire Marshal	4,458
TOTAL	\$ 50,708

SECTION 34. It is estimated that the following revenues will be available to the Clearwater Fire Service District during the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024:

Clearwater Fire District Taxes	\$ 50,708
TOTAL	\$ 50,708

SECTION 35. There is hereby levied a tax at the rate of TWELVE AND FIVE TENTHS (12.5) cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023, located within the Carolina Trace Fire District for the raising of revenue for said district.

This rate is based on an estimated total valuation of \$657,083,000 for purposes of taxation and an estimated collection rate of 99.45%.

SECTION 36. There is hereby levied a tax at the rate of EIGHT AND ZERO TENTHS (8.0) cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023, located within the Northview Fire District for the raising of revenue for said district.

This rate is based on an estimated total valuation of \$1,313,965,300 for purposes of taxation and an estimated collection rate of 99.54%.

SECTION 37. There is hereby levied a tax at the rate of ELEVEN AND ONE TENTHS (11.1) cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023, located within the Cape Fear Fire District for the raising of revenue for said district.

This rate is based on an estimated total valuation of \$581,492,300 for purposes of taxation and an estimated collection rate of 98.18%.



SECTION 38. There is hereby levied a tax at the rate of TWELVE AND ZERO TENTHS (12.0) cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023, located within the Northwest Pocket Fire District for the raising of revenue for said district.

This rate is based on an estimated total valuation of \$303,946,300 for purposes of taxation and an estimated collection rate of 97.86%.

SECTION 39. There is hereby levied a tax at the rate of SEVEN AND TWO TENTHS (7.2) cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023, located within the Lemon Springs Fire District for the raising of revenue for said district.

This rate is based on an estimated total valuation of \$593,975,900 for purposes of taxation and an estimated collection rate of 97.01%.

SECTION 40. There is hereby levied a tax at the rate of SEVEN AND SEVEN TENTHS (7.7) cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023, located within the Tramway Fire District for the raising of revenue for said district.

This rate is based on an estimated total valuation of \$777,441,700 for purposes of taxation and an estimated collection rate of 98.91%.

SECTION 41. There is hereby levied a tax at the rate of NINE AND ONE TENTHS (9.1) cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023, located within the Deep River Fire District for the raising of revenue for said district.

This rate is based on an estimated total valuation of \$521,070,200 for purposes of taxation and an estimated collection rate of 97.73%.

SECTION 42. There is hereby levied a tax at the rate of ELEVEN AND ONE TENTHS (11.1) cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023, located within the Clearwater Fire Service District for the raising of revenue for said district.

This rate is based on an estimated total valuation of \$45,907,800 for purposes of taxation and an estimated collection rate of 99.59%.

SECTION 43.

- (A) The use of facsimile signatures is approved for county vouchers.
- (B) Usage of personal vehicles will be reimbursed at the maximum rate allowed by Federal Tax Laws.
- (C) County officials authorized to travel to State, National and/or Legislative Goals meetings will be paid \$150 per day for expenses. The County will pay for transportation, motel accommodations (single or double rate) and advance registration.
- (D) The Lee County Assignment of Classes to Salary and Grades and Ranges incorporated as part of this ordinance by reference and attached hereto are hereby adopted.

SECTION 44. There is hereby levied a tax of 65.0 cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023 for the purpose of raising the revenue listed as "Current Year Property Tax" in the General Fund in Section 2 of this ordinance.

This rate is based on an estimated total valuation of real property, business personal property, and utilities for purpose of taxation of \$8,189,360,800 and an estimated collection rate of 99%, and an estimated total valuation of vehicles for purpose of taxation of \$675,000,000 and an estimated collection rate of 100%.

SECTION 45. The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

(A) The Budget Officer may transfer amounts between objects of expenditures within a department without limitation.

(B) The Budget Officer may transfer amounts up to \$5,000.00 between departments of the same fund.

(C) The Budget Officer may not transfer any amounts between funds or from any Contingency appropriation within any fund.

SECTION 46. The County Manager and the Clerk to the Board are hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes:

(A) Form grant agreements to public and non-profit organizations;

(B) Leases of normal and routine business equipment where the annual rental of each is not more than \$30,000; consultant, professional or maintenance service agreements where the annual compensation is not more than \$30,000;

(C) Purchase of apparatus, supplies, materials, or equipment where the purchase price does not exceed \$30,000;

(D) Agreements for acceptance of State, Federal, public, and non-profit organization grant funds, and funds from other governmental units for services to be rendered;

(E) Construction or repair work where the amount does not exceed \$30,000;

(F) Liability, health, disability, casualty, property or other insurance or retention and faithful performance bonds (other than for the Sheriff and Register of Deeds).

SECTION 47. The following schedules of fees and charges are incorporated as part of this ordinance and are hereby adopted:

(A) 2023-2024 County of Lee Schedules of Fees & Charges

(B) Building Construction/Planning and Development Fee Schedules

SECTION 48. Copies of the Budget Ordinance shall be furnished to the Budget Officer, the Finance Officer, and the Tax Administrator for direction in carrying out their duties.

Commissioner Reives moved to approve the Budget Ordinance, and upon a vote, the results were as follows:

Aye: Smith, Knecht, Sharpe, Reives, Vorbeck, Lovick and Carver  
Nay: None

The Chair ruled the Budget Ordinance had been adopted.

*Hailey Hall*

Hailey Hall, Clerk to the Board

*Kirk D. Smith*

Kirk D. Smith, Chairman



**LEE COUNTY CLASSIFICATION AND PAY PLAN**  
**Effective July 1, 2023**

<b>Grade</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>	<b>Classification</b>
59	32,878	41,919	50,961	Accounting Technician I Animal Shelter Attendant Community Health Assistant Community Social Services Assistant Housekeeping Assistant Medical Records Assistant III Office Assistant III Patient Relations Representative III Processing Assistant III Van Driver
60	34,522	44,016	53,509	Administrative Associate I Income Maintenance Technician Information Processing Assistant I Route Scheduling Specialist Senior Center Nutrition Coordinator
61	36,248	46,216	56,185	Accounting Clerk IV Accounting Technician II Foreign Language Interpreter I Library Assistant I Maintenance Worker Medical Records Assistant IV Office Assistant IV Patient Relations Rep IV Processing Assistant IV
62	38,061	48,527	58,994	Administrative Associate II Court Security Officer (Non Sworn) Executive Assistant to the Sheriff Finance Accounting Specialist I Gymnastics Program Assistant Income Maintenance Caseworker I Revenue Collections Clerk
63	39,964	50,954	61,943	Accounting Technician III Animal Control Officer II Deputy Register Deeds I Environmental Health Technician Human Resources Assistant

**LEE COUNTY CLASSIFICATION AND PAY PLAN**  
**Effective July 1, 2023**

<b>Grade</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>	<b>Classification</b>
63	39,964	50,954	61,943	Lab Tech Land Records Technician Library Assistant II Maintenance Mechanic Medical Records Assistant V Practical Nurse II Processing Assistant V Property Valuation Specialist Public Health Educator I Sanitation Equipment Operator Tax Collections Assistant Tax Listings Assistant
64	41,962	53,501	65,041	Administrative Assistant I Child Support Agent I Communications Dispatcher Supervisor Deputy Tax Collector Finance Accounting Specialist II Fitness and Wellness Coordinator Foreign Language Interpreter II Human Resources Placement Specialist Income Maintenance Caseworker II Income Maintenance Investigator I Personnel Technician I Senior Center Specialist Social Worker I Solid Waste Enforcement Officer
65	44,060	56,176	68,293	Electrical Maintenance Mechanic HVAC Maintenance Mechanic Insurance & Volunteer Services Specialist Library Assistant III Nutritionist I
66	46,263	58,985	71,707	Administrative Assistant II Animal Control Supervisor I Benefits and Payroll Coordinator Child Support Agent II Community Employment Case Manager Deputy Register Deeds II Finance Accounting Specialist III

**LEE COUNTY CLASSIFICATION AND PAY PLAN**  
**Effective July 1, 2023**

<b>Grade</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>	<b>Classification</b>
66	46,263	58,985	71,707	House Keeping Supervisor Human Resources Technician Income Maintenance Caseworker III Income Maintenance Investigator II Income Maintenance Investigator Supervisor I Nutrition Program Director Public Health Education Specialist Solid Waste Maintenance Specialist Veterans Services Officer I
67	48,576	61,934	75,293	Assistant Tax Collections Manager Business Personal Property Appraiser Circulation Supervisor Community Services Coordinator Deputy Elections Director Elections Public Info. Coordinator Elections Technician Emergency Management Specialist Engineering Technician Human Services Coordinator II Human Resources Technician II Lead Child Support Agent Librarian I Medical Lab Technician II Nutritionist II Personnel Technician II Public Health Educator II Social Conservationist
68	51,005	65,031	79,057	Accounting Specialist I Administrative Assistant III Administrative & Marketing Specialist Athletics Supervisor Finance Accounting Specialist IV Gymnastics Supervisor Horticulturist Income Maintenance Supervisor II Commerical Property Appraiser Information Systems Administrative Specialist Maintenance Supervisor Paralegal

**LEE COUNTY CLASSIFICATION AND PAY PLAN**  
**Effective July 1, 2023**

<b>Grade</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>	<b>Classification</b>
68	51,005	65,031	79,057	Real Property Appraiser Recreation Programmer Social Work Supervisor I Social Worker II Veterans Services Officer II
69	53,555	68,283	83,087	Administration Intern Assistant Register of Deeds Child Support Supervisor II Computer Support Technician II Fire Inspector IT Computer Support Technican Judicial Services Coordinator Librarian II Nutrionist III Public Health Educator II Soil Conservation Supervisor
70	56,233	71,697	87,161	Accounting Specialist II Communications Specialist Fiscal Recovery Manager Human Resources Analyst Income Maintenance Supervisor III Management Analyst Public Health Nurse I Senior Center Program Director Social Worker III
71	59,044	75,282	91,519	Elections Technology Engineer Emergency Management Coordinator Environmental Health Specialist GIS Specialist IT Systems Applications Engineer IT Systems Engineer IT Systems Engineer - Public Safety Librarian III Parks Operation Supervisor Pre-Trial Services Coordinator Revaluation Coordinator Risk Management Analyst

**LEE COUNTY CLASSIFICATION AND PAY PLAN**  
**Effective July 1, 2023**

<b>Grade</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>	<b>Classification</b>
71	59,044	75,282	91,519	Social Worker Investigative/Assessment/Treatment Transportation Coordinator
72	61,996	79,046	96,094	Assistant Library Director Licensed Clinical Social Worker Public Health Nurse II Tax Collections Manager Tax Listing Manager
73	65,096	82,998	100,899	Administrative Officer III Assistant Parks and Recreation Director Community and Governmental Relations Manager Deputy Fire Marshal Environmental Health Program Specialist Income Maintenance Administrator Public Health Nurse III Solid Waste Superintendent
74	68,351	87,148	105,944	Appraisal Manager Assistant Finance Director Elections Director Environmental Health Supervisor I IT Systems Analyst Network Administrator Public Health Nursing Supervisor I Social Work Supervisor III
75	71,769	91,505	111,242	Assistant Development Services Director Social Work Program Manager
76	75,357	96,080	116,804	Clerk to the Board
77	79,125	100,884	122,644	Assistant IT Director Deputy General Services Director Library Director Public Health Nursing Director I



**LEE COUNTY CLASSIFICATION AND PAY PLAN**  
**Effective July 1, 2023**

<b>Grade</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>	<b>Classification</b>
78	83,081	105,929	128,776	
79	87,235	111,225	135,215	Director of Emergency Management Fire Marshal Parks & Recreation Director Senior Services Director
80	91,597	116,786	141,976	Attorney II County Engineer Developmental Services Director
81	96,177	122,626	149,074	
82	100,986	128,757	156,528	Deputy County Attorney General Services Director Human Resources Director Physician Extender II Public Health Director Social Services Director Strategic Services Director Tax Administrator
83	106,035	135,195	164,355	Finance Director Information Technology Director
84	111,337	141,955	172,572	
85	116,904	149,052	181,201	
86	122,749	156,505	190,261	
87	128,886	164,330	199,774	Assistant County Manager Operational Services Assistant County Manager Governmental Support

**LEE COUNTY CLASSIFICATION AND PAY PLAN**  
**Effective July 1, 2023**

<b>Grade</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>	<b>Classification</b>
88	135,331	172,547	209,763	
NG				County Manager
NG				County Attorney
NG				Sheriff
NG				Register of Deeds

LEE COUNTY CLASSIFICATION AND PAY PLAN  
Effective July 1, 2023

Grade	Minimum	Midpoint	Maximum	Classification
201	41,456	52,856	64,257	Communications Dispatcher

*This page and next three pages were approved and incorporated into the FY 2023-2024 Budget Ordinance on June 19, 2023.*

LEE COUNTY CLASSIFICATION AND PAY PLAN  
Effective July 1, 2023

Grade	Minimum	Midpoint	Maximum	Classification
302	44,107	56,236	68,366	Administrative Detention Officer Detention Officer Detention Officer/Transportation Officer
303	46,312	59,048	71,784	
304	48,628	62,000	75,373	
305	51,059	65,100	79,142	Detention Officer (BLET)
306	53,612	68,356	83,099	Detention Sergeant
307	56,293	71,773	87,254	
308	59,107	75,362	91,617	Detention Sergeant (BLET)
309	62,063	79,130	96,197	Detention Lieutenant
310	65,166	83,087	101,007	
311	68,424	87,241	106,058	Detention Lieutenant (BLET)
312	71,845	91,603	111,360	Detention Captain
313	75,437	96,184	116,928	
314	79,209	100,993	122,775	Detention Captain (BLET)
315	83,170	106,042	128,913	

LEE COUNTY CLASSIFICATION AND PAY PLAN

Effective July 1, 2023

Grade	Minimum	Midpoint	Maximum	Classification
101	45,120	57,528	69,936	
102	47,376	60,404	73,432	
103	49,745	63,424	77,104	
104	52,232	66,595	80,959	Deputy Sheriff Deputy Sheriff - CRO Deputy Sheriff - SRO
105	54,843	69,925	85,007	
106	57,586	73,422	89,258	
107	60,465	77,093	93,720	
108	63,488	80,947	98,406	Deputy Sheriff Sergeant - Civil
109	66,662	84,995	103,327	Animal Control Sgt Deputy Sheriff Sergeant - Detective Deputy Sheriff Sergeant - Narcotics Deputy Sheriff Sergeant - Patrol Deputy Sheriff Sergeant - SRO
110	69,996	89,244	108,493	Deputy Sheriff Lieutenant - Civil Process
111	73,495	93,707	113,918	Deputy Sheriff Captain - Civil Process Deputy Sheriff Lieutenant - Community Relations Deputy Sheriff Lieutenant - Detective Deputy Sheriff Lieutenant - Narcotics Deputy Sheriff Lieutenant - Patrol Deputy Sheriff Lieutenant - SRO
113	81,029	103,311	125,594	Captain Field Operations/Training Coordinator Captain Professional Standards Deputy Sheriff Captain - Narcotics Deputy Sheriff Captain Detective

LEE COUNTY CLASSIFICATION AND PAY PLAN

Effective July 1, 2023

<b>Grade</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>	<b>Classification</b>
114	85,080	108,477	131,874	Deputy Sheriff Major - Field Operations
117	98,491	125,576	152,661	Chief Deputy Sheriff



COUNTY OF LEE  
Schedule of Fees & Charges  
2023 - 2024



## Tax Department - Fees & Charges

<u>Type of Copy</u>	<u>Charges</u>
Property Record Cards	\$ 1.00
Xerox Copies	\$ 0.10
CD	\$ 2.00

### Print-Outs

<u># of Pages</u>	<u>Charges</u>
1-25	\$ 5.00
26-50	\$ 10.00
51-75	\$ 15.00
76-100	\$ 20.00
101-500	\$ 50.00
501-1000	\$ 100.00
*1001-up	\$ 100.00 (Plus .25 cents per sheet over 1000)

\*Plus programming cost of \$35.00/Hr.(15 minute increments)



FEE SCHEDULE  
REGISTER OF DEEDS  
Pursuant to G.S. 161-10  
Effective 10-01-2016  
Submitted 05/15/2023

Land Records

<b>INSTRUMENTS EXCEPT DEEDS OF TRUST &amp; MORTGAGES</b>	<b>\$26.00 for first 15 pages \$ 4.00 for each additional page</b>
<b>DEEDS OF TRUST OR MORTGAGES</b>	<b>\$64.00 for the first 35 pages \$ 4.00 for each additional page</b>
<b>BLANK OR MASTER FORMS OF MORTGAGES, ETC.</b>	<b>\$ 26.00 for the first 15 pages \$ 4.00 for each additional page</b>
<b>ADD'L SUBSEQUENT INSTRUMENT INDEX REFERENCE, EACH</b>	<b>\$25.00</b>
<b>CANCELLATIONS:</b>	<b>No Fee</b>
<b>STATE EXCISE TAX ON REAL ESTATE CONVEYANCES:</b>	<b>\$2.00 per thousand (\$1.00 up to \$500.00) ½ less 2% handling fee goes to State</b>
<b>MULTIPLE INSTRUMENTS IN ONE DOCUMENT:</b> (A document consists of multiple instruments when it contains 2 or more instruments with different legal consequences or intent, each of which is separately executed and acknowledged and could be recorded alone.) Note: Register is not required to index any multiple instrument whose title does not appear on the first page of the document.	<b>\$10.00 each additional instrument</b>
<b>NONSTANDARD DOCUMENT:</b> For registering or filing any document not in compliance with the recording standards adopted under G.S. 161-14(b)	<b>\$25.00 in addition to all other applicable recording fees</b>
<b>PLATS:</b>	
Each original or revised plat recorded	<b>\$21.00 per sheet or page</b>
Certified copy	<b>\$ 5.00</b>
Uncertified copy from Xerox plat copier	<b>\$ 1.00</b>

**UNIFORM COMMERCIAL CODE:**

(Effective 7-1-2001: Original financing statements and amendments whose collateral includes goods that are or are to become fixtures, timber to be cut or as-extracted collateral should be filed in the local office)

Filing fees for initial financing statements, correction statements, and all amendments, including terminations:

One or two pages	\$38.00
Three to ten pages	\$45.00
Over ten pages	\$45.00, plus \$ 2.00 per additional page over ten

<b>Request for Information UCC11 Search</b> (Only records filed prior to 7-1-2001)	<b>\$38.00 per name searched, plus \$1.00 per copy</b>
---	--

<b>REMOVAL OF GRAVES CERTIFICATE</b>	<b>\$12.00 for the first page</b> <b>\$ 3.00 for each additional page</b>
--------------------------------------	--

**RIGHT-OF-WAY PLANS:**

Each original or amended plan and profile sheet	\$21.00 for the first page
Each additional page	\$ 5.00

<b>COMPARING COPY FOR CERTIFICATION:</b>	<b>\$ 5.00</b>
--	----------------

**MILITARY SERVICE RECORD:**

<b>Filing and recording discharge</b>	<b>No fee</b>
<b>1 certified copy</b>	<b>No fee</b>

**VITAL RECORDS**

**MARRIAGE LICENSE FEES:**

Issuing license	\$60.00 (includes \$35 state fees) (Cash Only)
Delayed certificate with 1 certified copy	\$20.00
Amendment of marriage application, license or certificate, with 1 certified copy	\$10.00
Certified copy	\$10.00

**CERTIFIED COPIES:**

Certified copy of a Vital Record (Birth, Death, Marriages)	\$10.00
---	---------

**REGISTRATION OF BIRTH CERTIFICATE  
ONE YEAR OF MORE AFTER BIRTH  
(DELAYED BIRTH CERTIFICATE):**

For preparation of necessary papers when  
birth to be registered in another county \$10.00  
For registration when necessary papers prepared  
in another county, with 1 certified copy \$10.00  
For preparation of necessary papers and  
registration in the same county, with 1 certified  
copy \$20.00

**AMENDMENT OF BIRTH OR DEATH RECORD:**

Preparation of amendment and affecting  
Correction \$10.00 (+\$15.00 to Bureau of Vital  
Statistics in Raleigh)  
1 certified copy \$10.00

**LEGITIMATIONS:**

For preparation of documents (does not  
include a certified copy) \$10.00 (+\$15.00 to Bureau of Vital  
Statistics in Raleigh)  
Certified copy of birth record \$10.00

**ONLINE ORDERING OF VITAL RECORDS**

For Births, Deaths & Marriages \$10.00 plus Service Fee & postage

**MISCELLANEOUS SERVICES**

**NOTARY OATH:** \$10.00

**CERTIFIED COPY OF AN INSTRUMENT**

**PREVIOUSLY RECORDED** \$5.00  
Each additional page \$2.00

**UNCERTIFIED COPIES PER PAGE:** \$ .25

**INSUFFICIENT CHECK FEE:** \$25.00

## Sheriff - Fees

<u>SERVICE</u>	<u>Fees</u>
Civil Service	\$30.00
Criminal Service	\$5.00
Fingerprint	\$5.00
New Concealed Hangun Application Fee	\$80.00
Concealed Handgun Renewal Fee	\$75.00
New Concealed Fingerprint Fee	\$10.00

**SHERIFF - ANIMAL CONTROL ENFORCEMENT**

Civil	Per Animal	
Penalties	1st Violation	\$50.00
	2nd Violation	\$100.00
(Susequent Offenses)		\$200.00
	Criminal Citation	\$500.00

## **Lee County Cooperative Extension 2023-2024 Charges and Fees**

- 1. Make payment payable to, NCCE, Lee County. Payment in full is required at least one full week prior to the event. Otherwise, the reservation will be automatically canceled. PAYMENT MUST BE IN CASH OR CASHIERS CHECK. NO PERSONAL CHECKS ACCEPTED.**
- 2. Rental rates and other charges for the use of the Lee County Farm Bureau Auditorium are:**

Rental Fee	\$400 per day Catering kitchen is available for catering only - no cooking is allowed. Lessees must furnish their own serving utensils.
------------	--

Damage Deposit	\$250 for all rentals- Payable at the time the Facility Use Request Form is completed. Refundable following satisfactory inspection by McSwain Center staff
----------------	--

**The lessee is liable for all damages that are in excess of the \$250 security deposit.**

**The lessee will be responsible for the employment of security personnel. The number of off-duty law enforcement officers necessary for the event will be determined by the Lee County Extension Advisory Council at the time the request is approved.**

**It is also the responsibility of the lessee or organization to return all items in the room to their original positions following completion of the event and to leave the Lee County Farm Bureau Auditorium orderly and clean.**

# Fee Schedule

Lee County Health Department

Location: 106 Hillcrest Drive

FY 23-24

<b>CPT</b>	<b>Name</b>	<b>Charge</b>
10060	INCISION & DRAINAGE ABSCESS SIMPLE/SINGLE	20.00
10120	INCISION & REMOVAL FOREIGN BODY SUBQ TISSUE SIMPLE	139.00
11981	INSJ NON-BIODEGRADABLE DRUG DELIVERY IMPLANT	79.70
11982	REMOVAL NON-BIODEGRADABLE DRUG DELIVERY IMPLANT	67.63
17110	DESTRUCTION BENIGN LESIONS UP TO 14	98.00
36406	VNPNXR <3 YEARS PHYS/QHP SKILL OTHER VEIN	28.00
36415	COLLECTION VENOUS BLOOD VENIPUNCTURE	6.00
36416	COLLECTION CAPILLARY BLOOD SPECIMEN	5.00
46916	DSTRJ LESION ANUS SIMPLE CRYOSURGERY	210.00
46924	DSTRJ LESION ANUS EXTENSIVE	340.00
54050	DSTRJ LESION PENIS SIMPLE CHEMICAL	127.00
54056	DSTRJ LESION PENIS SIMPLE CRYOSURGERY	175.00
54065	DSTRJ LESION PENIS EXTENSIVE	325.00
56405	I&D VULVA/PERINEAL ABSCESS	118.00
56420	I&D OF BARTHOLINS GLAND ABSCESS	148.00
56501	DESTRUCTION LESIONS VULVA SIMPLE	140.00
56515	DESTRUCTION LESIONS VULVA EXTENSIVE	210.00
57150	IRRIGATION VAGINA&/APPL MEDICAMENT TX DIEASE	67.00
57170	DIAPHRAGM/CERVICAL CAP FITTING W/INSTRUCTIONS	92.00
57180	INTRO ANY HEMOSTATIC AGENT/PACK VAG HEMRRG SPX	244.00
57410	PELVIC EXAMINATION W/ANESTHESIA OTHER THAN LOCAL	185.00
57415	REMOVAL IMPACTED VAG FB SPX W/ANES OTH/THN LOCAL	163.00
57452	COLPOSCOPY CERVIX UPPER/ADJACENT VAGINA	139.00
57454	COLPOSCOPY CERVIX BX CERVIX & ENDOCRV CURRETAGE	196.00
58300	INSERTION INTRAUTERINE DEVICE IUD	153.00
58301	REMOVAL INTRAUTERINE DEVICE IUD	153.00
59025	FETAL NONSTRESS TEST	84.00

# Fee Schedule

Lee County Health Department

Location: 106 Hillcrest Drive

FY 23-24

<b>CPT</b>	<b>Name</b>	<b>Charge</b>
59425	ANTEPARTUM CARE ONLY 6-APR VISITS	425.38
59426	ANTEPARTUM CARE ONLY 7/ VISITS	761.00
59430	POSTPARTUM CARE ONLY SEPARATE PROCEDURE	133.00
69200	RMVL FB XTRNL AUDITORY CANAL W/O ANES	128.00
69210	REMOVAL IMPACTED CERUMEN INSTRUMENTATION UNILAT	73.00
80048	BASIC METABOLIC PANEL CALCIUM TOTAL	8.00
80051	ELECTROLYTE PANEL	8.00
80053	COMPREHENSIVE METABOLIC PANEL	9.00
80061	LIPID PANEL	14.00
80069	RENAL FUNCTION PANEL	8.00
80074	ACUTE HEPATITIS PANEL	105.00
80076	HEPATIC FUNCTION PANEL	8.00
80156	DRUG SCREEN QUANTITATIVE CARBAMAZEPINE TOTAL	33.00
80162	DRUG SCREEN QUANTITATIVE DIGOXIN TOTAL	25.00
80164	DRUG SCREEN QUANT DIPROPYLACETIC ACID TOTAL	30.00
80178	DRUG SCREEN QUANTITATIVE LITHIUM	21.00
80184	DRUG SCREEN QUANTITATIVE PHENOBARBITAL	26.00
80185	DRUG SCREEN QUANTITATIVE PHENYTOIN TOTAL	26.00
80307	BY INSTRUMENT CHEMISTRY ANALYZERS (eg, u....	280.00
81001	URNLS DIP STICK/TABLET REAGENT AUTO MICROSCOPY	31.00
81003	URNLS DIP STICK/TABLET RGNT AUTO W/O MICROSCOPY	6.00
81025	URINE PREGNANCY TEST	38.00
82043	URINE (eg, microalbumin), QUANTITATIVE	59.50
82044	URINE (eg, microalbumin), SEMIQUANTITATIVE	12.00
82103	ALPHA-1-ANTITRYPSIN TOTAL	85.00
82105	ALPHA-FETOPROTEIN SERUM	29.00
82120	AMINES VAGINAL FLUID QUALITATIVE	7.00



# Fee Schedule

Lee County Health Department

Location: 106 Hillcrest Drive

FY 23-24

<b>CPT</b>	<b>Name</b>	<b>Charge</b>
82150	ASSAY OF AMYLASE	16.00
82239	BILE ACIDS TOTAL	136.00
82248	BILIRUBIN DIRECT	32.00
82270	FECAL OCCULT BLOOD	10.00
82306	25 HYDROXY INCLUDES FRACTIONS IF PERFORMED	46.00
82310	CALCIUM TOTAL	8.00
82378	CARCINOEMBRYONIC ANTIGEN CEA	41.00
82390	CERULOPLASMIN	66.00
82465	CHOLESTEROL SERUM/WHOLE BLOOD TOTAL	15.00
82525	ASSAY OF COPPER	163.00
82550	CREATINE KINASE TOTAL	32.00
82553	CREATINE KINASE MB FRACTION ONLY	17.00
82565	CREATININE BLOOD	32.00
82570	CREATININE OTHER SOURCE	59.50
82607	CYANOCOBALAMIN VITAMIN B-12	56.00
82670	ASSAY OF ESTRADIOL	47.00
82728	ASSAY OF FERRITIN	73.00
82746	ASSAY OF FOLIC ACID SERUM	19.00
82947	GLUCOSE QUANTITATIVE BLOOD XCPT REAGENT STRIP	7.00
82948	GLUCOSE BLOOD REAGENT STRIP	6.00
82950	GLUCOSE POST GLUCOSE DOSE	8.00
82951	GLUCOSE TOLERANCE TEST GTT 3 SPECIMENS	22.00
82952	GLUCOSE TOLERANCE EA ADDL BEYOND 3 SPECIMENS	7.00
82977	ASSAY OF GLUTAMYLTRASE GAMMA	32.00
83001	GONADOTROPIN FOLLICLE STIMULATING HORMONE	61.00
83002	GONADOTROPIN LUTEINIZING HORMONE	61.00
83036	HEMOGLOBIN GLYCOSYLATED A1C	21.00

# Fee Schedule

Lee County Health Department

Location: 106 Hillcrest Drive

FY 23-24

<b>CPT</b>	<b>Name</b>	<b>Charge</b>
83516	IMMUNOASSAY ANALYTE QUAL/SEMIQUAL MULTIPLE STEP	197.00
83540	ASSAY OF IRON	12.00
83550	IRON BINDING CAPACITY	15.00
83655	ASSAY OF LEAD	61.00
83690	ASSAY OF LIPASE	40.00
83735	ASSAY OF MAGNESIUM	54.00
83970	ASSAY OF PARATHORMONE	159.00
83986	PH BODY FLUID NOT ELSEWHERE SPECIFIED	6.00
84080	ASSAY OF PHOSPHATASE ALKALINE ISOENZYMES	32.00
84146	ASSAY OF PROLACTIN	30.00
84153	ASSAY OF PROSTATE SPECIFIC ANTIGEN TOTAL	28.00
84155	PROTEIN XCPT REFRACTOMETRY SERUM PLASMA/WHL BLD	7.00
84156	PROTEIN TOTAL XCPT REFRACTOMETRY URINE	156.00
84166	PROTEIN ELECTROP FXJ&QUAN OTH FLUS CONCENTRATI	156.00
84260	ASSAY OF SEROTONIN	442.00
84402	ASSAY OF TESTOSTERONE FREE	332.00
84403	ASSAY OF TESTOSTERONE TOTAL	150.00
84436	ASSAY OF THYROXINE TOTAL	22.00
84439	ASSAY OF FREE THYROXINE	96.00
84443	ASSAY OF THYROID STIMULATING HORMONE TSH	9.00
84450	TRANSFERASE ASPARTATE AMINO AST SGOT	8.00
84478	ASSAY OF TRIGLYCERIDES	18.00
84479	THYROID HORM UPTK/THYROID HORMONE BINDING RATIO	22.00
84480	ASSAY OF TRIIODOTHYRONINE T3 TOTAL TT3	10.00
84481	ASSAY OF TRIIODOTHYRONINE T3 FREE	14.00
84520	ASSAY OF UREA NITROGEN QUANTITATIVE	7.00
84550	ASSAY OF BLOOD/URIC ACID	6.00

# Fee Schedule

Lee County Health Department

Location: 106 Hillcrest Drive

FY 23-24

<b>CPT</b>	<b>Name</b>	<b>Charge</b>
84702	GONADOTROPIN CHORIONIC QUANTITATIVE	58.00
84703	GONADOTROPIN CHORIONIC QUALITATIVE	18.00
85018	HEMOGLOBIN	5.00
85025	BLOOD COUNT COMPLETE AUTO&AUTO DIRFRNTL WBC	8.00
85044	BLOOD COUNT RETICULOCYTE AUTOMATED	8.00
85045	BLOOD COUNT RETICULOCYTE AUTOMATED	9.00
85610	PROTHROMBIN TIME	9.00
85651	SEDIMENTATION RATE RBC NON-AUTOMATED	9.00
85652	SEDIMENTATION RATE RBC AUTOMATED	10.00
85730	THROMBOPLASTIN TIME PARTIAL PLASMA/WHOLE BLOOD	41.00
86038	ANTINUCLEAR ANTIBODIES ANA	25.00
86140	C-REACTIVE PROTEIN	61.00
86200	CYCLIC CITRULLINATED PEPTIDE ANTIBODY	167.00
86308	HETEROPHILE ANTIBODIES SCREEN	18.00
86317	IMMUNOASSAY INFECTIOUS AGENT ANTIBODY QUAN NOS	28.00
86335	IMMUNOFIXJ ELECTROPHORESIS OTHER FLUIDS	198.00
86382	NEUTRALIZATION TEST VIRAL	130.00
86431	RHEUMATOID FACTOR QUANTITATIVE	36.00
86580	SKIN TEST TUBERCULOSIS INTRADERMAL	34.00
86592	SYPHILIS TEST NON-TREPONEMAL ANTIBODY QUAL	12.00
86617	ANTIBODY BORRELIA BURGDORFERI CONFIRMATORY TST	174.00
86618	ANTIBODY BORRELIA BURGDORFERI LYME DISEASE	52.00
86677	ANTIBODY HELICOBACTER PYLORI	31.00
86694	ANTIBODY HERPES SMPLX NON-SPECIFIC TYPE TEST	160.00
86696	ANTIBODY HERPES SMPLX TYPE 2	212.00
86701	ANTIBODY HIV-1 (state-STD)	0.00
86703	ANTIBODY HIV-1&HIV-2 SINGLE RESULT	15.00

# Fee Schedule

Lee County Health Department

Location: 106 Hillcrest Drive

FY 23-24

CPT	Name	Charge
86704	HEPATITIS B CORE ANTIBODY HBCAB TOTAL	35.00
86705	HEPATITIS B CORE ANTIBODY HBCAB IGM ANTIBODY	35.00
86706	HEPATITIS B SURF ANTIBODY HBSAB	28.00
86735	ANTIBODY MUMPS	144.00
86762	ANTIBODY RUBELLA	99.00
86765	ANTIBODY RUBEOLA	152.00
86787	ANTIBODY VARICELLA-ZOSTER	72.00
86803	HEPATITIS C ANTIBODY	35.00
86850	ANTIBODY SCREEN RBC EACH SERUM TECHNIQUE	34.00
86870	ANTIBODY ID RBC ANTIBODIES EA PANEL EA SERUM TQ	174.00
86900	BLOOD TYPING SEROLOGIC ABO	70.00
86901	BLOOD TYPING SEROLOGIC RH (D)	70.00
87045	CUL BACT STOOL AEROBIC ISOL SALMONELLA&SHIGELL (state)	0.00
87070	CUL BACT XCPT URINE BLOOD/STOOL AEROBIC ISOL	35.00
87077	CUL BACT AEROBIC ADDL METHS DEFINITIVE EA ISOL (state-STD)	0.00
87081	CUL PRSMPTV PTHGNC ORGANISM SCR N W/COLONY ESTIMJ	10.00
87086	CULTURE BACTERIAL QUANTTATIVE COLONY COUNT URINE	23.00
87088	CULTURE BCT ISOL&PRSMPTV ID ISOLATE EA URINE (state-STD)	0.00
87116	CULTURE TUBERCLE/OTH ACID-FAST BACILLI ANY ISOL (state-STD)	0.00
87149	CULTURE TYPING NUCLEIC ACID PROBE DIR EA ORGANISM	35.00
87177	OVA&PARASITES DIRECT SMEARS CONCENTRATION & ID	151.00
87186	SUSCEPTIBLTY STDY ANTIMICRBIAL MICRO/AGAR DILUTJ	140.00
87205	GRAM STAIN MALE URETHRA	7.00
87209	SMR PRIM SRC CPLX SPEC STAIN OVA&PARASITS (STD)	0.00
87210	VAGINAL WET MOUNT	7.00
87220	TISS KOH SLIDE SAMPS SKN/HR/NLS FNGI/ECTOPARASITE	7.00
87274	IAADI HERPES SMPLX VIRUS TYPE 1 (state__STD)	0.00

# Fee Schedule

Lee County Health Department

Location: 106 Hillcrest Drive

FY 23-24

CPT	Name	Charge
87320	IAAD EIA CHLAMYDIA TRACHOMATIS (state-STD)	0.00
87338	IAAD EIA HPYLORI STOOL	122.00
87340	IAAD EIA HEPATITIS B SURFACE ANTIGEN	70.00
87389	IAAD EIA HIV-1 AG W/HIV-1 & HIV-2 ANTBDY SINGLE (state STD)	0.00
87490	IADNA CHLAMYDIA TRACHOMATIS DIRECT PROBE TQ (state-STD)	0.00
87491	IADNA CHLAMYDIA TRACHOMATIS AMPLIFIED PROBE TQ	70.00
87591	IADNA NEISSERIA GONORRHOEAE AMPLIFIED PROBE TQ (state-STD)	0.00
87624	IADNA HUMAN PAPILOMAVIRUS HIGH-RISK TYPES	38.27
87797	IADNA NOS DIRECT PROBE TQ EACH ORGANISM	28.00
87798	IADNA NOS AMPLIFIED PROBE TQ EACH ORGANISM	74.00
87850	IAADIADOO NEISSERIA GONORRHOEAE	20.00
87880	STREPTOCOCCUS GROUP A	21.00
88142	CYTP CERV/VAG AUTO THIN LAYER PREP MNL SCREEN	60.00
88143	CYTP C/V FLU AUTO THIN MNL SCR&RESCR PHYS	0.00
88150	CYTP SLIDES C/V MNL SCR UNDER PHYS	37.00
88175	CYTP C/V AUTO THIN LYR PREPJ SCR MNL RESCR PHYS	42.00
90281	IMMUNE GLOBULIN IG HUMAN IM USE (state-STD)	0.00
90371	HEPATITIS B IMMUNE GLOBULIN HBIG HUMAN IM	9.00
90384	RHO(D) IMMUNE GLOBULIN HUMAN FULL-DOSE IM	140.00
90385	RHO(D) IMMUNE GLOBULIN HUMAN MINI-DOSE IM	21.70
90471	IM ADM PRQ ID SUBQ/IM NJXS 1 VACCINE	22.00
90472	IM ADM PRQ ID SUBQ/IM NJXS EA VACCINE	25.00
90473	IM ADM INTRANSL/ORAL 1 VACCINE	15.00
90474	IM ADM INTRANSL/ORAL EA VACCINE	10.00
90620	MENINGOCOCCAL RECOMBIANT PROTEIN AND OUTER MEMBRANE VESCILE VACCINE (state supplied)	0.00
90621	MENINGOCOCCAL RECOMBIANT LIPOPROTEIN VACCINE SERGROUP B (MenB-FHbp). 2 or 3 dose scheduke, for intramuscular use (state supplied)	0.00

# Fee Schedule

Lee County Health Department

Location: 106 Hillcrest Drive

FY 23-24

CPT	Name	Charge
90632	HEPATITIS A VACCINE ADULT FOR INTRAMUSCULAR USE	67.00
90633	HEPATITIS A VACCINE PEDIATRIC 2 DOSE SCHEDULE IM	37.00
90636	HEPATITIS A & B VACCINE HEPA-HEPB ADULT IM	90.00
90647	HEMOPHILUS INFLUENZA B VACCINE PRP-OMP 3 DOSE IM (state supplied)	0.00
90648	HEMOPHILUS INFLUENZA B VACCINE PRP-T 4 DOSE IM	45.00
90649	HUMAN PAPILOMA VIRUS VACCINE QUADRIV 3 DOSEIM	152.00
90651	HUMAN PAPILOMAVIRUS VACCINE TYPES 6, 11, 16, 18, 31, 33, 45, 52, 58, nonvalent (9vHPV), 2 or 3 dose schedule for intramuscular use (state supplied)	0.00
90654	INFLUENZA VACC IIV3 SPLIT VIRUS PRSRV FREE ID	30.00
90658	INFLUENZA VIRUS VACCINE SPLIT VIRUS 3/ YRS. IM	25.00
90660	INFLUENZA VIRUS VACCINE LIVE INTRANASAL	45.00
90670	PNEUMOCOCCAL CONJ VACCINE 13 VALENT IM	157.00
90672	INFLUENZA VIRUS VAC QUADRIVALENT LIVE INTRANASAL	30.00
90675	RABIES VACCINE INTRAMUSCULAR 9(At cost for employee/department)	0.00
90680	ROTAVIRUS VACCINE PENTAVALENT 3 DOSE LIVE ORAL	94.00
90685	INFLUENZA VAC QUADRIVALENT PRSRV FREE 6-35 MO IM	30.00
90686	INFLUENZA VAC 4 VALENT PRSRV FREE IM	30.00
90698	DTAP-HIB-IPV INACTIVATED VACCINE IM (state supplied)	0.00
90700	DIPHTH TETANUS TOX ACELL PERTUSSIS VACC<7 YR IM	43.00
90702	DIPHTHERIA TETANUS TOXOID ADSORBED <7 YR IM (state supplied)	0.00
90707	MEASLES MUMPS RUBELLA VIRUS VACCINE LIVE SUBQ	74.00
90710	MEASLES MUMPS RUBELLA VARICELLA VACC LIVE SUBQ (state supplied)	0.00
90713	POLIOVIRUS VACCINE INACTIVATED SUBQ/IM	49.00
90715	TDAP VACCINE 7 YRS/ IM	54.00
90716	VARICELLA VIRUS VACCINE LIVE SUBQ	109.00
90732	PNEUMOCOCCAL POLYSAC VACCINE 23-V 2 YRS/SUBQ/IM	67.00
90734	MENINGOCOCCAL CONJ VACCINE QUADRAVALENT IM	127.00
90736	ZOSTER SHINGLES VACCINE LIVE SUBCUTANEOUS	196.00

# Fee Schedule

Lee County Health Department

Location: 106 Hillcrest Drive

FY 23-24

<b>CPT</b>	<b>Name</b>	<b>Charge</b>
90744	HEPATITIS B VACCINE PEDIATRIC3 DOSE IM	33.00
90746	HEPATITIS B VACCINE ADULT 3 DOSE IM	51.00
91300	SEVERE ACUTE RESPITORY SYNDROME CORONNA VIRUS 2 (SARS-CoV-2)...(state supplied)	0.00
91301	Severe acute respiratory syndrome corona...(state supplied)	0.00
92081	VISUAL FIELD XM UNI/BI W/INTERPRETJ LIMI....	70.00
92082	VISUAL FIELD XM UNI/BI W/INTERP INTERMED....	53.00
92499	UNLIVSTED OPHTHALMOLOGICAL SERVICE/PROCE....	41.28
92551	SCREENING TEST PURE TONE AIR ONLY	15.00
93000	ECG ROUTINE ECG W/LEAST 12 LDS W/I&R	35.00
96110	DEVELOPMENTAL SCREEN W/SCORING & DOC STD INSTRM	13.00
96127	BEHAV ASSMT W/SCORE & DOCD/STAND INSTRUMENT	4.49
96152	HLTH&BEHAVIOR IVNTJ EA 15 MIN INDIV	13.25
96160	ADMINISTRATION OF PATIENT-FOCUSED HEALTH RISK ASSESSMENT INSTRUMENT	0.00
96161	ADMINISTRATION OF CAREGIVER-FOCUSED HEALTH RISK ASSESSMENT INSTRUMENT	8.42
96372	THERAPEUTIC PROPHYLACTIC/DX INJECTION SUBQ/IM	21.00
99000	HANDLG&/OR CONVEY OF SPEC FOR TR OFFICE TO LAB	20.00
99173	SCREENING TEST VISUAL ACUITY QUANTITATIVE BILAT	12.00
99201	OFFICE OUTPATIENT NEW 10 MINUTES	78.00
99202	OFFICE O/P NEW SF 15-29 MIN	117.00
99203	OFFICE O/P NEW LOW 30-44 MIN	166.00
99204	OFFICE O/P NEW MOD 45-59 MIN	243.00
99205	OFFICE O/P NEW HI 60-74 MIN	306.00
99211	OFFICE O/P EST MINIMAL PROB	48.00
99212	OFFICE O/P EST SF 10-19 MIN	90.00
99213	OFFICE O/P EST LOW 20-29 MIN	99.00
99214	OFFICE O/P EST MOD 30-39 MIN	153.00
99215	OFFICE O/P EST HI 40-54 MIN	228.00

# Fee Schedule

Lee County Health Department

Location: 106 Hillcrest Drive

FY 23-24

<b>CPT</b>	<b>Name</b>	<b>Charge</b>
99241	OFFICE CONSULTATION NEW/ESTAB PATIENT 15 MINIUTE	104.00
99242	OFFICE CONSULTATION NEW/ESTAB PATIENT 30 MINUTE	163.00
99243	OFFICE CONSULTATION NEW/ESTAB PATIENT 40 MIN	194.00
99244	OFFICE CONSULTATION NEW/ESTAB PATIENT 60 MIN	239.00
99245	OFFICE CONSULTATION NEW/ESTAB PATIENT 80 MIN	308.00
99381	INITIAL COMPREHENSIVE PREVENTIVE MEDICINE...	113.00
99382	INITIAL PREVENTIVE MEDICINE NEW PT AGE 1-4 YRS	113.00
99383	INITIAL PREVENTIVE MEDICINE NEW PT AGE 5-11 YRS	113.00
99384	INITIAL PREVENTIVE MEDICINE NEW PT AGE 12-17 YRS	212.00
99385	INITIAL PREVENTIVE MEDICINE NEW PT AGE 18-39 YRS	209.00
99386	INITIAL PREVENTIVE MEDICINE NEW PATIENT 40-64 YRS	249.00
99387	INITIAL PREVENTIVE MEDICINE NEW PATIENT 65 YRS & OLDER	215.00
99391	PERIODIC PREVENTIVE MED ESTABLISHED PATIENT <1Y	113.00
99392	PERIODIC PREVENTIVE MED EST PATIENT 1-4 YRS	113.00
99393	PERIODIC PREVENTIVE MED EST PATIENT 5-11 YRS	113.00
99394	PERIODIC PREVENTIVE MED EST PATIENT 12-17 YRS	113.00
99395	PERIODIC PREVENTIVE MED EST PATIENT 18-39 YRS	178.00
99396	PERIODIC PREVENTIVE MED EST PATIENT 40-64 YRS	198.00
99397	PERIODIC PREVENTIVE MED EST PATIENT 65 YRS & OLDER....	175.00
99406	TOBACCO USE CESSATION INTERMEDIATE 3 to 10 MINUTES	15.00
99407	TOBACCO USE CESSATION INTENSIVE 10 MINUTES INTENSIVE	29.00
99408	ALCOHOL AND/OR SUBSTANCE (other than tobacco) abuse structured screening (eg, AUDIT DAST), and brief intervention (SBI) services; 15 to 30 minutes	38.00
99409	ALCOHOL/SUBSTANCE SCREEN & INTERVENTION 30 MIN	76.00
99501	HOME VISIT POSTNATAL ASSMT&F-UP CARE	60.00
99502	HOME VISIT NEWBORN CARE & ASSESSMENT	65.00
G0008	ADMIN INFLUENZA VIRUS VAC	4.11
G0009	ADMIN PNEUMOCOCCAL VACCINE	3.90



# Fee Schedule

Lee County Health Department

Location: 106 Hillcrest Drive

FY 23-24

<b>CPT</b>	<b>Name</b>	<b>Charge</b>
J0696	CEFTRIAZONE SODIUM INJECTION	11.00
J1050	MEDROXYPROGESTERONE ACETATE	0.34
J1885	KETOROLAC TROMETHAMINE INJ	5.46
J2790	RHO D IMMUNE GLOBULIN INJ	113.00
J3490	DRUGS UNCLASSIFIED INJECTION	25.00
J7297	LEVONORGESTREL IU 52MG 3 YR	47.26
J7300	INTRAUT COPPER CONTRACEPTIVE	387.00
J7301	LEVONORGESTREL IU 13.5 MG	50.00
J7307	ETONOGESTREL IMPLANT SYSTEM	399.00
LU031	RETURN CHECK FEE	35.00
LU102	COMPLETION OF RECORDED TB SCREEN	34.00
LU400	MISCELLANEOUS SERVICE	195.00
Q0114	FERN TEST	5.00
S0280	MEDICAL HOME, INITIAL PLAN	50.00
S0281	MEDICAL HOME, MAINTENANCE	150.00
S4993	CONTRACEPTIVE PILLS FOR BC	5.00
S9442	BIRTHING CLASS	21.50
T1001	NURSING ASSESSMENT/EVALUATN	88.00
T1002	RN SERVICES UP TO 15 MINUTES	24.00
T1016	CASE MANAGEMENT	21.74
T1017	TARGETED CASE MANAGEMENT	29.30
U0003	INFECTIOS AGENT DETECTION BY NUCLEIC ACID (DNA OR RNA); SEVERE ACCUTE RESPIRATORY SYNDROME CORONVIRUS2 (Sars-Cov-2).	0.00
U0004	2019-nCoV CORONOVIRUS, SARS-CoV-2/2019-any technique, multiple types or subtypes (includes all targets), non-CDC	0.00



**Lee County Health Department  
Animal Services Fees  
FY 2023-2024**

1. Confinement.....\$10.00 (per day)
2. Reclaim Processing Fee.....\$20.00 (one time)
3. Boarding for Reclaim Animals.....\$10.00 (per day)  
(for animals that have been impounded for any reason and owner wants to reclaim).
4. Owner Requested Euthanasia.....\$20.00
5. Special Permit Fee.....\$200.00  
(owners with greater than 30 animals)
6. Rabies 1-year vaccination.....\$10.00
7. Free to Adopt.....Adoption fees to the veterinarian may include combination vaccine, spay/neuter and deworming. Adopters will have 30 days to provide certificate of Spaying or Neutering (if animal is 4 months or older) to our shelter.



**Lee County Public Health**  
P.O. Box 1528 - Sanford, NC 27331-1528  
Phone 919-718-4640 - Fax 919-718-4632  
*Promoting better health and a safe environment for all Lee County residents*



Fiscal Year  
'23 - '24

**Environmental Health Fee Schedule**

**On-Site Septic Application:**

Improvement Permit.....	525
Expansion .....	550
Existing System Re-evaluation.....	210
Redraw/redesign fee (site visit required) .....	225
Redraw/redesign fee (no site visit required) .....	50
Repair Application.....	29
Lot unprepared for evaluation.....	28

**On-Site Construction Authorizations:**

New CA.....	450
Repair/Relocation CA.....	34
New EOP.....	270
Repair EOP.....	9
Setback compliance review (in office) .....	28

**Private Wells & Water Sample:**

Well Permit.....	350
Full Panel (Existing Well) .....	115
Bacteria Coliform.....	65
Inorganic Panel (includes Nitrate/Nitrite) .....	111
Inorganic Panel (Coal Ash Testing) .....	112
Iron Bacteria.....	70
Sulfur Bacteria.....	82
Nitrate/Nitrite.....	68
Pesticide.....	112
Petroleum.....	112
Volatile Organic Chemicals.....	112
Hexavalent Chromium.....	95

**Food and Lodging Applications:**

New Establishment-Plan Review.....	250
Food Service Plan Review (remodel/minor renovation) .....	140
Mobile Food Unit/ Pushcart Plan Review.....	220
Temporary Food Establishments (TFE).....	75
Late TFE less than 15 prior to event (additional).....	53
Limited Food Service Establishment (LFSE).....	75
Late LFSE less than 15 prior to event (additional).....	53

**Swimming Pools:**

New Swimming Pool-Plan Review.....	350
2nd New Swimming Pool Plan Review.....	230
Seasonal Swimming Pool/Wading/Spa Permit.....	180
Pool reinspection fee.....	52

**Tattoo Artist:**

Tattoo Artist.....	182
--------------------	-----

**FY 2023 - 2024 Senior Services - Fees & Charges**

<u>Services</u>	<u>Fees</u>
Fitness Room	\$ 1.00 per visit
Morning Yoga	\$ 10.00 per month (Mon/Fri a.m.)
Advanced Tai Chi	\$ 10.00 per month (Mon/Fri a.m.)
On the Move	\$ 1.00 (Tu/Th a.m.)
Fit & Toned	\$ 10.00 per month (Tu/Th a.m.)
Evening Yoga	\$ 10.00 per month (Tu/Th p.m.)
Low Impact Evening Aerobics	\$ 15.00 per month (2 nights per wk)
Virtual Yoga	\$ 10.00 per month (Tu/Th)
Water Aerobics Morning	\$ 20.00 per month (Late May-Aug M/W/F)
Water Aerobics Evening at OT Sloan Pool	\$ 15.00 per month (Late May-Aug Tu/Th)
Facility Rental	\$ 400.00 per day if facility is not open to general public
Grand Hall Rental	\$ 50.00 per hour Monday - Thursday after 8:00 pm
Other Room Rental	\$ 35.00 per hour Monday - Thursday after 8:00 pm
Small rooms	\$ 35.00 per hour outside of business hours - 2 hr min.
Pavilion	\$ 100.00 per day if facility is not open to general public
Facility Rental Damage Deposit	\$ 250.00 for all rentals outside of business hours - refundable following inspection by EC Staff

NOTE: Some activities may require additional security personnel. The lessee will be responsible for the employment of an off duty police officer.

The Enrichment Center Staff will assist in the arrangements at the time rental is approved.

**FY 2023-2024 COLTS - County of Lee Transit System - Fees & Charges**

Public Access Fare in Lee County	\$5 Upon Boarding
Public Access Fare Outside Lee County	\$20 Upon Boarding



**Circulation Policy - Appendix A  
Fines and Fees Schedule 2023 - 2024**

<b>Item/Description</b>	<b>Item Overdue Fine</b>	<b>Maximum Fine per Item</b>
Audiobook	.25¢ per day	\$5.00
Book	.25¢ per day	\$5.00
Magazine	.25¢ per day	\$5.00
Music CD	\$1.00 per day	\$5.00
Activity Kit	\$1.00 per day	\$5.00
DVD	\$1.00 per day	\$10.00
Equipment	\$1.00 per day	\$20.00

Other Fees:

<b>Item/Description</b>	<b>Fee</b>
Gray Scale Copies/Prints	.10¢ per page per side
Color Copies/Prints	.25¢ per page per side
Faxing	\$1.00 per page
Interlibrary Loan (non NC Cardinal request)	\$2.00 per request
Lost Card Replacement*	\$1.00 a card
Lost Items	Original cost of item
Overdue Notice Mailer	\$1.00 per notice
Lost Item Processing Fee**	\$1.00 per item

\*Library Cards will be replaced at no charge due to extensive wear and tear (barcode unreadable). Replacement fee will be issued for lost/missing cards and “upgrading” to the newer card design.

\*\* The processing fee is automatically applied to the lost item fee for items that have not been returned. It may also be applied when items are returned damaged or with missing parts, or returned in a manner that presents an undue burden on a Library staff member’s time and supplies.

Recommended by the Lee County Libraries Board of Trustees on 05/11/2022

---

# Building Construction Fee Schedule

2023 - 2024

*www.sanfordnc.net*

**CITY OF SANFORD / LEE COUNTY / TOWN OF BROADWAY**  
*North Carolina*  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
*Inspections Division*  
**Construction Permit Fee Schedule**

Table of Contents:

Building Permits - Residential.....	page 2
Building Permits - Commercial .....	page 3 - 4
Building Permits - Miscellaneous .	page 5
Electrical Permits.....	page 6
Mechanical Permits.....	page 7
Plumbing Permits.....	page 8
Fire Prevention Permits.....	page 9
Fire Prevention Permits.....	page 10
Special Notes.....	page 11 - 15
Planning / Development.....	page 16

**Permits Issued Daily From 8:00a.m. - 4:30p.m.**

## BUILDING PERMIT FEES RESIDENTIAL

<b>RESIDENTIAL (New)</b>	<b>Includes all Single-Family Dwellings, Duplexes, and Townhouses.</b>
Building Permit Fee:	Square Footage up to 1500 sq. ft.: \$240 Basic Fee.
	Square Footage over 1500 sq. ft.: Multiply by \$0.20 + \$240.00 (Basic Fee)
	North Carolina Licensed General Contractors add \$10.00 Homeowner Recovery Fund. (G.S.§ 87-15.6).

<b>RESIDENTIAL (Modular Homes)</b>	<p>Additional permits shall be obtained for porches, basements, garages and additional structural alterations to the modular home in accordance with the appropriate fee schedule. Please be aware that separate permits are required for electrical, mechanical and plumbing.</p> <p>In accordance with G.S.§ 87-1 and F.S.§ 143-139.1: any person, firm or corporation that undertakes to erect a modular building must have either a valid NC General Contractors License or provide a \$5,000 Surety Bond.</p>
Building Permit Fee:	1500 sq.ft. or Less - \$135.00
	1501 - 2000 sq. ft. - \$170.00
	2001 sq.ft. and Up - \$205.00

<b>MANUFACTURED HOMES</b>	<b>Manufactured Home Setup Fee only. Refer to Electrical, Plumbing and Plumbing Fee Schedule for other permits.</b>
Single-Wide	\$50.00 each
Double-Wide	\$70.00 each
Triple-Wide	\$85.00 each

<b>OTHER RESIDENTIAL CONSTRUCTION</b>	<b>Includes all Residential Additions.</b>
Building Permit Fee:	<p>Square Footage shall be used to calculate building permit fees. Estimated Cost of Construction is determined at \$80/sq. ft. for Heated Space, \$40/sq. ft. for Unheated Space and \$25/sq. ft. for Unheated Porches, Shelters or Decks. Building permit fee shall be calculated by: \$2.50 per \$1,000 of Estimated Cost of Construction (<i>from calculation above</i>). Minimum Building Permit Fee is \$60.00.</p>

<b>OTHER RESIDENTIAL CONSTRUCTION</b>	<b>Includes all Residential Renovations, Repairs, and Other Residential Construction not listed elsewhere.</b>
Building Permit Fee:	<p>Permit Fee is Calculated based on Applicants Estimated Cost of Construction. (Bid, quote, or estimate must be provided with permit application). Building permit fee shall be calculated by: \$2.50 per \$1,000 of Applicants Estimated Cost of Construction. Minimum Building Permit Fee is \$60.00.</p>

## BUILDING PERMIT FEES COMMERCIAL

(\*\*Phased Construction Permits: see page 4)

<b>(New) Non-Phased COMMERCIAL &amp; SHELL BUILDINGS</b>	<b>50,000 Square Feet and Less.</b>	
<b>Building Permit Fee:</b>	Estimated Cost of Construction shall be determined by multiplying the total gross building square footage by the cost per square foot for Type of Occupancy listed below;  Permit Fee = Estimated Cost of Construction (from above) divided by \$1,000, multiplied by \$4	
	Assembly	\$100
	Business	\$85
	Educational	\$100
	Factory/Industrial	\$100
	Hazardous	\$100
	Institutional	\$120
	Mercantile	\$100
	Residential	\$100
	Storage	\$50 Heated \$45 Unheated
	Utility and Miscellaneous	\$50 Heated \$45 Unheated
	Mixed Occupancy	Highest Cost per Sq.Ft. of Occupancy Types

<b>(NEW) Non-Phased COMMERCIAL &amp; SHELL BUILDINGS</b>	<b>50,000 Square Feet and More.</b>	
<b>Building Permit Fee:</b>	Estimated Cost of Construction shall be determined by:  1. Multiplying the first 50,000 square feet of the total building gross square footage by the cost per square foot for Type of Occupancy listed below.  2. Multiplying the square footage in excess of 50,000 square feet by the cost per square foot for Type of Occupancy listed below and add to figure from above.  Permit Fee = Estimated Cost of Construction (from 1 above), divided by \$1,000, multiplied by \$4 <i>Plus</i> Estimated Cost of Construction (from 2 above), divided by \$1,000, multiplied by \$1.	
	Assembly	\$100
	Business	\$85
	Educational	\$100
	Factory/Industrial	\$100
	Hazardous	\$100
	Institutional	\$120
	Mercantile	\$100
	Residential	\$100
	Storage	\$50 Heated \$45 Unheated
	Utility and Miscellaneous	\$50 Heated \$45 Unheated
	Mixed Occupancy	Highest Cost per Sq.Ft. of Occupancy Types



## BUILDING PERMIT FEES COMMERCIAL (continued)

### \*\*Phased Construction Permit:

Building Permit Fee:	Permit Fee is Calculated based on Applicants Estimated Cost of Construction. (Bid, quote, or estimate must be provided with permit application). Building permit fee shall be calculated by: \$4.00 per \$1,000 of Applicants Estimated Cost of Construction. Minimum Building Permit Fee is \$60.00.
----------------------	---

### **\*\*Phased Construction Permit:**

New commercial projects which involve multiple plan submittals by a contractor who has been hired to do a complete "Turn-key" project for the owner.

<b>OTHER COMMERCIAL CONSTRUCTION</b>	<b>Includes all Commercial Renovations, Repairs, Tenant Fit-ups, and Other Commercial Construction not listed elsewhere.</b>
Building Permit Fee:	Permit Fee is Calculated based on Applicants Estimated Cost of Construction. (Bid, quote, or estimate must be provided with permit application). Building permit fee shall be calculated by: \$4.00 per \$1,000 of Applicants Estimated Cost of Construction. Minimum Building Permit Fee is \$60.00.

<b>COMMERCIAL (New)</b>	<b>Modular Units.</b>	
Building Permit Fee:	Estimated Cost of Construction shall be determined by multiplying the total gross building square footage by the cost per square foot for Type of Occupancy listed below;  Permit Fee = Estimated Cost of Construction (from above) divided by \$1,000, multiplied by \$4	
	Assembly	\$100
	Business	\$85
	Educational	\$100
	Factory/Industrial	\$100
	Hazardous	\$100
	Institutional	\$120
	Mercantile	\$100
	Residential	\$100
	Storage	\$50 Heated \$45 Unheated
	Utility and Miscellaneous	\$50 Heated \$45 Unheated
	Mixed Occupancy	Highest Cost per Sq.Ft. of Occupancy Types

**BUILDING PERMIT FEES  
MISCELLANEOUS**

<b>MISCELLANEOUS BUILDING PERMITS</b>	
Items not shown elsewhere in Fee Schedule.	Minimum Fee. Items not shown. \$60.00
Change of Occupancy Permit	\$60.00 each
Daycare Permit	\$75.00 each
Demolition Permit	\$90.00 Permit Fee plus Post \$500 Bond (Cash, Certified Check or Money Order per permit).
Footing/Foundation Permit	\$60.00 each
Malt Beverage License Inspection	\$60.00 each
Moving Building Permit	\$90.00 Permit Fee plus Post \$500 Bond (Cash, Certified Check or Money Order per permit).
Swimming Pool (For Setbacks Only)	\$60.00 each
Tent Permit	\$60.00 each
Outdoor Advertising Sign (For Lee County Only)	\$90.00 each
Other Signs	\$60.00 each

## ELECTRICAL PERMIT FEES

<b>RESIDENTIAL</b>	
<b>RESIDENTIAL (New):</b> Basic Fee \$135.00 (up to 200 Amps) Basic Fee <i>plus</i> \$20.00 per each 100 Amps over 200 Amps	
<b>RESIDENTIAL (Renovations) (Maximum Fee \$135.00):</b> Basic Fee \$60.00 <i>plus</i> any of the following that apply: \$5.00 per Special Outlet (Dryer/Electric Stove/Etc) \$25.00 per subpanel	
<b>RESIDENTIAL (Room Additions) (Maximum Fee \$135.00):</b> Basic Fee \$60.00 <i>plus</i> , Room Additions - \$40.00 per Room Addition. <i>plus</i> \$5.00 per Special Outlet (Dryer/Electric Stove/Etc). <i>plus</i> \$25.00 per subpanel.	
<b>MANUFACTURED HOME</b>	Basic Fee \$55.00 each
<b>MODULAR HOMES</b>	\$75.00 each
<b>COMMERCIAL</b>	
0-200 Amps	\$115.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
201-400 Amps	\$135.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
401-600 Amps	\$145.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
601-800 Amps	\$165.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
801-1000 Amps	\$175.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
1001-2000 Amps	\$255.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
2001 & Up AMPS	\$330.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
<b>*Special Outlets - 30 Amp/240 Volt or Greater*</b>	
<b>MISCELLANEOUS ELECTRICAL PERMITS</b>	
Items not shown elsewhere in Fee Schedule.	Minimum Fee. Items not shown. \$60.00
Conditional Power Fee	\$60.00
Fire Alarm	\$60.00
Electrical for Mechanical Change Outs	\$40.00
Power Restoration	\$60.00
Accessory Building	\$60.00
Service Change (Up to 100 amps)	\$60.00
Service Change (125-200 Amps)	\$75.00
Signs	\$60.00
Special Outlets	\$60.00 Minimum Fee plus \$5.00 each (Special Outlets - 30 Amp/240 Volt or Greater)
Swimming Pool Grounding	\$60.00
Temporary Power Pole	\$60.00

## MECHANICAL PERMIT FEES

<b>RESIDENTIAL</b>	
Items not shown elsewhere in Fee Schedule.	Minimum Fee. Items not shown. \$60.00
Gas Heating Unit w/ A/C Unit (2 Separate Units/1 System)	\$75.00 per system
Gas Pack	\$70.00 each
Heatpump	\$75.00 each
Single Air Conditioning Unit	\$60.00 each
Single Heating Unit <i>(Gas Furnace, Electric Heat, Etc.)</i>	\$60.00 each
Gas Accessories. <i>(Gas Logs, Fireplace, Dryer, Range, Grill, Space Heater, Lights, Woodburning Inserts, Etc.)</i>	\$50.00 each
Gas Piping/Pressure Test	\$40.00 / 1 <sup>st</sup> Unit \$8.00 per additional unit
Air Handler or Outdoor Condenser - Change Outs (not heat pumps)	\$60.00 each unit
Ductwork Additions	\$60.00 Basic Fee
<b>COMMERCIAL</b>	
<b>Basic Fee</b>	<b>*\$60.00 plus any of the following that apply:</b>
Boilers	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Chillers:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Gas Pack:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Heat Pump:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Refrigeration:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Gas Appliances	*\$3.00 per 10,000 BTU's
Gas Heating Unit	*\$3.00 per 10,000 BTU's
Gas Heating Unit w/ A/C Unit (2 Separate Units/1 System)	*\$3.00 per 10,000 BTU's
Gas Piping/Pressure Test	*\$40.00 / 1 <sup>st</sup> Unit \$8.00 Per Additional Unit
Air Handler or Outdoor Condenser - Change Outs (not heat pumps)	\$60.00 each unit
Ductwork Additions	\$60.00 Basic Fee
Canopy Hood <i>(does not require licensed contractor)</i>	*\$60.00 each

(For calculation purposes:      • Horsepower to BTU: 1 HP = 33.475 BTU  
   • 12,000BTU = 1 Ton)

## PLUMBING PERMIT FEES

<b>RESIDENTIAL (New)</b>
Basic Fee \$60.00 plus \$25.00 for every Full Bath \$20.00 for every Half Bath
<b>RESIDENTIAL (Modular Homes)</b>
Basic Fee \$60.00 plus \$5.50 for water line \$5.50 for sewer line Unfinished Baths require a separate permit at the time of Fit Up.
<b>RESIDENTIAL (Manufactured Homes)</b>
Basic Fee \$50.00
<b>OTHER RESIDENTIAL CONSTRUCTION</b>
Basic Fee \$60.00 plus \$5.50 per fixture ( <i>see plumbing permit application</i> ).
<b>COMMERCIAL (New)</b>
Basic Fee \$60.00 plus \$5.50 per fixture ( <i>see plumbing permit application</i> ).
<b>COMMERCIAL (Modular)</b>
Basic Fee \$60.00 plus \$5.50 for water line \$5.50 for sewer line
<b>MISCELLANEOUS PLUMBING PERMITS</b>
Basic Fee \$60.00 plus \$5.50 per fixture ( <i>see plumbing permit application</i> ).

## RECORD RESEARCH

Permit Activity Computer Printouts	\$100.00
Archives/History Research (Per Permit)	\$20.00 per hour.
Copies (per page)	\$0.35per page

## FIRE PREVENTION PERMIT FEES

### FEE SCHEDULE

<b>Permits</b> Any required permits listed in Section 105 of the NC Fire Prevention Code (Unless otherwise noted)	\$	50.00 each
<b>Routine Maintenance Inspections</b>	\$	N/C
<b>Fire Code Violations*</b> *(No charge if violations have been corrected by the scheduled re-inspection date)	\$	75.00 each

### CONSTRUCTION REVIEWS/INSPECTIONS

<b>Plan Reviews**</b>	\$	50.00 each plus \$0.02 per sq. ft.
<b>Certificate of Occupancy</b>	\$	N/C
<b>Fire Protection Systems</b> (New and Renovations)		
<b>Sprinkler Systems**</b>	\$	50.00 plus \$0.02 per sq. ft.
<b>Standpipes**</b>	\$	50.00 plus \$0.02 per sq. ft.
<b>Fire Alarm Systems**</b>	\$	50.00 plus \$0.02 per sq. ft.
<b>Hood Systems**</b>	\$	75.00
<b>Paint Booths**</b>	\$	100.00
<b>Other Extinguishing Systems**</b>	\$	100.00
<b>Re Test</b>	\$	100.00

\*Fire Code violations are per each Code Section that is not complaint. i.e., multiple exit signs out of service equals 1 violation, multiple fire protection systems out of service equals multiple violations.

\*\*Construction permits for all Fire Protection systems shall be subject to the plan review fees noted above. All construction permits include first acceptance test as may be required. Re-test will be additional.

Permits will be renewed based upon the State mandated inspection schedule. All required permit fees are valid until change of occupancy use, ownership and/or tenant, or until revoked due to non-compliance.

### OTHER PERMIT FEES

Exhibits and Trade Shows	\$	25.00 each or \$250.00 annually
Liquid or Gas Fueled Vehicles/Equipment (In assembly buildings)	\$	25.00 each
Temporary Membrane Structures (Tent, Canopies and Air Supported Structures)	\$	50.00 each
Burning Permits (Land Clearing Only)	\$	75.00 each
ABC Inspections	\$	100.00 each
Amusement Building	\$	100.00 each
Carnivals/Fairs	\$	100.00 each
Combustible Dust Producing Operations	\$	100.00 each
Covered Mall Buildings	\$	100.00 each
Explosives	\$	100.00 each
Fireworks Display	\$	100.00 each Plus Stand by Personnel
Flammable/Combustible Liquids (Only mandated according to NC Fire Prevention Code)	\$	100.00 each
Fumigation/Insecticide/Fogging	\$	100.00 each
Private Fire Hydrant Removal	\$	100.00 each
Spraying/Dipping	\$	100.00 each
Tank Removal/Installation	\$	100.00 each
STANDBY PERSONNEL	\$	40.00 per hour per Firefighter plus 250.00 per engine

Minimum of 4 men Engine Company, billed for each hour or portion thereof.

Any work started prior to proper permits being issued is subject to 100% penalty. (Permit fees x2)

### FINES

Open Burning Without Permit	\$	100.00 each
Parking in Fire Lane	\$	50.00 each
No Key Holder Response	\$	100.00 each
Nuisance Alarms		
4 <sup>th</sup> Alarm***	\$	100.00 each
5 <sup>th</sup> Alarm and over***	\$	500.00 each

\*\*\*3 Nuisance alarms per calendar year at no charge.

Nuisance alarms = any alarm caused by mechanical failure, malfunction, or an alarm activated by a cause that cannot be determined. Essentially, any alarm, which occurs as a result of a condition that is not normal, or the intended operation of the system.

### LIFE SAFETY VIOLATIONS

1 <sup>st</sup> OFFENSE	\$	150.00
2 <sup>nd</sup> OFFENSE	\$	300.00
3 <sup>rd</sup> OFFENSE	\$	1,000.00

Life safety violations include any locked, blocked or otherwise impeded means of egress, any deficiencies or impairments, in any fire suppression, detection and or notification devices and or systems, or any other violation that in the opinion of the Fire Code Official may be harmful to any building occupants including but, not limited to overcrowding.

## SPECIAL NOTES

### 1. FAILURE TO SECURE PERMIT

Failure to obtain the appropriate permit before construction begins shall result in a 100% penalty (double fees). Commencement of or proceeding with any work of which a permit is required by the State Building Code or any other state or local laws (shall include digging footings or moving manufactured homes on site).

### 2. ISSUANCE OF PERMITS

Individual trades are responsible for purchasing their respective permits (no blanket permits are issued).

**If a building permit is required for any job, the building permit must be issued prior to issuance of any trade permits.**

All approvals from other regulatory agencies (local, state, and federal) must be documented (i.e., zoning approval, erosion control, historic district, environmental health, etc.) before building permits will be issued.

It is the contractor's responsibility to meet all requirements of license limitations when making application for permits.

The Permit Coordinator will notify the applicant at which time the permit is prepared for issuance and the cost of the permit.

## BUILDING PERMITS

The North Carolina Building Code requires that a permit be issued for "the construction, reconstruction, alteration, repair, movement to another site, removal, or demolition of any building or structure;" Accessory Buildings with any dimension greater than twelve (12) feet are required to meet the provisions of the North Carolina Residential Code for One- and Two-Family Dwellings.

"No permit ...shall be required for any construction, installation, repair, replacement, or alteration costing Fifteen Thousand Dollars (\$15,000) or less in any single-family residence or farm building unless the work involves: the addition, repair, or replacement of load bearing structures;"

- Building permits will be issued to a properly licensed North Carolina General Contractor.

OR

- To the owner of the property on which the building is to be built and occupied by said owner for at least twelve (12) months following completion (no rental property).

OR

- To an individual when a general contractor's license is not required. The cost of the undertaking cannot exceed thirty thousand dollars (\$30,000).

Permits will be issued personally to the license holder of record only. A bonafide employee of the licensee will be allowed to obtain permits upon submittal of the "Authorization for Permit Application by Employee of Licensed Contractor Form".

General Contractors Licensing Limitations: If the estimated cost of construction from the fee schedule exceeds a contractor's license limitations a copy of the original bid, quote or estimate will be required prior to permit issuance.

## HOMEOWNER RECOVERY FUND:



Whenever a general contractor applies for the issuance of a permit for the construction of any single-family residential dwelling unit or for the alteration of an existing single-family residential dwelling unit, a (\$10.00) fee shall be collected from the general contractor for each dwelling unit to be constructed or altered under the permit. The City of Sanford shall forward four dollars (\$9.00) of each fee collected to the Board of General Contractors, on a quarterly basis and the city may retain one dollar (\$1.00) of each fee collected. The Board shall deposit the fees received into the General Fund.

## ELECTRICAL PERMITS

Electrical permits are required for "The installation, extension, alteration, or general repair of any electrical wiring, devices, appliances, or equipment."

Electrical permits are issued to a North Carolina properly licensed North Carolina Electrical Contractor

OR

Property owners requesting to perform electrical work upon their own property when such property is not intended at the time for rent, lease, or sale will be required to take and pass an electrical exam prepared by this office.

Permits will be issued personally to the license holder of record only. A bonafide employee of the licensee will be allowed to purchase permits upon submittal of the Authorization for Permit Application by Employee of Licensed Contractor Form.

### Temporary Service Poles

Temporary Service Poles Inspections are to be made in conjunction with the footing or foundation inspection (permit fee is waived with new building construction only). In order to erect a temporary pole prior to or after the footing or foundation inspection or for renovations or additions, an electrical permit for the temporary pole must be obtained (see fee schedule).

## MECHANICAL PERMITS

Mechanical permits are required for "The installation, extension, alteration or general repair of any heating or cooling system;"

- Mechanical permits are issued to a properly licensed North Carolina Mechanical Contractor

OR

- To the owner of the building that occupies the building provided that the permit holder performs the work themselves (no rental property or commercial projects).

**NOTE: Mechanical change-outs and/or relocation of mechanical units require an electrical permit as described above.**

Permits will be issued personally to the license holder of record only. A bona fide employee of the licensee will be allowed to purchase permits upon submittal of the Authorization for Permit Application by Employee of Licensed Contractor Form.

Grease Canopy Hoods do not require a licensed contractor.

## MANUFACTURED HOME PERMITS

A licensed Dealer or Setup Contractor must obtain Manufactured Home Permits. The owner is allowed to obtain a manufactured home permit only if they are actually setting up the home themselves.

Any manufactured home moved to the site prior to issuance of the necessary permits required will be removed from the site until such time that the proper permits are approved and issued.

Manufactured home plumbing permits are required for setup contractors who will complete the plumbing connections underneath the home only. A North Carolina licensed plumbing contractor will be required to obtain a separate permit to make utility connections (water/sewer).

## MODULAR PERMITS

A building permit is required for modular homes.

Any person, firm or corporation that undertakes to erect a modular building must have either a valid North Carolina General Contractors License or provide a five thousand-dollar (\$5,000) surety bond for each modular building to be erected.

The permit fee is for the modular setup (footing, foundation, and final). Additional building permits shall be obtained for porches, basements, garages, and additional structural alterations to the modular unit in accordance with the permit fee schedule. A separate permit is required for electrical, mechanical and plumbing permits.

NO TEMPORARY SERVICE WILL BE AUTHORIZED FOR ANY MODULAR CONSTRUCTION.

## PLUMBING PERMITS

Plumbing permits are required for "The installation, extension, alteration or general repair of any plumbing system;"

- Plumbing permits are issued to a properly licensed North Carolina Plumbing Contractor

OR

- To the owner of the building that occupies the building provided that the permit holder performs the work themselves (no rental property or commercial projects).

Permits will be issued personally to the license holder of record only. A bona fide employee of the licensee will be allowed to purchase permits upon submittal of the "Authorization for Permit Application by Employee of Licensed Contractor Form".

Manufactured home plumbing permits are required for setup contractors who will complete the plumbing connections underneath the home only. A North Carolina licensed plumbing contractor will be required to obtain a separate permit to make utility connections (water/sewer).

## **RENTAL PROPERTY**

Electrical, Mechanical and Plumbing Permits will not be issued to the owners of rental property.

- **Rental Property - Building Permits**

Building Permits will be issued to the owner or an unlicensed General Contractor where the cost of the undertaking is less than \$30,000. Projects valued at \$30,000 or more require that the permit be issued to a North Carolina Licensed General Contractor only.

- **Rental Property - Electrical Permits**

Electrical Permits will be issued to North Carolina Licensed Electrical Contractors only.

- **Rental Property - Mechanical Permits**

Mechanical Permits will be issued to North Carolina Licensed Mechanical Contractors only.

- **Rental Property - Plumbing Permits**

Plumbing Permits will be issued to North Carolina Licensed Plumbing Contractors only.

## **RENEWING EXPIRED PERMITS:**

If any permit expires or is revoked, or if any other permit issued by the inspection department becomes invalid because of no activity, the applicant must apply for a new permit to be issued and pay the appropriate fees.

In order for the requirement that additional fees be paid for re-issuance of an expired permit be waived, the owner/contractor must show proof of work being performed on the job (i.e., valid receipts for labor, materials etc., during the period in which no inspections were performed.)

## **PERMIT REFUNDS**

Permit fees are non-refundable, unless no work has been performed and no inspections have been made.

## **POSTING BONDS**

Bonds are required to be posted for moving permits and demolition permits for the City of Sanford. Bonds may be posted in the form of cash, certified check or money order, at the time that a Demolition or Moving Permit is issued. Bonds are non-transferable.

## **POSTING OF PERMIT CARDS:**

Permit cards must be posted and building plans must be available at all times at the jobsite, or the inspection will not be performed and a \$60 re-inspection fee will be charged.

## **INSPECTIONS**

The General Contractor or the person that the Building Permit was issued to must make all inspection requests. (Footings, Foundations, Rough-Ins, Insulation, and Final for C.O.). Electrical, Plumbing & Mechanical Contractors will be responsible to notify the General Contractor when ready for Rough-In, Final, and other inspections.

**\*\*NOTE:** When a construction project requires all four disciplines, i.e., Building, Electrical, Plumbing and Mechanical installations, each discipline will be inspected simultaneously, during one inspection trip. Inspection requests should not be made unless each discipline is ready for a rough-in inspection.

A minimum of one (1) day notice is required for all inspections.

All inspections must be called in by the correct address and permit number.

Building Permit Cards must be posted and building plans must be available at the jobsite or the inspection will not be performed and a **\$60 PENALTY FEE WILL BE CHARGED.**

Inspection results will be provided at all jobsites. Passed inspections will be indicated with the appropriate section of the permit card posted on the jobsite. Failed inspections will be identified with the posting of an orange "NOTICE" card accompanied by a "NOTICE OF ADDITION OR CORRECTIONS" sheet. The Inspector will provide these two documents on the jobsite with the permit card.

Calls to the inspection department concerning the status of inspections are discouraged. Check permit card at jobsite for inspection results.

Priorities for daily inspections will be as follows:

1. Concrete pours. (i.e., footing and slabs).
2. Open ditches that are a potential danger to the public. (i.e., water & sewer lines and underground electrical)
3. Foundations.
4. Restoration of Electrical Service to existing buildings.
5. Mechanical Change-Outs / Repairs during extreme weather conditions.
- 6.

## **RE-INSPECTION FEES**

The Inspections Department will perform one follow-up inspection to ensure that corrections have been made. Additional inspections shall be termed "re-inspections". A fee of \$60 shall be paid prior to any re-inspection trip. Temporary service poles not inspected in conjunction with footing or foundation inspections will be considered a re-inspection. There will be a \$60.00 re-inspection fee charge if a scheduled inspection is not ready when the inspector arrives on the jobsite.

Any inspection that requires that the owner provide access (i.e., Building, Electrical, Mechanical and Plumbing) the re-inspection fees will be as follows:

- 1<sup>st</sup> Inspection Trip – No Charge. Door Hanger will be left instructing owner to schedule an inspection.
- 2<sup>nd</sup> Inspection Trip, and subsequent trip will result in a \$60 Re-Inspection Fees per Re-Inspection Trip until Inspection is approved. Contractor will be responsible for paying Re-Inspection Fees prior to any Re-Inspections.

## PLANNING AND DEVELOPMENT

### Applications Requiring Approval by a Board

Petition of Zoning Text Amendment	\$300
Petition for Zoning Map Amendment (Rezoning)	\$500
Petition for Conditional Zoning Map Amendment (Conditional	\$750
Variance Application	\$500
Appeal	\$500
Special Use Permit	\$500
Additional Fee for review of application for Special Use Permit for Telecommunications Tower per Section 5.33.8 of the Unified Development Ordinance	\$4,000

### Plan Review / Administrative Approvals

Plan Review, Commercial / Industrial (1 <sup>st</sup> and 2 <sup>nd</sup> Submittals)	\$500, plus \$2.00 per 1,000 square feet of Gross Floor Area
Plan Review, Multifamily (1 <sup>st</sup> and 2 <sup>nd</sup> Submittals)	\$500, plus \$2.00 per dwelling unit
Preliminary Plat, Major Subdivision (1 <sup>st</sup> and 2 <sup>nd</sup> Submittals)	\$200, plus \$10 per lot
Final Plat, Major Subdivision	No Charge
Final Plat, Minor Subdivision	\$50
Plan/Plat Resubmission, 3 <sup>rd</sup> Submittal and All Subsequent Submittals thereafter (fee to be paid separately for each submittal)	½ of the Original Fee
Zoning Verification Letter	\$25

**FEES AND CHARGES SCHEDULE**

**OF THE**

**LEE COUNTY PARKS AND RECREATION COMMISSION**

ADOPTED APRIL, 1989  
MOST RECENTLY AMENDED, JULY 2022  
PROPOSED AMENDED, JULY 2023

**Lee County Parks & Recreation  
Fee Schedule**

Program	Cost	
<b>San-Lee Park &amp; Environmental Education</b>		
Full Day Camps	\$115/week	
Half Days	\$75/week	
Conservation Cubs	\$5/person	
Nature Days	\$30/day	
Public Programs	\$5/person	
Nature Theme Birthday Parties	\$120 for 2 hours	
Tent Campground	\$15/night	
Paddle Boats	\$3/30 mins.	
Amphitheater	\$40/day	
<b>*Additional \$15 fee for non-county residents*</b>		
<b>Recreation</b>		
Tiny Tots	\$300/session	
Youth Dance 1 hour class	\$90/session	Parents are responsible for purchasing costumes
Youth Dance 1.5 hour class	\$120/session	Parents are responsible for purchasing costumes
Youth Art	\$60/session	
Happy Day Camp	Free	
Adult Fitness	\$15 punch card	
Art Themed Parties	\$120 for 2 hour block	
Dance Themed Parties	\$120 for 2 hour block	
<i>* Max 12 children per party</i>		
<b>Aquatic</b>		
Public Swim Admission	\$3.00/ person	
Senior 55+ Admission	\$1.00 /person	
Child under the age 4	\$0	

Boys and Girls Public Swim	\$2.00/ person
Designated Group Swim Time	\$1.00 /person
Swim Lessons	\$30 /session

**Pool Rentals**

Facility Rental Fee	\$50 per hour- 2 hour min.
Required Manager Fee	\$15 per hour
Required Lifeguard Fee	\$10 per hour

\*1 Pool Manager is required per rental.

\*Number of lifeguards required depends on rental size

0 to 50 people=2 lifeguards

51 to 74 people= 3 lifeguards

75 to 99 people= 4 lifeguards

**Pool Passes**

Household Family of 4	\$85
Each Additional Member	\$10
Individual Person	\$35

**Swim Team Use**

Swim Meets	Same as pool facility rentals
Lane Rentals	\$10 per lane per hour, 2 hour minimum

**\*Additional \$15 fee for non-county residents\***

**Gymnastics**

Recreation	Fee Per Ses:	Age	Hours/Week
Me & My Folks	\$45	1 to 3	0.75
Tumble Stars	\$80	3 to 4	1
Rising Stars	\$80	5+	1
Red Stars	\$80	6+	1
Blue Stars	\$80	6+	1
Shooting Stars	\$120	14+	2
White Stars	\$160	6+	3

\*Sessions are 10 weeks

**Competition Team**

Bronze	\$200	4+	4
Silver	\$275	5+	6
Gold	\$325	6+	9
Platinum	\$365	6+	12

\*Sessions are 10 weeks

**Private Classes**

**Fee Per Block**

Half Hour	\$100
Full Hour	\$160

\* Blocks are 4 classes

**Camps**

Full Day	\$115/week
Half Day	\$75/week



Birthday Parties	\$120 for 2 hours
<i>*Max 15 children</i>	
HS Practice Rental	\$120 for 2 hours

**\*Additional \$15 fee for non-county residents\***

### Sponsorships

Team Sponsor	Cost
Single Team	\$250
Double Team	\$450
Triple Team	\$600
Homerun - 4 Teams	\$750

### League Sponsor

Baseball	\$1,500
Softball	\$1,500
T-Ball	\$1,500
Volleyball	\$1,500
Flag Football	\$1,500
Kickball	\$1,500
Basketball	\$1,500

### 6' x 4' Field Sign Sponsors

First Year Sign at Ballfield	\$500
Every Consecutive Year	\$350

### Athletic Programs

<u>Leagues</u>	Registration	Ages
T-Ball	\$25	3 to 6
Coach Pitch Baseball/Softball	\$50	7 to 8
Baseball	\$50	9 to 12
Softball	\$50	9 to 14
Kickball	\$25	4 to 15
Adult Wiffle Ball	\$150/Team	16+
Flag Football	\$25	5 to 12
Co-ed Basketball	\$25	4 to 8
Basketball	\$50	9 to 12
Adult Softball	\$600/Team	16+

\*Non-County players must pay additional \$15 per player

**\*Additional \$15 fee for non-county residents\***

### Field Rentals

Field Rental	\$10/hour
Lights with Field Rental	\$10/hour
Field Prep Fee	\$25/field

### Bob Hales Gym

Gym Rental	\$35 per hour w/2 hr minimum
------------	------------------------------

### Tramway Road Park Tournaments

Daily Complex Fee \$825\* per day \*Includes field prep prior to first game of the day

**Contracted Annually Services**

Tennis/Pickleball Lessons  
Concessions

**Facility Rentals**

**Indoor Facilities**

	<u>Cost</u>	<u>Additional Cost</u>
Ingram Building	\$200/ 4 hour block	\$35 per hour after 4 hour block
Lett Family Park Center	\$200/ 4 hour block	\$35 per hour after 4 hour block
San-Lee Nature Center	\$200/ 4 hour block	\$35 per hour after 4 hour block

**Outdoor Facilities**

Kiwanis Family Park Shelter	\$35 per hour
San-Lee Park Shelter	\$35 per hour
Bucannan Park Shelter	\$25 per hour
Horton Park Shelter	\$25 per hour
Kiwanis Children Park Shelter	\$25 per hour
Temple Park Shelter	\$25 per hour
Kiwanis Family Park Gazebo	\$25 per hour
Lett Family Park Shelter	\$25 per hour
O.T. Sloan Park Shelter	\$25 per hour
San-Lee Park Meadow	\$40 per hour

*\*2 hour required minimum for Shelter Rentals*

**\*\*\*Additional \$15 fee for non-county residents\*\*\***

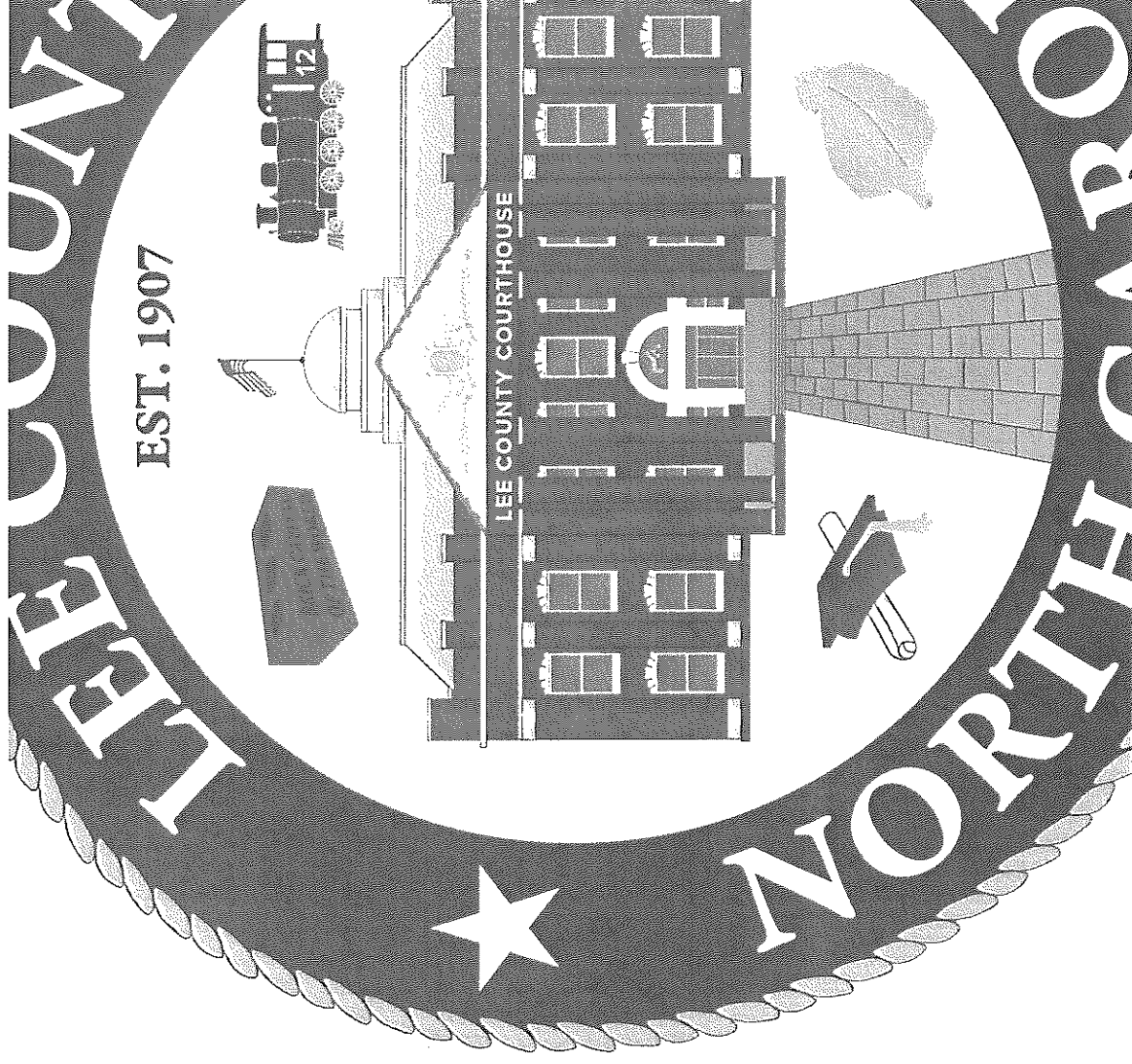
**Lee County Solid Waste Fees**

**2023-24 Rates**

Yard Waste & Landclearing Debris	\$43/ton
Tires on rims	\$75.00/ton
Annual Solid Waste Disposal Fee Paid by each County residence, club, church and residential based commercial enterprise.	\$143.50/house
Annual Convenience Center Recycling Fee Residences, churches etc who use private haulers are exempt 1/2 of the Solid Waste Disposal Fee.	\$71.75/house
Municipal Solid Waste (MSW) Fee	\$2.61/cu yd
Old Corrugated Cardboard (OCC) Fee	\$1.53/cu yd
Dumpster Fee	\$0.24/cu yd
Additional Convenience Center Decals	\$10.00/set of 2

# Lee County Branding Discussion

**Ben McQueary**  
*Board of Commissioners Meeting*  
June 19, 2023



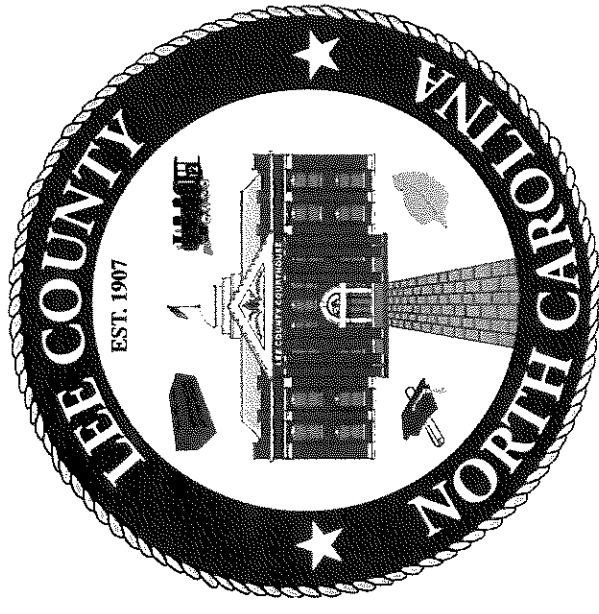
# Background

LEE COUNTY

NORTH CAROLINA

Committed Today for a Better Tomorrow

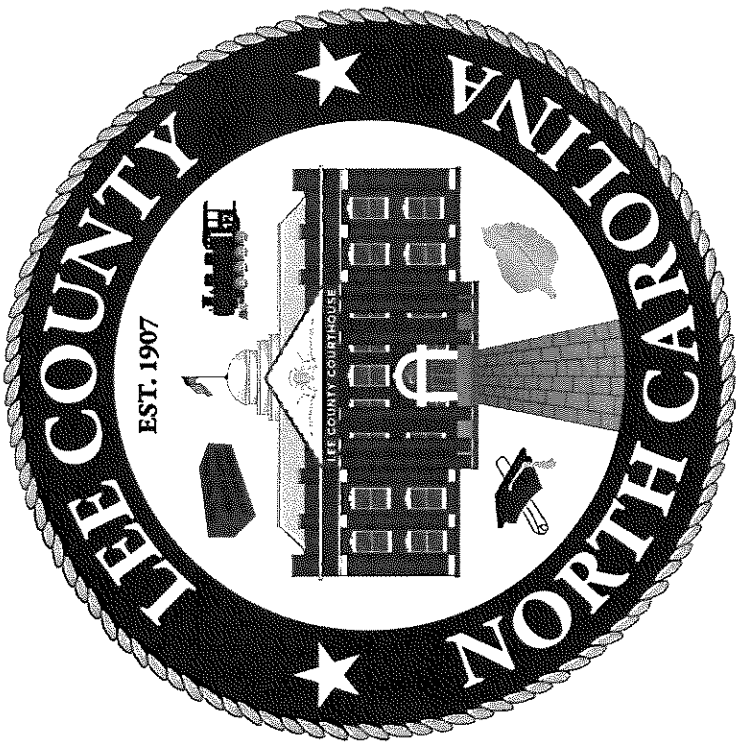
- Need for Consistent Branding
- Modern Branding to Accompany Modern Capital Projects
- Departments Apparel Needs



“Old” Seal



“New” Seal



# Primary Color Palette

*Deep River Blue*  
#000654

*Brick Maroon*  
#980E4C

*Golden Opportunity*  
#FFA440



# Secondary Color Palette

**Partnerships  
Purple**  
#5A225F

**On The Green**  
#4C980E

**Southern  
Sunsets**  
#CC5926

**Tramway Teal**  
#0E8A98



# Typeface

Primary

Proxima Nova

**Proxima Nova Black**

Proxima Nova Extra Condensed

Proxima Nova Soft

Secondary

*(if primary unavailable)*

Arial

**Arial Black**

Arial Narrow

**Arial Rounded Bold**

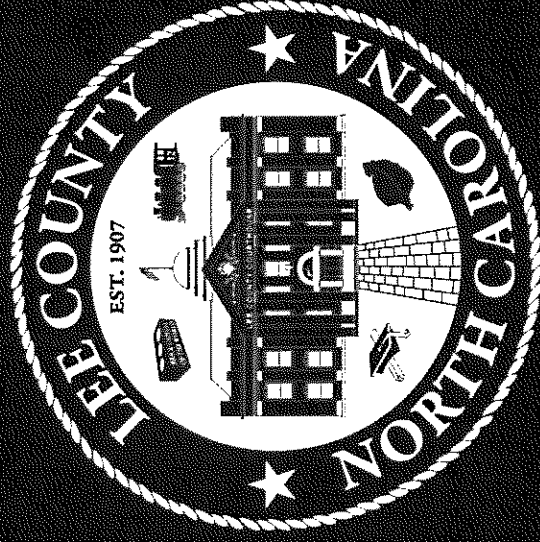


**Proposed  
Wordmark**



**LEE COUNTY GOVERNMENT**  
**NORTH CAROLINA**





# LEE COUNTY GOVERNMENT

## NORTH CAROLINA

# **Proposed Lettermark**

**Easily**

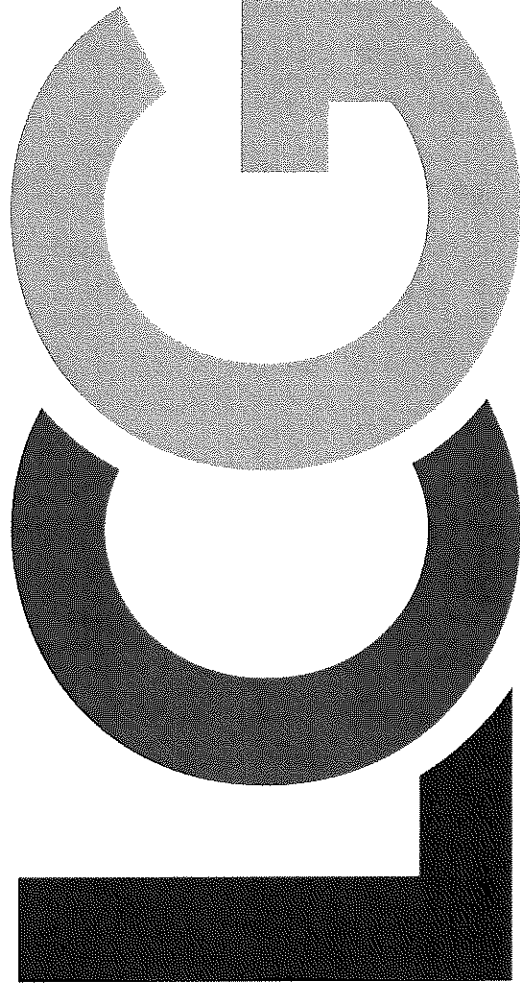
*Readable*

*Transformable*

*Identifiable*

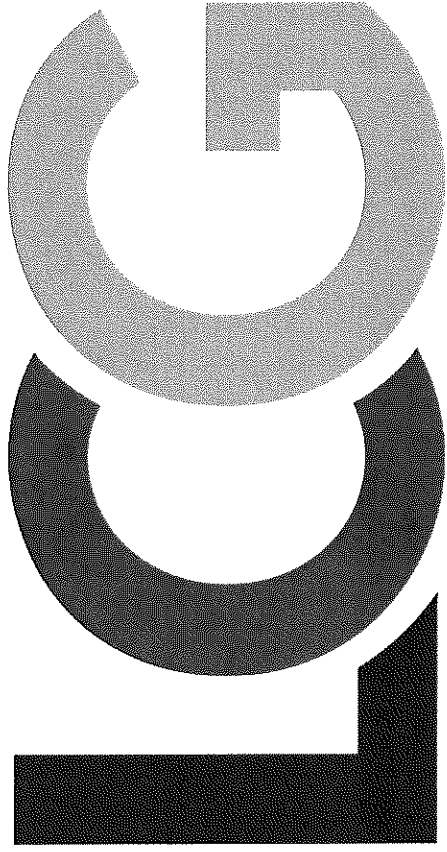
*Scalable*

*Embroidered*



**LEE COUNTY GOVERNMENT  
NORTH CAROLINA**

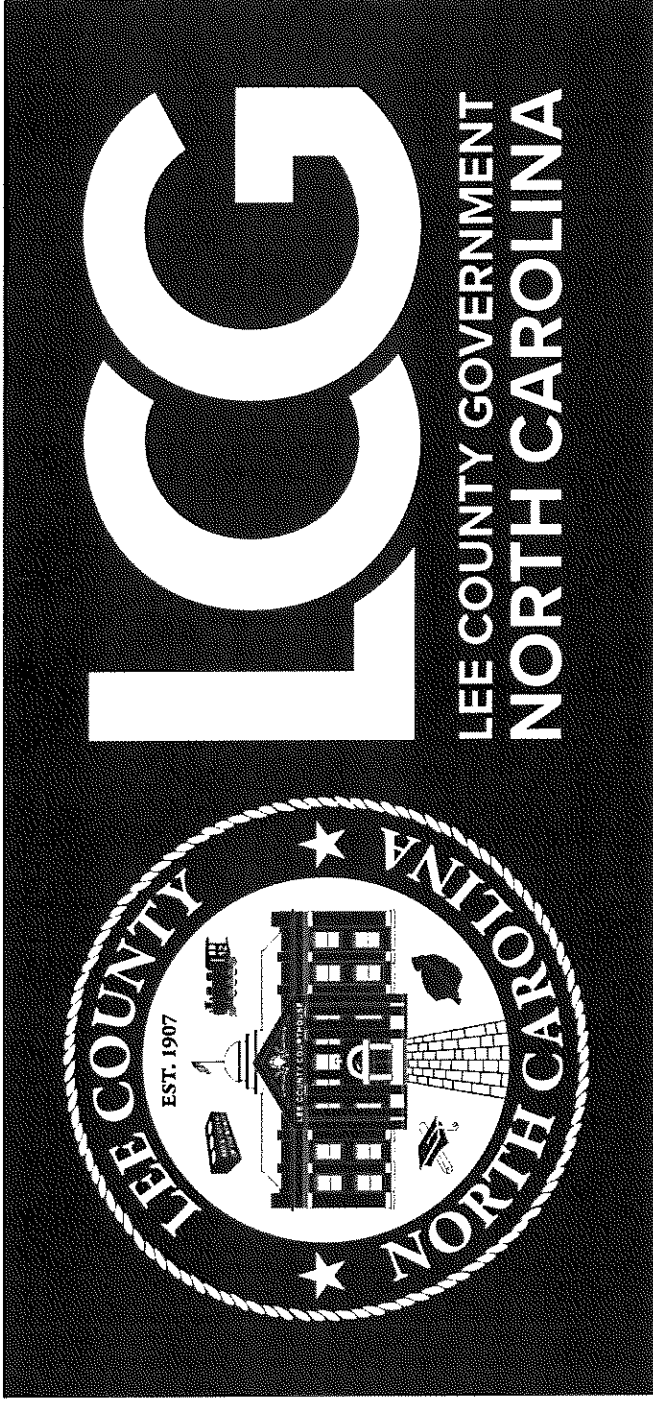




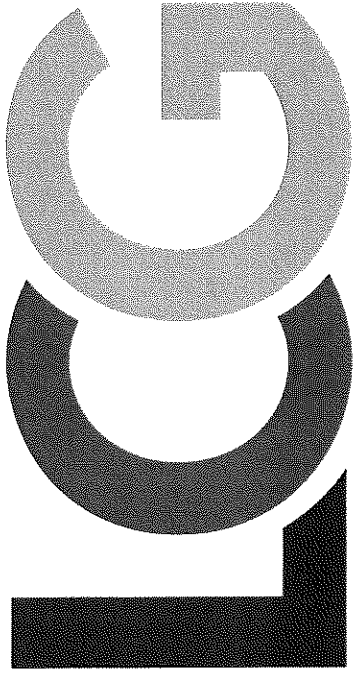
**LEE COUNTY GOVERNMENT  
NORTH CAROLINA**



# Lettermark Variations

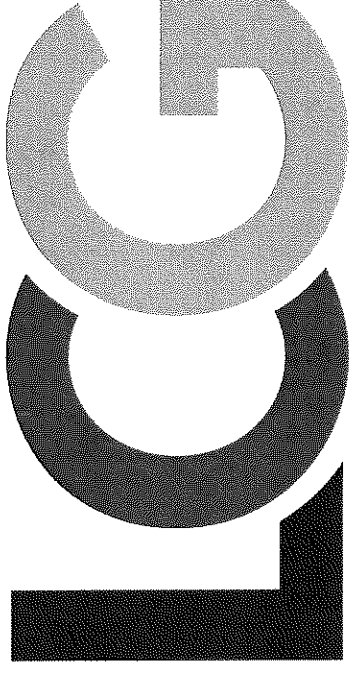


# Department Lettermarks



LEE COUNTY GOVERNMENT

GENERAL SERVICES



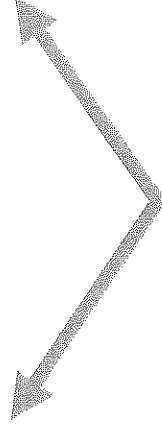
LEE COUNTY GOVERNMENT

FINANCE



# Department Emblems

Select Departments will have the option to incorporate an emblem to reflect the work they do in their department



Unique color scheme and emblems





# Example Apparel



# Other Examples



## BEN MCQUEARY

NCACC/ICMA Management Fellow

Lee County Administration

P.O. Box 1968

408 Summit Drive

Sanford, NC 27331-1968

P: (919) 718-4605 Ext: 5527

[bmcqueary@leecountync.gov](mailto:bmcqueary@leecountync.gov)



**LCG**  
LEE COUNTY GOVERNMENT  
NORTH CAROLINA

**NEWS  
RELEASE**

Tel: (919) 718-4605  
P.O. Box 1968  
Sanford, NC 27331  
Contact: Hailey Hall

### FOR IMMEDIATE RELEASE

#### LEE COUNTY DSS RECOGNIZES CHILD ABUSE PREVENTION MONTH

LEE COUNTY, NC — May 19, 2023 — April of each year is recognized as Child Abuse Prevention Month. A time to be proactive in our efforts to stop and prevent child abuse. The Lee County Department of Social Services (DSS) recognized these efforts throughout April and continues to work each day to raise awareness for this issue.

Lee County DSS received 396 reports of child abuse or neglect in 2022. This past April saw increased messaging and displays of solidarity in an effort to decrease this number for 2023.

Throughout the year, Lee County DSS encourages all individuals and organizations to play a role in making Lee County a better place for children and families. By ensuring that parents have the knowledge, skills, and resources they need to care for their children, we can help promote the social and emotional well-being of children and youth and prevent child maltreatment within families and communities.

Protective factors are the strengths and resources families draw on during difficult times to shield them from life's stresses. Research shows that when parents possess protective factors, the risk for neglect and abuse diminish and optimal outcomes for children, youth, and families are promoted. Major protective factors include knowledge of parenting, knowledge of child development, parental resilience, social connections, and concrete supports.

Child protection is a community responsibility. As a reminder, any person or institution who has cause to suspect that a child has been abused or neglected must report this. If you have concerns for the safety of a child, please file a report with Lee County DSS by calling 919-718-4680 and request to make a child protective services report.

For more information, please contact the Lee County Department of Social Services at 919-718-4680, or visit [www.leecountync.gov/departments/social\\_services/index.php](http://www.leecountync.gov/departments/social_services/index.php). Media inquiries may be directed to Hailey Hall, Clerk to the Board/Communications Specialist, at (919) 718-4605 or [hhall@leecountync.gov](mailto:hhall@leecountync.gov).

###

## **Next Steps**

- Creation of a “unified message” i.e. a slogan
  - *Previous: “Committed Today For A Better Tomorrow”*
- Creating new marketing materials for programs and events in Lee County that align with new branding



# Questions?

NORTH CAROLINA, LEE COUNTY  
Presented for registration on this 21<sup>st</sup> day  
of June 20, 23 at 3:30 AM/PM  
recorded in Book 35 Page 798  
Pamela G. Britt, Register of Deeds