

LEE COUNTY

NORTH CAROLINA

Committed Today for a Better Tomorrow

**REGULAR MEETING
OF THE
LEE COUNTY BOARD OF COMMISSIONERS**
106 HILLCREST DRIVE
SANFORD, NORTH CAROLINA 27330

February 18, 2019
6:00 P.M.

A G E N D A

CALL TO ORDER – Amy Dalrymple, Chair

INVOCATION – Commissioner Andre Knecht

PLEDGE OF ALLEGIANCE

I. ADDITIONAL AGENDA

II. APPROVAL OF CONSENT AGENDA (All items listed below are routine and will be approved by one motion. No separate discussion will be held except by a request of a member of the Board. Any item removed from the Consent Agenda will be considered individually as a part of the regular agenda).

- A. Minutes from the January 22, 2019 Regular Meeting. (Pages 1-6)
- B. Minutes from the January 22, 2019 Closed Session Meeting. (Page 7)
- C. Minutes from the January 31, 2019 Special Meeting. (Pages 8-11)
- D. Minutes from the January 31 – February 1, 2019 Planning Retreat. (Pages 12-17)
- E. Tax release and refund report for January 2019. (Pages 18-22)
- F. Emergency Management Designation of Applicant's Agent. (Pages 23-25)
- G. Acceptance of additional State revenue for Maternal and Child Health. (Pages 26-33)
- H. Acceptance of additional State revenue for mosquito control. (Pages 34-38)
- I. Resolution Designating Depositories, Establishing Accounts, and Designating Signatories for Accounts of Lee County. (Pages 39-41)
- J. Budget Amendment # 02/18/19/11. (Pages 42-43)
- K. Request for approval of Safety Policy Change (J-8 Workplace Illness and Accident Reporting Policy). – Joyce McGehee (Pages 44-46)

III. JOINT PUBLIC HEARING WITH THE LEE COUNTY PLANNING BOARD

- A. Public hearing on zoning map amendment (rezoning) request for 124 and 154/156 Center Church Road. – Amy McNeill (Pages 47-74)

IV. PROCLAMATION

- A. Proclamation recognizing Black History Month. – Jamie Brown (Pages 75-76)

V. PUBLIC COMMENTS

VI. OLD BUSINESS

- A. Update on Memorandum of Understanding for placing a mural honoring Dr. Mary Margaret McLeod on a County owned building. – Whitney Parrish (Pages 77-79)
- B. Request for order of the Tax Collector to advertise 2018 delinquent real property taxes per NCGS 105-369(a). – Mary Yow (Pages 80-82)

VII. NEW BUSINESS

- A. Update from S3 Connect. – Karen Kennedy (Page 83)
- B. Request for lease renewal with Deal Real Estate for gymnastics. – John Payne (Pages 84-90)

VIII. MANAGERS' REPORTS

- A. Financial report for January 2019. – Lisa Minter (Pages 91-97)
- B. County Manager's Monthly Report for February 2019. – John Crumpton (Pages 98-140)

IX. COMMISSIONERS' COMMENTS

X. CLOSED SESSION

- A. Closed Session per N.C. General Statute § 1430318.11(a)(4) to discuss the location or expansion of business.

ADJOURN

LEE COUNTY

NORTH CAROLINA

Committed Today for a Better Tomorrow

ITEM #:
II. A.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Minutes from the January 22, 2019 Regular Meeting

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Clerk to the Board

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approve Minutes from the January 22, 2019 Regular Meeting
BUDGET IMPACT	N/A
ATTACHMENTS	"Draft" copy of the January 22, 2019 Minutes
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve Minutes from the January 22, 2019 Regular Meeting
SUMMARY	

A "draft" copy of the Minutes from the January 22, 2019 Regular Meeting have been prepared for approval. Attachments referenced in the Minutes are available for review in the Clerk's Office located at 408 Summit Drive, Sanford, NC. Once approved, Minutes will be recorded at the Lee County Register of Deeds Office.

LEE COUNTY

NORTH CAROLINA

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REGULAR MEETING
OF THE
LEE COUNTY BOARD OF COMMISSIONERS
106 HILLCREST DRIVE
SANFORD, NORTH CAROLINA 27330

January 22, 2019

The regular meeting of the Board of Commissioners for the County of Lee, State of North Carolina, convened at 6:00 P.M. in the Commissioners Room, First Floor, Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina, on said date. Commissioners present when the meeting was called to order were Amy M. Dalrymple, Arianna M. Del Palazzo, Dr. Andre Knecht, Robert T. Reives, Cameron W. Sharpe, and Kirk D. Smith. Commissioner Kevin C. Dodson was absent. Staff in attendance included County Manager John Crumpton, County Attorney Whitney Parrish, and Deputy County Attorney/Clerk to the Board Jennifer Gamble.

Chair Dalrymple called the meeting to order and the following business was transacted:

Commissioner Smith delivered an invocation.

The Pledge of Allegiance was recited.

I. ADDITIONAL AGENDA

The Board considered changes and additions to the *Agenda*. The County Manager requested a Closed Session for economic development. The County Attorney requested to remove Item A under *New Business*. Commissioner Reives requested to move Item C from *New Business* to the *Consent Agenda* to include authorization of the Chair and staff to complete any documentation necessary to complete the transfer. With no further changes/additions requested, Commissioner Reives moved to approve the *Agenda* as amended. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Palazzo, Knecht, Reives, Sharpe, Smith
Nay: None
Absent: Dodson

The Chair ruled the motion had carried unanimously.

II. APPROVAL OF CONSENT AGENDA

The Board considered changes to the *Consent Agenda*. Commissioner Reives moved to approve the *Consent Agenda* as amended, which consisted of the following items:

- A. Minutes from the January 7, 2019 Regular Meeting.
- B. Tax release and refund report for December 2018.

- C. Acceptance of scholarship funds for attendance of Lee County Libraries Director at the 2019 Evergreen Conference.
- D. Budget Amendment # 01-22-19-10.
- E. Acceptance of Mary Margaret McLeod Fund for Deserving Children in Lee County for a Triangle Community Foundation Scholarship Grant.
- F. Donation of County owned property located on Shannon Drive (PIN 9633-94-76120-00) to the City of Sanford and authorization of the Chair and staff to complete any documentation necessary to effectuate the transfer.

Upon a vote, the results were as follows:

Aye: Dalrymple, Del Palazzo, Knecht, Reives, Sharpe, Smith
Nay: None
Absent: Dodson

The Chair ruled the motion had carried unanimously.

III. PUBLIC COMMENTS

Pursuant to General Statute § 152A-52.1, Chair Dalrymple opened the floor for *Public Comments*. No one signed up to speak during the Public Comments section of the meeting.

IV. OLD BUSINESS

A. Consideration of an offer to purchase property located at 1401 Boykin Avenue, Sanford, NC (PIN 9642-64-6420-00)

Lee County and the City of Sanford foreclosed on property located on Boykin Avenue at PIN 9642-64-6420-00 in 2017. There is currently \$3,313.96 owed on the property, which includes taxes and attorney fees owed. The current tax value of the property is \$1,800. Luis Gomez submitted an offer of \$800.00 to purchase the property. He owns 1403 Boykin Avenue and notes that his water meter and driveway are located on this parcel. The City of Sanford voted to deed its portion of the parcel to the County to allow the county to dispose of the property. At the December 17, 2018 regular meeting, the Commissioners voted to declare the property as surplus and authorized staff to accept the initial offer of \$800 from Mr. Gomez and advertise the offer in The Sanford Herald. Staff advertised the offer in The Sanford Herald on January 2, 2019. No further upset bids were received. Commissioner Reives moved to approve the offer of \$800 from Mr. Luis Gomez and authorize the Chair and all officials to sign any documents necessary to complete the transfer, a copy of the Resolution authorizing the sale is attached to these minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Palazzo, Knecht, Reives, Sharpe, Smith
Nay: None
Absent: Dodson

Chair Dalrymple ruled the motion had carried unanimously.

V. NEW BUSINESS

- A. Consideration of an offer to purchase property located at 110 Alcott Street (PIN 9642-97-2671-00), Sanford, Lee County, North Carolina – Removed.

B. Consideration of an offer to purchase property located at Oakwood and South Third Street (PIN 9642-98-3679-00), Sanford, Lee County North Carolina

County Attorney Whitney Parrish stated that the current amount owed on the property is \$14,274.21, which includes taxes and attorney fees owed. The current tax value of the property is \$5,900.00. Outreach Mission has contacted the City and the County expressing an interest in purchasing the lot for \$400.00. According to the letter submitted by Outreach Mission, the organization is looking at purchasing the lot for a homeless shelter. This request was taken at the last City Council meeting and they agreed to deed their interest to the property to the County under the condition that it be transferred to Outreach Mission to address the issue of homelessness. Following this meeting, the issue came up as to whether the County could donate the property to Outreach Mission with the intent that it be transferred for the public purpose of addressing homelessness. Due to having received the request recently, Mrs. Parrish requested an opportunity to research and verify the validity and procedure for the transfer. Outreach Mission is seeking grant funding and in order to apply they will need to own the property by the end of February. With this in mind, Ms. Parrish requested holding a special meeting at 5.00 p.m. prior to the Commissioner's Planning Retreat next Thursday, January 31, 2019 to address this item. No action was taken.

B. Request from the City of Sanford for a donation of County owned property located on Shannon Drive (PIN 9633-94-7612-00). – Moved to Consent.

C. Consideration of appointments to the Board of Equalization and Review.

Deputy County Attorney/Clerk to the Board Jennifer Gamble provided that the Board of Equalization and Review currently has 6 regular position and 2 alternate positions with terms set to expire in February 2019. The individuals seated on this Board will sit in the place of the County Commissioners to hear property tax appeals that may be filed formally at the County level. The Commissioners will need to vote on the appointments and designate a Chair per North Carolina General Statute § 105-322(a). Commissioner Reives moved hold the vote on the appointments and designation of the Chair by ballot. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Palazzo, Knecht, Reives, Sharpe, Smith
Nay: None
Absent: Dodson

Chair Dalrymple ruled the motion had carried unanimously.

Upon review of the ballots submitted, the following people were appointed to the Board of Equalization and Review:

- Jon Michael McDonald
- Kenneth J. Harden
- Alfred S. Rushatz
- Halford G. Fore (Alternate)
- Erica D. Glover
- Gary M. Thomas Sr.
- John Edward Angel

The following person was designated as Chair: Jon Michael McDonald

A copy of the ballots are attached to these minutes and by this reference made a part hereof.

D. Request for approval of FY 2019-20 Budget Procedure Calendar

Each year the Finance Department develops a budget procedure calendar to serve as a guideline for the budget process. Commissioner Sharpe moved to approve the budget procedure calendar as presented, a copy of which is attached to these minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Palazzo, Knecht, Reives, Sharpe, Smith
Nay: None
Absent: Dodson

Chair Dalrymple ruled the motion had carried unanimously.

VI. MANAGERS' REPORTS

A. Monthly Financial Report for December 2018

Assistant County Manager/Finance Director Lisa Minter presented the Monthly Financial Report for December 2018. No action was taken.

B. County Manager's Monthly Report for January 2019

County Manager John Crumpton presented the Monthly Manager's Report for January 2019, a copy of which is attached to these minutes and by this reference made a part hereof.

Commissioner Reives moved to cancel the February 4, 2019 Board of Commissioners Meeting. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Palazzo, Knecht, Reives, Sharpe, Smith
Nay: None
Absent: Dodson

The Chair ruled the motion had carried.

VII. COMMISSIONERS' COMMENTS

VIII. CLOSED SESSION

Commissioner Sharpe moved to go into closed session per N.C. General Statute § 143-318.11(a)(4) to discuss matters relating to the location or expansion of business. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Palazzo, Knecht, Reives, Sharpe, Smith
Nay: None
Absent: Dodson

Chair Dalrymple ruled the motion had carried unanimously.

ADJOURNMENT

Upon return from Closed Session and with no further business to come before the Board, Commissioner Smith moved to adjourn the meeting. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Palazzo, Dodson, Knecht, Reives, Sharpe, Smith
Nay: None

The Chair ruled the motion had carried unanimously and the meeting adjourned at 7:18 p.m.

Amy M. Dalrymple, Chair
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board

DRAFT

LEE COUNTY

NORTH CAROLINA

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ITEM #:
II. B.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Minutes from the January 22, 2019 Closed Session Meeting

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Clerk to the Board

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approve Closed Session Minutes from the January 22, 2019 Closed Session Meeting
BUDGET IMPACT	N/A
ATTACHMENTS	Minutes are in a sealed envelope included in each Commissioner's agenda package.
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve Minutes as presented
SUMMARY	

A "draft" copy of the Minutes from the January 22, 2019 Closed Session Meeting of the Board has been prepared and provided for the Board's review.

LEE COUNTY

NORTH CAROLINA

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ITEM #:
II. C.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Minutes from the January 31, 2019 Special Meeting

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Clerk to the Board

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approve Minutes from the January 31, 2019 Special Meeting
BUDGET IMPACT	N/A
ATTACHMENTS	"Draft" copy of the January 31, 2019 Minutes
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve Minutes from the January 31, 2019 Special Meeting
SUMMARY	

A "draft" copy of the Minutes from the January 31, 2019 Special Meeting have been prepared for approval. Attachments referenced in the Minutes are available for review in the Clerk's Office located at 408 Summit Drive, Sanford, NC. Once approved, Minutes will be recorded at the Lee County Register of Deeds Office.

LEE COUNTY

NORTH CAROLINA

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SPECIAL MEETING
OF THE
LEE COUNTY BOARD OF COMMISSIONERS
106 HILLCREST DRIVE
SANFORD, NORTH CAROLINA 27330

JANUARY 31, 2019

The special meeting of the Board of Commissioners for the County of Lee, State of North Carolina, convened at 5:00 P.M. in the Gordon Wicker Conference Room, First Floor, Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina, on said date. Commissioners present when the meeting was called to order were Amy M. Dalrymple, Arianna M. Del Palazzo, Kevin C. Dodson, Robert T. Reives, and Kirk D. Smith. Commissioners Andre Knecht and Cameron Sharpe were absent at the time the meeting was called to order. Staff in attendance included County Manager John Crumpton, Assistant County Manager/Finance Director Lisa Minter, County Attorney Whitney Parrish, and Deputy County Attorney/Clerk to the Board Jennifer Gamble.

I. CALL TO ORDER

Chair Dalrymple called the meeting to order.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. OLD BUSINESS

A. Consideration of a donation to Outreach Mission, Inc. of Property Located at Oakwood and South Third Street (PIN 9642-98-3679-00), Sanford, Lee County, North Carolina.

Lee County and the city of Sanford foreclosed on the property located at PIN 9642-98-3679-00 in 2013. Currently, \$14,274.21 is owed on the property, which includes taxes and attorney fees. The current tax value of the property is \$5,900. Outreach Mission contacted the City and County wanting to purchase the property. The City of Sanford, at its January 15, 2019 Council Meeting voted to convey its interest in the property to the County with the intent that the lot be received by the non-profit Outreach Mission to address homelessness. Upon further discussion, it was requested that the lot be donated to the Outreach Mission.

North Carolina General Statute 160A-279 allows a County to convey by private sale real property to a public entity which carries out a public purpose for which the county has the legal authority to expend funds. North Carolina General Statute 153A-149(c)(3) authorizes the County to spend monies on social service programs which are not governed by the social services statute. If the County wishes to donate the property, it will have to place covenants in the deed to ensure the entity continues to use the property for said public purpose. The proposed shelter will benefit the homeless population of Lee County and the Outreach Mission Inc. will not discriminate based on anyone's race, color, religion, sex, or national origin. The Outreach Mission will submit to the County the programs it offered throughout the year, and that if the property were to stop being used for said public purpose, it will revert back to the County. Commissioner Smith moved to approve the donation of property located at Oakwood and South Third Street (PIN 9642-98-3679-

00), Sanford, Lee County, North Carolina and authorize staff to complete any documentation necessary to complete the transfer, a copy of the Resolution Authorizing the Sale of a Vacant Lot Located at 304 Oakwood Avenue in the City of Sanford to Outreach Mission, Inc. is attached to these minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Pallazo, Dodson, Reives, Smith
Nay: None
Absent: Knecht, Sharpe

Chair Dalrymple ruled the motion had carried.

IV. NEW BUSINESS

Commissioner Sharpe joined the meeting at 5:10 p.m.

A. Request for Approval for Lee County Libraries Food for Fines Program

Due to expressed concern related to food bank shortages due, in part, to the Federal Government shutdown, recipients of social service benefits received early deposits for their February benefits on January 20th, 2019. If the government shutdown is implemented after the three weeks. The potential will be a reality. In a commitment to the community, Lee County Libraries would like to implement a Food for Fines program, which will collect food in lieu of fines for one week. Non-perishable food items will be collected in exchange for forgiving library fines. Commissioner Reives moved to approve the Lee County Libraries Food for Fines Program. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Pallazo, Dodson, Reives, Sharpe, Smith
Nay: None
Absent: Knecht

Chair Dalrymple ruled the motion had carried.

B. Request for approval of lease extension for space rented by the USDA at 2410 Tramway Road.

On March 20, 2006, the Board of Commissioners approved a lease to rent 4,186 square feet in the McSwain facility for offices for Farm Service Agency, Rural Development and Soil Water. Lee County currently receives \$2,628.17 per month for the space. That lease has been extended three times with the last one expiring December 31, 2019. The US Government has asked for the County to approve a fourth amendment extending the lease until December 31, 2020 at the same monthly rate. Commissioner Reives moved to extend the lease with USDA for space rented at 2410 Tramway Road. Sanford, NC until December 31, 2020, a copy of which is attached to these minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Pallazo, Dodson, Reives, Sharpe, Smith
Nay: None
Absent: Knecht

Chair Dalrymple ruled the motion had carried.

V. ADJOURNMENT

With no further business to come before the Board, Commissioner Smith moved to adjourn the meeting. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Palazzo, Dodson, Reives, Sharpe, Smith
Nay: None
Absent: Knecht

The Chair ruled the motion had carried and the meeting adjourned at 5:20 p.m.

Amy M. Dalrymple, Chair
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board



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ITEM #:
II. D.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Minutes from the January 31-February 1, 2019 Commissioner Planning Retreat

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Clerk to the Board

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approve Minutes from the January 31 – February 1, 2019 Commissioner Planning Retreat
BUDGET IMPACT	N/A
ATTACHMENTS	“Draft” copy of the January 31-February 1, 2019 Minutes
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve Minutes from the January 31-February 1, 2019 Meeting
SUMMARY	

A “draft” copy of the Minutes from the January 31-February 1, 2019 Commissioner Planning Retreat have been prepared for approval. Once approved, Minutes will be recorded at the Lee County Register of Deeds Office.

LEE COUNTY

NORTH CAROLINA

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ANNUAL PLANNING RETREAT
OF THE
LEE COUNTY BOARD OF COMMISSIONERS
GORDON WICKER CONFERENCE ROOM
106 HILLCREST DRIVE
SANFORD, NORTH CAROLINA 27330

JANUARY 31-FEBRUARY 1, 2019

The annual Board Retreat of the Board of Commissioners for the County of Lee, State of North Carolina, convened at 5:30 p.m., Thursday January 31, 2019, in the Gordon Wicker Conference Room at the Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina. Commissioners attending included Amy M. Dalrymple, Arianna M. Del Palazzo, Kevin C. Dodson, Dr. Andre Knecht, Robert T. Reives, Cameron W. Sharpe, and Kirk D. Smith. Staff members in attendance were County Manager John Crumpton, County Attorney Whitney Parrish, Assistant County Manager/Finance Director Lisa Minter, Community and Governmental Relations Manager Jamie Brown, and Deputy County Attorney/Clerk to the Board Jennifer Gamble.

Chair Dalrymple called the Retreat to order.

I. Presentation from Spencer Smith, CEO of Central Carolina Hospital/Duke LifePoint – Central Carolina Hospital CEO Spencer Smith provided the Board with information regarding the hospital's specialties, leadership, operational updates and employee numbers. The hospital currently employs 769 people, 194 contractors, 10 employed physicians, and 58 volunteers. The hospital was acquired by Duke Lifepoint in 2016. The hospital delivered 994 babies in 2018. EMS switched from hospital billing to EMS Management Consultants. They have established a market adjustment for paramedic salaries. Mr. Thomas shared a quality and patient safety scorecard reflecting statistics from October 2018. There has been significant investment in employee satisfaction and employee incentives. Mr. Thomas reported on the community benefit of charity and uncompensated care. The County Manager thanked Mr. Thomas for the work his staff has accomplished at the wellness center and with Wendy O'Quinn with the wellness program.

II. Discussion with Representative John Sauls and Senator Jim Burgin regarding local legislative goals. – Senator Burgin requested that if there was something the Board was interested in pursuing as a local bill that it would need to be submitted by February 15th. Pay has been increased to recruit state troopers from \$33,000 to \$44,000. Increased pay for correctional officers along with increased death benefits have also been achieved. There is an interest to expand broadband across the county, addressing school safety, and medical care. Commissioner Dalrymple noted the legislative goal list established by the North Carolina Association of County Commissioners at the recent NCACC Legislative Goals Conference would be a list of priorities the NCACC would like to see accomplished at the Legislature. The County's goal for a while has been the State School Bond. The Association's goals focused on paying debt service, new construction, and renovation of schools. Lee County is a tier 2 county with a lot of the need in renovation and expansion. Representative Sauls and Senator Burgin identified Community College salaries as an

issue that needs to be address. Currently, Community College teachers make less than grade school instructors and generally have a minimum of a masters degree. Senator Burgin and Representative Sauls requested goals of the County. County Manager John Crumpton stated he has five goals. First, broadband grants are currently for Tier 1 counties only and Lee County is a Tier 2 with several areas that are underserved. Second, Lee County was left out of the Urban Emissions Exemption, so currently you have to get your emissions tested locally. The only County near Lee that still has to do it is Wake County. Moore, Chatham, and Harnett were exempted in the last round. Third, there was a question regarding dual enrollment with private school and the community college. Mr. Crumpton inquired whether other private schools and home schools were also accepting dual enrollment. There are currently no dual enrollment agreements in place. Fourth, in a private gated community when a government forecloses on property, they are currently paying homeowners association fees. There is a state statute that requires payment of the homeowners' association dues. The County is currently working with the property owner's associations to see if consideration for forgiveness of the fees would be permitted. Finally, Mr. Crumpton mentioned an issue with Duke Energy cancelling their contract with CHARA for disposal of coal ash. The site in Lee County is currently owned by CHARA. There was discussion with CHARA on what would be done with the property in Lee County and CHARA had mentioned bringing coal ash from outside of the state. Commissioner Dalrymple thanked the legislators for their work in getting Kelly Drive on the Department of Transportation list. Chair Dalrymple also requested that consideration be given for aligning the community college schedule with the school schedule. Commissioner Smith mentioned the widening of Highway 42 taking of grave sites at Shallow Well Church without adequate compensation. Commissioner Smith also requested consideration for the roadside trash issue across the County.

Commissioner Reives left the meeting at 7.32 p.m.

Commissioner Smith moved to recess the meeting until 9:00 a.m. on Friday, February 1, 2019. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Palazzo, Dodson, Knecht, Sharpe, Smith

Nay: None

Absent: Reives

The Retreat reconvened on Friday, February 1, 2019 at 9:06 a.m., and the following topics were discussed:

III. Review of Rezoning Procedures – County Attorney Whitney Parrish and Planning Director Marshall Downey reviewed with the board the consistency motion requirements related to rezoning matters. The County historically has not provided a recommendation from Staff, however presently, the recommendation is provided for City Council. Mr. Downey referred to a blog post issued by the UNC School of Government whereby it states that a zoning decision does not have to be consistent with a long range use plan, however if the motion deviates, a statement will be needed to describe the rationale for the deviation. When asked to take the two votes, the first being a statement on the planning consistency and the second on approving/denying the rezoning, the Board must either provide a statement to reject the rezoning and describe the inconsistency with the plan or it can approve the rezoning and describe the consistency of the plan. The Board can determine to approve the rezoning but finds that the plan is inconsistent but still will need to provide a rationale that rezoning should be approved. If there are deviations from the long range plan, Planning Staff will track those and present to the JPC each year as a review of the long range plan to make sure no changes/additions/modifications need to be made. With each alternative, the statement must also include why the statement is reasonable and in the public's best interest. The

other alternative is where the Board determines the request is consistent with the long range use plan, but the Board denies the rezoning request, facts will need to be provided supporting why the long range use plan may need to be amended. Planning Staff will generally provide a statement with the conformance with the land use plan, a recommendation from the Planning Board, and examples of the motions that could be produced by the Board.

IV. Communications Update and Strategic Planning Discussion – Communications and Governmental Relations Manager Jamie Brown provided the Board with an update on the communications strategy, social media and community engagement, county brand, strategic planning, and sought the Board's guidance on the next steps in pursuing identified goals. The three main social media platforms the County focuses on are Facebook, Twitter, and Instagram. She expressed a need to raise the profile of the county to increase community engagement. With regard to branding and marketing strategy, the goal is to achieve a cohesive county story. Ms. Brown advocated for community engagement and a larger government presence at community events. She emphasized the importance of defining a brand for the county. The recommendation was to focus branding using the county seal. Strategic planning was proposed to define priorities, guide budget discussions and to act as a working document to guide county plans and actions. Following a discussion, the Board expressed interest in unifying the county brand and moving towards a formalized proposal.

V. Broadband Impact on Lee County – Information Technology Director Kyle Edwards introduced the business Open Broadband and the work they are doing in the Copper Ridge neighborhood to expand broadband access. Access is important for education, work, entertainment, and communication. Open Broadband was founded about two years ago. Currently 30% of the county does not have access to broadband. Another 48% of the county only has one provider. They provide service through a fixed access point deployed in different communities installed on water towers, rooftops, poles etc. Open Broadband is interested in pursuing public-private partnerships with physical assets that are helpful for installation. Open Broadband provides speeds between 25 MB – 1,000 MB (Gigabit). Open Broadband serves county governments, municipal governments, airports, colleges, housing, private business, etc. Twenty-eight out of forty-eight homes in Copper Ridge currently utilize Open Broadband. The town of Belmont, NC utilizes Open Broadband to provide free public Wi-Fi in certain areas. The main page advertises local businesses located nearby.

VI. Agenda Management Refresher and Preview of Implementation – Deputy County Attorney/Clerk to the Board Jennifer Gamble provided the Board with a preview of an agenda/meeting management program known as Novus Agenda that will be deploying over the next couple of months. The purpose of this program is to reduce the cost of resources associated with the agenda creation process, streamline the approval process for submittals, provide convenient access to information through the County's website, and to organize the flow of meetings. A remote demonstration of the product was provided to the Board. This product can also be used to benefit other County Boards and Commissions as well. The launch is expected to begin in February with full integration set for March.

VII. FY 19-20 Budget Kickoff Discussions –

A. Key Financial Issues Related to County Finances – Lee Carter, Vice President of Capital Management of the Carolinas, provided the Board with information on financial reporting, fund balance, and OPEB. Government wide statements are required annually to get an opinion from auditors. Purposes for fund balance reserves are for cash flow, to avoid short-term borrowing,

operating cycle (i.e. taxes collected in December), and to have a reserve for emergencies, unforeseen events, or unexpected opportunities. The majority of the County's liability is associated with debt. Liability can be managed through vesting requirements, closed plans, capped benefits, and benefits after participants are eligible for Medicare. Healthcare costs can be managed through on site health clinics, measuring biometrics, pharmacy, and high deductible plans and HSAs.

B. Report from the Sanford Area Growth Alliance – Sanford Area Growth Alliance CEO Michael Smith introduced Chamber Executive Director Meg Moss who provided an update regarding Chamber membership. Ms. Moss stated that the Chamber currently has 575 members, some of which are outside of the County but desired the local contact. The Chamber Membership dues paid in 2018 was \$171,338. New businesses include three new air B and B's, Edward Jones, and Miracle Ear. The Chamber holds about 50 networking events a year. On April 30, 2019, the Business Showcase will take place at the Dennis Wicker Civic Center. The Small Business Center has started a seven-part webinar on how to start a business in Lee County. In 2017 there were 94 new jobs representing 11 businesses just through the ribbon cuttings done through the Chamber. In 2018 there were 54 new jobs representing about 13 new businesses. Economic Development Executive Director Bob Joyce then provided an update on activities. For the last quarter of 2018 and the first month of 2019, the volume of large projects is strong. The types of projects include mostly manufacturing. Projects also include food and beverage that is more highly automated. Conveyor Technologies, near the Innovations Center, is in the automation business with picket place robots that are specialized in the circuit board industry. Mr. Smith and Mrs. Moss mentioned the Leadership Sanford program, which has educated citizens throughout the community. SAGA is currently at the end of their five-year capital funding campaign and are currently exploring ideas for phase two of the campaign.

C. 2019 Reappraisal and Property Tax Update – Mary Yow, Lee County Tax Administrator and Michael Brown provided information regarding the 2019 reappraisal process. February 15, 2019 is the date scheduled to mail out reappraisal notices. The real appraisal process is the taking of all property and establishing a value for the property as of January 1, 2019. All property will be reassessed using the sales, cost, and income approach to value. Data is gathered through street level photography, pictometry, and Tyler Verify. In 2018, there were 800 valid sales to assist with the reappraisal. After notices are sent out, people may submit appeals informally through tax department staff. Beyond that, the appeals are sent to the locally appointed Board of Equalization and Review. After the Board of Equalization and Review makes their decision, an individual will have 30 days to appeal to the Property Tax Commission. Mary Yow also stated that a recent complaint had been received from someone who had mailed his tax payment through the box at the post office. Due to recent theft from the mailboxes at the post office, the payment was never received. The issue is interest on late payment. The Board requested that the County Attorney check with the postal service to see if there is any available information regarding the mailbox thefts. For this fiscal year 3,123 Gap Bills were billed amounting to \$97,230 of which \$4,185 was released due to incorrect data. \$36,048 was collected. Currently Lee County has 5,112 RMV bills that remain uncollected totaling \$253,928.97, which includes county, district, and interest. For the current year, \$37,814 has been collected. Under GS 105-373 after five years, the bills may be relieved as insolvent. The minimum tax has stayed the same in Lee County at \$1.00 for many years. Across the state, the amount varies from \$1.00 to \$5.00. To change this, a resolution is required by June 15th of the year you want it to be effective. Mrs. Yow said she is also required to provide the Board with a list of unpaid taxes on the first Monday in February. This will be posted to the Commissioner's site and distributed to the Board prior to the Board's issuance of the order.

D. FY 19-20 Budget Discussion - County Manager John Crumpton reviewed the County's current economic and fiscal position. He provided a fiscal comparison to counties in the region for FY 2017-2018 Budget. Lee County has the smallest population, tax calculation, and tax levy in the region. Lee County also has the fewest full time employees in the region. The County also has the third highest tax rate in the region. As the budget officer, the County Manager is responsible for determining the revenue neutral tax rate. To calculate, the post reevaluation tax rate projections are included along with the last five years of levy as a percentage. With the idea that it is the Commissioner's desire to lower the tax rate, the manager currently recommended delaying the pay classification study, new hires, and will make a conservative recommendation to department heads regarding the upcoming budget. Chair Dalrymple stated there has been a recent interest in reforming the group associated with the multi-sport complex. The complex is estimated to cost about \$23,000,000 with baseball fields but could likely be done in phases. Chair Dalrymple stated that another need of the County is to address Capital Improvement Plan projects along with the need for a new library.

With no further business to come before the Board, Commissioner Reives moved to adjourn the meeting. Upon a vote, the results were as follows:

Aye: Dalrymple, Del Palazzo, Dodson, Knecht, Reives, Sharpe, Smith
Nay: None.

The Chair ruled the motion had been adopted unanimously and the meeting adjourned at 3:34 p.m.

Amy M. Dalrymple, Chair
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board



ITEM #:
II. E.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Tax Release and Refund Report for January 2019

DEPARTMENT: Tax Administration

CONTACT PERSON: Mary Yow, Tax Administrator

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approval of Tax Releases and Refunds for January 2019
BUDGET IMPACT	No
ATTACHMENTS	1) Release Code Descriptions 2) General Statute 105-381 (b) 3) Personal Property Abatement Report 4) Real Property Abatement Report
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve Tax Release and Refunds for January 2019 as presented.
SUMMARY	

A release or refund is necessary to adjust or correct an existing tax bill that is in error. North Carolina General Statute 105-381(b) requires the governing body to determine the release or refund of a tax.

RELEASE CODE DESCRIPTIONS

1	ALLOWABLE EXEMPTION NOT APPLIED
2	LAND USE DEFERMENT NOT APPLIED OR ABATEMENT MADE AFTER BILLING
3	PROPERTY DOUBLE LISTED BY TAXPAYER OR TAX OFFICE
4	TAX SITUS OF PROPERTY OUTSIDE JURISDICTION
5	REAL PROPERTY DATA IN ERROR
6	PERSONAL PROPERTY DATA IN ERROR
7	PROPERTY LISTED TO INCORRECT OWNER
8	LAST LIST PENALTY
9	TAXPAYER LISTED PERSONAL PROPERTY THEY DID NOT OWN
10	PROPERTY VALUE APPEALED TO ASSESSOR, BOARD OF E&R OR PROPERTY TAX COMMISSION
11	BUSINESS PERSONAL PROPERTY ASSESSMENT: NO LONGER OWNED OR OUT OF BUSINESS
12	PERSONAL PROPERTY SOLD PRIOR TO JAN 1ST.
13	TAX FORECLOSURE SALE
T	TAXPAYER
TO	TAX OFFICE
LR	LAND RECORDS
TA	TAX APPRAISAL
TOS	TAX OFFICE SOFTWARE
TFS	TAX FORECLOSURE SALE
GP	GARBAGE PICKUP
VA	VACANT OR ADJUSTMENT FOR WASTE FEE
CY	CITY OF SANFORD OR TOWN OR BROADWAY
B	BANKRUPTCY SETTLEMENT
A	AUDIT APPEAL OR ERROR

§ 105-381. Taxpayer's remedies.

(a) **Statement of Defense.** - Any taxpayer asserting a valid defense to the enforcement of the collection of a tax assessed upon his property shall proceed as hereinafter provided.

- (1) For the purpose of this subsection, a valid defense shall include the following:
 - a. A tax imposed through clerical error;
 - b. An illegal tax;
 - c. A tax levied for an illegal purpose.
- (2) If a tax has not been paid, the taxpayer may make a demand for the release of the tax claim by submitting to the governing body of the taxing unit a written statement of his defense to payment or enforcement of the tax and a request for release of the tax at any time prior to payment of the tax.
- (3) If a tax has been paid, the taxpayer, at any time within five years after said tax first became due or within six months from the date of payment of such tax, whichever is the later date, may make a demand for a refund of the tax paid by submitting to the governing body of the taxing unit a written statement of his defense and a request for refund thereof.

(b) **Action of Governing Body.** - Upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the taxing unit shall within 90 days after receipt of such request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct tax liability or notify the taxpayer in writing that no release or refund will be made. The governing body may, by resolution, delegate its authority to determine requests for a release or refund of tax of less than one hundred dollars (\$100.00) to the finance officer, manager, or attorney of the taxing unit. A finance officer, manager, or attorney to whom this authority is delegated shall monthly report to the governing body the actions taken by him on requests for release or refund. All actions taken by the governing body or finance officer, manager, or attorney on requests for release or refund shall be recorded in the minutes of the governing body. If a release is granted or refund made, the tax collector shall be credited with the amount released or refunded in his annual settlement.

Personal Property
 Abatement Report

Lee County
 From: 1/1/2019
 To: 1/31/2019

Name	Value	County Tax	County Penalty	City Tax	City Penalty	District Tax	District Penalty	Total	Rel. Code
2018									
Release									
PATRICIA ISABEL AVENDANO	\$14,393.00	\$114.42	\$0.00	\$89.24	\$0.00	\$0.00	\$0.00	\$203.66	T-6
JOSE ARNOLDO RODRIGUEZ	\$6,660.00	\$52.95	\$5.29	\$41.29	\$4.13	\$0.00	\$0.00	\$103.66	T-1
LUIS GARCIA PICHARDO	\$1,000.00	\$7.95	\$0.80	\$0.00	\$0.00	\$0.96	\$0.10	\$9.80	T-3
Release Totals:	\$22,053.00	\$175.32	\$6.09	\$130.53	\$4.13	\$0.96	\$0.10	\$317.12	

Real Property Abatement
 Report

Lee County
 From: 1/1/2019
 To: 1/31/2019

Name	Value	County	City	Fire District	Solid Waste	Total	Release Code
2018							
Release							
INTERNATIONAL PAPER COMPANY	\$2,600.00	\$20.67	\$0.00	\$3.25	\$0.00	\$23.92	LR-5
JAMES E AMMONS, III	\$0.00	\$0.00	\$0.00	\$0.00	\$107.50	\$107.50	VA
JOHNNY FAIRCLOTH	\$0.00	\$0.00	\$0.00	\$0.00	\$645.00	\$645.00	VA
Release Totals:	\$2,600.00	\$20.67	\$0.00	\$3.25	\$752.50	\$776.42	
2017							
Release							
INTERNATIONAL PAPER COMPANY	\$2,600.00	\$20.67	\$0.00	\$3.25	\$0.00	\$23.92	LR-5
Release Totals:	\$2,600.00	\$20.67	\$0.00	\$3.25	\$0.00	\$23.92	
2016							
Release							
INTERNATIONAL PAPER COMPANY	\$2,600.00	\$20.67	\$0.00	\$3.25	\$0.00	\$23.92	LR-5
Release Totals:	\$2,600.00	\$20.67	\$0.00	\$3.25	\$0.00	\$23.92	



LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
II. F.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Emergency Management, Designation of Applicant's Agent

DEPARTMENT: Office of Lee County Emergency Services

CONTACT PERSON: Shane Seagroves, 919-718-4670

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	To approve and sign the Designation of Applicant's Agent for Federal and State Assistance.
BUDGET IMPACT	N/A
ATTACHMENTS	Designation of Applicant's Agent Form
PRIOR BOARD ACTION	None
RECOMMENDATION	Approve Designation of Applicant's Agent for Federal and State Assistance.
SUMMARY	

The State of North Carolina requires each jurisdiction to choose agents who will represent the jurisdiction in requesting, applying for, or accepting state and federal assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act. By signing this document, you will authorize Emergency Services Director Shane Seagroves and County Manager John Crumpton to represent the County of Lee in all dealings with the State of North Carolina and the Federal Government as it relates to disaster assistance.

RESOLUTION
DESIGNATION OF APPLICANT'S AGENT
North Carolina Division of Emergency Management

Organization Name (hereafter named Organization) County of Lee	Disaster Number: 4393DR-NC
Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):	
Applicant's Fiscal Year (FY) Start 2019	Month: July Day: 1
Applicant's Federal Employer's Identification Number 56 - 6000313	
Applicant's Federal Information Processing Standards (FIPS) Number - -	

PRIMARY AGENT		SECONDARY AGENT	
Agent's Name	T. Shane Seagroves	Agent's Name	John A. Crumpton
Organization	County of Lee	Organization	County of Lee
Official Position	Director-Emergency Services	Official Position	County Manager
Mailing Address	204 West Courtland Dr	Mailing Address	408 Summit Dr
City ,State, Zip	Sanford, NC 27330	City ,State, Zip	Sanford, NC 27330
Daytime Telephone	(919) 718-4670	Daytime Telephone	(919) 718-4605
Facsimile Number	(919) 718-4630	Facsimile Number	
Pager or Cellular Number	(919) 770-5563	Pager or Cellular Number	(919) 770-2313

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this _____ day of _____, 20_____.

GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title	Name
Name and Title	Official Position
Name and Title	Daytime Telephone

CERTIFICATION

I, _____, (Name) duly appointed and _____ (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of _____ (Organization) on the _____ day of _____, 20_____.

Date: _____ **Signature:** _____

Rev. 06/02

The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with the provisions of: Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.
3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.
4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.
5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.
6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.
7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.
10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.
11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.
12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.
14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.
15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.
18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.
19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.
20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.
21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.
23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.
24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.



LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
II. G.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Additional State Revenue for Maternal and Child Health.

DEPARTMENT: Health Department

CONTACT PERSON: Heath Cain

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Requesting approval from the County Commissioners to accept Maternal and Child Health funds in the amount of \$20,757.
BUDGET IMPACT	Increase in FY 18-19 budget of \$20,757. No county match
ATTACHMENTS	(1); Division of Public Health Agreement Addendum 167
PRIOR BOARD ACTION	None
RECOMMENDATION	The health department respectfully requests the County Commissioners to approve this request.

SUMMARY

This agreement provides one-time funding to strengthen existing efforts and/or program activities by providing staff training, purchasing, programmatic equipment and supporting men and women in reproductive life.

This was approved by the Board of Health January 16th, 2019.

Division of Public Health Agreement Addendum FY 18-19

Page 1 of 4

Lee County Health Department
Local Health Department Legal Name

167 – Maternal and Child Health Mini Grants
Activity Number and Description

01/01/2019 – 05/31/2019
Service Period

02/01/2019 – 06/30/2019
Payment Period

Original Agreement Addendum
 Agreement Addendum Revision # _____

Women's and Children's Health Section /
Women's Health Branch
DPH Section / Branch Name

Phyllis C. Johnson, 919-707-5715
phyllis.c.johnson@dhhs.nc.gov
DPH Program Contact
(name, phone number, and email)

DPH Program Signature **Date**
(only required for a negotiable agreement addendum)

I. Background:

In 2017, the state's overall infant mortality rate was 7.1 deaths per 1,000 live births, which represents a slight decrease from the 2016 rate of 7.2 deaths per 1,000 live births. Significant racial disparities remain, however, as the 2017 non-Hispanic African American rate was more than twice the non-Hispanic white rate at 12.7 per 1,000 live births.

The percentage of children under five years of age living in poverty in North Carolina decreased from 30% in 2011 to 26% in 2015, according to the U.S. Census Small Area Income and Poverty Estimates. North Carolina continues to have higher rates of poverty than the national rate, though it has decreased from 26% in 2011 to 23% in 2015. North Carolina ranked eleventh among all states for poverty of children under five years of age. County-level data estimates for the percent of children under the age of five living in poverty are available from the 2011-2015 American Community Survey. The state estimate for this survey period is 28%, and the estimated poverty levels among the North Carolina counties ranged from 16% to 56%.

The goals of these one-time Maternal and Child Health Mini Grant funds are to positively impact the communities maternal and child health outcomes and build Local Health Department capacity to address health equity and social determinants of health.

Health Director Signature (use blue ink)

Date

Local Health Department to complete: (If follow-up information is needed by DPH)	LHD program contact name: <u>Pam Ridenhour, PH Nursing Supervisor</u> Phone number with area code: <u>(919) 718 - 4640, ext. 5375</u> Email address: <u>pridenhour@leecountync.gov</u>
---	--

Signature on this page signifies you have read and accepted all pages of this document.

II. Purpose:

This Agreement Addendum provides one-time funds to the Local Health Department to strengthen existing efforts and/or program activities by providing staff training, purchasing programmatic equipment and supporting men and women in reproductive life planning.

III. Scope of Work and Deliverables:

The Local Health Department shall implement at least one of the following efforts:

1. **Racial Equity Institute Training:** Support staff to attend the Racial Equity Institute (REI) training to increase knowledge of health equity and the impact of racism on health outcomes.
www.racialequityinstitute.com/.
2. **Motivational Interviewing (MI) Training:** Support staff to attend a two-day interactive training session, provided at most Area Health Education Centers (AHECs), focused on learning and practicing communication skills and strategies to increase motivation of clients and success in achieving lasting behavior change. The participants of the MI training session will:
 - Strengthen fundamental skills of empathetic communication.
 - Deepen the ability to recognize, elicit, and respond to change talk
 - Practice resolving ambivalence by evoking the client's own motivation to change, and
 - Learn how to offer information and education in an MI-consistent manner.
3. **Laptops Purchase:** Purchase laptops for Pregnancy Care Managers (OBCM) and/or Care Coordination for Children (CC4C) staff to provide access to Virtual Health.
4. **Items Purchase to Support Child Fatality Prevention Team (CFPT):** One-time purchase to support the needs of the CFPT in meeting its mandate and may include items such as a laptop or tablet for electronic data entry, car seats, play yards, and educational materials on topics such as safe sleep, infant plan of safe care, bicycle safety, and four-wheeler safety.
5. **Teen Friendly Clinics Upgrade:** One-time purchase to set up or upgrade waiting areas and exam rooms to be more teen friendly. This includes work such as waiting area and exam room renovations, and purchases of items such as posters, artwork, large monitors and DVD players to show looping educational DVDs, new furniture, accessible Wi-Fi, magazine subscriptions, computer/Internet stations, and charging stations. Engage teens in the design upgrades.
6. **Equipment Purchase:** Hearing screening, vision screening, laptops for clinical staff, ADA accommodations (weigh scale for wheelchairs, adjustable exam tables, widening doors, automatic doors, ramps, wheelchair accessible bathrooms, etc.)
7. **Reproductive Life Planning Engagement:** Engage women and men through use of "One Key Question – Would You Like to Become Pregnant In the Next Year?", increase access to long-acting reversible contraception (LARC), and/or support women and men with implementing their reproductive life plan.

IV. Performance Measures/Reporting Requirements:

The Local Health Department shall submit **Attachment A** stating how the funds will be utilized based on local needs.

V. Performance Monitoring and Quality Assurance:

The Program will be monitored as part of current monitoring conducted by the monitoring teams for Women's Health in connection with its Activity 101 Maternal Health and its Activity 151 Family Planning, and by the Children and Youth Branch in connection with its Activity 351 Child Health.

VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: In compliance with 2 *CFR* §200.331 – *Requirements for pass-through entities*, the Division provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.

Attachment A

Statement of Use for Additional Funds

The Local Health Department has chosen to implement the effort or efforts checked below:

- 1. Racial Equity Institute Training
- 2. Motivational Interviewing (MI) Training
- 3. Laptops Purchase
- 4. Items Purchase to Support Child Fatality Prevention Team (CFPT)
- 5. Teen Friendly Clinics Upgrade
- 6. Equipment Purchase
- 7. Reproductive Life Planning Engagement

Brief Description of Use of Additional Funds:

Item #1: _____

Amount of Funding for Item #1 _____

Item #2: _____

Amount of Funding for Item #2 _____

Item #3: _____

Amount of Funding for Item #3 _____

Item #4: _____

Amount of Funding for Item #4 _____

Total Funding _____

Federal Award Reporting Requirements for Pass-Through Agencies, 2 CFR § 200.331

FY19 Activity: 167 Maternal and Child Health Mini Grants

Supplement 1

Supplement reason: In AA+BE or AA+BE Rev -OR- -

CFDA #: 93.994 Federal awd date: 7/19/18 Is award R&D? no FAIN: B04MC31506 Total amount of fed awd: \$ 17,424,544

CFDA name: Maternal and Child Health Services Block Grant	Fed award project description: Maternal and Child Health Services	Fed awarding agency: DHHS, Health Resources and Services Administration	Federal award indirect cost rate: n/a	%
				%

Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity	Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity
Alamance	965194483	\$20,757	\$20,757	Jackson	019728518	\$20,757	\$20,757
Albemarle	130537822	\$22,815	\$22,815	Johnston	097599104	\$20,757	\$20,757
Alexander	030495105	\$20,757	\$20,757	Jones	095116935	\$20,757	\$20,757
Anson	847163029	\$20,757	\$20,757	Lee	067439703	\$20,757	\$20,757
Appalachian	780131541	\$22,746	\$22,746	Lenoir	042789748	\$20,757	\$20,757
Beaufort	091567776	\$20,757	\$20,757	Lincoln	086869336	\$20,757	\$20,757
Bladen	084171628	\$20,757	\$20,757	Macon	070626825	\$20,757	\$20,757
Brunswick	091571349	\$20,757	\$20,757	Madison	831052873	\$20,757	\$20,757
Buncombe	879203560	\$20,757	\$20,757	MTW	087204173	\$20,757	\$20,757
Burke	883321205	\$20,757	\$20,757	Mecklenburg	074498353	\$22,746	\$22,746
Cabarrus	143408289	\$20,757	\$20,757	Montgomery	025384603	\$20,757	\$20,757
Caldwell	948113402	\$20,757	\$20,757	Moore	050988146	\$20,757	\$20,757
Carteret	058735804	\$20,757	\$20,757	Nash	050425677	\$20,757	\$20,757
Caswell	077846053	\$20,757	\$20,757	New Hanover	040029563	\$20,757	\$20,757
Catawba	083677138	\$20,757	\$20,757	Northampton	097594477	\$20,757	\$20,757
Chatham	131356607	\$20,757	\$20,757	Onslow	172663270	\$20,757	\$20,757
Cherokee	130705072	\$20,757	\$20,757	Orange	139209659	\$20,757	\$20,757
Clay	145058231	\$20,757	\$20,757	Pamlico	097600456	\$20,757	\$20,757
Cleveland	879924850	\$20,757	\$20,757	Pender	100955413	\$20,757	\$20,757
Columbus	040040016	\$20,757	\$20,757	Person	091563718	\$20,757	\$20,757
Craven	091564294	\$20,757	\$20,757	Pitt	080889694	\$20,757	\$20,757
Cumberland	123914376	\$22,746	\$22,746	Randolph	027873132	\$20,757	\$20,757
Dare	082358631	\$20,757	\$20,757	Richmond	070621339	\$20,757	\$20,757
Davidson	077839744	\$20,757	\$20,757	Robeson	082367871	\$20,757	\$20,757
Davie	076526651	\$20,757	\$20,757	Rockingham	077847143	\$20,757	\$20,757
Duplin	095124798	\$20,757	\$20,757	Rowan	074494014	\$20,757	\$20,757
Durham	088564075	\$20,757	\$20,757	RPM	782359004	\$20,757	\$20,757
Edgecombe	093125375	\$20,757	\$20,757	Sampson	825573975	\$20,757	\$20,757
Forsyth	105316439	\$20,757	\$20,757	Scotland	091564146	\$20,757	\$20,757
Franklin	084168632	\$20,757	\$20,757	Stanly	131060829	\$20,757	\$20,757
Gaston	071062186	\$20,757	\$20,757	Stokes	085442705	\$20,757	\$20,757
Graham	020952383	\$20,757	\$20,757	Surry	077821858	\$20,757	\$20,757
Granville-Vance	063347626	\$20,757	\$20,757	Swain	146437553	\$20,757	\$20,757
Greene	091564591	\$20,757	\$20,757	Toe River	113345201	\$20,757	\$20,757
Guilford	071563613	\$22,746	\$22,746	Transylvania	030494215	\$20,757	\$20,757
Halifax	014305957	\$20,757	\$20,757	Union	079051637	\$20,757	\$20,757
Harnett	091565986	\$20,757	\$20,757	Wake	019625961	\$20,757	\$20,757
Haywood	070620232	\$20,757	\$20,757	Warren	030239953	\$20,757	\$20,757
Henderson	085021470	\$20,757	\$20,757	Wayne	040036170	\$20,757	\$20,757
Hoke	091563643	\$20,757	\$20,757	Wilkes	067439950	\$20,757	\$20,757
Hyde	832526243	\$20,757	\$20,757	Wilson	075585695	\$20,757	\$20,757
Iredell	074504507	\$20,757	\$20,757	Yadkin	089910624	\$20,757	\$20,757

Activity 167	AA	13A1 5146 AR	Proposed Total	New Total
Service Period		01/01-05/31		
Payment Period		02/01-06/30		
01 Alamance	* 0	20,757	20,757	20,757
D1 Albemarle	* 0	22,815	22,815	22,815
02 Alexander	* 0	20,757	20,757	20,757
04 Anson	* 0	20,757	20,757	20,757
D2 Appalachian	* 0	22,746	22,746	22,746
07 Beaufort	* 0	20,757	20,757	20,757
09 Bladen	* 0	20,757	20,757	20,757
10 Brunswick	* 0	20,757	20,757	20,757
11 Buncombe	* 0	20,757	20,757	20,757
12 Burke	* 0	20,757	20,757	20,757
13 Cabarrus	* 0	20,757	20,757	20,757
14 Caldwell	* 0	20,757	20,757	20,757
16 Carteret	* 0	20,757	20,757	20,757
17 Caswell	* 0	20,757	20,757	20,757
18 Catawba	* 0	20,757	20,757	20,757
19 Chatham	* 0	20,757	20,757	20,757
20 Cherokee	* 0	20,757	20,757	20,757
22 Clay	* 0	20,757	20,757	20,757
23 Cleveland	* 0	20,757	20,757	20,757
24 Columbus	* 0	20,757	20,757	20,757
25 Craven	* 0	20,757	20,757	20,757
26 Cumberland	* 0	22,746	22,746	22,746
28 Dare	* 0	20,757	20,757	20,757
29 Davidson	* 0	20,757	20,757	20,757
30 Davie	* 0	20,757	20,757	20,757
31 Duplin	* 0	20,757	20,757	20,757
32 Durham	* 0	20,757	20,757	20,757
33 Edgecombe	* 0	20,757	20,757	20,757
34 Forsyth	* 0	20,757	20,757	20,757
35 Franklin	* 0	20,757	20,757	20,757
36 Gaston	* 0	20,757	20,757	20,757
38 Graham	* 0	20,757	20,757	20,757
D3 Gran-Vance	* 0	20,757	20,757	20,757
40 Greene	* 0	20,757	20,757	20,757
41 Guilford	* 0	22,746	22,746	22,746
42 Halifax	* 0	20,757	20,757	20,757
43 Harnett	* 0	20,757	20,757	20,757
44 Haywood	* 0	20,757	20,757	20,757
45 Henderson	* 0	20,757	20,757	20,757
46 Hertford		0	0	0
47 Hoke	* 0	20,757	20,757	20,757
48 Hyde	* 0	20,757	20,757	20,757
49 Iredell	* 0	20,757	20,757	20,757
50 Jackson	* 0	20,757	20,757	20,757

12/7/2018

WicGridPrint

51 Johnston	* 0	20,757	20,757	20,757
52 Jones	* 0	20,757	20,757	20,757
53 Lee	* 0	20,757	20,757	20,757
54 Lenoir	* 0	20,757	20,757	20,757
55 Lincoln	* 0	20,757	20,757	20,757
56 Macon	* 0	20,757	20,757	20,757
57 Madison	* 0	20,757	20,757	20,757
D4 M-T-W	* 0	20,757	20,757	20,757
60 Mecklenburg	* 0	22,746	22,746	22,746
62 Montgomery	* 0	20,757	20,757	20,757
63 Moore	* 0	20,757	20,757	20,757
64 Nash	* 0	20,757	20,757	20,757
65 New Hanover	* 0	20,757	20,757	20,757
66 Northampton	* 0	20,757	20,757	20,757
67 Onslow	* 0	20,757	20,757	20,757
68 Orange	* 0	20,757	20,757	20,757
69 Pamlico	* 0	20,757	20,757	20,757
71 Pender	* 0	20,757	20,757	20,757
73 Person	* 0	20,757	20,757	20,757
74 Pitt	* 0	20,757	20,757	20,757
76 Randolph	* 0	20,757	20,757	20,757
77 Richmond	* 0	20,757	20,757	20,757
78 Robeson	* 0	20,757	20,757	20,757
79 Rockingham	* 0	20,757	20,757	20,757
80 Rowan	* 0	20,757	20,757	20,757
D5 R-P-M	* 0	20,757	20,757	20,757
82 Sampson	* 0	20,757	20,757	20,757
83 Scotland	* 0	20,757	20,757	20,757
84 Stanly	* 0	20,757	20,757	20,757
85 Stokes	* 0	20,757	20,757	20,757
86 Surry	* 0	20,757	20,757	20,757
87 Swain	* 0	20,757	20,757	20,757
D6 Toe River	* 0	20,757	20,757	20,757
88 Transylvania	* 0	20,757	20,757	20,757
90 Union	* 0	20,757	20,757	20,757
92 Wake	* 0	20,757	20,757	20,757
93 Warren	* 0	20,757	20,757	20,757
96 Wayne	* 0	20,757	20,757	20,757
97 Wilkes	* 0	20,757	20,757	20,757
98 Wilson	* 0	20,757	20,757	20,757
99 Yadkin	* 0	20,757	20,757	20,757
Totals		1,753,602	1,753,602	1,753,602

Sign and Date - DPH Program Administrator
David W. [Signature] 12/7/18
 Sign and Date - DPH Contracts Office
[Signature] 12/7/18

Sign and Date - DPH Section Chief
Amber Lovenduski 12/7/18
 Sign and Date - DPH Budget Officer
Camela J. Allen 12/11/18

babarro 12-7-18



LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
II. H.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Additional State Revenue for Mosquito Control (Hurricane Florence).

DEPARTMENT: Health Department

CONTACT PERSON: Heath Cain

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Requesting approval from the County Commissioners to accept Mosquito Control funds in the amount of \$19,950.
BUDGET IMPACT	Increase in FY 18-19 budget of \$19,950. No county match
ATTACHMENTS	(1); Division of Public Health Agreement Addendum 912
PRIOR BOARD ACTION	None
RECOMMENDATION	The health department respectfully requests the County Commissioners to approve this request.
SUMMARY	

This additional funding is for twenty of the thirty-one counties that had received a major disaster declaration from Hurricane Florence. This funding is to support our mosquito abatement efforts in the county.

This was approved by the Board of Health January 16th, 2019.

Division of Public Health Agreement Addendum FY 18-19

Page 1 of 2

Lee County Health Department
Local Health Department Legal Name

912 Mosquito Control (Hurricane Florence)
Activity Number and Description

09/27/2018 – 05/31/2019
Service Period

10/01/2018 – 06/30/2019
Payment Period

Environmental Health Section
DPH Section / Branch Name

Larry Michael (919) 707-5858
larry.michael@dhhs.nc.gov

DPH Program Contact
(name, phone number, and email)

Jeneen Preciose (919) 707-5144
jeneen.preciose@dhhs.nc.gov

DPH Business Director
(name, phone number, and email)

DPH Program Signature Date
(only required for a negotiable agreement addendum)

- Original Agreement Addendum
 Agreement Addendum Revision # _____

I. Background:

On September 14, 2018, Hurricane Florence made landfall near Wrightsville Beach, North Carolina, and slowly moved through North Carolina, resulting in record rainfall and significant flooding throughout the southeastern part of the state. Very large populations of floodwater mosquitoes typically emerge weeks following a hurricane or flood event. Per Section 5.4 of N.C. Session Law 2018-134, it is the intent of the General Assembly to prevent large populations of floodwater mosquitoes from emerging following Hurricane Florence, as this could adversely impact the public's health.

II. Purpose:

This Agreement Addendum provides funding for mosquito control efforts in the twenty counties which have chosen to accept this additional funding from among the thirty-one counties that had received a major disaster declaration. These twenty counties are: Beaufort, Bladen, Carteret, Columbus, Duplin, Johnston, Jones, Lee, Lenoir, Onslow, Orange, Pamlico, Pender, Pitt, Richmond, Robeson, Sampson, Scotland, Union, and Wayne.

III. Scope of Work and Deliverables:

The Local Health Department shall perform one or more of the following activities:

1. Conduct mosquito abatement activities.
 - a. Provide or subcontract to provide the application of mosquito control services to abate primarily adult mosquito populations. Whether providing or subcontracting, the aerial or ground North Carolina pesticide applicator must have an approved North Carolina Department of Agriculture (NCDA) public health certification.

Health Director Signature (use blue ink)

Date

Local Health Department to complete: (If follow-up information is needed by DPH)	LHD program contact name: <u>Tony Williams, EH Supervisor</u> Phone number with area code: <u>(919) -718-4640, ext. 5388</u> Email address: <u>awilliams@leecountync.gov</u>
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- b. Abatement services must focus on controlling mosquitoes in areas with high human population densities and avoid areas with threatened and endangered species identified in spray area mapping.
 - c. Perform all mosquito abatement activities under the supervision of a licensed applicator.
2. Establish or enhance an existing Integrated Mosquito Management (IMM) program at the city or county level in accordance with guidelines from the Centers for Disease Control and Prevention and the American Mosquito Control Association.
 3. Provide education regarding mosquito bite avoidance, and purchase and distribute materials for personal prevention measures to the community. This may include but is not be limited to distribution of Environmental Protection Agency (EPA) registered insect repellents, permethrin for treatment of clothing, Bacillus thuringiensis (BTI) mosquito dunks, and educational materials.

IV. Performance Measures/Reporting Requirements:

The Local Health Department shall submit signed expenditure and activity reports demonstrating use of the funds for abatement and other activities to the DPH Business Director based on the following schedule:

<u>Reporting Period</u>	<u>Report Due Date</u>
September 27 – December 31, 2018	January 30, 2019
January 1 – March 31, 2019	April 30, 2019
April 1 – May 31, 2019	June 30, 2019

Reports must include:

1. Procurement documents, contracts and purchase orders for claimed activities; and
2. Labor/equipment/material summary and rates used for claimed activities.

V. Performance Monitoring and Quality Assurance:

Monitoring will be conducted by the State Public Health Entomologist, who will review quarterly expenditure and activity reports to ensure they are consistent with abatement of mosquitoes and other activities as specified in the Scope of Work and Deliverables. If deemed out of compliance, the State Public Health Entomologist will provide technical assistance to assist the Local Health Department in coming back into compliance with deliverables. If technical assistance does not prove beneficial, funds for the Agreement Addendum may be reduced.

VI. Funding Guidelines or Restrictions:

1. Acceptable fund expenditures for mosquito control efforts include mosquito abatement activities, integrated Mosquito management activities, education regarding mosquito bite avoidance, and the purchase and distribution of materials for personal protective measures.
2. Requirements for pass-through entities: In compliance with *2 CFR §200.331 – Requirements for pass-through entities*, the Division provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.






DPH-Aid-To-Counties

For Fiscal Year: 18/19

Budgetary Estimate Number : 0

Activity 912	AA	1153 5015 00	Proposed Total	New Total
Service Period		09/27-05/31		
Payment Period		10/27-06/30		
01 Alamance		0	0	0
01 Albemarle		0	0	0
02 Alexander		0	0	0
04 Anson		0	0	0
02 Appalachian		0	0	0
07 Beaufort	* 0	64,306	64,306	64,306
09 Bladen	* 0	67,908	67,908	67,908
10 Brunswick		0	0	0
11 Buncombe		0	0	0
12 Burke		0	0	0
13 Cabarrus		0	0	0
14 Caldwell		0	0	0
16 Carteret	* 0	61,576	61,576	61,576
17 Caswell		0	0	0
18 Catawba		0	0	0
19 Chatham		0	0	0
20 Cherokee		0	0	0
22 Clay		0	0	0
23 Cleveland		0	0	0
24 Columbus	* 0	72,564	72,564	72,564
25 Craven		0	0	0
26 Cumberland		0	0	0
28 Dars		0	0	0
29 Davidson		0	0	0
30 Davie		0	0	0
31 Duplin	* 0	63,471	63,471	63,471
02 Durham		0	0	0
33 Edgecombe		0	0	0
34 Forsyth		0	0	0
35 Franklin		0	0	0
36 Gaston		0	0	0
38 Graham		0	0	0
03 Gran-Vance		0	0	0
40 Greene		0	0	0
41 Guilford		0	0	0
42 Halifax		0	0	0
43 Harnett		0	0	0
44 Haywood		0	0	0
45 Henderson		0	0	0
46 Hertford		0	0	0
47 Hoke		0	0	0
48 Hyde		0	0	0
49 Iredell		0	0	0
50 Jackson		0	0	0
51 Johnston	* 0	61,449	61,449	61,449
52 Jones	* 0	24,187	24,187	24,187
53 Lee	* 0	19,950	19,950	19,950
54 Lenoir	* 0	20,583	20,583	20,583
55 Lincoln		0	0	0
56 Macon		0	0	0
57 Madison		0	0	0
04 M-T-W		0	0	0
60 Mecklenburg		0	0	0
62 Montgomery		0	0	0
63 Moore		0	0	0
64 Nash		0	0	0
65 New Hanover		0	0	0
66 Northampton		0	0	0
67 Onslow	* 0	65,901	65,901	65,901
68 Orange	* 0	31,016	31,016	31,016

69 Pamlico	* 0	26,327	26,327	26,327
71 Pender	* 0	71,223	71,223	71,223
73 Person		0	0	0
74 Pitt	* 0	50,419	50,419	50,419
76 Randolph		0	0	0
77 Richmond	* 0	36,793	36,793	36,793
78 Robeson	* 0	73,466	73,466	73,466
79 Rockingham		0	0	0
80 Rowan		0	0	0
D5 R-P-M		0	0	0
82 Sampson	* 0	73,124	73,124	73,124
83 Scotland	* 0	24,744	24,744	24,744
84 Stanly		0	0	0
85 Stokes		0	0	0
86 Surry		0	0	0
87 Swain		0	0	0
D6 Tar River		0	0	0
88 Transylvania		0	0	0
89 Union	* 0	16,000	16,000	16,000
92 Wake		0	0	0
93 Warren		0	0	0
96 Wayne	* 0	42,968	42,968	42,968
97 Wilkes		0	0	0
98 Wilson		0	0	0
99 Yadkin		0	0	0
Totals		967,994	967,994	967,994

Sign and Date - DPH Program Administrator  1-3-19	Sign and Date - DPH Section Chief  1-3-19
Sign and Date - DPH Contracts Office  1/9/19	Sign and Date - DPH Budget Officer  1/4/19  1/4/19



Committed Today for a Better Tomorrow

ITEM #:
II. I.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Resolution Designating Depositories, Establishing Accounts, and Designating Signatories for Accounts of Lee County

DEPARTMENT: Finance

CONTACT PERSON: Lisa G. Minter, Assistant County Manager/Finance Director

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approve Resolution Designating Depositories, Establishing Accounts, and Designating Signatories for Accounts of Lee County
BUDGET IMPACT	N/A
ATTACHMENTS	Resolution Designating Depositories, Establishing Accounts, and Designating Signatories for Accounts of Lee County
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve Resolution Designating Depositories, Establishing Accounts, and Designating Signatories for Accounts of Lee County
SUMMARY	

The Resolution Designating Depositories, Establishing Accounts, and Designating Signatories for Accounts of Lee County was last adopted in December 2018. The resolution is being modified to remove Debra S. Oldham since she will be retiring on February 28, 2019. Candace J. Confair is being added as one of the people who can countersign checks on behalf of the County when two signatures are required. This resolution will be effective March 1, 2019.

**RESOLUTION DESIGNATING DEPOSITORIES, ESTABLISHING ACCOUNTS, AND
DESIGNATING SIGNATORIES FOR ACCOUNTS OF LEE COUNTY**

NOW, THEREFORE, BE IT RESOLVED:

1. That the following depository is hereby authorized and requested to honor and to charge to the County of Lee, checks, drafts, and other orders for the payment of money drawn in the name of the County of Lee against funds of the County of Lee on deposit at the following depository of the County of Lee:

First Citizens Bank (FCB)

2. That the County Manager, Finance Officer, Assistant Finance Officer, and Deputy Finance Officer are each authorized to open deposit, savings, checking, and investment accounts in the name of the County of Lee and to endorse checks and orders for the payment of money and withdraw funds from the County of Lee accounts on deposit with each of the banks designated below, all for the benefit and use of the County of Lee.

Branch Banking & Trust Company (BB&T)
PNC Bank
Carter Bank & Trust
Capital Bank
First Bank
Wachovia
First Citizens Bank
First National Bank

3. That Lisa G. Minter is designated as Finance Officer, that Candace J. Confair is hereby designated as Deputy Finance Officer, all for the purposes and in accordance with the provisions of G.S. 159-25(a).

4. That the following persons are designated as officials of the County of Lee to countersign checks on behalf of the County of Lee where two signatures are required pursuant to G.S. 159-25(b), to wit: John A. Crumpton, Lisa G. Minter, Candace J. Confair.

5. That John A. Crumpton, Lisa G. Minter, and Candace J. Confair are authorized and empowered to execute signature cards and such other documents as may be required by the depositories to implement this resolution.

6. That in accordance with G.S. 159-25(b), two signatures shall be required on all checks except payroll drafts and transfers between accounts.

7. That the Clerk to the Board be, and hereby is, directed to furnish to the various depositories of the County of Lee such number of copies of this resolution as the depositories may require.

8. That all resolutions heretofore adopted designating depositories for funds of the County of Lee and/or persons authorized to sign on the County of Lee's accounts are repealed effective March 1, 2019.

Adopted this 18th day of February, 2019.

Amy M. Dalrymple, Chair

ATTEST:

Jennifer Gamble
Clerk to the Board

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
II. J.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Budget Amendment #02/18/19/11

DEPARTMENT: Finance

CONTACT PERSON: Lisa G. Minter, Assistant County Manager/Finance Director

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approval of Budget Amendment #02/18/19/11
BUDGET IMPACT	See Below
ATTACHMENTS	Budget Amendment #02/18/19/11
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approval of Budget Amendment #02/18/19/11
SUMMARY	

Budget Amendment #02/18/19/11 appropriates funds for the following departments:

- Health – To appropriate Maternal & Child Health grant funds (\$20,757) to various lines.
- Sheriff – To appropriate \$5,320 in insurance refunds to vehicle maintenance to cover the costs of repairs.
- Solid Waste – To appropriate \$2,300 in fund balance to cover the costs of installation of an additional groundwater monitoring well required by NCDEQ per landfill corrective actions.

MEMO TO: LEE COUNTY BOARD OF COMMISSIONERS
 FROM: JOHN A CRUMPTON, LEE COUNTY MANAGER
 SUBJECT: BUDGET AMENDMENT:# 02/18/19/11
 DATE: February 18, 2019

SECTION I. THE FOLLOWING GENERAL FUND (1100) *REVENUE INCREASES* ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Health	1100-3510-33350	DEHNR Child Health	172,576	7,867	180,443
Health	1100-3510-33360	DEHNR Maternal Health	24,148	12,890	37,038
Other Revenues	1100-3930-38330	Insurance Refunds	45,793	5,320	51,113
TOTAL CHANGES				26,077	

SECTION II. THE FOLLOWING GENERAL FUND (1100) *EXPENSE INCREASES* ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Sheriff	1100-4310-43310	Maintenance-Vehicles	106,500	5,320	111,820
Health	1100-5101-44100	Office/Department Supplies	2,421	679	3,100
Health	1100-5101-46400	Capital Outlay	1,479	1,888	3,367
Health	1100-5101-46411	Capital Outlay \$5,000 & Above	2,678	8,412	11,090
Health	1100-5101-46412	Technology Equipment < \$5,000	-	899	899
Health	1100-5101-46415	Equipment < \$500	1,039	587	1,626
Health	1100-5101-46416	Technology Equipment < \$500	273	425	698
Health	1100-5102-46400	Capital Outlay	570	3,893	4,463
Health	1100-5102-46412	Technology Equipment < \$5,000	-	898	898
Health	1100-5102-46415	Equipment < \$500	2,013	2,651	4,664
Health	1100-5102-46416	Technology Equipment < \$500	273	425	698
TOTAL CHANGES				26,077	

SECTION III. THE FOLLOWING SOLID WASTE FUND (6200) *REVENUE INCREASES* ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Solid Waste	6200-3990-39900	Fund Balance Appropriated	105,750	2,300	108,050
TOTAL CHANGES				2,300	

SECTION IV. THE FOLLOWING SOLID WASTE FUND (6200) *EXPENSE INCREASES* ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Solid Waste	6200-4710-43100	Professional Services	29,500	2,300	31,800
TOTAL CHANGES				2,300	

AMY M. DALRYMPLE, CHAIR

JENNIFER GAMBLE, CLERK TO THE BOARD

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
II. K.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Safety Policy Change (J-8 Workplace Illness and Accident Reporting Policy)


DEPARTMENT: Human Resources

CONTACT PERSON: Joyce McGehee, Human Resources Director

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approve changes to Safety Policy J-8 (Workplace Illness and Accident Reporting Policy)
BUDGET IMPACT	N/A
ATTACHMENTS	J-8 Workplace Illness and Accident Reporting Policy
PRIOR BOARD ACTION	None
RECOMMENDATION	Approve changes to Safety Policy J-8 (Workplace Illness and Accident Reporting Policy)
SUMMARY	

The Workplace and Illness and Accident Policy is being changed to reflect a change in the contact phone number in Risk Management.

COUNTY OF LEE – PERSONNEL POLICY Last Published Date: 07-01-2006			
	Workplace Illness and Accident Reporting Policy		
	Number: J-8	Revision: 1	Effective Date: 02/18/2019

1.0 Policy/Procedure

Workplace accidents, illness arising out employment and on the job injuries must be reported immediately to your Supervisor; if you cannot find the Supervisor, notify the Department Director. Supervisors are required to fill out an incident report and send it immediately to the Risk Management Specialist. Any incident requiring medical attention or if there is property damage, call the Risk Management Specialist at (919-718-4605 Extension **5523**) immediately. If the Risk Management Specialist is not available, the Supervisor should call the Human Resource Office.

Getting correct, prompt medical attention is important and can be facilitated if the Risk Management Specialist is notified immediately. Except for life threatening situations the Risk Management Specialist or Human Resources must authorize initial and follow up medical treatments. **Unauthorized medical treatment, including prescriptions may result in out of pocket expenses to the employee.**

If you have questions about coverage or benefits under workers compensation, you should contact your Supervisor, Department Director or Risk Management Specialist.

EMERGENCY NUMBERS

Risk Management 919-718-4611
Risk Management Specialist: 919-718-4605 ext. **5523**
Human Resources Dept: 919-718-4615
For All General Emergencies Call 911

Check with your Department Director or supervisor for other emergency numbers.

If you are in danger, sound alarm to others, leave the area. Then immediately report the emergency.

- Give your name
- Phone number you are calling from
- Location of Emergency
- Nature of accident or injuries
- Condition and number of injured, what is being done
- Stay on the phone until told to hang up

(Please refer to Personnel Policy F-7 Worker's Compensation Leave for absences due to a workplace injury or accident)

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
III. A.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Zoning Map Amendment (Rezoning) Request for 124 and 154/156 Center Church Road

DEPARTMENT: Sanford Lee County Community Development

CONTACT PERSON: Amy J. McNeill, Zoning Administrator

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Hold a Public Hearing for a Zoning Map Amendment (Rezoning) Request for a 2 parcels addressed as 124 Center Church Road and 154/156 Center Church Road.
BUDGET IMPACT	N/A
ATTACHMENTS	Zoning Map Amendment (Rezoning) Application and Staff Report
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Hold a Public Hearing
SUMMARY	

Application by Mark Lyczkowski to rezone two tracts of land from Residential Agricultural (RA) and Residential Restricted (RR) to General Commercial (C-2). The first tract ("Parcel 1") being a 1.19 ± acre lot addressed as 124 Center Church Road and identified as Tax Parcel 9631-44-1034-00 with the eastern portion currently zoned RR and the western portion of the parcel is currently zoned RA. The second tract ("Parcel 2") being a 0.73 ± acre lot addressed as 154 and 156 Center Church Road, identified as Tax Parcel 9631-34-9072-00 and currently zoned as RA. Both parcels are depicted on Lee County Tax Map 9631.03, and are illustrated on a survey map recorded in Plat Cabinet 2018, Slide 128 of the Lee County Register of Deeds Office.



Zoning Map Amendment (Rezoning) Application

Circle Jurisdiction That Applies:

City of Sanford

Lee County

Town of Broadway

1. Applicant Name: MAEK LYCZKOWSKI
2. Applicant Address: 3018 CARRINGTON LANE SANFORD NC 27330
3. Applicant Telephone: 919-842-0334
4. Name and Address of Property Owner(s) if different than applicant:
LAKE TREE INCORPORATED
P.O. BOX 766 SPRING LAKE NC 28390
5. Location of Subject Property: 124 & 156 CENTER CHURCH ROAD
Lee Co. P.I.N. 9631-44-1034 ; 9631-34-9072
6. Total Area included in Rezoning Request: 2 Acres
7. Zoning Classification: Current: RA Requested: C2
8. Existing Land Use(s): RESIDENTIAL
9. Reason(s) for Requesting a Zoning Map Amendment (Rezoning):
CONSISTENT WITH ADJOINING PROPERTIES
10. Signature(s) of Applicant (and Property Owners if different from Applicant).

I hereby acknowledge that the information contained herein is true. It is further understood that this application will be reviewed for completeness and accuracy and that it shall not be scheduled for official consideration until all required contents are submitted in proper form to the Sanford/Lee Zoning & Design Review Department.

Maek Lyczkowski
William & Wilhoit
Signature of Property Owner(s) (Sign & Print)

12-24-18
12-24-18
Date

Required Attachments/Submittals

- A. A completed rezoning application (incomplete applications/submittals will not be accepted or processed)
- B. A copy of a current Lee County Tax Map illustrating the location of the area to be rezoned. If the exterior boundary of the area to be rezoned does not follow along existing property boundaries, then the applicant shall be required to submit a metes and bounds (legal) description describing the area requested for rezoning.
- C. A copy of the latest deed for the subject property as recorded at the Lee County Register of Deeds Office.
- D. A \$500.00 Application fee, payable to the City of Sanford is required before processing the application.
- E. *If the requested rezoning is for a Conditional Zoning District, a Supplemental Application for Conditional Zoning District must also be included, along with an additional \$250.00 fee (\$750 total fee for Conditional Zoning).
- F. The submission deadline is the 2nd Friday of each month at 12:00pm/noon for the rezoning to be heard the following month.

STAFF USE ONLY

2019-0201

Date Received: 2018-12-31

Fee Paid: \$500.00

Application No.: _____

Staff Signature: Amy J. McNeill

Energov Case No.: ZMA-000163-2019



Lee2
Printed January 09, 2019
See Below for Disclaimer



- Parcels 
- Streets 
- Railroad 

This site is prepared for the inventory of real property found within this jurisdiction and is compiled from recorded deeds, plats and other public records and data. Users of this site are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this site. The County of Lee and Dude Solutions, Inc. assume no legal responsibility for the information contained on this site. Please be advised that you must contact the Lee County Tax Office for accurate tax values. Please contact the Lee County Appraisal Department if any building information is incorrect. The map, layer, data and website (collectively known as "the layer") are for graphical and illustration purposes only. The Lee County Strategic Services Department (hereinafter "the Department") provides the layer and the information contained within to the general public and has not customized the information for any specific or general purpose. Such information was generated from data maintained by different sources and agencies and as such, some limitations may apply based upon restrictions imposed by other sources or agencies supplying data to Lee County (hereinafter "the County"). While the Department strives to make the information on the GIS website as timely, reliable and accurate as possible, neither the Department nor the County local governments make any claims, promises, or guarantees about the accuracy, completeness or adequacy of the contents of the layer. Areas depicted are approximate and are not necessarily accurate to mapping, surveying or engineering standards. The County expressly disclaims liability for errors and omissions in the contents of this site and layer. No warranty of any type, implied, expressed, statutory, UCC or otherwise, including, but not limited to, the warranties of non-infringement of third party rights, title, accuracy of data, merchantability, or fitness for a particular purpose, is given with respect to the substantive content of this layer or its use in private or commercial financial transactions. The fact of distribution of the layer does not constitute any warranty, express, implied or otherwise. The user assumes the entire risk related to the use of this data. If the user intends to make any legal or financial decision based on this data, the user should independently verify the accuracy of the same. The Strategic Services Department and the Lee County local governments are providing this data "as is." In no event will any of the foregoing local governments or their officers and employees be liable to you or to any third party for any direct, indirect, incidental, consequential, special or exemplary damages or lost profit resulting from any use or misuse of this data. Unless otherwise noted on an individual document, files, documents, and information contained in this layer may be copied and distributed for non-commercial use, provided they are copied and distributed without alteration.

**Lee County Board of Commissioners and Planning Board
Public Hearing Information
Application #2019-0201 to Amend the Lee County Zoning Map
February 18, 2019**

APPLICANT: Mark Lyczkowski

PROPERTY OWNER: Laketree, Inc. | William. S. Wellons, Jr. – Registered Agent

REQUEST: Rezone from Residential Agricultural (RA) and Residential Restricted (RR) to General Commercial (C-2).

LOCATION: 124 Center Church Road and 154 & 156 Center Church Road

TOWNSHIP: Pocket

TAX PARCEL NO.S: Parcel 1: 9631-44-1034-00 and Parcel 2: 9631-34-9072-00

ADJACENT ZONING:

North: General Commercial (C-2)

South: Residential Agricultural (RA) - opposite Center Church Road

East: General Commercial (C-2)

West: Residential Agricultural (RA)

Introduction

The Planning Department has received a rezoning request from Mark Lyczkowski to rezone two parcels that front Center Church Road to General Commercial (C-2). Parcel 1 is a 1.19 acre tract, with zoning split between Residential Agricultural (RA) and Residential Restricted (RR). Parcel 2 is a 0.73 acre tract that is entirely zoned Residential Agricultural (RA). Both have access via frontage on Center Church Road. This rezoning application is being submitted with the intent to either market or redevelop the site in a commercial manner.

Site and Area Description

The subject property is two tracts of land that are developed with four structures that are described as follows:

- 1.) Parcel 1 is 1.19 acres developed with a ranch style single-family dwelling addressed as 124 Center Church Road and a small wooden outbuilding. The eastern half of the parcel is zoned Residential Restricted (RR) and the western half of the parcel is zoned Residential Agricultural (RA).
- 2.) Parcel 2 is a 0.73 acre tract of land developed with a ranch style dwelling addressed as 154 & 156 Center Church Road and zoned Residential Agricultural (RA).

Both parcels appear to have access to public water and are served by private septic systems. The parcels are illustrated on a survey map recorded in Plat Cabinet 2018, Slide 128 of the Lee County Register of Deeds Office.

Surrounding Land Uses

To the west is a 0.68 acre tract of land developed with a single-family home addressed as 174 Center Church Road and a small outbuilding, with frontage/access via Center Church Road, and zoned Residential Agricultural (RA).

To the south, opposite Center Church Road, is a 5.92 acre tract of land developed with a small, unaddressed metal outbuilding. There is also a 3.11 acre tract of land developed with a single-family home addressed as 2320 Jefferson Davis Highway. Both of these lots are zoned Residential Agricultural (RA).

To the north is a vacant 14.5 acre tract of land, owned by ML Consulting of Sanford, LLC and zoned General Commercial (C-2) that does not have road frontage.

To the east is Tramway Crossing Shopping Center, which includes a Food Lion grocery store and several retail and restaurant spaces with a large, paved parking lot that fronts Jefferson Davis Highway.

Staff Analysis and Information

The subject properties are currently zoned Residential Restricted (RR) and Residential Agricultural (RA). The Residential Restricted zoning district is established to provide areas for low-density single-family uses, with a maximum of one and one-half dwelling units per acre. Property within this zoning district should include only those tracts which abut or are in close proximity to existing large-lot single family development, making this an appropriate transition district between rural, agricultural, and suburban uses. The dimensional requirements include a minimum lot width of 100 feet, a minimum lot depth of 125 feet, a minimum lot size of 30,000 square feet, with principal building setbacks of 30 feet from the front property line, 30 feet from the rear property line and 15 feet from the side property lines with a maximum building height of 40 feet. Examples of uses permitted by right within the RR zoning district include single-family detached homes (site built or modular), churches, animal & crop production, forestry, bed & breakfast inns, stables/riding academies, in-home daycares for children & adults. There is a list of permitted uses for this zoning district included within the agenda for your reference. (Manufactured or mobile homes are not permitted within the RR district.)

The Residential Agricultural (RA) zoning district is established to provide areas for low density single family uses, low intensity agricultural operations as well as agri-business and supportive industrial and commercial uses. Industrial operations are not permitted unless they clearly support an agricultural use. RA zoning protects and preserves valuable agricultural areas, implements agricultural protection zoning, establishes performance standards for rural businesses, preserves rural areas, preserves pasture land and agriculture, sets maximum permissible densities or new zoning districts, defines specific areas for rural commercial uses, and identifies areas appropriate for agricultural preservation. The dimensional requirements include a minimum lot width of 100 feet, a minimum lot depth of 150 feet, a minimum lot size of 40,000 square feet, with principal building setbacks of 30 feet from the front property line, 30 feet from the rear property line, and 15 feet from the side property lines, with a maximum building height of 40 feet. Examples of uses permitted by right within the RA zoning district include single-family detached homes (site-built, modular), religious complexes, schools, animal and crop production, stables and riding academies, and day care facilities. There is a list of permitted uses for this zoning district included within your agenda for your reference.

(Manufactured or mobile homes are permitted within the RA district, with certain developmental regulations.)

The proposed zoning of General Commercial (C-2) is intended to provide areas for general commercial activities designed to serve the community such as shopping centers, repair shops, wholesale businesses, and retail sales with limited outdoor display of goods and limited outdoor operations. This district promotes a broad range of commercial operations and services necessary for large regions of the County, providing community balance. C-2 zones should be located on or within proximity to major thoroughfares. The dimensional requirements of the C-2 district include a minimum lot width of 50 feet, a minimum lot depth of 100 feet (which creates a minimum lot size of 5,000 square feet), with principal building setbacks of 10 feet from the front property line and the required landscape buffer yard width determining the required rear and side yard setbacks as measured from the property lines. The typical required landscape buffer width for a C-2 use being developed next to a RA use is 20ft, measured from the exterior property lines inward towards the commercially developed site. There is no maximum building height in C-2 zoning districts. The maximum allowed impervious surface, such as roof top, parking lot, etc., is 80% of the site. Examples of uses permitted by right within the C-2 zoning district include churches, schools, daycares for children & adults, animal & crop production, forestry, agricultural equipment sales & service, farm landscape & garden supply sales, flea markets, antique shops, gun shops & gunsmiths, general merchandise auction sales, convenience stores with & without gas sales, car washes, barbershops & salons, restaurants with or without drive-through, motor vehicle sales, service & towing, offices for professional services (such as attorneys or realtors), commercial indoor recreation activities, and warehouses. There is a list of permitted uses for this zoning district included within the agenda for your reference.

Long Range Plan

Plan SanLee Land Use Plan

The plan identifies the future land use place type for this tract of land as “mixed use activity center,” which has the following characteristics:

- Facilitates development of large scale integrated mix of uses
- Single master-planned unit, but contextually integrated into surrounding development pattern, including strong mobility linkages
- Within close proximity to highway interchanges and major arterials

Land uses include government services, public gathering spaces, urban open space, professional offices, business services, attached single-family dwellings, multi-family dwellings, upper story residences, as well as retail, professional services, and entertainment. Forms of transportation include automobiles (vehicular connectivity is encouraged in new development), sidewalks for pedestrian usage, on-street bike lanes, public transit routes, and transit routes to accommodate trucking. The current zoning districts are Highway Commercial (HC), General Commercial (C-2), Light Commercial (C-1), Office & Institutional (OI) and Multi-Family Residential (MF-12). The proposed zoning districts are General Commercial (C-2), Office & Institutional (OI), and Multi-Family Residential (MF-12). The recommended development density is mixed commercial lot sizes or multi-family with 16+ dwelling units per acre with shallow to moderate building setbacks and a 50 foot height limit. Utility infrastructure is public water and public wastewater. The preferred character is a 2-4 lane urban street network, a core grid street network, and 3-500 foot block length with sidewalks and street trees, as well as on-street and rear parking with landscaped off-street parking.

Utilities

The subject properties appear to have access to public water via an eight-inch public water main that runs parallel to Center Church Road. The subject property does not have access to public sanitary sewer and is served by private septic systems. If the rezoning is approved, all new development that proposes to connect to public water and/or public sanitary sewer must be approved by the City of Sanford Public Works Department to verify compliance with all applicable regulations. All new development that proposes to utilize a private septic system must be approved by the Lee County Environmental Health Department to verify compliance with all applicable regulations.

Transportation

Parcel 1 has approximately 198 feet of road frontage and Parcel 2 has approximately 106 feet of road frontage for a combined road frontage of approximately 304 feet on Center Church Road (SR 1303), which is a NCDOT maintained public street with a 60ft right-of-way. New development that proposes to connect to Center Church Road must be approved by NCDOT to verify compliance with all applicable regulations.

The subject project is located near two proposed NCDOT Projects currently on the State Transportation Improvement Program (STIP). U-5727 calls for the relocation of NC 78 (Tramway Road) into Pendergrass Road and implementing a superstreet design on US 1-15-501 from Bryan Drive north to Carthage Street. Construction is supposed to begin in 2020. U-5975 calls for implementing a superstreet design on US 1-15-501 from Bryan Drive south to the intersection of US 15-501 (White Hill Rd.) and Rocky Fork Church Road. Construction is supposed to begin in 2021.

There is a 2013 traffic count of 6,400 vehicle per day approximately 440 feet west of the site (Parcel 2) in front of a house addressed as 264 Center Church Road Road. There is a 2011 traffic count of 5,700 vehicle per day approximately at the same location.

Environmental & Local Overlay Districts

Per GIS, the parcels are not located within an established flood hazard area/floodplain, a watershed conservation overlay district, or a designated historic district.

Sanford, Lee County and Broadway do not have local grading permits and rely on the NC Department of Environmental Quality to regulate land-disturbing activities. For questions or concerns regarding land disturbing activities, contact the NC Division of Energy, Mineral, and Land Resources Sediment Program at 1612 Mail Service Center, Raleigh, NC 27699-1612 or call 919-707-9220 or visit the NCDEQ website at <http://deq.nc.gov>.

Development Standards

If rezoned, all of the uses permitted in the General Commercial (C-2) zoning district would be allowed and any future redevelopment of the subject property will be required to meet the current development standards of the UDO.

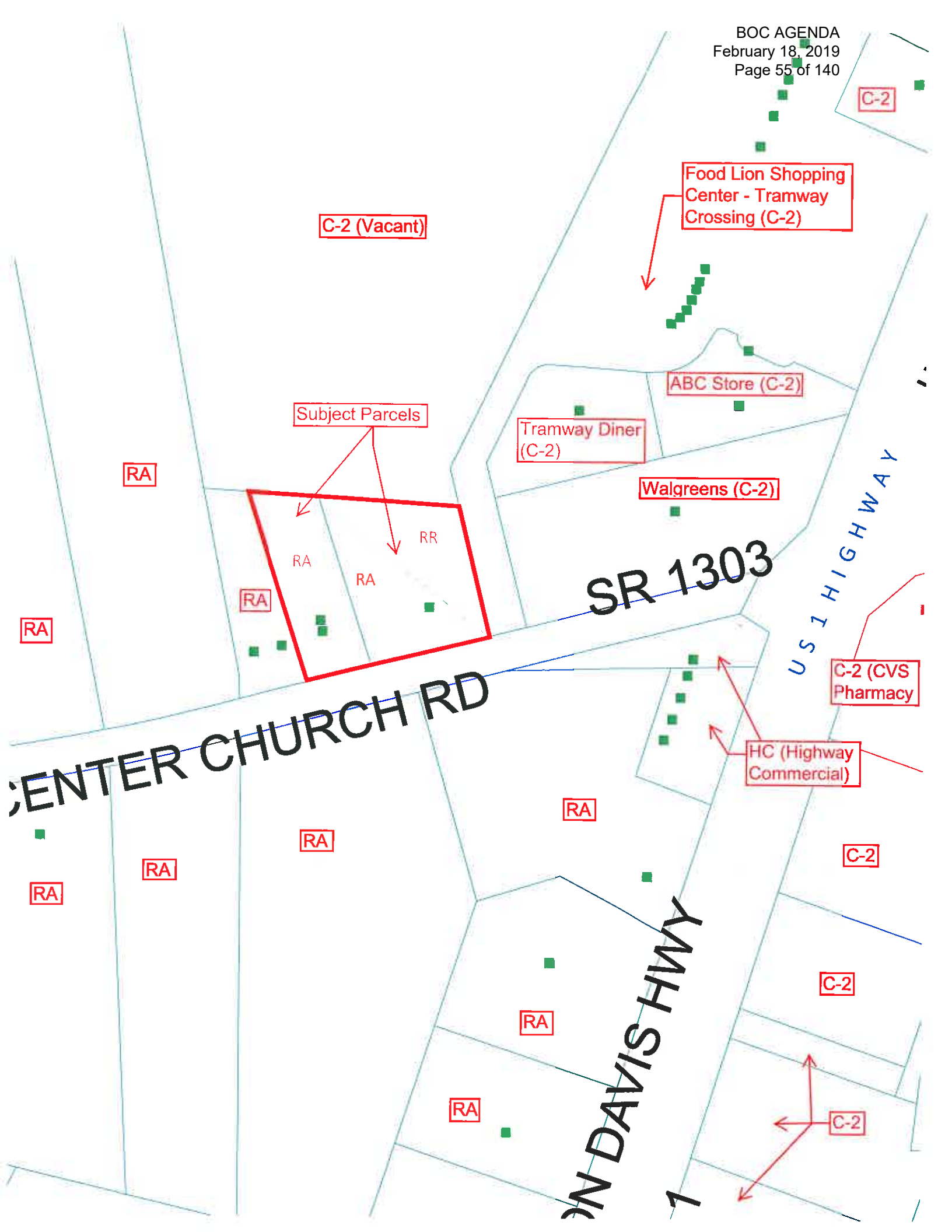
Staff Information Regarding a Recommendation from the Planning Board

The recommendation from the Planning Board should include language describing whether its action is consistent with an adopted comprehensive plan (the Plan SanLee) and any other officially adopted plan that is applicable and other matters as deemed appropriate by the board. The board may also include

language briefly explaining why it considers the recommendation to be reasonable and in the public interest.

Staff Recommendation

Staff recommends that the Boards support this rezoning request. In making this recommendation, staff finds that the rezoning proposal from Residential Restricted (RR) and Residential Agricultural (RA) to General Commercial (C-2) appears to be in keeping with the land uses described in the Plan SanLee land use plan. This request appears to be reasonable and in the public interest based upon the location of the site along a busy roadway & adjacent to an existing shopping center, that this may allow the larger commercially zoned tract to the rear to have public road frontage, and the availability of public utilities. It should, however, be noted that staff would not recommend the continuation of C-2 zoning westward along Center Church Road, as there will need to be a buffer between the commercial area near the intersection of Center Church Road and US Hwy 1/Jefferson Davis Hwy and the residential area. Please note that the information presented at the public hearing should also be considered regarding a final decision on the requested zoning map amendment.





FLOOD HAZARD AREA

SUBJECT PARCELS
PROPOSED FOR
REZONING

RENDERGRASS RD

JEFFERSON DAVIS HWY
US 1

TRAMWAY I

NC 78

SR 1303

CENTER CHURCH RD

MARKETPLACE DR

S JEFFERSON DAVIS HWY
US 1

BRYAN DR
SR 1198

PEGG ST
SR 1224

BRYAN DR
SR 1198

CHESHIRE DR

CORNSILK DR
SR 1298

MCDANIEL DR
SR 1197

BYRD AV

MINTER AV
SR 1279

BOND CT

RR, RESIDENTIAL RESTRICTED ZONING DISTRICT

Please note: This list was created by Sanford/Lee County Planning & Development staff as a summary of the permitted land uses within a specific zoning district and is intended for general informational purposes. Staff makes every effort to ensure that the information provided is accurate and up-to-date; however, it is recommended that you verify with Planning & Development staff that the proposed use is permitted within the specific zoning district and discuss any/all development requirements prior to pursuing a project. This information is applicable for the jurisdictions of the City of Sanford, Lee County and the Town of Broadway in North Carolina.

USES PERMITTED BY RIGHT

The uses listed below are permitted by right, subject to any/all other applicable standards of the Unified Development Ordinance (for example, parking requirements).

<u>Accessory Uses</u>
Accessory uses (See Section 5.1)
<u>Residential Uses</u>
Dwelling, Modular home
Dwelling, Single-family detached
<u>Arts, Recreation & Entertainment</u>
Parks, playgrounds, and athletic fields operated on a noncommercial basis
<u>Education, Public Administration, Health Care, and Institutional</u>
Religious Complex (less than 350 seats), new site
Religious Complex (any size), addition to existing complex/site
Schools, Pre-K –Secondary (nursery and preschool, grade schools, elementary, middle, and high school), addition to existing site
<u>Transportation, Communication, and Utilities</u>
Utility lines (including electric lines, phone/cable lines, distribution circuits, gas/fuel lines, water lines, steam/air conditioning lines, irrigation channels, and sewer/waste water lines)
<u>Agriculture</u>
Animal Production and Support Services, (unincorporated Lee County)
Crop Production and Support Functions, (unincorporated Lee County)
Forestry and Logging and Support Services, (unincorporated Lee County)

USES PERMITTED WITH DEVELOPMENT REGULATIONS

The uses listed below may either be permitted by right or upon approval of a Special Use Permit, but are also subject to the requirements of Article 5 Supplemental Development Regulations of the Unified Development Ordinance (for example, daycares are required to install a fence around outdoor play areas).

<u>Residential Uses</u>
Accessory Dwellings (See Section 10.4)
Home Occupations (See Section 5.16)

Travel Trailer / Recreational Vehicle / Motor Home / Camper, to be used as a Temporary Residence, Unincorporated Lee County and ETJ areas of Sanford and Town of Broadway (See Section 5.34.2.9)
Accommodations and Group Living
Bed & breakfast inn (See Section 5.4)
Family Care Homes (See NCGS 168-21) (See Section 5.12)
Industrial & Manufacturing Uses
Landfills, LCID (2 acres or less in size) (See Section 5.19)
Art, Recreation & Entertainment
Stables/Riding Academies
Stable, Accessory to Dwelling
Education, Public Administration, Health Care, and Institutional
Day Care facility, Home Child Care (See Section 5.10)
Transportation, Communication, and Utilities
Solar Collectors, Residential (See Section 5.40)

USES PERMITTED UPON ISSUANCE OF A SPECIAL USE PERMIT

The uses listed below are permitted in the respective zoning district only after review and approval of a Special Use Permit by the Board of Adjustment for the applicable jurisdiction in accordance with Article 3 Zoning and Permitting Procedures, Section 3.5 Special Use Permits of the Unified Development Ordinance. Special uses are subject to any/all applicable general design standards, any development regulations that apply to the specific use and those requirements that may reasonably be imposed by the respective board as per the Unified Development Ordinance.

Accommodations and Group Living
Dormitories for the students of colleges, commercial schools, staff of hospitals
Nursing, Supervision, Adult Care Homes, Group Care Facilities and other rehabilitative services
Arts, Recreation & Entertainment
Fitness and recreational sports, gym, health spa, reducing salon, swimming pool/auditorium, racquet club or athletic club (not otherwise listed)
Golf courses, public and private
Golf driving ranges
Sports stadiums or arenas
Education, Public Administration, Health Care, and Institutional
Civic, Social, and Fraternal Organizations, including community centers, meeting halls, community halls, reception halls, wedding halls for assembly and recreation
Fire, sheriff, and emergency services
Governmental Functions, not otherwise listed
Libraries
Religious Complex (more than 350 seats), new site
Schools, Continuing Education (alternative, adult colleges and universities, and technical, trade, and other specialty schools)
Schools, Pre-K – Secondary (nursery and preschool, grade schools, elementary, middle, and high

school), new site
<u>Transportation, Communication, and Utilities</u>
Sewage treatment and Water treatment plants
<u>Agriculture</u>
Crop Production and Support Functions, (Sanford and Broadway)

**USES PERMITTED UPON ISSUANCE OF A SPECIAL USE PERMIT
 THAT HAVE SPECIFIC DEVELOPMENT REGULATIONS**

The uses listed below are permitted in the respective zoning district only after review and approval of a Special Use Permit by the Board of Adjustment for the applicable jurisdiction in accordance with Article 3 Zoning and Permitting Procedures, Section 3.5 Special Use Permits of the Unified Development Ordinance. In addition to any/all applicable general design standards and those requirements that may reasonably be imposed by the respective board, these uses have specific standards that must be adhered to as per the Unified Development Ordinance (for example, fencing is required around the base of telecommunication towers, including any structures or guy wires).

<u>Industrial & Manufacturing Uses</u>
Landfills, C&D or LCID (greater than 2 acres in size) (See Section 5.20)
Mining and Quarries, Unincorporated Lee County and City of Sanford only (See Section 5.23)
<u>Education, Public Administration, Health Care, and Institutional</u>
Cemeteries, public and private (does not include individual family plots) (See Section 5.6)
Day Care facility, Child Care Center (See Section 5.10)
Day care facility, Adult (See Section 5.38)
<u>Transportation, Communication, and Utilities</u>
Solar Collectors, Commercial (See Section 5.39)
Telecommunication towers (See Section 5.33)

RA, RESIDENTIAL AGRICULTURAL ZONING DISTRICT

Please note: This list was created by Sanford/Lee County Planning & Development staff as a summary of the permitted land uses within a specific zoning district and is intended for general informational purposes. Staff makes every effort to ensure that the information provided is accurate and up-to-date; however, it is recommended that you verify with Planning & Development staff that the proposed use is permitted within the specific zoning district and discuss any/all development requirements prior to pursuing a project. This information is applicable for the jurisdictions of the City of Sanford, Lee County and the Town of Broadway in North Carolina.

USES PERMITTED BY RIGHT

The uses listed below are permitted by right, subject to any/all other applicable standards of the Unified Development Ordinance (for example, parking requirements).

<u>Accessory Uses</u>
Accessory uses (See Section 5.1)
<u>Residential Uses</u>
Dwelling, Duplex (two-family dwelling)
Dwelling, Modular home
Dwelling, Single-family detached
<u>General Sales or Service</u>
Repair of any goods, equipment or vehicles, the manufacture, assembly or sales of which are permitted in that zoning district
<u>Industrial & Manufacturing Uses</u>
Pottery Manufacturing & Sales
<u>Arts, Recreation & Entertainment</u>
Botanical garden & arboreta
Parks, playgrounds, and athletic fields operated on a noncommercial basis
<u>Education, Public Administration, Health Care, and Institutional</u>
Religious Complex (less than 350 seats), new site
Religious Complex (any size), addition to existing complex/site
Schools, Pre-K – Secondary (nursery and preschool, grade schools, elementary, middle, and high school), addition to existing site
<u>Transportation, Communication, and Utilities</u>
Utility lines (including electric lines, phone/cable lines, distribution circuits, gas/fuel lines, water lines, steam/air conditioning lines, irrigation channels, and sewer/waste water lines)
<u>Agriculture</u>
Animal Production and Support Services, (unincorporated Lee County)
Crop Production and Support Functions, (unincorporated Lee County)
Crop Production and Support Functions, (Sanford and Broadway)
Forestry and Logging and Support Services, (Unincorporated Lee County)
Livestock sales and markets

USES PERMITTED WITH DEVELOPMENT REGULATIONS

The uses listed below may either be permitted by right or upon approval of a Special Use Permit, but are also subject to the requirements of Article 5 Supplemental Development Regulations of the Unified Development Ordinance (for example, daycares are required to install a fence around outdoor play areas).

Residential Uses
Accessory Dwellings (See Section 10.4)
Dwelling, Manufactured home, Class A Unincorporated Lee County and Town of Broadway only (See Section 10.5)
Dwelling, Manufactured home, Class B Unincorporated Lee County only (See Section 10.5)
Home Occupations (See Section 5.16)
Manufactured Home for Hardship Unincorporated Lee County only (See Section 10.6)
Travel Trailer / Recreational Vehicle / Motor Home / Camper, to be used as a Temporary Residence, Unincorporated Lee County and ETJ areas of Sanford and Town of Broadway (See Section 5.34.2.9)
Accommodations and Group Living
Bed & breakfast inn (See Section 5.4)
Family Care Homes (See NCGS 168-21) (See Section 5.12)
Industrial & Manufacturing Uses
Landfills, LCID (2 acres or less in size) (See Section 5.19)
Art, Recreation & Entertainment
Stables/Riding Academies
Stable, Accessory to Dwelling
Education, Public Administration, Health Care, and Institutional
Cemeteries, public and private (does not include individual family plots (See Section 5.6)
Day Care facility, Home Child Care (See Section 5.10)
Transportation, Communication, and Utilities
Solar Collectors, Residential (See Section 5.40)

USES PERMITTED UPON ISSUANCE OF A SPECIAL USE PERMIT

The uses listed below are permitted in the respective zoning district only after review and approval of a Special Use Permit by the Board of Adjustment for the applicable jurisdiction in accordance with Article 3 Zoning and Permitting Procedures, Section 3.5 Special Use Permits of the Unified Development Ordinance. Special uses are subject to any/all applicable general design standards, any development regulations that apply to the specific use and those requirements that may reasonably be imposed by the respective board as per the Unified Development Ordinance.

Accommodations and Group Living
Dormitories for the students of colleges, commercial schools, staff of hospitals
Nursing, Supervision, Adult Care Homes, Group Care Facilities and other rehabilitative services
General Services
Farm, landscape, and garden supply sales (feed, seed, fertilizer, farm hardware, lawn furniture,

mulch, fencing, fountains, statuaries, and other incidental sales of products or related items) - (with indoor storage only)
Farm, landscape, and garden supply sales (feed, seed, fertilizer, farm hardware, lawn furniture, mulch, fencing, fountains, statuaries, and other incidental sales of products or related items) - (with outdoor storage)
Arts, Recreation & Entertainment
Amphitheater
Fitness and recreational sports, gym, health spa, reducing salon, swimming pool/auditorium, racquet club or athletic club (not otherwise listed)
Golf courses, public and private
Golf driving ranges
Hunting and trapping, game retreats, game and fishing preserves
Outdoor stage, bandstand, or similar structure (maximum 3,000 sq. ft.)
Performance Theaters (outdoor)
Performance Theaters or auditoria (indoor)
Recreation activities, commercial indoor, not otherwise listed
Sports stadiums or arenas
Studios for artists, designers, musicians, photographers, sculptors, woodworking (not as home occupation)
Zoos
Education, Public Administration, Health Care, and Institutional
Civic, Social, and Fraternal Organizations, including community centers, meeting halls, community halls, reception halls, wedding halls for assembly and recreation
Day care facility, Adult
Fire, sheriff and emergency services
Governmental Functions, not otherwise listed
Libraries
Religious Complex (more than 350 seats), new site
Schools, Continuing Education (alternative, adult colleges and universities, and technical, trade, and other specialty schools)
Schools, Pre-K – Secondary (nursery and preschool, grade schools, elementary, middle, and high school), new site
Transportation, Communication, and Utilities
Airports, Heliports, and Support Establishments
Gas or electric generation distribution facilities, compressor stations, or substations
Sewage treatment and Water treatment plants
Agriculture
Animal Production and Support Services, (Sanford and Broadway)
Forestry and Logging and Support Services, (Sanford and Broadway)

**USES PERMITTED UPON ISSUANCE OF A SPECIAL USE PERMIT
 THAT HAVE SPECIFIC DEVELOPMENT REGULATIONS**

The uses listed below are permitted in the respective zoning district only after review and approval of a Special Use Permit by the Board of Adjustment for the applicable jurisdiction in accordance with Article 3 Zoning and Permitting Procedures, Section 3.5 Special Use Permits of the Unified Development Ordinance. In addition to any/all applicable general design standards and those requirements that may reasonably be imposed by the respective board, these uses have specific standards that must be adhered to as per the Unified Development Ordinance (for example, fencing is required around the base of telecommunication towers, including any structures or guy wires).

<u>Residential Uses</u>
Dwelling, Manufactured home, Class A City of Sanford only (See Section 10.5)
Dwelling, Manufactured home, Class B City of Sanford and Town of Broadway only (See 10.5)
Dwelling, Manufactured home, Class C Unincorporated Lee County only (See Section 10.5)
Rural Family Occupation Commercial/Industrial Unincorporated Lee County only (See Section 5.30)
<u>General Services</u>
Animal Hospitals, Veterinary services, Animal Shelters, Kennels/Animal Pet Services (See Section 5.3)
Nurseries and greenhouses, commercial (See Section 5.25)
Rural family occupation – Commercial/Industrial Unincorporated Lee County only (See Section 5.30)
<u>Industrial & Manufacturing Uses</u>
Landfills, C&D or LCID (greater than 2 acres in size) (See Section 5.20)
Mining and Quarries, Unincorporated Lee County and City of Sanford only (See Section 5.23)
Mining and Quarries, EXCEPT Oil and Gas Extraction Town of Broadway (See Section 5.23)
Mining and Quarries, Oil and Gas Extraction Town of Broadway (See Section 5.41)
<u>Arts, Recreation & Entertainment</u>
Campgrounds (See Section 5.29)
Raceways, drag strips (motorized vehicles) (See Section 5.27)
Recreation activities, commercial outdoor (defined in Article 5), not otherwise listed (See Section 5.28)
Travel Trailer Parks (See Section 5.36)
<u>Education, Public Administration, Health Care, and Institutional</u>
Day Care facility, Child Care Center (See Section 5.10)
Day Care facility, Adult (See Section 5.38)
<u>Transportation, Communication, and Utilities</u>
Solar Collectors, Commercial (See Section 5.39)
Telecommunication towers (See Section 5.33)

C-2, GENERAL COMMERCIAL ZONING DISTRICT

Please note: This list was created by Sanford/Lee County Planning & Development staff as a summary of the permitted land uses within a specific zoning district and is intended for general informational purposes. Staff makes every effort to ensure that the information provided is accurate and up-to-date; however, it is recommended that you verify with Planning & Development staff that the proposed use is permitted within the specific zoning district and discuss any/all development requirements prior to pursuing a project. This information is applicable for the jurisdictions of the City of Sanford, Lee County and the Town of Broadway in North Carolina.

USES PERMITTED BY RIGHT

The uses listed below are permitted by right, subject to any/all other applicable standards of the Unified Development Ordinance (for example, parking requirements).

<u>Accessory Uses</u>
Accessory uses (See Section 5.1)
<u>Accommodations and Group Living</u>
Dormitories for the students of colleges, commercial schools, staff of hospitals
Group Home/Residential Care Facility, Level I
Group Home/Residential Care Facility, Level II
Nursing, Supervision, Adult Care Homes, Group Care Facilities and other rehabilitative services
<u>General Sales or Service</u>
ABC Store (liquor sales), incorporated area only
Administrative Services, Travel Arrangement and Reservation Services, Investigation and Security Services (locksmiths)
Agricultural equipment, sales and service
Antique Shops
Appliance Sales, Repair and Maintenance (no outside storage)
Art dealers, supplies, sales and services
Auction sales, general merchandise (no vehicular sales)
Bakeries, retail, including manufacturing of goods for sale on the premises only
Bicycle (non motorized) Sales and/or Repair
Books, Magazines, music, etc.
Camera and Photographic Supplies
Clothing, Jewelry, Luggage, Shoes, etc.
Computer and Software Sales
Consumer goods, not otherwise listed
Convenience stores, without gas sales
Convenience stores, with gas sales
Consignment Shops, Used Merchandise Store (not otherwise listed)
Dry cleaning and laundry

Electronic equipment (small), sales and service
Farm, Landscape, and Garden Supply Sales (feed, seed, fertilizer, farm hardware, lawn furniture, mulch, fencing, fountains, statuaries, and other incidental sales of products or related items) (with indoor storage)
Farm, Landscape, and Garden Supply Sales (feed, seed, fertilizer, farm hardware, lawn furniture, mulch, fencing, fountains, statuaries, and other incidental sales of products or related items) (with outdoor storage)
Farmers Markets and market shops, including open markets
Finance and Insurance Services (Bank, Credit and Finance, Insurance-related)
Flea markets (indoors)
Florist
Furniture or home furnishing sales
Gasoline stations
Grocery stores and Supermarkets (less than 25,000 sq. ft. GFA)
Grocery stores and Supermarkets (more than 25,000 sq. ft. GFA)
Hardware, home centers, lumber yard, heating and plumbing etc., outside storage
Hardware, home centers, lumber yard, heating and plumbing etc., inside storage
Heavy Equipment, sales and service
Leasing/Rental Recreational Goods (Furniture, Party Supplies, Sporting Goods)
Leasing, Commercial and Industrial Machinery and Equipment
Gun shops and Gunsmiths
Mail order or direct selling establishments / Electronic Shopping and Mail-Order Houses
Medical equipment sales, rental or leasing
Monument and cut stone sales
Motion picture, Video and Audio Production
Motorcycle, Motorized Scooters, ATV Sales and/or Leasing/Rental (Indoor display)
Motorcycle, Motorized Scooters, ATV Sales and/or Leasing/Rental (Outdoor display)
Motor Vehicle Parts, Accessories, Tire Sales, enclosed building only
Motor Vehicle, Motorcycle, ATVs, Boats, RVs, etc., repair and service
Nurseries and greenhouses, commercial (See Section 5.25)
Office building (general)
Palmistry services, Fortune Tellers, Astrologers
Pawnshops (as defined by NCGS 91A-2)
Personal Services (e.g. nail salons, barbers, shoe repair, and similar establishments), not otherwise listed
Pet store or pet supply store
Pharmacy or drugstore, without drive through facility
Pharmacy or drugstore, with drive through facility
Printing and Publishing Services
Professional Services (Legal, Accounting, Architectural, Graphic, Consulting Services, Research and Development, Advertising, etc.)
Real Estate, Sales, Rental & Leasing
Repair of any goods, equipment or vehicles, the manufacture, assembly or sales of which are permitted in that zoning district

Restaurants, with drive-in or drive-through facilities
Restaurants, no drive-in or drive-through facilities
Retail sales or service establishments, not listed elsewhere, and conducted within an enclosed building
Services to buildings and dwellings (Extermination, Janitorial, Landscaping, Carpet and Upholstery cleaning, Packing and crating, etc.), no outside storage
Services to buildings and dwellings (Extermination, Janitorial, Landscaping, Carpet and Upholstery cleaning, Packing and crating, etc.), with outside storage
Shopping Center, less than 25,000 sq. ft.
Sporting goods, toys, and hobby sales, excluding guns and gunsmiths
Tattoo Parlor/Tattoo Studio and/or Body Piercing
Tobacco or Tobacconist
Upholstery and furniture refinishing
Wholesale trade, generally, with operations conducted and merchandise stored entirely within a building and not otherwise listed
Industrial & Manufacturing Uses
Contractors' offices/shop without outdoor storage areas
Paper and Printing materials manufacturing
Pottery Manufacturing & Sales
Sign manufacturing
Warehouse structures, generally
Arts, Recreation & Entertainment
Aquarium or Planetarium
Amphitheater
Art galleries
Botanical gardens & arboreta
Bowling alley
Exhibition, convention, or conference structure
Fitness and recreational sports, gym, health spa, reducing salon, swimming pool/auditorium, racquet club or athletic club (not otherwise listed)
Golf driving ranges
Golf, miniature
Movie Theater
Museums and art galleries
Outdoor stage, bandstand, or similar structure (maximum 3,000 sq. ft.)
Parks, playgrounds, and athletic fields, operated on a noncommercial basis
Performance Theaters (outdoor)
Performance Theaters or auditoria (indoor)
Recreation activities, commercial indoor, not otherwise listed
Skating Rink – Ice or Roller Skating
Sports stadiums or arenas
Studios for artists, designers, musicians, photographers, sculptors, woodworking (not as home occupation)
Zoos

Education, Public Administration, Health Care, and Institutional
Civic, Social, and Fraternal Organizations, including community centers, meeting halls, community halls, reception halls, wedding halls, for assembly and recreation
Crematorium & Embalming
Day Care facility, Adult (See Section 5.38)
Fire, sheriff, and emergency services
Funeral homes
Governmental Functions, not otherwise listed
Hospitals
Libraries
Medical and dental clinics or offices, ambulatory or outpatient care, family planning and care, and blood or organ banks
Post office
Religious Complex (less than 350 seats), new site
Religious Complex (more than 350 seats), new site
Religious Complex (any size), addition to existing complex/site
Schools, Continuing Education (alternative, adult, colleges and universities, and technical, trade and other specialty schools)
Schools, Pre-K-Secondary (nursery and preschool, grade schools, elementary, middle, and high school), new site
Schools, Pre-K-Secondary (nursery and preschool, grade schools, elementary, middle, and high school), addition to existing site
Schools, Fine and Performing Arts
Social assistance, welfare and charitable services
Transportation, Communication, and Utilities
Bus passenger stations/terminals/shelters
Parking lots, parking structures or underground parking areas (commercial or governmental)
Radio and TV stations and studios (excluding transmission tower)
Taxi and Limousine Service
Utility lines (including, electric lines, phone/cable lines, distribution circuits, gas/fuel lines, water lines, steam/air conditioning lines, irrigation channels, and sewer/waste water lines)
Agriculture
Animal Production and Support Services, (unincorporated Lee County)
Crop Production and Support Functions, (unincorporated Lee County)
Crop Production and Support Functions, (Sanford and Broadway)
Forestry and Logging and Support Services, (unincorporated Lee County)

USES PERMITTED WITH DEVELOPMENT REGULATIONS

The uses listed below may either be permitted by right or upon approval of a Special Use Permit, but are also subject to the requirements of Article 5 Supplemental Development Regulations of the Unified Development Ordinance (for example, daycares are required to install a fence around outdoor play areas).

<u>Residential Uses</u>
Home Occupations (See Section 5.16)
<u>Accommodations and Group Living</u>
Bed and breakfast inn (See Section 5.4)
Hotel, Motel, and tourist court (See Section 5.17)
<u>General Sales or Service</u>
Animal Hospitals, Veterinary services, Animal Shelters, Kennels / Animal Pet Services (See Section 5.3)
Car Washes and Car Care Centers (See Section 5.5)
Flea markets (outdoors) (See Section 5.14)
Freestanding Ice Vending Unit (See Section 5.37)
Manufactured home and/or storage building sales (See Section 5.21)
Mini-warehousing/Self-service storage leasing (See Section 5.22)
Motor Vehicles (automobiles), Boats, RVs Sales and/or Leasing/Rental (See Section 5.24)
Shopping Center/Superstore, 25,000 – 100,000 sq. ft. (See Section 10.2)
Shopping Center/Superstore, over 100,000 sq. ft. (See Section 10.2)
Wine Shop (See Section 5.43)
<u>Industrial & Manufacturing Uses</u>
Brewery (Microbrewery, See Section 5.42)
Landfills, LCID (2 acres or less in size) (See Section 5.19)
<u>Arts, Recreation & Entertainment</u>
Drive-in theaters (See Section 5.11)
Entertainment Establishment (lounges, discos, nightclubs, pool halls and/or private clubs) (See Section 5.26)
Recreation activities, commercial outdoor (defined in Article 5), not otherwise listed (See Section 5.28)
<u>Education, Public, Administration, Health Care, and Institutional</u>
Cemeteries, public and private (does not include individual family plots) (See Section 5.6)
Community food services (See Section 5.7)
Day Care facility, Child Care Center (See Section 5.10)
Day Care facility, Home Child Care (See Section 5.10)

USES PERMITTED UPON ISSUANCE OF A SPECIAL USE PERMIT

The uses listed below are permitted in the respective zoning district only after review and approval of a Special Use Permit by the Board of Adjustment for the applicable jurisdiction in accordance with Article 3 Zoning and Permitting Procedures, Section 3.5 Special Use Permits of the Unified Development Ordinance. Special uses are subject to any/all applicable general design standards, any development regulations that apply to the specific use and those requirements that may reasonably be imposed by the respective board as per the Unified Development Ordinance.

<u>Accommodations and Group Living</u>
Group Home/Residential Care Facility, Level III
Group Home/Residential Care Facility, Level IV
<u>Industrial & Manufacturing Uses</u>
Contractors' offices/shop with outdoor storage areas
Manufacturing, excluding others uses listed in this table
<u>Arts, Recreation & Entertainment</u>
Amusement or Theme Park Establishment
<u>Transportation, Communication, and Utilities</u>
Public utility storage and service yards
Sewage treatment and Water treatment plants

**USES PERMITTED UPON ISSUANCE OF A SPECIAL USE PERMIT
 THAT HAVE SPECIFIC DEVELOPMENT REGULATIONS**

The uses listed below are permitted in the respective zoning district only after review and approval of a Special Use Permit by the Board of Adjustment for the applicable jurisdiction in accordance with Article 3 Zoning and Permitting Procedures, Section 3.5 Special Use Permits of the Unified Development Ordinance. In addition to any/all applicable general design standards and those requirements that may reasonably be imposed by the respective board, these uses have specific standards that must be adhered to as per the Unified Development Ordinance (for example, fencing is required around the base of telecommunication towers, including any structures or guy wires).

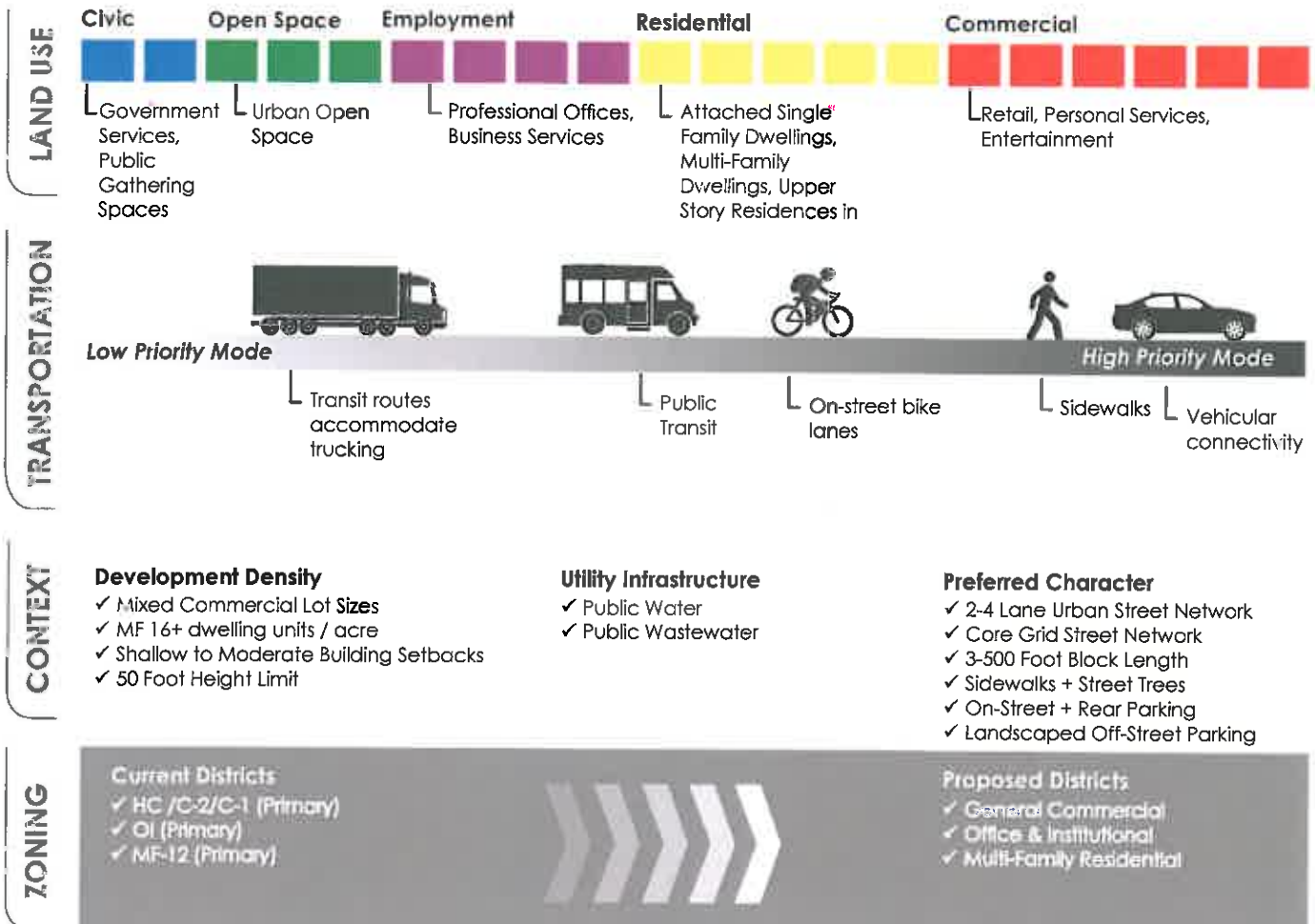
<u>Industrial & Manufacturing Uses</u>
Landfills, C&D or LCID (greater than 2 acres in size) (See Section 5.20)
Mining and Quarries, Unincorporated Lee County and City of Sanford Only (See Section 5.23)
<u>Transportation, Communications, and Utilities</u>
Telecommunication towers (See Section 5.33)
Solar Collectors, Commercial (See Section 5.39)
Telecommunications towers (See Section 5.33)



MIXED USE ACTIVITY CENTER

- ✓ Facilitate development of large scale integrated mix of uses
- ✓ Single master-planned unit, but contextually integrated into surrounding development pattern including strong mobility linkages
- ✓ Within close proximity to highway interchanges and major arterials

Local Example - US 1 / Spring Lane Interchange Area in Sanford



ADJOINING PROPERTY OWNERS LIST

PETITION BY: Mark Lyczkowski
 REQUEST: Rezone two tracts (1.19 and 0.73 acres±) of land from RR and RA to C-2
 LOCATION: 124 Center Church Road and 154 & 156 Center Church Road
 PINS: 9631-44-1034-00 and 9631-34-9072-00
 DATE: 2016-01-30

No.	PIN	PROP ADDR	OWNER 1	OWNER2	M #	MAIL ST	MAILCITY	ST	ZIP
01	9631-44-0753-00	0 JEFFERSON DAVIS HWY	ML CONSULTING OF SANFORD, LLC	-	-	P.O. BOX 467	SANFORD	NC	27331
02	9631-44-6655-00	2224 JEFFERSON DAVIS HWY	TRAMWAY STATION, LLC	-	11501	NORTHLAKE DRIVE	CINCINNATI	OH	45249
03	9631-33-8998-00	174 CENTER CHURCH ROAD	GRANT & DEBRA FARLEY	-	174	CENTER CHURCH ROAD	SANFORD	NC	27330
04	9631-43-0400-00	0 CENTER CHURCH ROAD	BETTY SUE FARRELL MCNEILL	-	2326	JEFFERSON DAVIS HWY	SANFORD	NC	27332
05	9631-43-3781-00	2320 JEFFERSON DAVIS HWY	BRADLEY MCNEILL	-	1186	OVERLAKE AVENUE	FOREST	VA	24551
06	9631-43-6903-00	2304 JEFFERSON DAVIS HWY	SIMPSON AND SIMPSON, INC.	-	503	CARTHAGE STREET	SANFORD	NC	27330
07	9631-34-9072-00 Subject Property	154 AND 156 CENTER CHURCH ROAD	LAKETREE, INC	-	-	P.O. BOX 766	SPRING LAKE	NC	28390
08	9631-44-1034-00 Subject Property	124 CENTER CHURCH ROAD	LAKETREE, INC.	-	-	P.O. BOX 766	SPRING LAKE	NC	28390
09	9631-44-3763-00	2286 JEFFERSON DAVIS HWY	WALTRUST PROPERTIES, INC	-	-	P.O. BOX 1159	DEERFIELD	IL	60015
10	9631-44-4208-00	2278 JEFFERSON DAVIS HWY	DAVID & PAMELA WHITNEY	-	1904	SANDHILLS BLVD.	ABERDEEN	NC	28315
11	9631-34-6613-00	0 CENTER CHURCH ROAD	LINDA & DONALD FOGARTY	-	4560	DARNELL DRIVE	SEBRING	FL	33872
PROPERTY OWNER:	9631-44-1034-00	124 CENTER CHURCH ROAD	LAKETREE, INC. WILLIAM WELLONS JR., Registered Agent	-	-	P.O. BOX 766	SPRING LAKE	NC	28390
PROPERTY OWNER:	9631-34-9072-00	154 & 156 CENTER CHURCH ROAD	LAKETREE, INC WILLIAM WELLONS JR., Registered Agent	-	-	P.O. BOX 766	SPRING LAKE	NC	28390
APPLICANT:	-	MARK LYCZKOWSKI	-	-	3018	CARRINGTON LANE	SANFORD	NC	27330

(0) = Vacant, no addressed structures on the parcel.

February 1, 2019

Dear Adjacent Property Owner:

The Zoning Ordinance of Lee County, North Carolina requires that adjacent property owners be notified when a request for a change in zoning classification has been scheduled for a public hearing before the Lee County Planning Board and Board of Commissioners.

LEE COUNTY PUBLIC NOTICE

Notice is hereby given that the Lee County Board of Commissioners and Planning Board will hold a joint public hearing on Monday, February 18, 2019, in the Commissioner's Board Room at the Lee County Government Center, 116 Hillcrest Drive, Sanford, N.C. The Boards will consider one (1) application to amend the Official Zoning Map of Lee County, NC. The hearing will begin at 6:00 p.m. or as soon thereafter as deemed practical by the Board. The rezoning application is described below:

1. Application by Mark Lyczkowski to rezone two tracts of land from Residential Agricultural (RA) and Residential Restricted (RR) to General Commercial (C-2). The first tract ("Parcel 1") being a 1.19 + acre lot addressed as 124 Center Church Road and identified as Tax Parcel 9631-44-1034-00. The eastern half of which is currently zoned Residential Restricted (RR), the western half currently zoned as Residential Agricultural (RA). The second tract ("Parcel 2") being a 0.73 + acre lot addressed as 154 & 156 Center Church Road, identified as Tax Parcel 9631-34-9072-00 and currently zoned as Residential Agricultural (RA). Both parcels are depicted on Lee County Tax Map 9631.03, and are illustrated on a survey map recorded in Plat Cabinet 2018, Slide 128 of the Lee County Register of Deeds Office.

The public is cordially invited to attend. Further information may be obtained from the Sanford/Lee County Zoning & Design Review Department, 115 Chatham Street, Suite 1, Sanford, NC 27330 or by calling (919) 718-4656. Upon request and with 24-hour notice, the County will provide an interpreter for the hearing impaired or any other type of auxiliary aid.

Cualquier ciudadano que tenga preguntas o comentarios de las cosas al referido, puede comunicarse a el departamento de desarrollo para Sanford/Condado de Lee, llame al (919) 718-4656.

Please note that staff has been instructed to provide the following general information to adjacent property owners for future reference if/when the site associated with this rezoning request is developed. The City of Sanford, Lee County and the Town of Broadway do not have local grading permits and rely on the North Carolina Department of Environmental Quality to regulate land disturbing activities. For questions or concerns regarding land disturbing activities, please contact the North Carolina Division of Energy, Mineral, and Land Resources Sediment Program at 1612 Mail Service Center, Raleigh, NC 27699-1612 or call 919-707-9220 or visit the NCDEQ website at <http://deq.nc.gov>.

Attachment: GIS Property Map and Aerial Map

ADJACENT PROPERTY OWNERS NOTIFICATION CERTIFICATION

I, Thomas Mierisch, hereby certify that the property owners and adjacent property owners of the following rezoning petitions as indicated on the Lee County Tax Maps were notified by First Class U.S. Mail on Friday, February 1, 2019.

2019-0201

1. Application by Mark Lyczkowski to rezone two tracts of land from Residential Agricultural (RA) and Residential Restricted (RR) to General Commercial (C-2). The first tract ("Parcel 1") being a 1.19 + acre lot addressed as 124 Center Church Road and identified as Tax Parcel 9631-44-1034-00. The eastern portion of which is currently zoned Residential Restricted (RR), the western portion of the parcel is currently zoned as Residential Agricultural (RA). The second tract ("Parcel 2") being a 0.73 + acre lot addressed as 154 & 156 Center Church Road, identified as Tax Parcel 9631-34-9072-00 and currently zoned as Residential Agricultural (RA). Both parcels are depicted on Lee County Tax Map 9631.03, and are illustrated on a survey map recorded in Plat Cabinet 2018, Slide 128 of the Lee County Register of Deeds Office.

Signature: Thomas Mierisch Date: 2/6/2019
Title: Planner I

Lee County, North Carolina

I, ALY JOHNSON, a Notary Public for Lee County and State of North Carolina do hereby certify that THOMAS MIERISCH personally appeared before me on this day and acknowledged the due execution of the foregoing Instrument. Witness my hand and official seal, this the 06th day of FEBRUARY, 2019.

ALY JOHNSON
Notary Public Signature

My Commission expires 05-07-2020 (SEAL



LEE COUNTY PUBLIC NOTICE

Notice is hereby given that the Lee County Board of Commissioners and Planning Board will hold a joint public hearing on Monday, February 18, 2019, in the Commissioner's Board Room at the Lee County Government Center, 116 Hillcrest Drive, Sanford, N.C. The Boards will consider one (1) application to amend the Official Zoning Map of Lee County, NC. The hearing will begin at 6:00 p.m. or as soon thereafter as deemed practical by the Board. The rezoning application is described below:

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The public is cordially invited to attend. Further information may be obtained from the Sanford/Lee County Zoning & Design Review Department, 115 Chatham Street, Suite 1, Sanford, NC 27330 or by calling (919) 718-4656. Upon request and with 24-hour notice, the County will provide an interpreter for the hearing impaired or any other type of auxiliary aid.

Cualquier ciudadano que tenga preguntas o comentarios de las cosas al referido, puede comunicarse a el departamento de desarrollo para Sanford/Condado de Lee, llame al (919) 718-4656.

By Jennifer Gamble, Clerk
Lee County Board of Commissioners

Please publish in the Legal Notice Section of the Sanford Herald on Friday February 8, 2019 and Friday, February 15, 2019. If you have any questions regarding this notice, please call Amy J. McNeill at 919-718-4656, ext. 5397. Charge to Account 30031885 and reference as Lee County Zoning Notice.

Please send publisher's affidavit to the Sanford/Lee County Community Development Office, P.O. Box 3729, Sanford, NC, Attention: Angela Baker. Thank you.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
IV. A.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Black History Month Proclamation

DEPARTMENT: Administration

CONTACT PERSON: Jamie Brown, 919-718-4605

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approve proclamation for 2019 Black History Month
BUDGET IMPACT	NA
ATTACHMENTS	Black History Month Proclamation
PRIOR BOARD ACTION	None
RECOMMENDATION	Approve Proclamation for Black History Month as presented.
SUMMARY	

Community resident, Robert Finch has requested a proclamation for Black History Month that is traditionally recognized/observed annually during the month of February. Staff have drafted a sample proclamation for review and adoption.



PROCLAMATION

WHEREAS, Black History Month is a time to celebrate the contributions of African Americans who have helped to shape the history our local community, state and nation; and,

WHEREAS, according to DataUSA (<https://datausa.io/profile/geo/lee-county-nc/>), Lee County, North Carolina is home to approximately 11,296 African-American residents, which is approximately 19% of Lee County's total population; and

WHEREAS, Black History Month grew out of the establishment, in 1926, of Black History Week by Carter G. Woodson and the Association for the Study of African American Life and History; and,

WHEREAS, during Black History Month, we celebrate the many achievements and contributions made by African Americans to Lee County's economic, cultural, spiritual and political development; and,

WHEREAS, the observance of Black History Month calls our community's attention to the continued need to champion equality and to build a society that lives up to its ideals.

NOW, THEREFORE BE IT RESOLVED, that the Lee County Board of Commissioners proclaim February 2019 as ***Black History Monty*** in Lee County, North Carolina and commend it's observance upon all residents.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
VI. A.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Update on memorandum of understanding for placing a mural honoring Dr. Mary Margaret McLeod on a County owned building.

DEPARTMENT: Legal

CONTACT PERSON: Whitney Parrish, County Attorney

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Update on a memorandum of understanding for placing a mural honoring Dr. Mary Margaret McLeod on a County owned building.
BUDGET IMPACT	N/A
ATTACHMENTS	Memorandum of Understanding
PRIOR BOARD ACTION	On November 19, 2018 the Board approve the MOU with the Suzanne Reeves Literary Club for the Mural
RECOMMENDATION	Pleasure of the Board

SUMMARY

The Suzanne Reeves Literary Club has spearheaded an effort to raise funds for a mural honoring the life and work of Dr. Mary Margaret McLeod. The club and Liz Whitmore believe the wall outside of the Department of Social Services would be an appropriate place for this mural. The mural would contain a likeness of Dr. McLeod alone with representative images of the children she treated and a depiction of her famous "Fanny Cream".

The attached memorandum of understanding details the proposed terms and conditions for installing a mural on a county owned building. The Board approved the MOU at its regular meeting on November 19, 2018. However, after approval the MOU was sent to Eddie Winstead with the Suzanne Reeves Literary Club. There was concern on the part of the Club that it may not be able to be responsible for any future additions/changes/alterations of the mural. After further discussion with Liz Whitmore with the City, it is my understanding that when the project is bid out the agreement the artist signs includes a ten-year minor repair/maintenance on the mural, up to a certain amount that we could designate, usually it is \$250.00. At this time the Board needs to decide if it will be okay to take over maintenance is the mural is installed.

**Memorandum of Understanding
County of Lee and
Suzanne Reeves Literary Club**

This is a Memorandum of Understanding between the County of Lee (hereinafter referred to as the "County") and the Suzanne Reeves Literary Club (hereinafter referred to as the "Club"). Both parties agree and understand that this memorandum of understanding sets out the respective responsibilities regarding placing a mural on County owned property. The Club has raised sufficient funds to pay for a mural honoring Dr. Mary Margaret McLeod, a well-respected pediatrician who was born in Lee County. Dr. McLeod began the first pediatric practice in Sanford, NC in 1946. The Club has requested that the mural be painted on county-owned property, namely the Lee County Government Center, located at 106 Hillcrest Drive, Sanford NC 27330.

In exchange for allowing the Club to utilize County owned property, the parties agree to the following:

The Suzanne Reeves Literary Club agrees to:

1. Raise all funds necessary to complete the requested project.
2. The Club will deposit any funds already raised for the project into the ___ Downtown Sanford Incorporated's fund, whereby DSI will monitor the use of the funds.
3. The Club will work with the City of Sanford's Appearance Commission and in particular the Public Arts Subcommittee, to submit a request for proposals and to work with those subcommittee to choose a couple of proposed designs.
4. The Club will ensure that the proposed mural does not constitute an advertisement.
5. The Club, collaboratively with the Public Arts Subcommittee will work with the designated County staff to determine the best area of the Lee County Government Center to allow for the mural.
6. The Club will enter into a contract with the chosen artist, and such contract and any warranties between the artist and/or subcontractors must be provided to the County Commissioners before the painting of the mural begins.
7. The Club will present at least two proposals to the Commissioners for final vote on the design and location of the mural. When the proposals are presented, all information concerning the process of completing the mural, the types of tools and products used and if the construction of the mural will in any way disrupt county business.
8. The Club will also agree to be responsible for any deterioration of the artwork and will be responsible for paying to correct any deterioration. The County will not be responsible for payment of the mural or for any future additions/changes/alterations.

The County agrees to

1. Be the final decision makers as the location of the mural.

2. Will be the final decision maker of the concept and mural that is chosen to be painted and can make any necessary suggestions to the artist on the final design chosen.
3. Designate one county staff member who will act as the liaison to the Public Arts Subcommittee and once construction of the mural begins, will oversee the project and report to the County Manager any issues that have arisen.
4. Upon completion of the mural, the County shall become the sole owner of all artwork affixed to County owned property.
5. In the event it becomes necessary to remove or alter the mural, the County agrees to notify the Suzanne Reeves Literary Club of the need to remove along with the reasons substantiating the removal. The Club agrees to bear the expense of removal. The County shall not be liable for reimbursement of any expenses associated with the planning or installation of the mural.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
VI. B.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Tax Lien Advertisement for delinquent 2018 Real Property Taxes

DEPARTMENT: Tax Administration

CONTACT PERSON: Mary Yow, Tax Administrator

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Order the Tax Collector to advertise 2018 delinquent real property taxes per NCGS 105-369(a)
BUDGET IMPACT	N/A
ATTACHMENTS	NCGS 105-369
PRIOR BOARD ACTION	None
RECOMMENDATION	Order the Tax Collector to advertise the tax lien for 2018 delinquent real property taxes
SUMMARY	

NCGS 105-369(a), requires the tax collector to report to the governing board, unpaid real property taxes for the current fiscal year. The governing board must then order the tax collector to advertise the tax liens. A report of all unpaid 2018 property taxes was submitted to the Clerk to the Board and the BOC on Monday, Feb. 4 and is on file with the Clerk to the Board and also available for review on the commissioner's webpage. The advertisement of tax liens will be published in the Sanford Herald no sooner than March. 20, 2019. The total amount of unpaid property taxes as of February 4, 2019 was \$ 2,638,225.34.

§ 105-369. Advertisement of tax liens on real property for failure to pay taxes.

(a) Report of Unpaid Taxes That Are Liens on Real Property. - In February of each year, the tax collector must report to the governing body the total amount of unpaid taxes for the current fiscal year that are liens on real property. A county tax collector's report is due the first Monday in February, and a municipal tax collector's report is due the second Monday in February. Upon receipt of the report, the governing body must order the tax collector to advertise the tax liens. For purposes of this section, district taxes collected by county tax collectors shall be regarded as county taxes and district taxes collected by municipal tax collectors shall be regarded as municipal taxes.

(b) Repealed by Session Laws 1983 (Regular Session, 1984), c. 1013.

(b1) Notice to Owner. - After the governing body orders the tax collector to advertise the tax liens, the tax collector must send a notice to the record owner of each affected parcel of property, as determined as of the date the taxes became delinquent. The notice must be sent to the owner's last known address by first-class mail at least 30 days before the date the advertisement is to be published. The notice must state the principal amount of unpaid taxes that are a lien on the parcel to be advertised and inform the owner that the name of the record owner as of the date the taxes became delinquent will appear in a newspaper advertisement of delinquent taxes if the taxes are not paid before the publication date. Failure to mail the notice required by this section to the correct record owner does not affect the validity of the tax lien or of any foreclosure action.

(c) Time and Contents of Advertisement. - A tax collector's failure to comply with this subsection does not affect the validity of the taxes or tax liens. The county tax collector shall advertise county tax liens by posting a notice of the liens at the county courthouse and by publishing each lien at least one time in one or more newspapers having general circulation in the taxing unit. The municipal tax collector shall advertise municipal tax liens by posting a notice of the liens at the city or town hall and by publishing each lien at least one time in one or more newspapers having general circulation in the taxing unit. Advertisements of tax liens shall be made during the period March 1 through June 30. The costs of newspaper advertising shall be paid by the taxing unit. If the taxes of two or more taxing units are collected by the same tax collector, the tax liens of each unit shall be advertised separately unless, under the provisions of a special act or contractual agreement between the taxing units, joint advertisement is permitted.

The posted notice and newspaper advertisement shall set forth the following information:

- (1) Repealed by Session Laws 2006-106, s. 2, effective for taxes imposed for taxable years beginning on or after July 1, 2006.
- (1a) The name of the record owner as of the date the taxes became delinquent for each parcel on which the taxing unit has a lien for unpaid taxes, in alphabetical order.
- (1b) After the information required by subdivision (1a) of this subsection for each parcel, a brief description of each parcel of land to which a lien has attached and a statement of the principal amount of the taxes constituting a lien against the parcel.
- (2) A statement that the amounts advertised will be increased by interest and costs and that the omission of interest and costs from the amounts advertised will not constitute waiver of the taxing unit's claim for those items.
- (3) In the event the list of tax liens has been divided for purposes of advertisement in more than one newspaper, a statement of the names of all newspapers in which advertisements will appear and the dates on which they will be published.

(4) A statement that the taxing unit may foreclose the tax liens and sell the real property subject to the liens in satisfaction of its claim for taxes.

(d) Costs. - Each parcel of real property advertised pursuant to this section shall be assessed an advertising fee to cover the actual cost of the advertisement. Actual advertising costs per parcel shall be determined by the tax collector on any reasonable basis. Advertising costs assessed pursuant to this subsection are taxes.

(e) Payments during Advertising Period. - At any time during the advertisement period, any parcel may be withdrawn from the list by payment of the taxes plus interest that has accrued to the time of payment and a proportionate part of the advertising fee to be determined by the tax collector. Thereafter, the tax collector shall delete that parcel from any subsequent advertisement, but the tax collector is not liable for failure to make the deletion.

(f) Listing and Advertising in Wrong Name. - No tax lien is void because the real property to which the lien attached was listed or advertised in the name of a person other than the person in whose name the property should have been listed for taxation if the property was in other respects correctly described on the abstract or in the advertisement.

(g) Wrongful Advertisement. - Any tax collector or deputy tax collector who willfully advertises any tax lien knowing that the property is not subject to taxation or that the taxes advertised have been paid is guilty of a Class 3 misdemeanor, and shall be required to pay the injured party all damages sustained in consequence. (1939, c. 310, s. 1715; 1955, c. 993; 1971, c. 806, s. 1; 1983, c. 808, s. 1; 1983 (Reg. Sess., 1984), c. 1013; 1993, c. 539, s. 725; 1994, Ex. Sess., c. 24, s. 14(c); 1999-439, s. 1; 2000-140, s. 73; 2006-106, s. 2.)

ITEM #: VII. A.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: S3 Housing Connect Update

DEPARTMENT: Community Development

CONTACT PERSON: Karen Kennedy

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Presentation to Commissioners from representatives of S3 Housing Connect regarding an update on program over the past year.
BUDGET IMPACT	None
ATTACHMENTS	None
PRIOR BOARD ACTION	\$52,000 included in current budget for S3 Housing Connect Program (45% of the total of \$115,480/split with City of Sanford)
RECOMMENDATION	N/A
SUMMARY	

Status update on the progress of our homelessness initiative over the past year.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #: VII. B.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: Lease renewal with Deal Real Estate for gymnastics

DEPARTMENT: Parks and Recreation

CONTACT PERSON: John W. Payne, Director

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approval of a 3 year lease with Dean Real Estate for gymnastics
BUDGET IMPACT	\$278 fourth quarter of current fiscal year
ATTACHMENTS	Lease agreement and required certifications
PRIOR BOARD ACTION	None
RECOMMENDATION	Approve 3 year lease agreement with Deal Real Estate for gymnastics.
SUMMARY	

Parks and Recreation has leased this space on Commercial Court since 2008. The building is 7700 square feet and offers safe parking with good ingress and egress onto Dalrymple Street. The gymnastics program serves between 350 to over 400 students throughout the year. The lease calls for a 3% increase over the 3-year lease period.

**LEASE
BETWEEN THE COUNTY OF LEE
AND
DEAN REAL ESTATE, INC.**

This Lease made by Dean Real Estate, Inc., ("Landlord") and Lee County, one of the counties of the State of North Carolina ("Tenant").

WHEAREAS, the parties hereto have mutually agreed to the terms of this lease agreement as hereinafter set out.

NOW, THEREFORE, in consideration of the rental hereinafter agreed to be paid and the terms and conditions hereinafter set forth, Landlord does hereby let and lease unto Tenant and Tenant hereby takes and leases from Landlord for and during the period of time and subject to the terms and conditions hereinafter set out certain space in the City of Sanford, County of Lee, North Carolina, more particularly described as follows:

1. Premises

Suites 2, 3, and 4 in Building 1, 101 Commercial Court, Sanford, North Carolina being +/- 7700 sq. feet.

2. Lease Term

The term of this lease shall be for a period of three (3) years, beginning April 1, 2019 and ending March 31, 2022.

3. Rent

The Tenant shall pay to the Landlord as rent the sum of \$38,192 dollars per annum, paid in equal monthly installments of \$9,548, beginning on April 1, 2019. No security deposit shall be required.

The Tenant shall pay the aforesaid rent to Landlord at the address specified in this agreement, or, to such other address as the Landlord may designate in writing.

4. Use and Operation of Tenant's Business

The leased space will be used as a gymnastic gymnasium. Any other use requires Landlord's approval.

5. Sighs

No sign of any type or description shall be erected, placed or painted in or above the premises or the property without Landlord's prior written consent and Landlord reserves the right to remove, without notice to Tenant, without liability to Tenant for any damages sustained by Tenant as a result thereof, at Tenant's expense, all signs other than signs approved in writing by Landlord.

6. Inspection

Landlord, or its authorized agents, shall at any and all reasonable times, after three (3) days' notice, have the right to enter the premises to inspect the same.

7. Taxes

Tenant shall be liable for all personal taxes levied against leasehold improvements, merchandise, personal property, trade fixtures and all other taxable property located in the premises.

8. Repairs and Maintenance

Tenant shall be responsible for the maintenance of the interior and the janitorial service of the premises.

Landlord shall be responsible for all structural, mechanical, plumbing and exterior maintenance, including but not limited to maintenance of windows, doors and door mechanisms, HVAC, fire suppression system and annual inspection of backflow prevention, toilet facilities, roof and gutters. Landlord shall be further responsible for landscaping, if any, and all parking lot repairs and maintenance.

9. Tenant Damages

Tenant shall not allow any damage to be committed on any portion of the premises or property, and upon termination of this lease, Tenant shall deliver the premises to Landlord in as good condition as existed at the commencement date of this Lease, ordinary wear and tear excepted. The cost and expense of any repairs necessary to restore the condition of the premises shall be borne by Tenant.

10. Force Majeure

If the leased premises are destroyed by fire or other casualty without fault of the Tenant, this lease shall immediately terminate and the rent shall be apportioned to the time of the damage. If the premises are only partially destroyed or damaged by fire or other casualty without fault of the Tenant so as to render the premises unusable in whole or in part, the rent shall be apportioned until the premises are repaired.

11. Payment

Other remedies for nonpayment of rent notwithstanding, if any payment of rent or additional rent is not received by Landlord on or before the fifth (5th) day of the month for which the rent is due, or if any other payment hereunder due Landlord by Tenant is not received by Landlord on or before the fifth (5th) day of the month next following the month in which Tenant was invoiced, Tenant shall also pay (a) a late payment charge of ten percent (10%) of such past due amount, and (b) interest of eighteen percent (18%) per annum or the maximum then allowed by applicable laws, whichever is less, on the remaining unpaid balance, retroactive to the date originally due until paid.

12. Holding Over

If Tenant does not vacate the premises upon the expiration or earlier termination of this lease, Tenant shall be a tenant at sufferance for the holdover period and all of the terms and provisions of this lease shall be applicable during that period, except that Tenant shall pay Landlord as rent for the period of such holdover an amount equal to one hundred twenty-five percent (125%) of the base rent which would have been payable by Tenant had the holdover period been a part of the original term of this lease (without waiver of Landlord's right to recover damages as permitted by law).

13. Termination

This contract may be terminated by mutual consent of both parties in writing and with 90 days' notice to the other.

14. Insurance

Tenant shall maintain liability insurance at not less than \$1,000,000 limit on the premises.

15. Assignments

Landlord has the right to assign said Lease in the event building is sold. Tenant may assign his rights in the Lease with the written approval of the Landlord.

16. Time is of the Essence

The time of the performance of all of the covenants, conditions and agreements of this Lease is of the essence.

17. Availability of Funds

The parties to this Lease agree and understand that the payment of the sums specified in the Lease is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the Lee County Department of Parks and Recreation.

18. Notices

All notices required in this agreement shall be mailed to the following addresses:

Landlord: Dean Real Estate, Inc.
107 Berkshire Road
Raleigh, North Carolina 27608

Tenant: Lee County Manager
PO Box 1968
Sanford, North Carolina 27331-1968

EXECUTED by Tenant on the ____ day of _____, 2019 and by Landlord on the ____ day of _____ 2019, to be effective as of the ____ day of _____, 2019.

LANDLORD

Dean Real Estate, Inc.,

By: _____
President

TENANT

Lee County

ATTEST:

Jennifer Gamble, Clerk

By: _____
Amy M. Dalrymple, Chair
Lee County Board of Commissioners

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Lisa G. Minter, Finance Officer

Date: _____

Addendum

THIS ADDENDUM amends, modifies and supplements that certain Lease Agreement dated the ____ day of _____, 2019 between the County of Lee ("County") and Dean Real Estate, Inc. ("Landlord").

1. Iran Divestment Act Certification. Landlord certifies that, as of the date listed below, it is not on the Final Divestment List as created by the State Treasurer pursuant to N.C.G.S. §143-6A-4. In compliance with the requirements of the Iran Divestment Act and N.C.G.S. §143C-6A-5(b), Landlord shall not utilize in the performance of the contract any subcontractor that is identified on the Final Divestment List.

IN WITNESS WHEREOF, the parties have executed this Addendum on this the ____ day of _____, 2019.

LEE COUNTY

Amy M. Dalrymple, Chair

Attest:

Jennifer Gamble, Clerk

Dean Real Estate, Inc.

Certifications

E-Verify Certification. CONTRACTOR/VENDOR agrees that it shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR/VENDOR utilizes a subcontractor, CONTRACTOR/VENDOR agrees that it shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

Iran Divestment Act Certification. Contractor certifies that, as of the date listed below, it is not on the Final Divestment List as created by the State Treasurer pursuant to N.C.G.S. § 147-86.58. In compliance with the requirements of the Iran Divestment Act, Contractor shall not utilize in the performance of the contract any subcontractor that is identified on the Final Divestment List.

Dated this the 31 day of January, 2019.

My Math Co. Etc
Contractor/Vendor

President/Owner Dawn Real Estate, Inc.
Title

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
VIII. A.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: January 2019 Financial Report

DEPARTMENT: Finance

CONTACT PERSON: Lisa G. Minter, Assistant County Manager/Finance Director

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	N/A – Information only
BUDGET IMPACT	N/A
ATTACHMENTS	Monthly Financial Report, Monthly Sales Tax Analysis, Historical Sales Tax Analysis, County-wide Sales Tax Analysis
PRIOR BOARD ACTION	N/A
RECOMMENDATION	N/A
SUMMARY	

Attached is the monthly financial report for January 2019. Please remember that sales tax revenues run three months behind. Tax collections as a percentage of budget through January 2019 are 2.20% ahead of the same period last year. In reviewing expenditures, the percentage used target is 58.33%. Many of our departments are above the target due to the inclusion of encumbrances. If encumbrances are excluded Finance, Strategic Services, Juvenile Detention, and Conservation are over the target. Finance is over due to paying for the annual audit. Strategic Services is over due to upfront payment of maintenance agreements. Soil Conservation is over due to the payment for their new shelter. We will monitor Juvenile Detention to see if we will need a budget amendment.

Sales tax reports showing distributions for sales through November 2018 are attached.

Lee County
Monthly Financial Report
For the Month Ended
January 31, 2019

General Fund	For the year ending June 30, 2018			For the year ending June 30, 2019			% Used
	17-18 Budget	YTD Thru 1/31/18	January 2018	18-19 Budget	YTD Thru 1/31/19	January 2019	
Revenues							
Ad Valorem Taxes	42,101,861	38,674,554.67	6,345,974.08	43,081,278	40,523,341.30	13,107,766.64	94.06%
Local Option Sales Taxes	13,669,336	4,517,494.04	1,131,126.46	14,830,164	4,658,237.14	1,137,414.06	31.41%
Other Taxes and Licenses	424,400	288,863.98	17,610.22	437,707	284,313.75	71,823.04	64.96%
Unrestricted Intergovernmental	753,230	321,964.60	-	703,310	301,673.37	631,346.03	42.89%
Restricted Intergovernmental	8,337,561	4,127,996.10	1,020,017.34	8,633,931	3,903,908.52	301,346.03	45.22%
Permits and Fees	260,025	151,962.63	19,096.30	269,541	148,024.31	17,997.02	54.92%
Sales and Services	2,773,908	1,436,056.72	259,734.01	2,816,795	1,392,559.79	179,292.65	49.44%
Investment Earnings	75,000	76,077.54	21,314.37	230,000	146,533.40	22,204.72	63.71%
Miscellaneous	360,818	279,581.69	116,213.84	436,185	151,565.21	28,283.46	34.75%
Total Revenues	68,756,139	49,874,551.97	8,931,086.62	71,438,911	51,510,156.79	15,497,800.99	72.10%
Expenditures							
General Government							
Governing Body	229,144	112,288.21	10,701.66	232,404	126,317.76	22,675.32	65.51%
Administration	672,493	345,443.58	49,250.28	463,725	236,384.44	26,065.31	51.97%
Human Resources	346,185	157,495.16	22,782.65	447,050	223,299.96	22,453.29	64.56%
Finance	506,656	297,441.09	35,393.32	562,644	338,822.18	38,563.29	61.08%
Internal Services	673,373	344,672.85	53,558.95	704,834	375,167.04	51,980.85	56.45%
Tax Administration	1,648,593	809,557.01	117,151.31	1,720,193	888,795.80	125,920.02	61.61%
Strategic Services	418,262	252,921.95	28,618.39	430,853	262,546.71	31,164.51	61.31%
County Attorney				344,099	175,744.43	25,771.25	53.48%
Prerail Release	75,974	42,230.99	5,218.84	-	(967.15)	(1,291.47)	N/A
Court Facilities	13,952	5,871.20	1,759.09	41,100	2,498.02	660.43	7.36%
Elections	601,124	149,832.43	13,922.71	415,289	205,459.38	14,208.47	49.85%
Register of Deeds	291,632	169,472.65	23,984.62	341,219	183,735.89	25,299.01	61.38%
IT	1,246,336	769,806.52	59,976.78	1,425,138	763,471.54	68,108.78	63.83%
General Services	4,387,427	2,669,813.04	186,013.42	3,244,375	1,665,063.11	251,717.00	60.46%
Total	11,111,151	6,126,846.68	608,332.02	10,372,923	5,446,339.11	703,296.06	59.97%
Public Safety							
Sheriff	6,375,942	3,802,460.60	469,816.20	6,816,109	3,922,064.74	537,456.16	60.23%
Jail	2,395,341	1,282,808.78	217,576.79	2,454,252	1,271,690.54	233,941.76	66.76%
911 Communications	317,712	185,332.00	26,476.00	357,836	208,737.69	29,819.67	58.33%
State Fire Control Contribution	100,194	34,608.97	6,831.80	100,194	42,073.56	-	100.00%
Inspections	32,253			21,744			0.00%
Medical Examiner	70,000	35,850.00	8,000.00	70,000	34,250.00	5,700.00	48.93%
Juvenile Detention	50,500	29,979.00	7,076.00	75,400	44,530.00	7,320.00	59.06%
Emergency Medical Services	662,275	425,237.50	46,856.25	573,520	334,553.31	47,793.33	58.33%
Emergency Services	342,823	132,326.50	14,861.79	282,734	138,999.88	14,997.78	61.80%
Fire Marshall	319,253	157,280.04	17,564.40	319,349	166,795.24	18,757.22	52.61%
Total	10,666,293	6,085,883.39	815,059.23	11,071,138	6,163,694.96	895,785.92	61.50%

Lee County
Monthly Financial Report
For the Month Ended
January 31, 2019

Economic Physical Development

	For the year ending June 30, 2019				% Used
	18-19 Budget	YTD Thru 1/31/19	January 2019	Encumbrances	
Planning	661,694	321,487.12	116,640.12	-	48.59%
Economic Development	1,031,085	260,709.96	78,750.00	-	25.29%
Cooperative Extension	252,271	115,401.24	16,350.23	3,145.73	46.99%
Conservation	163,939	106,131.04	45,005.42	-	64.74%
Total	2,108,989	803,729.36	256,745.77	3,145.73	38.26%
Health and Welfare	3,524,743	1,841,687.48	275,971.64	193,133.10	57.73%
Health Department	240,000	140,000.00	20,000.00	-	58.33%
Mental Health	7,295,825	3,970,244.30	576,001.34	57,843.67	55.21%
Social Services-Admin	1,545,546	463,922.58	74,107.95	30,413.21	31.98%
Social Services-Programs	43,500	15,375.04	1,958.34	-	35.34%
Human Services Nonprofits	1,108,274	502,626.77	55,700.54	190,352.25	62.53%
Senior Services - Transportation	1,092,601	578,175.11	78,194.79	61,698.29	58.56%
Senior Services - General	161,771	83,454.77	12,120.92	4,000.00	54.06%
JCPC	45,000	-	-	-	0.00%
Emergency and Contingency	15,057,260	7,595,486.05	1,094,055.52	537,440.52	54.01%
Total	17,862,278	10,419,662.19	1,488,523.17	-	58.33%
School Current Expense	2,032,506	786,045.19	140,093.17	-	38.67%
School Capital Outlay	2,841,860	1,657,751.62	236,821.66	-	58.33%
CCCC Current Expense & Civic Ctr.	115,000	115,000.00	-	-	100.00%
CCCC Special Appropriation	290,000	169,166.69	24,166.67	-	58.33%
CCCC Capital Outlay	22,791,644	12,943,459.00	1,832,637.00	-	56.79%
Total	705,337	347,116.10	73,022.49	18,432.99	49.21%
Cultural and Recreational	1,776,563	775,817.79	73,106.59	72,601.07	43.67%
Libraries	7,000	4,083.38	583.34	-	58.33%
Parks and Recreation	2,488,900	1,127,017.27	146,712.42	91,034.06	45.28%
Nonprofits	9,373,949	1,692,790.36	15,131.53	-	18.06%
Total	72,161,338	36,032,831.56	4,582,999.67	2,051,766.42	49.93%
Debt Service	(3,405,199)	13,841,720.41	4,348,086.95	N/A	N/A
Total Expenditures					
Revenues Over (Under) Expenditures					

	For the year ending June 30, 2018			% Used
	17-18 Budget	YTD Thru 1/31/18	January 2018	
Planning	396,324	297,243.00	99,081.00	75.00%
Economic Development	496,548	263,016.68	67,740.53	52.97%
Cooperative Extension	284,893	163,379.72	17,403.38	57.35%
Conservation	118,486	66,172.09	8,486.11	55.85%
Total	1,296,251.00	789,811.49	192,711.02	60.93%
Health and Welfare	3,498,631	1,764,405.53	241,864.93	50.43%
Health Department	240,000	140,000.00	20,000.00	58.33%
Mental Health	7,045,444	3,796,075.35	512,963.46	53.88%
Social Services-Admin	1,475,748	492,652.35	77,467.82	33.38%
Social Services-Programs	34,000	19,833.38	2,833.34	58.33%
Human Services Nonprofits	907,936	482,618.38	41,028.24	53.16%
Senior Services - Transportation	1,004,620	531,086.49	70,288.66	52.86%
Senior Services - General	161,771	40,351.89	5,970.00	24.94%
JCPC	65,000	-	-	0.00%
Emergency and Contingency	14,433,150	7,267,023.37	972,416.45	50.35%
Total	17,512,278	10,215,495.50	1,459,356.50	58.33%
School Current Expense	2,032,506	786,045.19	112,292.17	38.67%
School Capital Outlay	2,841,860	1,657,751.62	236,821.66	58.33%
CCCC Current Expense & Civic Ctr.	115,000	115,000.00	-	100.00%
CCCC Special Appropriation	290,000	169,166.69	24,166.67	58.33%
CCCC Capital Outlay	22,791,644	12,943,459.00	1,832,637.00	56.79%
Total	705,337	347,116.10	73,022.49	49.21%
Cultural and Recreational	1,776,563	775,817.79	73,106.59	43.67%
Libraries	7,000	4,083.38	583.34	58.33%
Parks and Recreation	2,488,900	1,127,017.27	146,712.42	45.28%
Nonprofits	9,373,949	1,692,790.36	15,131.53	18.06%
Total	72,161,338	36,032,831.56	4,582,999.67	49.93%
Debt Service	(3,405,199)	13,841,720.41	4,348,086.95	N/A
Total Expenditures				
Revenues Over (Under) Expenditures				

Lee County
 Monthly Financial Report
 For the Month Ended
 January 31, 2019

Other Financing Sources (Uses):

Transfers From Other Funds
 Transfers to Other Funds
 Total Other Financing Sources (Uses)

Revenues and Other Financing Sources
 Over (Under) Expenditures and Other
 Financing (Uses)

Appropriated Fund Balance

Revenues, Other Financing Sources and
 Appropriated Fund Balance Over (Under)
 Expenditures and Other Financing Uses

	For the year ending June 30, 2018			For the year ending June 30, 2019				
	17-18 Budget	YTD Thru 1/31/18	January 2018	18-19 Budget	YTD Thru 1/31/19	January 2019	Encumbrances	% Used
Other Financing Sources (Uses):								
Transfers From Other Funds	667,899	-	-	2,067,120	-	-	-	0.00%
Transfers to Other Funds	(1,076,829)	-	-	(712,000)	-	-	-	0.00%
Total Other Financing Sources (Uses)	(408,930)	-	-	1,355,120	-	-	-	0.00%
Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses)	(3,814,129)	13,841,720.41	4,348,086.95	(2,466,663)	15,461,921.03	10,534,167.64	N/A	N/A
Appropriated Fund Balance	3,814,129	-	-	2,466,663	-	-	-	0.00%
Revenues, Other Financing Sources and Appropriated Fund Balance Over (Under) Expenditures and Other Financing Uses	-	13,841,720.41	4,348,086.95	-	15,461,921.03	10,534,167.64	N/A	N/A

Lee County
Sales Tax Distribution
2018-2019

Date	For the Month of	Total Distribution	Article 39		Article 40		Article 42		Article 44		Article 46	
			Article 39	Total	Co. (70%)	Sch (30%)	Total	Co. (40%)	Sch (60%)	Article 44	Art. 44 *524	Article 46
Jul-18		1,145,272.52	457,178.26	251,313.00	175,919.10	75,393.90	102,033.22	153,049.83	-	21,708.82	159,989.39	
Aug-18		1,167,240.89	458,428.55	264,166.85	184,916.80	79,250.06	103,784.34	155,676.51	74.83	21,708.82	163,400.99	
Sep-18		1,137,414.06	448,928.20	261,103.84	182,772.89	78,331.15	100,656.93	150,985.40	213.27	21,708.82	153,817.60	
1st qtr totals		3,449,927.47	1,364,535.01	776,583.69	543,608.58	232,975.11	306,474.49	459,711.74	288.10	65,126.46	477,207.98	
Oct-18		1,208,309.67	485,136.98	259,453.90	181,617.73	77,836.17	108,156.57	162,294.85	-	21,708.82	171,618.55	
Nov-18		1,318,550.51	528,799.75	282,714.60	197,900.22	84,814.38	118,541.83	177,812.75	58.32	21,707.94	188,915.32	
Dec-18												
2nd qtr totals		2,526,860.18	1,013,936.73	542,168.50	379,517.95	162,650.55	226,698.40	340,047.60	58.32	43,416.76	360,533.87	
Jan-19												
Feb-19												
Mar-19												
3rd qtr totals												
Apr-19												
May-19												
Jun-19												
4th qtr totals												
Grand total		5,976,787.65	2,378,471.74	1,318,752.19	923,126.53	395,625.66	1,332,932.23	533,172.89	799,759.34	346.42	108,543.22	837,741.85
Budget			5,973,045.00	3,238,091.00	2,266,664.00	971,427.00	3,303,507.00	1,321,403.00	1,982,104.00		247,487.00	2,068,034.00
% of budget received			39.82%		40.73%	40.73%	40.35%	40.35%	40.35%	43.86%	40.51%	

HISTORICAL ANALYSIS OF SALES TAX RECEIVED
Based on actual monthly distributions

Population	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total	Period % change
ARTICLE 39														
FY 18-19	536,655.09	544,609.11	532,933.79	566,845.55	618,376.24	661,606.43	478,390.92	447,291.67	570,633.12	510,890.81	573,580.75	599,086.22	2,799,419.78	4.95%
FY 17-18	502,335.01	515,872.02	587,171.25	522,570.42	549,387.37	580,084.10	469,879.41	487,006.26	535,085.15	552,402.01	501,866.42	582,502.52	6,508,769.19	4.72%
FY 16-17	478,761.95	498,999.97	508,612.09	495,035.31	520,210.40	483,119.40	445,672.61	462,009.05	538,114.62	502,285.99	518,603.29	534,492.78	6,215,665.59	8.63%
FY 15-16	465,259.08	470,623.97	458,109.37	475,500.80	475,500.80	483,119.40	445,672.61	462,009.05	538,114.62	502,285.99	518,603.29	534,492.78	5,629,280.36	6.94%
FY 14-15	429,302.83	417,505.46	433,581.85	397,178.86	470,844.04	557,555.57	410,327.35	435,287.37	448,226.83	475,665.57	477,470.81	468,035.37	5,450,881.31	4.99%
FY 13-14	400,368.31	441,107.35	398,259.09	417,739.62	443,284.86	493,673.68	385,160.28	410,925.03	415,134.15	451,510.39	470,537.12	474,035.44	5,191,693.42	12.86%
FY 12-13	358,208.34	376,818.94	376,209.55	360,719.69	375,443.30	385,222.34	350,932.73	384,914.26	422,448.32	297,237.40	455,231.11	446,625.97	4,600,006.25	
ARTICLES 40 & 42														
FY 18-19	506,396.05	523,627.70	512,746.17	529,846.32	579,069.18	607,541.25	448,577.81	425,705.31	546,176.97	496,031.49	549,969.24	579,907.28	2,651,884.42	4.82%
FY 17-18	493,429.48	494,817.32	525,832.77	488,354.85	527,463.11	562,476.43	427,237.63	451,353.83	522,481.99	515,327.66	475,774.40	549,031.55	6,191,666.88	4.86%
FY 16-17	480,978.30	484,191.31	477,810.40	470,872.47	497,788.82	504,219.69	407,565.16	428,059.30	510,177.99	487,813.97	493,931.98	523,701.55	5,895,332.79	5.20%
FY 15-16	466,881.30	445,744.28	446,455.17	439,688.90	451,935.72	504,219.69	407,565.16	428,059.30	510,177.99	487,813.97	493,931.98	523,701.55	5,604,174.87	5.27%
FY 14-15	431,269.14	427,263.94	423,446.27	416,849.15	446,208.02	535,778.19	400,333.33	408,757.64	424,665.78	453,090.59	464,751.71	492,934.92	5,323,367.59	6.19%
FY 13-14	402,646.16	417,774.34	393,088.15	376,277.86	426,467.20	475,486.27	360,353.10	395,435.72	413,962.54	418,493.31	454,410.74	479,948.49	5,013,344.88	13.66%
FY 12-13	352,094.18	357,550.03	346,418.63	332,926.02	358,064.28	371,346.76	319,911.05	367,963.33	387,627.23	342,015.10	431,591.71	445,396.98	4,410,825.30	
ARTICLE 44														
FY 18-19	21,708.62	21,783.65	21,922.09	21,708.82	21,766.26	20,625.27	20,646.52	20,637.53	20,625.27	20,659.97	20,779.64	21,708.82	198,889.64	5.27%
FY 17-18	20,637.11	20,809.85	20,677.25	20,667.94	20,625.27	19,214.46	19,202.62	19,201.18	19,202.62	19,206.05	19,211.47	20,608.11	249,122.64	7.16%
FY 16-17	19,571.19	19,265.47	19,359.47	19,221.44	19,201.96	19,214.46	113.05	153.30	275.86	44.31	82.70	19,267.86	20,253.96	
FY 15-16	3.14	8.31	167.07	1.82	56.20	80.34	38.83	(662.51)	18.11	116.77	33.51	95.06	(151.45)	
FY 14-15	192.39	112.65	80.16	(249.79)	37.51	35.64	205.21	784.73	167.96	639.71	0.83	2,652.51	5,233.71	
FY 13-14	66.60	80.01	77.78	99.92	73.90	235.15	205.21	784.73	167.96	639.71	0.83	2,652.51	9,185.97	
FY 12-13	(634.83)	1,424.73	1,058.22	234.92	141.46	192.99	(25.95)	6,117.67	171.56	141.04	338.38	61.78		
ARTICLE 46														
FY 18-19	159,889.39	163,400.99	153,817.60	171,618.55	188,915.32	196,388.88	141,504.75	133,525.07	169,916.95	151,023.50	172,593.78	176,221.64	837,741.85	4.07%
FY 17-18	148,167.88	154,556.94	168,838.89	162,022.85	165,277.35	196,388.88	139,697.84	147,610.04	158,177.70	165,020.11	162,654.93	176,761.75	1,894,040.28	4.35%
FY 16-17	141,152.73	149,578.29	152,816.21	148,793.05	156,780.27	174,044.85	127,237.32	133,843.98	162,802.67	147,095.84	151,139.66	161,899.68	1,853,087.47	4.65%
FY 15-16	137,484.69	135,362.20	135,284.78	139,853.97	139,515.62	140,169.80	123,075.29	122,666.95	127,883.13	137,380.67	137,558.26	146,946.08	1,711,648.81	10.16%
FY 14-15	122,047.40	116,047.51	124,063.06	110,797.71	133,766.02	161,320.16	113,075.29	122,666.95	127,883.13	137,380.67	137,558.26	146,946.08	1,553,572.26	7.14%
FY 13-14	111,503.99	122,821.52	105,729.88	118,933.94	123,682.86	140,287.92	105,673.29	113,288.27	112,619.75	127,126.09	134,479.38	134,151.34	1,449,384.23	1.74%
FY 12-13	112,209.67	121,863.30	116,962.37	115,284.21	123,047.73	138,791.47	111,497.86	119,510.09	134,720.91	77,281.45	129,453.14	123,541.55	1,425,163.75	
CITY HOLD HARMLESS														
FY 18-19	(79,476.83)	(81,728.65)	(84,005.59)	(81,076.57)	(89,576.49)	(89,187.93)	(69,246.06)	(69,598.37)	(69,148.33)	(84,018.33)	(89,866.07)	(96,250.27)	(429,316.04)	3.46%
FY 17-18	(95,406.36)	(81,728.65)	(79,446.98)	(72,509.60)	(87,156.39)	(94,597.26)	(61,710.86)	(66,472.43)	(89,101.45)	(79,181.26)	(76,515.92)	(86,521.70)	(993,581.34)	5.10%
FY 16-17	(75,955.65)	(82,151.71)	(79,380.83)	(74,269.98)	(81,565.40)	(94,597.26)	(60,929.51)	(65,056.91)	(83,452.31)	(84,960.80)	(77,337.98)	(90,032.44)	(945,404.17)	0.29%
FY 15-16	(66,904.69)	(72,675.37)	(78,202.56)	(67,668.91)	(74,974.17)	(101,149.70)	(63,803.99)	(59,080.79)	(63,452.31)	(69,982.78)	(80,511.41)	(89,187.81)	(943,483.42)	8.76%
FY 14-15	(73,342.36)	(75,031.46)	(67,451.92)	(76,966.31)	(66,610.69)	(83,041.27)	(63,803.99)	(59,080.79)	(63,452.31)	(69,982.78)	(80,511.41)	(89,187.81)	(867,485.24)	12.07%
FY 13-14	(64,907.71)	(66,109.38)	(63,952.86)	(46,296.85)	(62,106.60)	(70,113.63)	(48,860.17)	(56,797.97)	(64,923.66)	(55,636.38)	(71,145.03)	(82,837.75)	(745,010.01)	-15.03%
FY 12-13	(82,881.24)	(78,200.12)	(69,242.25)	(67,944.14)	(79,279.06)	(83,624.52)	(62,245.81)	(76,873.64)	(77,435.58)	(67,961.64)	(61,509.81)	(69,545.70)	(676,793.51)	
TOTAL														
FY 18-19	1,145,272.52	1,167,240.89	1,137,414.06	1,209,939.67	1,318,550.51	1,396,973.90	1,017,846.94	957,561.21	1,218,203.98	1,094,586.44	1,227,037.54	1,282,675.69	5,977,417.65	4.89%
FY 17-18	1,079,163.12	1,104,331.46	1,202,872.96	1,131,126.46	1,175,576.91	1,396,973.90	1,017,846.94	1,037,499.88	1,145,873.73	1,172,774.57	1,073,011.30	1,242,762.23	13,089,996.65	4.74%
FY 16-17	1,024,508.32	1,069,893.33	1,083,237.34	1,063,662.29	1,112,413.65	1,241,222.55	994,306.84	1,037,499.88	1,145,873.73	1,172,774.57	1,073,011.30	1,242,762.23	13,261,163.03	8.60%
FY 15-16	965,673.52	979,063.37	961,923.83	986,826.29	992,034.17	1,026,439.53	919,059.63	957,008.72	1,128,918.83	1,052,279.31	1,096,419.53	1,149,329.43	12,221,875.58	6.65%
FY 14-15	909,469.40	885,896.30	913,739.44	847,607.72	884,242.90	1,171,649.20	859,970.81	904,968.98	937,341.39	997,170.34	999,302.68	1,046,823.84	11,460,184.47	4.86%
FY 13-14	849,983.35	923,444.04	823,573.02	866,651.78	931,402.22	1,040,489.39	802,541.71	861,565.78	876,960.74	942,333.12	986,282.84	1,008,008.03	10,915,246.03	14.08%
FY 12-13	739,986.12	779,441.88	770,426.52	741,220.00	777,437.71	812,989.04	719,059.90	811,665.71	867,392.44	648,713.35	955,104.53	946,050.56	9,568,437.76	

**COUNTY-WIDE
HISTORICAL ANALYSIS OF SALES TAX RECEIVED**
Based on actual monthly distributions

ARTICLE 39

Population	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total	Period % change
FY 16-19	725,923.69	736,581.68	720,790.85	766,656.38	836,351.43	896,964.67	648,546.32	606,423.63	773,645.38	692,649.29	775,765.69	810,264.45	3,786,204.23	4.70%
FY 17-18	681,049.61	699,402.95	766,952.49	722,041.80	744,814.83	796,880.62	637,398.62	661,708.28	725,838.82	749,330.03	680,441.42	790,280.44	8,430,726.44	4.62%
FY 18-19	642,346.59	648,753.46	632,475.54	655,918.52	666,486.52	667,004.92	614,478.71	637,869.53	744,313.11	693,466.72	703,482.32	725,036.27	6,022,620.21	6.09%
FY 14-15	578,980.45	563,069.89	594,751.37	635,656.50	695,005.12	751,948.86	563,369.11	587,051.52	604,502.36	641,372.16	687,598.23	687,598.23	7,410,923.80	7.16%
FY 13-14	531,829.48	565,945.48	515,744.20	554,904.54	598,837.71	655,638.90	511,827.89	545,852.52	551,443.70	598,764.09	634,591.19	639,387.43	6,916,667.13	3.01%
FY 12-13	539,511.98	567,418.24	566,508.12	543,181.95	565,354.29	580,079.87	528,445.50	594,674.27	636,135.93	394,002.26	604,706.51	593,275.87	6,713,284.79	

ARTICLES 40 & 42

FY 18-19	864,886.65	708,204.38	693,487.18	716,613.69	783,188.76	823,664.86	605,455.79	577,157.54	740,489.13	672,503.50	749,831.23	784,322.31	3,586,392.86	4.67%
FY 17-18	668,975.80	670,857.36	712,635.97	662,095.75	715,117.46	762,995.92	579,545.30	612,258.77	708,757.27	699,038.91	645,039.60	744,359.26	6,377,128.70	4.76%
FY 16-17	625,314.32	656,802.63	648,146.97	638,735.69	675,244.84	762,995.92	579,545.30	612,258.77	708,757.27	699,038.91	645,039.60	744,359.26	7,996,239.48	3.69%
FY 14-15	644,586.25	615,404.01	616,385.50	607,043.84	623,952.06	696,136.42	562,693.13	588,226.52	704,362.58	673,486.34	670,016.67	710,398.03	7,712,690.36	6.40%
FY 13-14	581,632.32	576,230.68	571,081.99	562,184.77	601,777.00	722,579.95	539,910.66	548,574.82	572,753.66	611,061.87	660,556.44	680,556.44	7,246,300.60	8.64%
FY 12-13	534,955.27	554,950.78	522,160.20	499,828.95	586,497.96	692,940.82	478,675.25	522,620.57	549,887.39	555,905.84	612,942.30	647,283.87	6,678,448.90	3.95%
FY 12-13	530,303.20	538,410.03	520,142.20	501,339.43	539,214.54	559,185.59	480,226.25	564,090.72	583,550.64	453,357.23	573,305.09	591,643.34	6,424,769.28	

ARTICLE 44

FY 18-19	29,361.09	29,462.29	29,648.54	29,361.09	29,488.79	27,963.07	27,995.95	27,978.70	27,963.07	28,008.75	28,104.67	28,361.09	147,272.80	5.02%
FY 17-18	27,979.14	28,213.33	28,033.56	28,048.05	27,963.07	26,048.24	26,048.24	26,048.24	26,072.28	26,052.89	26,046.29	27,999.83	337,813.45	7.07%
FY 16-17	28,548.20	26,133.50	26,261.00	26,073.77	26,048.80	26,064.30	26,048.24	26,048.24	26,072.28	26,052.89	26,046.29	27,999.83	316,333.39	
FY 15-16	4.34	11.47	230.67	2.51	77.59	110.92	198.07	198.07	380.86	61.17	112.17	26,136.74	27,494.17	
FY 14-15	266.46	152.19	108.11	(398.88)	52.37	48.07	(893.50)	24.42	24.42	157.48	131.27	131.27	(108.16)	
FY 13-14	88.46	66.43	103.32	132.19	98.16	312.36	272.59	1,015.83	223.12	1,115.43	0.86	3,577.31	7,006.06	
FY 12-13	(956.15)	2,145.41	1,593.51	353.75	213.02	230.37	(39.05)	9,283.48	198.10	186.96	449.49	62.04	13,760.94	

ARTICLE 46

FY 18-19	159,989.39	163,400.99	153,817.60	171,618.55	188,915.32	198,388.88	141,504.75	133,525.07	169,916.95	151,023.50	172,593.78	178,221.64	837,741.85	4.87%
FY 17-18	148,168.88	154,558.94	168,838.69	162,022.85	165,277.35	174,044.85	139,697.84	147,610.04	158,177.70	165,020.11	152,654.63	176,761.75	1,944,041.28	4.36%
FY 16-17	141,152.73	149,578.29	152,816.21	148,793.05	196,760.27	174,044.85	139,697.84	147,610.04	158,177.70	165,020.11	152,654.63	176,761.75	1,863,087.47	8.85%
FY 15-16	137,434.69	135,362.20	124,063.08	139,653.57	139,515.62	140,769.80	127,237.32	133,843.98	182,802.67	147,095.84	151,139.66	161,899.68	1,711,645.81	10.19%
FY 14-15	122,047.40	116,047.51	124,063.08	110,797.71	133,766.02	161,320.16	113,075.29	122,666.95	127,863.13	137,380.67	137,598.26	146,948.08	1,553,672.26	7.14%
FY 13-14	111,509.99	122,621.52	106,729.88	118,633.94	123,862.86	140,287.92	105,673.29	113,268.27	112,618.75	127,126.09	134,479.38	134,151.34	1,449,984.23	1.74%
FY 12-13	112,209.67	121,863.30	116,982.37	115,284.21	123,047.73	139,791.47	111,487.86	119,510.09	134,720.91	77,281.45	129,463.14	123,541.55	1,425,163.76	

TOTAL

FY 16-19	1,600,073.02	1,637,649.34	1,597,745.17	1,684,249.71	1,837,894.32	1,947,021.48	1,423,502.81	1,345,065.94	1,712,015.13	1,544,185.04	1,720,295.37	1,802,169.49	8,357,511.66	4.87%
FY 17-18	1,526,173.43	1,563,032.28	1,678,460.71	1,574,208.45	1,653,172.71	1,847,021.48	1,382,690.00	1,447,821.38	1,618,847.07	1,639,441.94	1,504,181.64	1,738,341.28	19,475,322.84	4.70%
FY 16-17	1,442,452.98	1,509,404.88	1,517,153.45	1,480,540.94	1,563,734.22	1,749,985.69	1,382,690.00	1,447,821.38	1,618,847.07	1,639,441.94	1,504,181.64	1,738,341.28	16,608,385.78	6.47%
FY 14-15	1,424,371.87	1,400,531.14	1,384,386.48	1,402,816.44	1,420,031.79	1,503,422.06	1,304,563.23	1,360,141.99	1,611,859.22	1,514,110.07	1,524,749.82	1,623,470.72	17,474,466.54	7.78%
FY 13-14	1,282,926.63	1,255,500.27	1,280,024.55	1,208,302.10	1,370,598.73	1,635,697.04	1,206,427.43	1,257,399.79	1,305,163.57	1,389,972.18	1,505,844.20	1,515,232.02	16,215,288.51	7.72%
FY 12-13	1,178,283.20	1,263,584.21	1,143,737.60	1,173,698.32	1,278,116.69	1,428,180.00	1,086,249.02	1,182,757.19	1,214,173.96	1,283,913.73	1,424,399.95	1,424,399.95	16,961,046.32	3.25%
FY 12-13	1,161,068.70	1,229,826.98	1,205,226.20	1,160,150.34	1,227,826.58	1,279,287.30	1,120,120.56	1,277,568.57	1,354,605.58	924,827.90	1,307,814.23	1,308,542.80	14,676,868.74	

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

**ITEM #:
VIII. B.**

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: February 18, 2019

SUBJECT: County Manager's Monthly Report for February 2019.

DEPARTMENT: Administration

CONTACT PERSON: John Crumpton, County Manager

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	County Manager's Monthly Report for the month of February 2019
BUDGET IMPACT	N/A
ATTACHMENTS	<ol style="list-style-type: none"> 1) Monthly Report for February 2019 2) Medicaid Factsheets PHP 3) Monthly Tax Collections Report for January 2019 4) Parks and Recreation Commission Agenda January 2019 5) TRC Report for February 2019
PRIOR BOARD ACTION	N/A
SUMMARY	

The County Manager has provided his monthly report for the month of February 2019.

County Manager's Report – February 18, 2019

Ongoing Projects

Courthouse Renovations – The latest draft plans for the renovations have been discussed with the Architect. Over the next few weeks, I will be sharing those plans with the departments and agencies impacted by the changes. Once that process is complete, I plan on contacting Moseley Architects and give them the go ahead to begin construction drawings and prepare bid packets. The Renovations will have to occur in several stages. The first stage will include the Historic Courthouse and Fireplace Building.

Kiwanis Park Improvements – City of Sanford – On January 2, the City Council gave their contractor the go ahead to begin the splash pad and park renovations at Kiwanis Family Park. The contract period was 8 months. With the recent good weather, work at the park picked up. A temporary entrance and portable toilets with a handwashing station was set up. The current bathroom facility will be torn down in the next couple of weeks. The playground will also be removed. The City's plans are to replace the equipment and build a new bathroom facility.

Parks Master Plans - The County's projects have now moved into the construction drawings phase. We expect those plans to be ready by summer.

Other Items

Recap of Interlocal Committee Meeting – On February 11, the Town of Broadway, City of Sanford and Lee County representatives met in the Gordon Wicker Room. Items on the agenda included: 1) Unified Development Ordinance/Airport Overlay District. 2) Kiwanis Family Park Timeline. 3) Multi-Sports Complex. 4) Joint Library with CCCC. 5) Occupancy Tax Discussion – Civic Center. 6) Deep Well Injection Ordinance. 7) S3 Housing Connect Update and OMI Sustainability Plan. 8) Mary Margaret McLeod Mural discussion. 9) Under other business, the property tax revaluation, economic development, and town, city, and county cooperation was discussed.

Multi-Sports Complex Meeting – The committee established to review the Multi-Sport complex plan will meet on Friday February 22 in the Buggy Factory conference room. The purpose of the meeting is to get the committee back together to review the plans, update costs and develop ways to inform the public of the project.

Medicaid Prepaid Health Plan – Big changes are coming to the Medicaid Health Plan in North Carolina. We are still evaluating the impacts of these changes to county operations.

Attached is a Fact Sheet provide by the NC Department of Health and Human Services outlining the upcoming changes.

Legislative Bills of Interest – HB 24 is a bill that the Commissioners should be following. The bill would allow Boards of Education to determine if schools can be used as polling places. 9 of the 10 polling places in Lee County are located at schools. It would be very difficult for the County to find ADA compliant locations with adequate parking if the LCBOE voted to deny the County access to schools for voting purposes.

As other bills of interest come forward, I will place them in my report or send emails so that everyone can track them.

Reports

Tax Report – Attached please find the Tax Collection Summary Report for January.

Community Development/Activity Summary – The Technical Review Committee Agenda Memorandum for February.

Parks and Recreation Report – The January Parks and Recreation Commission Agenda for January is attached.

Upcoming Meetings/Events:

March 4, 2019 – Commissioners Regular Meeting – 6:00 pm

March 18, 2019 – Commissioners Regular Meeting – 6:00 pm.

NC Medicaid Managed Care Prepaid Health Plan Contract Awards

Fact Sheet

Today, the North Carolina Department of Health and Human Services (the Department) announced the entities who have received contracts to participate as Prepaid Health Plans (PHPs) in Medicaid Managed Care when the program launches in November 2019. PHPs were selected based on a thorough and fair evaluation of responses submitted to the Request for Proposal (RFP) released by the Department in August 2018.

BACKGROUND

In 2015, the NC General Assembly enacted Session Law 2015-245, directing the transition of Medicaid from a predominantly fee-for-service structure to managed care. In managed care, the Department will remain responsible for all aspects of the Medicaid and NC Health Choice programs. The Department will delegate the direct management of certain health services and financial risks to PHPs, which will contract with care providers to deliver services to their members.

From 2015 to 2018, extensive collaboration and feedback from stakeholders shaped a detailed program for Medicaid Managed Care that is innovative, consistent with North Carolina and federal laws, and responsive to the needs of the beneficiaries, as well as clinicians, hospitals and health plans. In October 2018, North Carolina received federal approval from the Center for Medicare & Medicaid Services (CMS) to transition to Medicaid managed care and make other changes related to Medicaid Transformation.

RFP EVALUATION PROCESS

This is the largest procurement in Department history. The selected PHPs will provide managed care services to most Medicaid and NC Health Choice beneficiaries. The RFP clearly communicated the Department's requirements and defined the standards that PHPs must adhere to in contracting with the Department.

The Department selected PHPs, using a competitive procurement process, started with issuing an RFP for

Medicaid Managed Care Prepaid Health Plans on Aug. 9, 2018. The Department opened proposals from potential PHPs on Oct. 12, 2018. The Department's Medicaid Procurement and Contracts section first reviewed proposals to determine that they were in the proper form and included all required documents, as described in the RFP.

An Evaluation Committee was formed, consisting of Department Medicaid employees. The Evaluation Committee first screened the proposals and determined if minimum qualifications outlined in the RFP were met. Then, over the next four months, the Evaluation Committee reviewed those proposals and developed an award recommendation based on the methodology described in the RFP.

The Department will submit the contracts to CMS for its approval.

SELECTED PREPAID HEALTH PLANS

Statewide PHP contracts were awarded to the following entities, which will offer Standard Plans in all regions in North Carolina:

- AmeriHealth Caritas North Carolina, Inc.
- Blue Cross and Blue Shield of North Carolina
- UnitedHealthcare of North Carolina, Inc.
- WellCare of North Carolina, Inc.

A regional PHP contract was awarded to Carolina Complete Health, a provider-led entity, which will offer plans in Regions 3 and 5 (see page 3 for information about regions).

AN IMPORTANT NOTE ON PHP SELECTION

The Evaluation Committee recommended the selection of four statewide PHPs and no regional PHPs. The Department accepted the committee's recommended four statewide PHPs, and also selected one Provider-Led Entity in regions 3 and 5 to ensure consistency with the intent of S.L. 2015-245, the authorizing legislation for Medicaid managed care.

Three Provider-Led Entities responded to the RFP. Only two of these, however, submitted an offer for a regional contract award. Of these, only Carolina Complete Health's total score achieved the threshold to meet overall expectations.

All PHPs will be subject to rigorous oversight by the Department to ensure strong provider networks, a full range of benefits, accountability for quality and outcomes, a positive beneficiary experience and timely payments to providers, among other aspects of a successful managed care program.

Edgecombe, Gates, Greene, Halifax, Hertford, Hyde, Jones, Lenoir, Martin, Northampton, Onslow, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, Washington, and Wayne counties.

TIMING OF MEDICAID MANAGED CARE LAUNCH

About 1.6 million Medicaid and NC Health Choice beneficiaries will enroll in a Standard Plan, which will provide integrated physical health, behavioral health and pharmaceutical services. To ease the transition to Medicaid Managed Care, Standard Plans will launch in two phases.

In Regions 2 and 4, Medicaid Managed Care will launch in November 2019:

- **Region 2:** Alleghany, Ashe, Davidson, Davie, Forsyth, Guilford, Randolph, Rockingham, Stokes, Surry, Watauga, Wilkes, and Yadkin counties.
- **Region 4:** Alamance, Caswell, Chatham, Durham, Franklin, Granville, Johnston, Nash, Orange, Person, Vance, Wake, Warren, and Wilson counties.

In all other regions, Medicaid Managed Care will launch in February 2020:

- **Region 1:** Avery, Buncombe, Burke, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rutherford, Swain, Transylvania, and Yancey counties.
- **Region 3:** Alexander, Anson, Cabarrus, Catawba, Cleveland, Gaston, Iredell, Lincoln, Mecklenburg, Rowan, Stanly, and Union counties.
- **Region 5:** Bladen, Brunswick, Columbus, Cumberland, Harnett, Hoke, Lee, Montgomery, Moore, New Hanover, Pender, Richmond, Robeson, Sampson, and Scotland counties.
- **Region 6:** Beaufort, Bertie, Camden, Carteret, Chowan, Craven, Currituck, Dare, Duplin,

IMPORTANT UPCOMING DATES

The Department will provide updates about the progress toward implementing Medicaid Managed Care.

- Health care providers will review which PHPs were awarded and hold contract discussions with the PHPs.
- The Department will work with the PHPs to prepare for the launch of NC Medicaid Managed Care, including system and operational readiness and compliance with contract provisions.
- NC Medicaid beneficiaries will begin receiving information in the mail about managed care, the health plan options available to them and how to enroll in the plan they want. Eligible beneficiaries will receive a welcome packet with information about selecting a PHP.

Below are important activities which will occur as the Department and the PHPs prepare for Medicaid managed care:

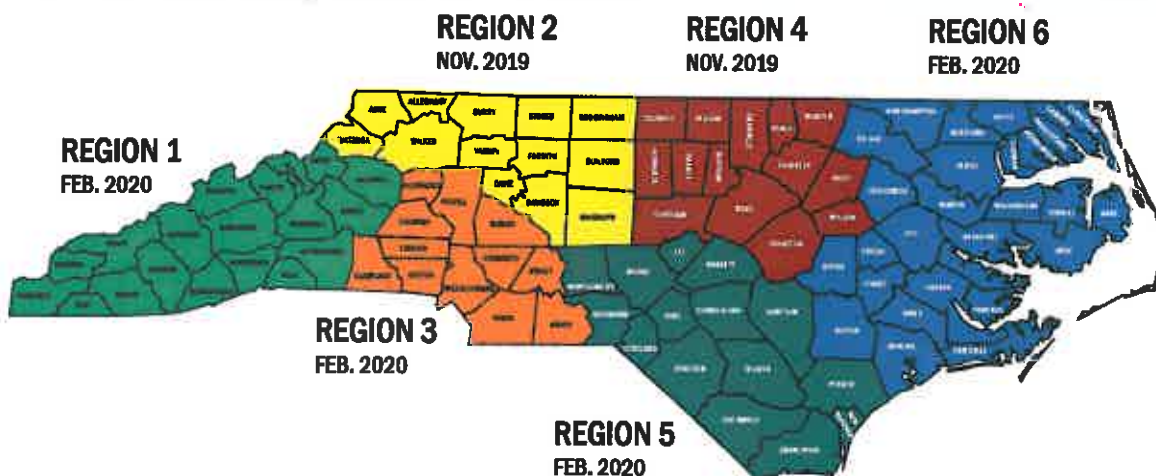
Summer 2019. Each PHP has contracted with many care providers as it builds its network to meet Department standards.

July 2019. Enrollment Broker must have its call center operational and relevant staff located in North Carolina.

July-September 2019. Managed care will start in two phases. For regions in Phase 1, this will be the window in which beneficiaries select a PHP.

September 2019. Beneficiaries who do not select a PHP will have one automatically assigned to them, based on the Department's auto-assignment algorithm.

NC MEDICAID MANAGED CARE REGIONS



September-October 2019. Beneficiaries will receive a welcome packet and identification care from their selected or assigned PHP. The PHP will receive transition of care information from the Department to support continuity of care and care management.

November 2019. NC Medicaid Managed Care Phase 1 will launch. Beneficiaries in Regions 2 and 4 will begin to receive services through their PHPs.

October-December 2019. For regions in Phase 2, this will be the window in which beneficiaries select a PHP.

February 2020. NC Medicaid Managed Care Phase 2 will launch. Beneficiaries in the remaining four Regions will begin receiving services through their PHPs.

MORE INFORMATION

For more information on North Carolina Medicaid Managed Care, visit the Medicaid Transformation website at ncdhhs.gov/medicaid-transformation.



Mary C. Yow, PPS
Tax Administrator
718-4661 ext. 5420

Mary Barbour
Listing Manager
718-4661 ext. 5421



Lisa Faulkner
Appraisal Manager
718-4660 ext. 5413

Denette Fitzpatrick
Collection Manager
718-4662 ext. 5423

Memo

To: John Crumpton, County Manager

From: Mary C. Yow, Tax Administrator

Date: February 1, 2019

Re: Monthly Forced Collection Efforts report for January 2019

January 2019	
Accounts researched	3225
Wage garnishments, Escheats and bank attachments issued	367
Accounts Updated with Collection info	289
January total collections (all)	\$11,788,584.93
January collections for county only (G01)	\$ 7,628,000.75
Foreclosure Sale	2 properties sold
Employee List Requested from Employers	137
Rent Attachment Served	1
Payment Agreement(s) Implemented	3
New Owner Letters Mailed	117
Personal Contacts Made by Phone on Delinquent Accounts	66

MEETING
Monday, January 28, 2019
5:30 P.M.

Commissioners' Meeting Room
Lee County Government Center
106 Hillcrest Drive, Sanford, NC

AGENDA

- I. Call to Order**
- II. Approval of Minutes**
- III. Additions and/or Approval of Agenda**
- IV. Petitions & Communications (public comment)**
- V. Old Business**
 - A. Kiwanis Family Park Update**
 - B. Master Plan Progress Update**
 - C. Lett Family Park Update**
 - D. Bird Pens at San-Lee Park**
 - E. Fees & Charges Discussion**
- VI. New Business**
 - A. Consider Lease Renewal with Dean Real Estate for Gymnastics program**
- VII. Director's Report**
- VIII. Adjournment-**

Sanford/Lee County Zoning & Design Review Dept.

115 Chatham Street, Sanford, NC 27330 Phone 919-718-4656

SANFORD / LEE COUNTY / BROADWAY TECHNICAL REVIEW COMMITTEE (TRC) MEMO

TO: SANFORD / LEE COUNTY / BROADWAY (TRC) MEMBERS

Sanford/Lee Co. Community Development Dept.: Marshall Downey, Director
Sanford/Lee Co. Community Development Dept.: David Montgomery, Long Range-Transportation Planner
Sanford/Lee Co. Zoning & Design Review Dept.: Amy J. McNeill, Zoning Administrator
Sanford/Lee Co. Zoning & Design Review Dept.: Alexandria Rye, Planner II
Sanford/Lee County Building Inspections Dept.: Chris Riggins, Inspections Administrator
Sanford Public Works Dept. / Engineering Division: Michael Lamping, Civil Engineer 1
Sanford Fire Dept.: Wayne Barber, Chief & Ken Cotton, Deputy Chief / Fire Marshal
Sanford Police Dept.: Jamie Thomas, Major of Field Operations
Lee County Office of Emergency Services: Shane Seagroves, Director & Bill Rogers, Fire Marshal
Lee County Strategic Services Dept.: Don Kovasckitz, Administrator
Lee County Schools: Reid Cagle, Transportation Director & Dr. Jim Atkinson, Asst. Supt. for Aux Serv.
NCDOT: Dago Pozos, Assistant District Engineer, District 2
CC: TRC "CC" Members, Project Managers/Designers

FROM: SANFORD/LEE COUNTY ZONING & DESIGN REVIEW DEPT.

DATE: 2-4-2019

RE: TRC meeting on **Thursday February 28, 2019 at 9:00 am** in the Buggy Conference Room of the historic Buggy Company Building at 115 Chatham Street to review the following project(s):

TRC-2-5-19

9:00 am –Metal Impressions Inc - Concept Plan Review

LOCATION: TBD Hawkins Ave. Sanford, NC 27331

LEE CO. PIN NO.: 9644-49-1609-00 and 9644-49-2530-00

ZONING: HC, Highway Commercial

ACRES: 2.89 +/-

DESCRIPTION: Renovation of existing home into office space for business. Construct 50' x 120' insulated metal wall panel for contractors shop. Site improvements to include fence in property, site lights, parking, landscaping, and paved driveway.

UTILITIES: Proposed to be served by public water and private septic system.

STREET(s): Driveway proposed of Hawkins Ave. (NCDOT maintained)

JURISDICTION: Lee County, outside the corporate City limits

APPLICANT: Renee Sweeley | 919.542.4655 | renee@metalimpressionsinc.com

PROJECT MANAGER: Bill Sweeley | 919.542.4655 |

PLANNER: Alexandria Rye, 919-718-4656, ext. 5399 or alexandria.rye@sanfordnc.net

TRC-2-6-19

9:30 AM – South Park Mixed Use Apartments – Concept Plan Review

LOCATION: TBD Commerce Drive

LEE CO. PIN NO.: 9660-37-7933-00, 9660-38-1040-00, and 9660-27-6303-00

ZONING: C2 Commercial and CZ Conditional Zoning for Barrington Park

ACRES: 16.62 +/-

DESCRIPTION: Proposed development of (5) 24-unit apartment buildings with amenities and site improvements.

STREET(s): Proposed access off of Commerce Drive, existing City maintained.

JURISDICTION: City of Sanford, inside the corporate City limits.

APPLICANT: Corey Mabus | 919.776.4641 | corey@carolinacommercialinc.com

PROJECT MANAGER: Corey Mabus | 919.776.4641 | corey@carolinacommercialinc.com

PLANNER: Alexandria Rye | 919.718.4656 ext. 5399 | alexandria.rye@sanfordnc.net

IF YOU ARE UNABLE TO ATTEND THE MEETING, PLEASE FORWARD REVIEW COMMENTS &/OR QUESTIONS TO THE PROJECT PLANNER. Thank you.

TRC-2-7-19

10:00 am – Kendall Creek – Multi-Family Plan Review

LOCATION: TBD Pendergrass Road Sanford, NC

LEE CO. PIN NO.: 2.36+/- of parcel 9631-56-2403-00

ZONING: C-2, Commercial proposed to rezone to CZ, Conditional Zoning

ACRES: 2.36 +/-

DESCRIPTION: Proposed to develop four story multi-family building to accommodate 72 unites, manager's office, exercise room, computer center, and resident storage area and site improvements.

UTILITIES: Proposed to be served by public water and sewer.

STREET(s): Proposed access off of Pendergrass Road (NCDOT maintained).

JURISDICTION: City of Sanford, inside the corporate City limits.

APPLICANT: Craig Stone | 336.454.6134 | davis.ray@wynnefieldproperties.com

PROJECT MANAGER: Davis Ray | 336.822.0765 | davis.ray@wynnefieldproperties.com

PLANNER: Alexandria Rye | 919.718.4656 ext. 5399 | alexandria.rye@sanfordnc.net

TRC-2-8-19

10:30 AM – Southeastern Development Apartments – Multi-Family Plan Review

LOCATION: 2605 Jefferson Davis Hwy. Sanford, NC

LEE CO. PIN NO.: 9652-61-0830-00, 9652-61-2624-00, and 9562-61-7648-00

ZONING: C-2, Commercial proposed to rezone to CZ, Conditional Zoning

ACRES: 6.67 +/-

DESCRIPTION: Proposed to rezone to CZ, Conditional Zoning to develop 144 unit multi-family apartments and required site improvements.

UTILITIES: Proposed to be served by public water and sewer.

STREET(s): Proposed access from Dalrymple, Main, and Horner Blvd. Existing City and NCDOT maintained.

JURISDICTION: City of Sanford, inside the corporate City limits.

APPLICANT: Don Curry | 919.552.0849 | don@curryeng.com

PROJECT MANAGER: John Cooper | 919.777.2826 | john.cooper@southeasterncompanies.com

PLANNER: Alexandria Rye | 919.718.4656 ext. 5399 | alexandria.rye@sanfordnc.net

TRC-2-9-19

11:00 AM – Sam's Express Car Wash – Commercial Plan Review

LOCATION: TBD Horner Blvd. Sanford, NC

LEE CO. PIN NO.: 9652-70-7981-00

ZONING: LI, Light Industrial

ACRES: 3.89 +/-

DESCRIPTION: Proposed to subdivide parcel into to lots, 2.18 +/- acres and 1.68 +/- acres. Proposed Development of a Sam's Xpress Carwash to include one automated car wash bay, office, and 22 vacuum spaces. In addition, proposed to have gas station (pay at the pump only) and required site improvements.

UTILITIES: Proposed to be served by public water and sewer.

STREET(s): Proposed access to Dalrymple Street (City Maintained) and shared drive with proposed new parcel onto Horner Blvd. (NCDOT maintained).

JURISDICTION: City of Sanford, inside the corporate City limits.

APPLICANT: Chris Morgan | 704.246.5644 | jfox@samsxpress.com

PROJECT MANAGER: Julie Fox | 704.246.5644 | jfox@samsxpress.com

PLANNER: Alexandria Rye | 919.718.4656 ext. 5399 | alexandria.rye@sanfordnc.net

TRC-2-10-19

11:30 AM – Wilkinson Chevrolet – Commercial Plan Review

LOCATION: TBD NC 87 Hwy. Sanford, NC

LEE CO. PIN NO.: 9661-25-4876-00

ZONING: C-2, Commercial

ACRES: 6.82 +/-

DESCRIPTION: Proposed new development of a Chevrolet dealership to consist of 47,400 sf showroom, repair shop, parts department, and 11,400 sf body shop with 387 parking spaces and required site improvements.

UTILITIES: Proposed to be served by public water and sewer.

STREET(s): Proposed access off of NC 87 HWY, existing NCDOT maintained.

JURISDICTION: City of Sanford, inside the corporate City limits.

APPLICANT: Joe Faulkner | 919.367.8790 | joe@cegroupinc.com

PROJECT MANAGER: Dave Richardson | 919.776.4641 | dave@carolinacommercialnc.com

PLANNER: Alexandria Rye | 919.718.4656 ext. 5399 | alexandria.rye@sanfordnc.net



Metal Impressions, Inc.

PO Box 1425
290 East Street, Suite 107; Pittsboro, NC 27312
Phone 919-542-4655
www.metalimpressionsinc.com

SBE & HUB Certified – Woman Owned – DBE Pending

Ms. Alexandria Rye
Planner II
Sanford / Lee County Planning and Development
115 Chatham Street, Suite I
Sanford, North Carolina 27330

January 31, 2019

RE: 3313 Hawkins Avenue, Sanford, North Carolina 27330
Lee County Parcel Identification Number (PIN) 964449260400

Dear Ms. Rye,

With regards to the above-mentioned property, we are submitting a concept plan for review. The following components are included with this submittal:

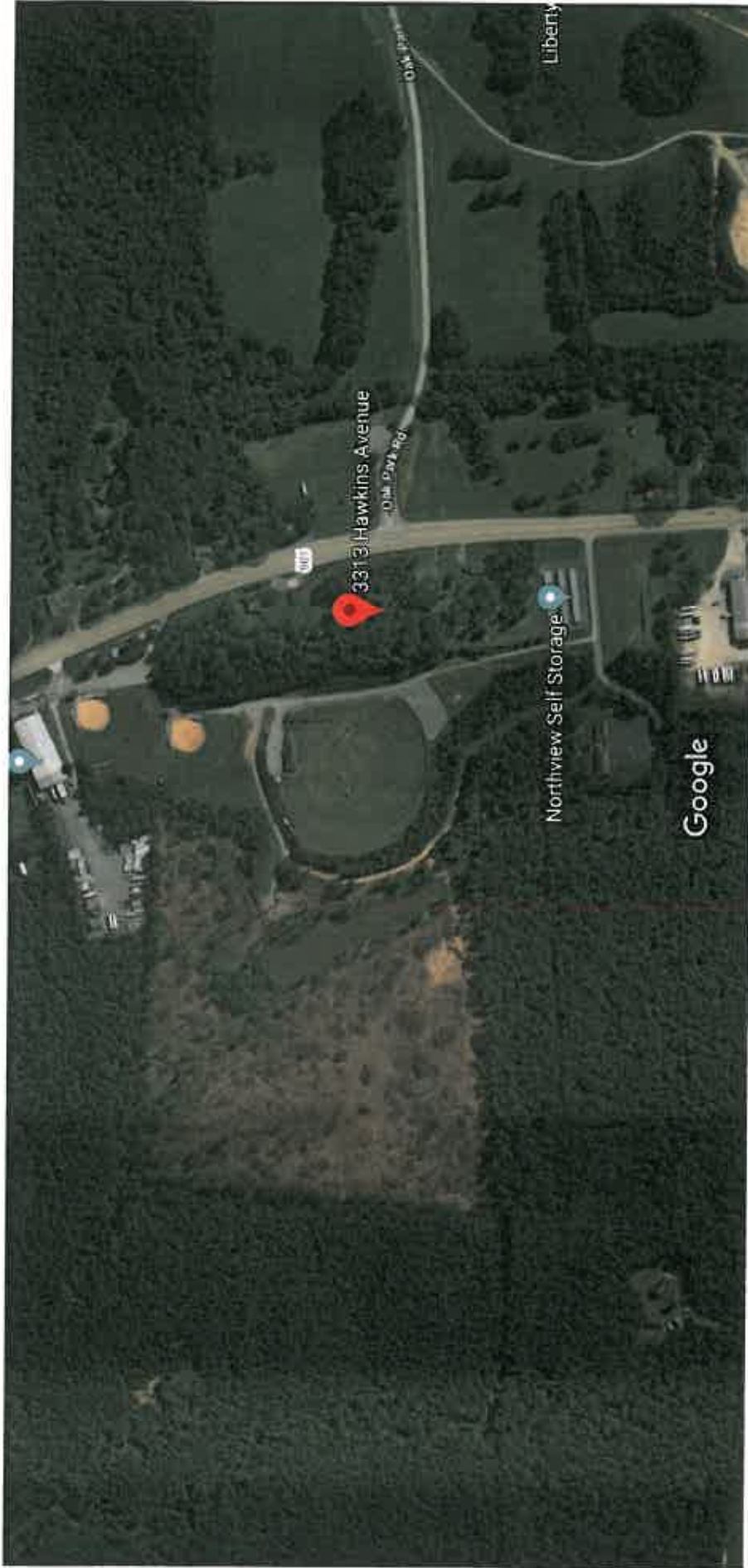
Exhibit A1 & A2	Vicinity Map
Exhibit B, pages 1-2	TRC Application
Exhibit C, pages 1-11	Submittal checklist
Exhibit D	Property recombination plat
Exhibit E	Proposed site plan draft – overall
Exhibit F	Proposed site plan draft – utilities
Exhibit G	Proposed site plan draft – drive
Exhibit H	Proposed site plan draft – fence
Exhibit I	Existing septic sketch (from Town of Sanford)
Exhibit J, pages 1-2	Email correspondence from Matt Kitchen, NCDOT
Exhibit K, pages 1-3	Proposed Shop Building Structural Drawings

In advance, we appreciate your time in reviewing this information. Please do not hesitate to contact us if we may provide additional information or assistance.

Sincerely,
Metal Impressions, Inc.

Renee M. Sweeley, President

Google Maps 3313 Hawkins Ave



Imagery ©2019 Google, Map data ©2019 Google 500 ft

Exhibit A1

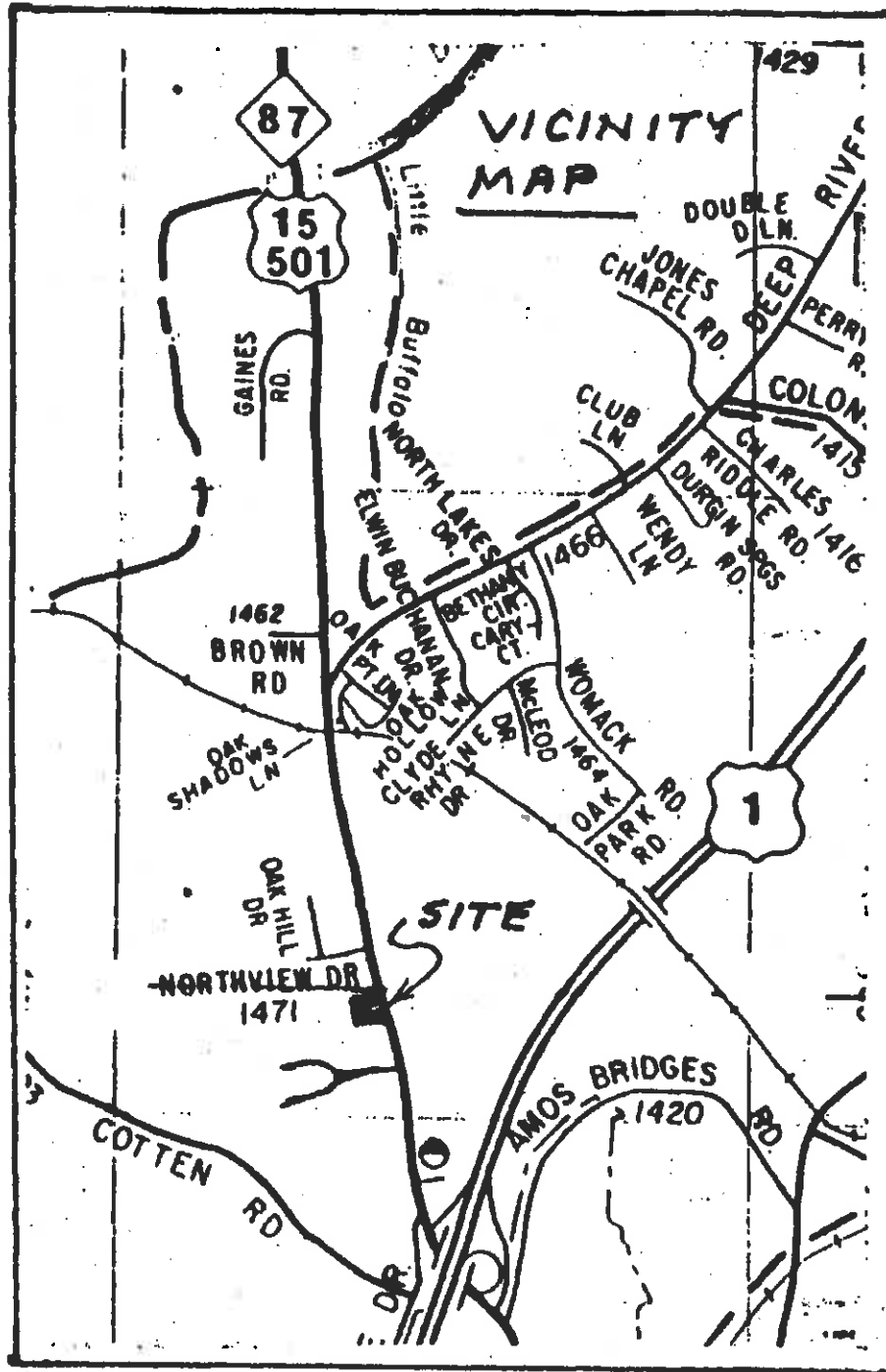


Exhibit A2

Sanford / Lee County / Broadway, North Carolina
Technical Review Committee (TRC)

PROJECT REVIEW APPLICATION

The following information must be provided for each project submitted for review by the TRC.

Additional information may be required depending on the proposed project.

Reference the Sanford/Lee County/Broadway Unified Development Ordinance (UDO), which is available for viewing on the City of Sanford website (www.sanfordnc.net) in the Planning & Development Dept. section

Staff contact: Alexandria Voignier (919) 718-4656, ext. 5399 or

alexandria.voignier@sanfordnc.net

PLEASE INCLUDE THE COMPLETED TRC APPLICATION & CHECKLIST WITH THE TRC SUBMITTAL.

GENERAL RULE: Most commercial projects and major subdivisions are required to be reviewed by the Sanford/Lee County Technical Review Committee (TRC). Simple building additions may be an exception.

DEADLINE: 2nd Friday of each month at 12:00pm (noon)

MEETING DATE: The last Thursday of each month (specific dates available upon request)

SUBMITTAL INFORMATION: Please submit the following information to be reviewed to the Sanford / Lee County Zoning & Design Review office at 115 Chatham Street, Sanford, NC 27330:

- TRC Application, completed & signed
- TRC Fee, payable with cash or check made payable to the City of Sanford
- 4 full-size paper copies (to scale)
- One digital version (PDF or JPEG format) of the proposed site plan &/or drawing package, you may email the digital copy to alexandria.voignier@sanfordnc.net or include a CD with the plan(s)

The TRC package must include all of the above items submitted together (at the same time) or the submittal will be considered incomplete and will not be placed on the TRC agenda.

MAILBOX NOTE: If this is new construction/development, please contact the local postmaster (Dean Fields, 919-774-4926) regarding the location of the mailbox(es) for this project.

REVIEW TYPES (CHECK THE ONE THAT APPLIES TO YOUR PROJECT):

THE REVIEW FEE COVERS THE 1ST & 2ND PLAN REVIEW SUBMITTALS. THE 3RD SUBMITTAL AND ALL SUBSEQUENT SUBMITTALS THEREAFTER FOR THE SAME PROJECT WILL INCUR A REVIEW FEE OF HALF THE ORIGINAL FEE, WITH THE FEE TO BE PAID SEPARATELY FOR EACH SUBMITTAL.

CONCEPT PLAN: A conceptual sketch will be reviewed free of charge; however, this does not negate the project from an actual technical review at a later date, once the design is finalized.
Review Fee: No fee (free review) since this is an option for designers, but not required.

COMMERCIAL / INDUSTRIAL PLAN REVIEW:

Review Fee: \$500.00, plus \$2.00 per 1,000 square feet of gross floor area.

_____ building SF / 1,000 = _____ x 2 = _____ + \$500.00 = _____.

MULTI-FAMILY PROJECT PLAN REVIEW:

Review Fee: \$500.00, plus \$2.00 per dwelling unit.

_____ dwelling units x 2 = _____ + \$500.00 = _____.

SITE IMPROVEMENTS ONLY: No building proposed for construction on site (example, solar farm).

Review Fee: \$500.00.

MAJOR SUBDIVISION:

Review Fee: \$200.00, plus \$10.00 per lot.

_____ lots x 10 = _____ + \$200.00 = _____.

APPLICANT: The person responsible for submitting the TRC package.

Name: Renee Sweeley Title: President
 Business Name: Metal Impressions, Inc. Business Address: 290 East Street, Suite 107, Pittsboro, NC 27312
 Business Phone #: 919-542-4655 Mobile Phone #: 919-656-2268
 Email: Renee@MetalImpressionsInc.com

PROPERTY OWNER(S): The legal property owner(s) as of the date of TRC submittal.

Name: John and Julie Cummins Title: _____
 Business Name: _____ Business Address: _____
 Business Phone #: 919-524-7476 Mobile Phone #: _____
 Email: Julie@ILoveChathamNC.com

PROJECT MANAGER: The one person responsible for coordinating the entire project from beginning to end. This person should be knowledgeable of construction methods and scheduling and will be the "go to" person for staff when there is a question or problem regarding the project.

Name: Bill Sweeley Title: Project Manager
 Business Name: Metal Impressions, Inc. Business Address: 290 East Street, Suite 107, Pittsboro, NC 27312
 Business Phone #: 919-542-4655 Mobile Phone #: 919-454-7555
 Email: _____

PROJECT INFORMATION: Information regarding the proposed project.

Business Name: Metal Impressions, Inc.
 Address/Location of Project: 3313 Hawkins Avenue, Sanford, NC
 Lee County Tax Parcel(s) Identification # (PIN): 964449260400
 Zoning District(s): HC
 Number of Lots: 1 Lot Size(s): 2.89 Acres

Utilities: Existing Private Well Private Septic System (existing)
 Proposed Public Water Supply (proposed) Public Sanitary Sewer

Street(s): Existing Public Street (City maintained) Private Drive (proposed)
 Proposed Public Street (NCDOT maintained) (existing)

Project Description: Renovation of existing brick home to convert to business office. Installation of 50'x120' insulated metal wall panel shop building, inclusive of 1/2 bath, break room, and office for shop foreman, windows, roll-up doors, etc. to be determined. Shop and back yard to be fully fenced. Office and shop to have security systems. Lights as required. Add parking as required, paved entrance directly across from existing Oak Park Road (acceptable per NCDOT, email correspondence included in concept submittal). Landscaping as required. Remove trees as required for shop building.

Renee M. Sweeley Renee M. Sweeley January 31, 2019
 Applicant's signature (sign & print name) Date

Jurisdiction: <input type="checkbox"/> City of Sanford <input type="checkbox"/> Lee County	Staff Use Only
Fee: Amount: \$ _____ Form of Currency: <input type="checkbox"/> Check # _____ <input type="checkbox"/> Cash	
Date Received: _____ Complete / Incomplete (circle) _____ Submittal Package	
TRC Meeting Date: _____ SP Project #: _____	
Staff Signature: _____ Energov Project #: _____	
Staff Notes: _____	

Sanford/Lee County Technical Review Committee (TRC)

DEADLINES & MEETING DATES

The following 2019 information is based on the information available to staff at the time of creation. Dates & time may change due to holidays and other conflicts. Please verify with staff specific meeting dates & times prior to including this information within your project schedule.

Additional information is included on the TRC Application.

Staff contact: Alexandria Rye 919.718.4656 ext. 5399 or alexandria.rye@sanfordnc.net

GENERAL RULE: Most commercial projects and major subdivisions are required to be reviewed by the Sanford/Lee County Technical Review Committee (TRC). Simple building additions may be an exception.

SUBMITTAL INFORMATION: The [TRC Project Review Application](#) and [TRC Project Review Checklist](#) are available on the City of Sanford website (www.sanfordnc.net) in the Planning & Development Department section or at the Sanford/Lee County Planning & Development Department office on the 1st floor of the Historic Buggy Company Building located at 115 Chatham Street, Sanford, N.C. 27330. Please submit all required information to the Chatham Street office and be aware that incomplete submittals will not be accepted or reviewed.

DEADLINE DATE / TIME: The deadline is on the 1st of each month at 12:00 pm (noon). If the first falls on a holiday or weekend, the application is due at 12:00 pm (noon) on the business day prior to the deadline.

MEETING DATE / TIME / LOCATION: The TRC meeting is held on the last Thursday of each month at 9:00 am (*specific dates provided below). The meeting begins at 9:00 am; however, specific review times are assigned to each project & this information will be provided to the applicant so that he/she does not have to sit through the entire meeting. The project contact will receive a copy of the agenda memo for reference. The TRC meeting is held in the 1st floor Buggy Conference Room of the Historic Buggy Company Building located at 115 Chatham Street, Sanford, N.C. 27330. Please contact staff if you need directions.

MEETING ATTENDANCE: A project representative should be in attendance at the meeting to take notes regarding any/all required revisions and to answer questions.

TRC DEADLINE

12-31-2018

02-01-2019

~~03-01-2019~~

04-01-2019

05-01-2019

05-31-2019

07-01-2019

08-01-2019

08-30-2019

10-01-2019

11-01-2019

11-29-2019

01-01-2020

TRC MEETING

01-31-2019

02-28-2019

03-28-2019

04-25-2019

05-30-2019

06-27-2019

07-25-2019

08-29-2019

09-26-2019

10-31-2019

11-21-2019 (Moved due to Holiday)

12-19-2019 (Moved due to Holiday)

01-31-2020

PROJECT REVIEW CHECKLIST

The following information must be provided for each project submitted for review by the TRC. Additional information may be required depending on the proposed project.

Reference the Sanford/Lee County/Broadway Unified Development Ordinance (UDO), which is available for viewing on the City of Sanford website (www.sanfordnc.net) in the Planning & Development Dept. section.

Staff contact: Alexandria Rye (919) 718-4656, ext. 5399 or alexandria.rye@sanfordnc.net

PLEASE INCLUDE THE COMPLETED TRC APPLICATION & CHECKLIST WITH THE TRC SUBMITTAL.

OVERVIEW TO ASSIST IN REVIEW:

- **Property is 2.89 acres located on Highway 15/501 immediately across from the Pfizer entrance. Address is 3313 Hawkins Avenue. The current existing property includes a vacant residential dwelling that was built in 1,957 and is 1,540 sq ft. The Concept Plan submitter is Metal Impressions, Inc. a licensed General Contractor and proposed purchaser of property. The existing residential dwelling will be renovated and upgraded internally and externally to become a Contractor Office.**
- **Existing driveway will be upgraded, resealed and parking spaces added.**
- **Current existing brick shed on property is 12'x24', will be cleaned up and retained for storage.**
- **Upon completion of the renovation of Contractor Office, construction of the shop building will begin. Steel erection with Stucco faced insulated metal wall panel system. Storefront will be included at entry to shop building incorporating windows for natural light.**
- **New Driveway for shop access, per DOT requirements and approval.**

COVER SHEET:

- Project name, physical address and Lee County Parcel Identification Number (PIN)**
Metal Impressions, Inc., 3313 Hawkins Avenue, Sanford, NC PIN 964449260400
- Property owner name, mailing address, phone number and email address**
John & Julie Cummins, 120 Nolen Ln, Chapel Hill, NC, 919 542 7476,
Julie@ILoveChathamNC.com
- Designer name, mailing address, phone number and email address**
Tentatively: JDS Consulting & Design PLLC, 8600(D) Jersey Court, Raleigh, NC 27617
- Vicinity map with north arrow and scale**
Exhibit A1 and A2
- Date**
January 30th, 2019

EXISTING CONDITIONS PLAN:

Please see attached current survey and recombination plat for reference

- Graphic scale (drawn to a minimum standard civil engineering scale of 1" = 40')
- North arrow
- Property boundaries with labeled metes and bounds description
- Adjacent intersecting boundaries
Please see survey
- Topography at two foot intervals
N/A
- Floodplains/floodways and other water elements
N/A
- Drainage ways and drainage facilities
Existing drainage along road frontage, highway 15-501
- Site structures and improvements
**Existing brick dwelling to be renovated and converted to Contractor's office
New building added (50 x 120) as shown on Site Plan**
- Right-of-ways, roadways and drives
Please see Survey & Site Plan
- Easements for access, utilities, etc.
Please see survey
- Utilities; type, location and size
See Exhibit F
- A delineation of environmentally sensitive areas
N/A
- Watershed information (if site is located within an established watershed)
N/A
- Zoning of all adjacent properties
HC, R

SITE PLAN:

- The Site Data notes/block shall include the following information, if applicable:
Jurisdiction (City of Sanford, Lee County or Town of Broadway)
Lee County

- Site zoning
HC
- Existing and proposed use
Existing – Residential
Proposed – Commercial
- Required minimum building setbacks
15' front, 0' rear, 0' sides
- Parking spaces required and provided, including ADA required parking
11: 9'x18' Parking spaces
1: 12'x 18' ADA Parking space
- Site area and disturbed area (this information may be included on the Grading Plan)
2.89 acres with less than 1 acre disturbed
- Impervious surface area (percentage of site)
~13.35%
Parking spaces
Existing Dwelling, driveway, carport
Proposed shop building
Proposed asphalt driveway area(s)
Front porch to Contractor Office
Walk way to front of Contractor Office
Small concrete pad at entry to Shop building
- Data for watershed regulations (if site is located within an established watershed)
N/A

The following data, when such data is applicable to a given development plan:

 - Total number of dwelling units, by development phase
 - Residential density and units per acre
 - Total floor area and floor area ratio for each type of use
 - Total area in open space and in developed recreational open space
- The Site Plan should include the following information, if applicable:
- Graphic scale (drawn to a minimum standard civil engineering scale of 1" = 40') North arrow
- Lot layout with dimensions, acreage and square footage
- Location and arrangement of all proposed uses, lots and site improvements
- For uses other than single-family, the massing (height and width) and number of floors of

all buildings shall be shown.

- Location and widths of proposed streets and right-of-ways, if applicable Location of all entrances onto adjacent roadways, whether existing or proposed
- The traffic and the pedestrian circulation system, including the location and width of all streets, driveways, entrances to parking areas and parking structures, walkways and bicycle paths
- Off-street parking and loading areas and structures, including the number of spaces and the dimensions of spaces and aisles
- Location of existing public utility easements, railroads, power lines, culverts, drain pipes, drainage channels, flood channels, water bodies, streams, swamps, parks, cemeteries, bridges, irrigation ditches, environmentally sensitive areas, etc.
- The proposed treatment of the perimeter of the development, including materials and techniques used, such as landscaped buffers, fences, berms or walls (this information may also need to be illustrated on the Landscape Plan)
 - **New 8' chain link fence to be installed on South Side at shed back to corner, along rear property line.**
 - **North side property line approximately 75' past building back over to shed.**
 - **See Exhibit H.**
- Location, acreage, category and type of improvements for passive and active (if required) open space
 - **N/A**
- Location of solid waste containers including proposed design provisions for screening Location and size in acres of school sites (if planned).
 - **N/A**
- A detailed exterior lighting plan
 - **Motion security exterior lighting at shop building; Light at shop building door. Light at rear of contractor office building. Exterior lighting at front doors of contractor office and shop building entry.**
- Location for all ground-mounted signs and lighting
 - **Ground mounted sign to be installed at front of contractor office**
- If a phased project, a development phasing schedule including the sequence for each phrase; approximate size in area of each phase; and, proposed phasing of construction of public improvements, recreation and common open space areas.
 - **N/A**

SITE GRADING & EROSION CONTROL PLAN:

To be provided with TRC Submittal

- The Site Grading & Erosion Control Plan shall include the following information, if applicable: Graphic scale (drawn to a minimum standard civil engineering scale of 1" = 40')
- North arrow
- Site area and disturbed area
 - **See survey. Less than 1 acre disturbed**
- The plan shall have a minimum of 2' contour intervals based on the USGS quadrangle maps or a field survey with spot elevations and a proposed FFE.
- The plan may be on the same or on a separate plan sheet from the site plan and shall consist of one or more plan sheets showing:
 - topographic information showing existing features and conditions, including floodplains, waterways, vegetation, trees, and slopes exceeding fifteen percent (15%) and proposed clearing and grading
 - the extent, location, and type of proposed fill materials
 - proposed cuts and fills required by the location of all building structures and streets and roads
 - the location and type of erosion control measures required by the North Carolina Sedimentation Control Commission and all other applicable governmental agencies.
- The plan shall show the degree to which the proposed development will preserve existing features on the site, such as healthy desirable trees, shrubs and other vegetation, waterways, vistas, and historic sites
 - **Current existing trees will be preserved where possible. Additional trees planted where site allows. Trees that are growing over drain field will be cut to prevent any drainage issues.**
- The Grading Plan may also include information as required for a Flood Prevention Plan

SITE UTILITY PLAN:

**Re-establish electric connection, connect to county water system, utilize existing septic system. See attached septic inspection and report.
Existing wells (2) on property will be used for non-potable water only**

The Site Utility Plan shall include the following information, if applicable:

- Graphic scale (drawn to a minimum standard civil engineering scale of 1" = 40') North arrow
- Location of proposed water and sewer lines
 - **See Improvement Permit and Construction Authorization issued by Lee County 2007 (attached)**

Preliminary proposals for connection with existing water supply and sanitary sewage systems, or alternative means of providing water supply and sanitary waste treatment and disposal; preliminary provisions for collecting and discharging surface water drainage

Connection to county water will be completed.

Septic pump to be repaired/replaced and septic system in good working order

□

Location of proposed utility appurtenances, such as water meters, backflow prevention devices, hydrants, etc.

TBD

SITE LANDSCAPING PLAN:

To be provided at TRC submittal

The Landscaping Plan shall include the following information, if applicable:

- Graphic scale (drawn to a minimum standard civil engineering scale of 1" = 40') North arrow
- A general landscaping plan providing information regarding the materials used for open space and all proposed landscaping
- Planting areas drawn to scale with a list of the botanical and common names, number, and size of all plants designated for each area
- Location, name, and size of all existing trees, shrubs, groundcover and other plant materials that are to be incorporated as part of the landscape plan
- Location and width of landscaped buffer strips, including height of berms
- Location and sizes of irrigation facilities adequate to maintain the planting areas, if proposed

CONSTRUCTION DETAILS:

The Construction Details shall include the following information, if applicable:

- ADA parking details, such as required signage, parking space dimensions, etc. Dumpster screening detail(s)
See Site Plan
- Details for proposed utility appurtenances, such as water meters, backflow prevention devices, hydrants, etc.

ARCHITECTURAL ELEVATIONS:

Additional information / detail to be provided at TRC submittal

Architectural elevations are required for non-residential development along certain streets as noted within Section 10.7, Design Standard for Non-Residential Development Along Thoroughfares and Freeways of the UDO. The architectural plans shall depict architectural details of the proposed development and shall include the following

information:

- Preliminary renderings of building elevations plus typical cross sections to clearly define the character of the project (should be drawn to a standard architectural scale)

- A cross-section elevation plan depicting all buildings, structures, monuments, and other significant natural and man-made features of the proposed development

- An exterior building materials inventory

Existing brick dwelling to be renovated to Contractors Office installing ACM Composite Wall Panels on a portion of the exterior, new roof utilizing Zinc material. Inside to be upgraded and renovated to Contractor's Office.

New proposed shop building to be a steel building with exterior of Stucco-Faced Insulated Metal Wall Panel System.

Horizontal panels with stucco embossed design on panel.

Storefront entryway @ door area.

Industrial windows in shop portion for natural light.

- Any covenant or dedication establishing an architectural review board

Sanford / Lee County / Broadway, North
Carolina Technical Review
Committee (TRC)

PROJECT REVIEW APPLICATION

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REVIEW TYPES (CHECK THE ONE THAT APPLIES TO YOUR PROJECT):

THE REVIEW FEE COVERS THE 1ST & 2ND PLAN REVIEW SUBMITTALS. THE 3RD SUBMITTAL AND ALL SUBSEQUENT SUBMITTALS THEREAFTER FOR THE SAME PROJECT WILL INCUR A REVIEW FEE OF HALF THE ORIGINAL FEE, WITH THE FEE TO BE PAID SEPARATELY FOR EACH SUBMITTAL.

- CONCEPT PLAN:** One conceptual sketch will be reviewed free of charge;

however, this does not negate the project from an actual technical review at a later date, once the design is finalized. Review Fee: No fee (free review) since this is an option for designers, but not required.

COMMERCIAL / INDUSTRIAL PLAN REVIEW:

Review Fee: \$500.00, plus \$2.00 per 1,000 square feet of gross floor area.

_____ building SF / 1,000 = _____ x 2 = _____ + \$500.00= _____.

MULTI-FAMILY PROJECT PLAN REVIEW:

Review Fee: \$500.00, plus \$2.00 per dwelling unit.

_____ dwelling units x 2 = _____ + \$500.00= _____.

SITE IMPROVEMENTS ONLY: No building proposed for construction on site (example, solar farm). Review Fee: \$500.00.

MAJOR SUBDIVISION:

Review Fee: \$200.00, plus \$10.00 per lot.

_____ lots x 10 = _____ + \$200.00= _____.

APPLICANT: The person responsible for submitting the TRC package.

Name: _____ Title: _____

Business Name: _____

Business Address: _____

Business Phone #: _____ Mobile Phone #: _____ Email: _____

PROPERTY OWNER(S): The legal property owner(s) as of the date of TRC submittal.

Name: _____ Title: _____

Business Name: _____

Business Address: _____

Business Phone #: _____ Mobile Phone #: _____ Email: _____

PROJECT MANAGER: The one person responsible for coordinating the entire project from beginning to end. This person should be knowledgeable of construction methods and scheduling and will be the "go to" person for staff when there is a question or problem regarding the project.

Name: _____ Title: _____

Business Name: _____ Business Address: _____

Business Phone #: _____ Mobile Phone #: _____ Email: _____

PROJECT INFORMATION: Information regarding the proposed project.

Business Name: _____ Address/Location Project: _____

Lee County Tax Parcel(s) Identification # (PIN): _____ Zoning District(s): _____

Number of Lots: _____ Lot Size(s): _____

- | | | |
|--|--|--|
| Utilities: <input type="checkbox"/> Existing | <input type="checkbox"/> Private Well | <input type="checkbox"/> Private Septic System |
| <input type="checkbox"/> Proposed | <input type="checkbox"/> Public Water Supply | <input type="checkbox"/> Public Sanitary Sewer |

Street(s): Existing
 Proposed

Public Street (City maintained)
 Public Street (NCDOT maintained)

Private Drive

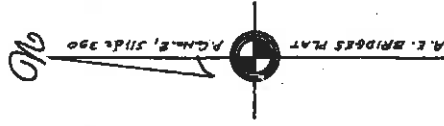
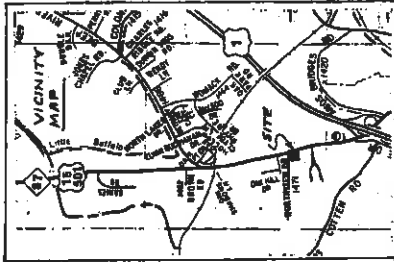
Project Description: _____

Applicant's Signature (Sign & Print)

Date

Jurisdiction: <input type="checkbox"/> City of Sanford	Staff Use Only <input type="checkbox"/> Lee County
Fee: Amount: \$ _____	Form of Currency: <input type="checkbox"/> Check # _____ <input type="checkbox"/> Cash
Date Received: _____	Complete / Incomplete (circle) Submittal Package
TRC Meeting Date: _____	SP Project #: _____
Staff Signature: _____	Energov Project #: _____
Staff Notes: _____	

PLAT 2007 SL 20



CLORENE T. CAMPBELL
 P.I.N.: 9645-40 - 181-00
 D. Book 098, Page 082

Note: Purpose of this transaction is to combine P.I.N.: 9644-40-1649-00 and P.I.N.: 9644-49-2540-00 into one parcel. Both parcels belong to Layne Family Investments LLC.

COMBINATION/RECOMBINATION PROPERTY OF
 LAYNE FAMILY INVESTMENTS LLC
 HAWKINS AVENUE - WEST SANFORD TWP. -
 LEE COUNTY - NORTH CAROLINA
 SCALE 1"=50'
 FEBRUARY 16TH, 2007

CERTIFICATE OF SURVEY AND ACCURACY: I, Hal T. Siler, certify that this map was drawn by me from a recent survey made by the deed description recorded in Deed Book 978, Page 917, that the precision of survey conforms to 1:10,000 feet as calculated by computer; that the boundaries not surveyed by me are shown as dotted lines; that the information from the maps and deeds of the State of North Carolina is correct; that the information from the maps and deeds of the State of North Carolina is correct; that the information from the maps and deeds of the State of North Carolina is correct. Witness my hand and seal this 16th day of Feb., 2007, A.D.

Hal T. Siler
 Hal T. Siler, Professional Land Surveyor No. L-9831.

I, the undersigned, being a duly qualified and licensed Professional Land Surveyor, do hereby certify that the map or plat is a true and correct copy of the original as shown to me by the owner or his agent, and that the same is in accordance with the provisions of the laws of the State of North Carolina relating to the recording of maps and plats.

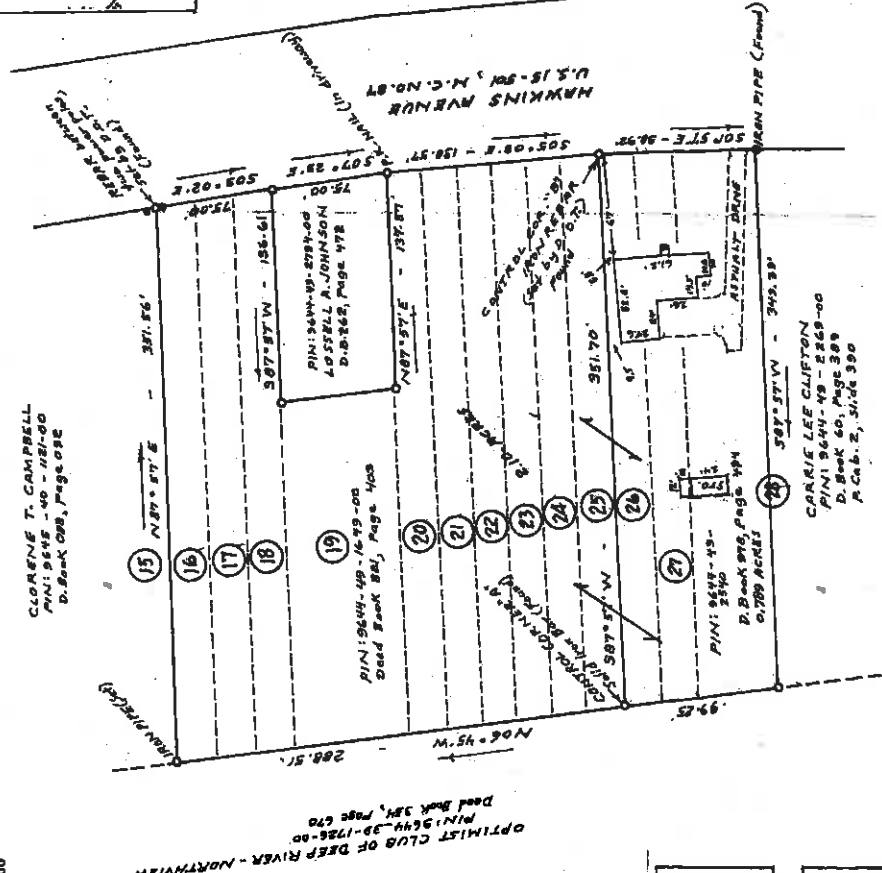
Hal T. Siler
 Hal T. Siler, Professional Land Surveyor No. L-9831.



APPROVED, EXEMPT FROM SUBDIVISION REGULATIONS
Stephanie Oakes
 STEPHANIE OAKES, L.P.
 LAYNE COUNTY PLANNER

STATE OF NORTH CAROLINA, COUNTY OF LEE
 I, *Heidi C. Smith*, Review Officer of LEE County, certify that the map or plat to which this certification is affixed meets all regulatory requirements for recording.
 Heidi C. Smith, Review Officer, 2/19/2007, Date

NORTH CAROLINA, COUNTY OF LEE
 Presented for registration on the 14 day of Feb., 2007, at 2:22 p.m.
 Recorded in Plat Cabinet 2007, Slide 20
 Heidi C. Smith, Register of Deeds
 By: *Stephanie Oakes*



Note: Variation found between measurements shown on old plat recorded in Plat Cabinet 2, Office 390 and old corners found in existence.

TOTAL AREA = 2.10 ACRES PLUS 0.789 AC. = 2.889 ACRES

HAL T. SILER, PROFESSIONAL LAND SURVEYOR NO. L-9831
 1000 W. HARRIS STREET, SUITE 100
 PHOENIX, ARIZONA 85009
 PHONE (602) 775-5110 (Mobile), (602) 775-2381 (Home), (602) 775-2321 (Fax)

Exhibit D

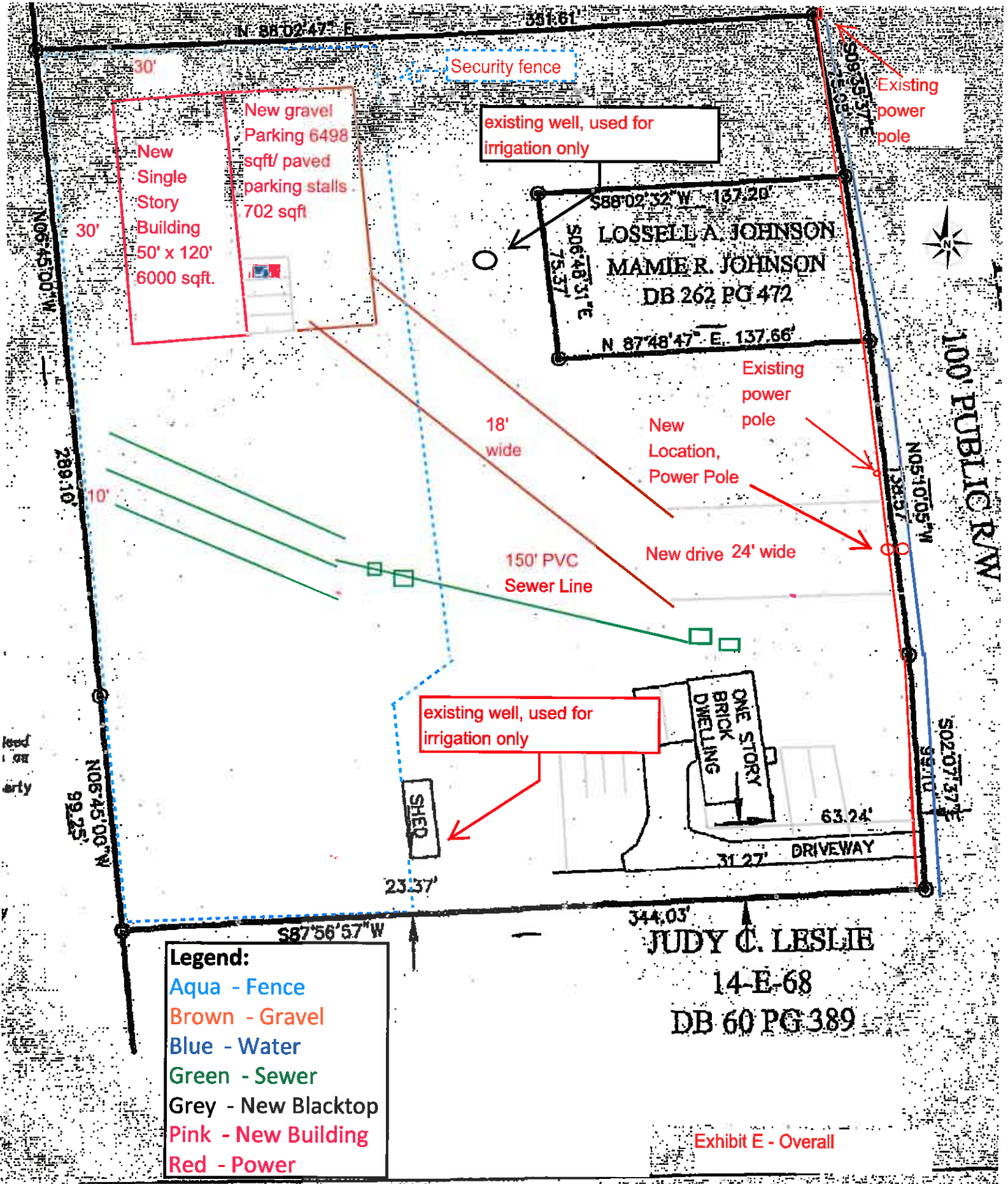


Exhibit E - Overall

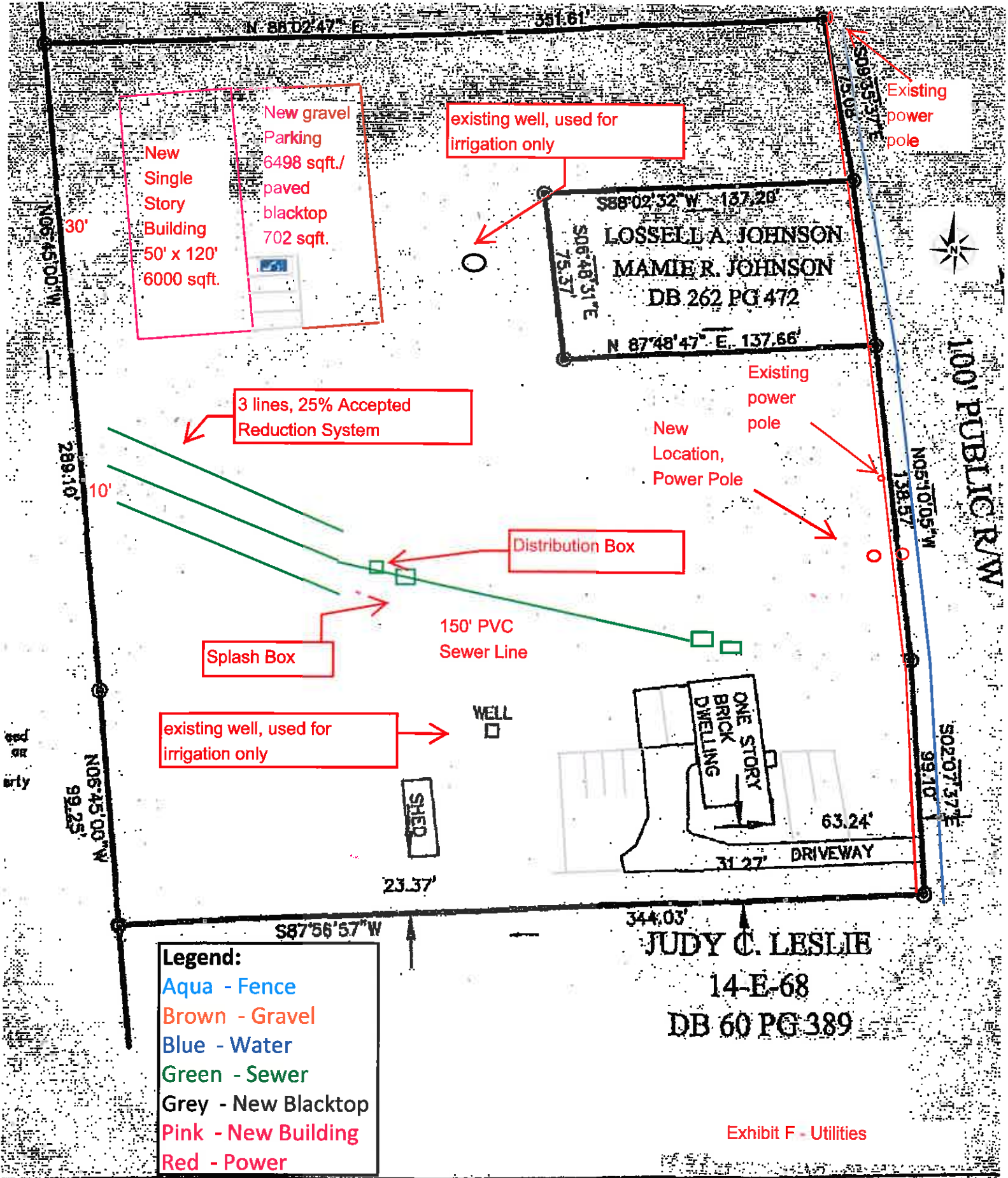


Exhibit F - Utilities

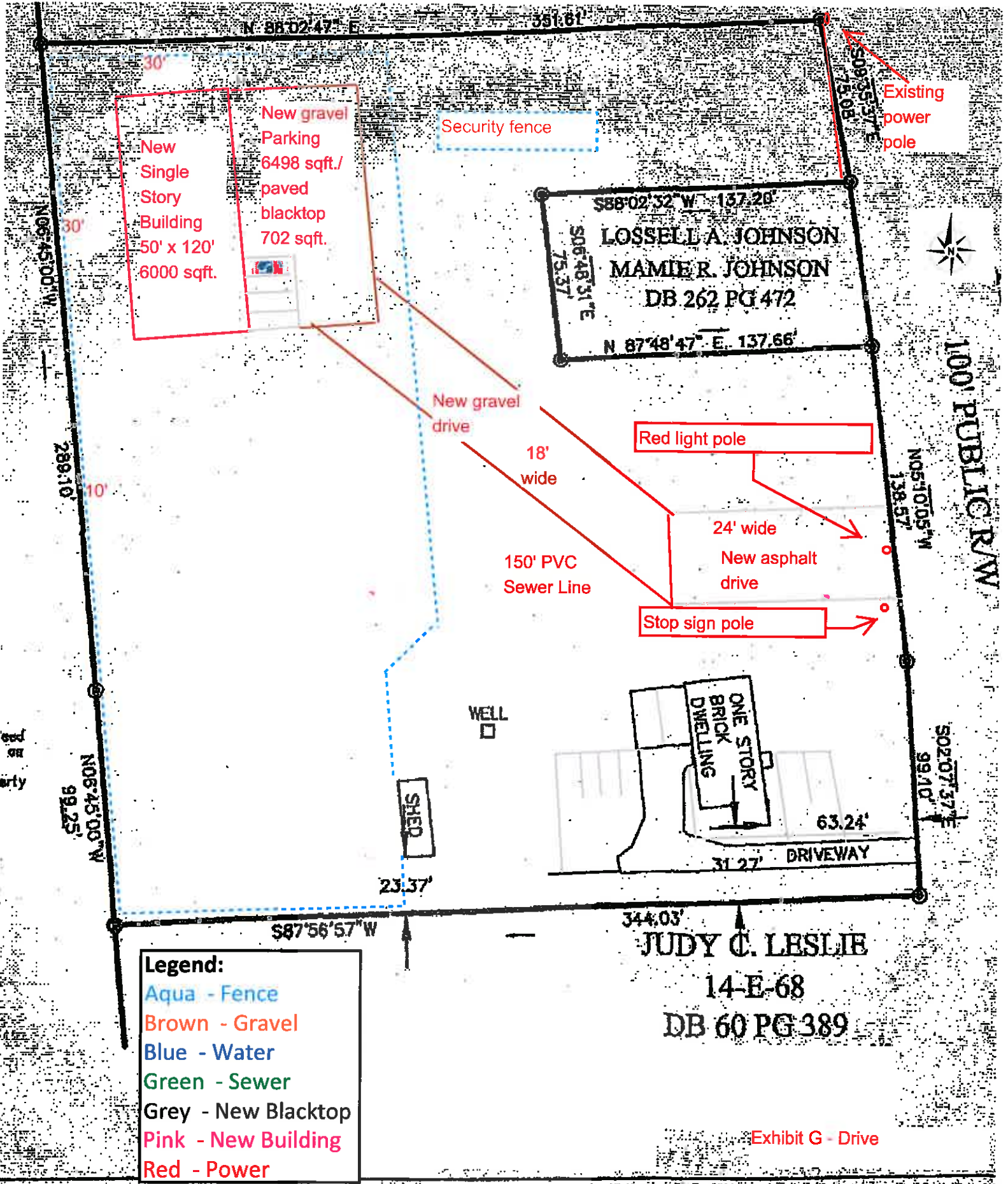


Exhibit G - Drive

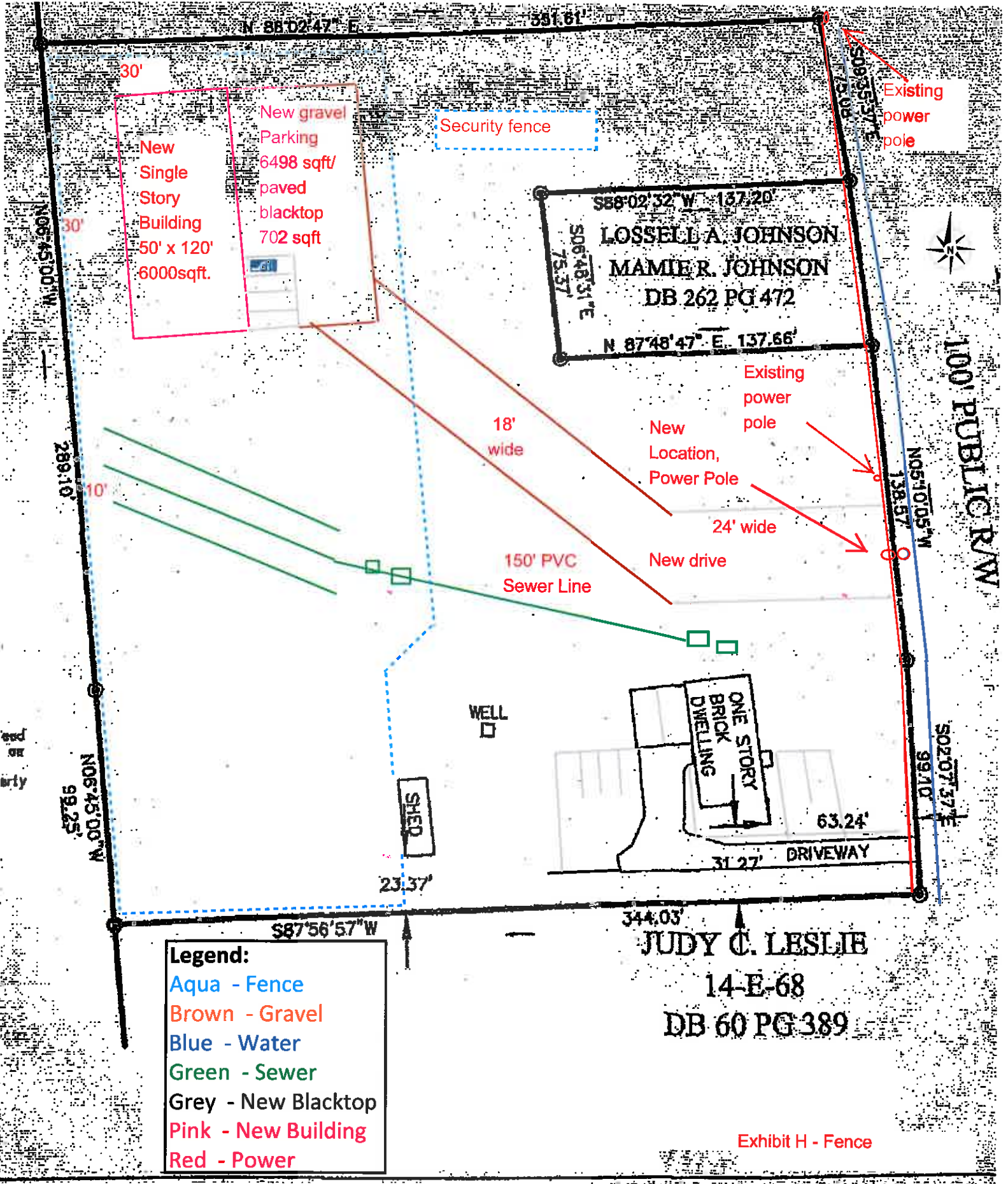
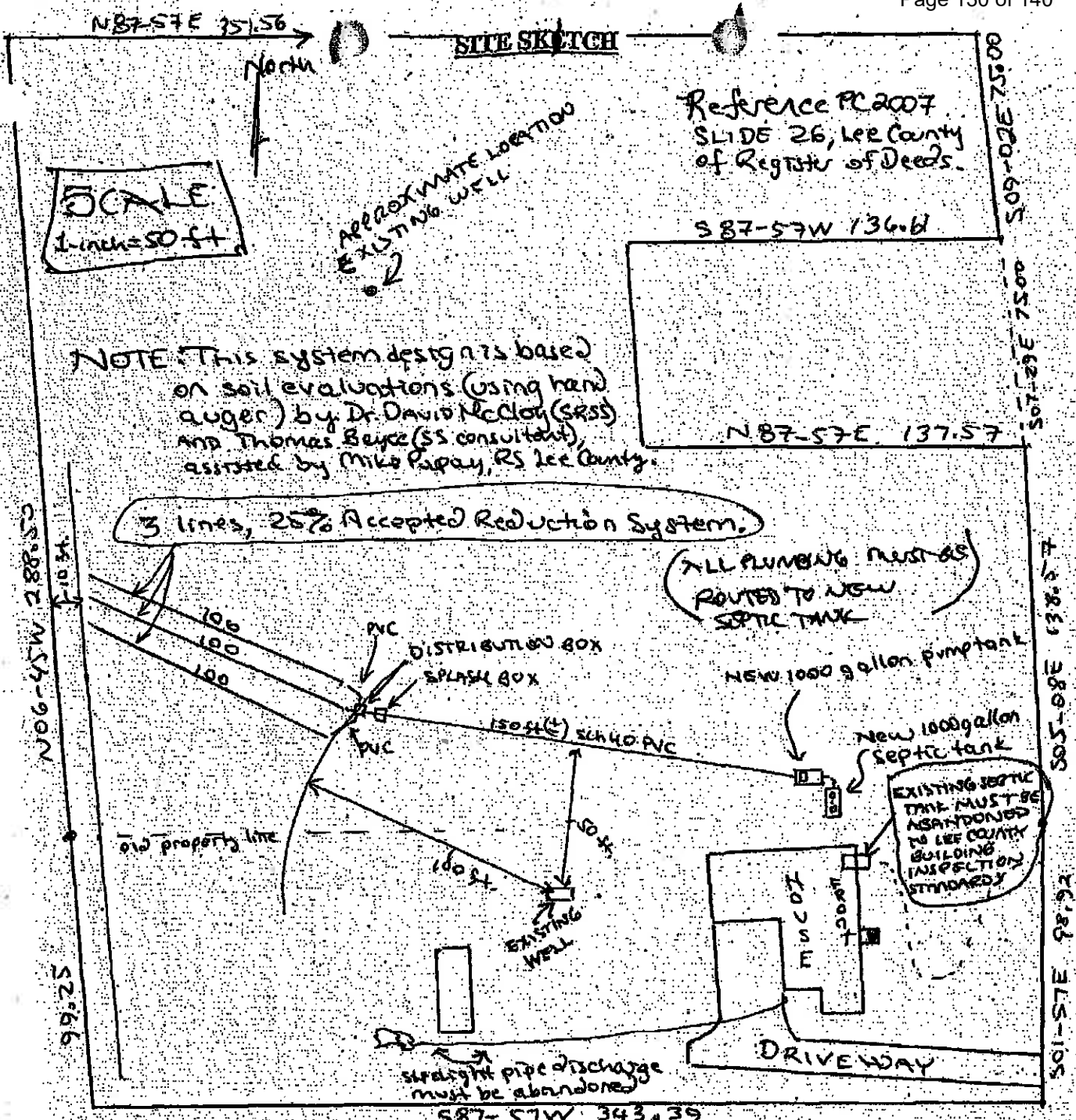


Exhibit H - Fence



This Improvement Permit and Construction Authorization (if issued) are subject to revocation if the intended use, design wastewater flow, and/or the site plan are changed from that specified in the application upon which this document is based. This permit is also subject to revocation if the site and/or soil conditions on the property are altered.

The applicant/owner must obtain a Construction Authorization prior to obtaining a building permit, and prior to system installation.

This system shall be installed in accordance with 15A NCAC 18A.1900, *Laws and Rules for Sewage Treatment and Disposal Systems*. The person installing this system is expected to be familiar with the requirements of these rules. Copies of these rules may be obtained from the Lee County Health Department, Environmental Health Section.

From: [Kitchen, Matthew W](#)
To: Heather@metalimpressionsinc.com
Cc: renee@metalimpressionsinc.com
Subject: RE: [External] 3313 Hawkins Avenue, Sanford - Metal Impressions, Inc.
Date: Friday, January 25, 2019 10:01:17 AM
Attachments: [image001.png](#)

Heather,

As per our earlier conversation I have discussed this with scenario with our signal folks. There have been instances where we have allowed a commercial entrance off of a signalized intersection and not required the access drive to be controlled by the signal itself. In this instance it would be feasible to allow the access drive to tie in on either side of the signal pole and remain under stop sign control. Since the signal primarily only utilized during shift changes at Pfizer this would make this scenario more feasible than originally thought. We actually have the same scenario at the Circle K/US1/421 Business interchange in Sanford which seems to be working fine. Please feel free to contact me if you have any additional questions.

Thanks,
Matt

Matthew W. Kitchen, PE
District Engineer
Division 8 - District 1

336-318-4000 District 2 Office
910-944-2344 District 1 Office
mwkitchen@ncdot.gov

300 DOT Drive
PO Box 1164
Asheboro, NC 27204



Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Heather Campbell [mailto:Heather@metalimpressionsinc.com]
Sent: Friday, January 25, 2019 8:49 AM
To: Kitchen, Matthew W <mwkitchen@ncdot.gov>
Cc: renee@metalimpressionsinc.com

Subject: [External] 3313 Hawkins Avenue, Sanford - Metal Impressions, Inc.

CAUTION: External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to report.spam@nc.gov

Good morning, Matt,

I hope this finds you well and looking forward to a relaxing weekend.

I have an additional question regarding the above referenced property, I believe you have spoken with Katy, Renee and Bill several times. What is the possibility of adding an additional traffic light "direction" to the existing light at Pfizer? In other words, adding a light for exiting 3313 Hawkins Avenue onto 15-501. Bill is wondering what cost may be associated with this possibility and if they can cover said cost as a possible alternative to the right-turn-only curb.

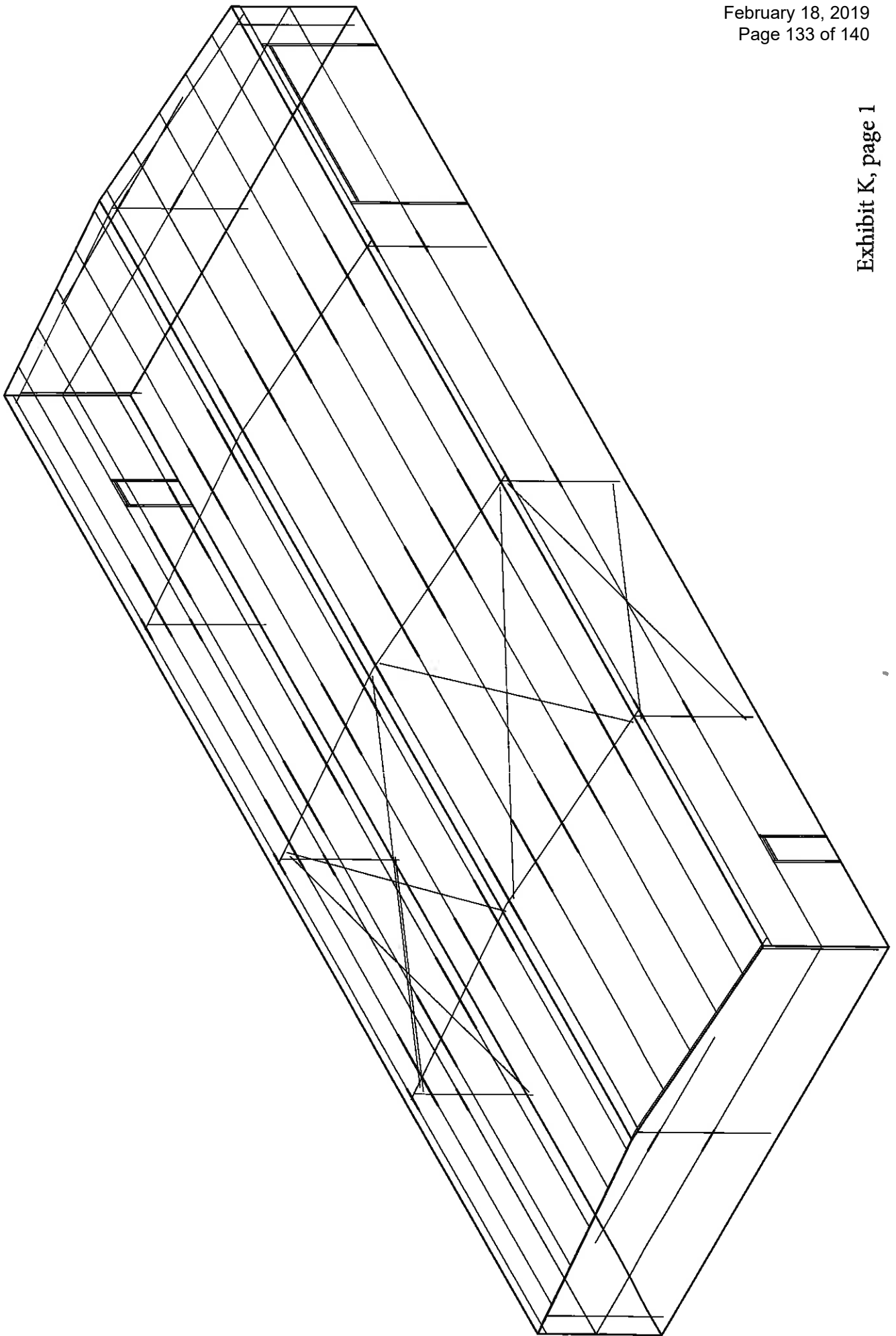
In advance, I appreciate your thoughts and information. Thank you!

Best regards,
Heather

Heather Campbell
Administrative Assistant
Metal Impressions, Inc.
Post Office Box 1425 (MAIL)
290 East Street Suite 107
Pittsboro, NC 27312
919-542-4655 Office

Email correspondence to and from this sender is subject to the N.C. Public Records Law and may be disclosed to third parties.

Exhibit K, page 1



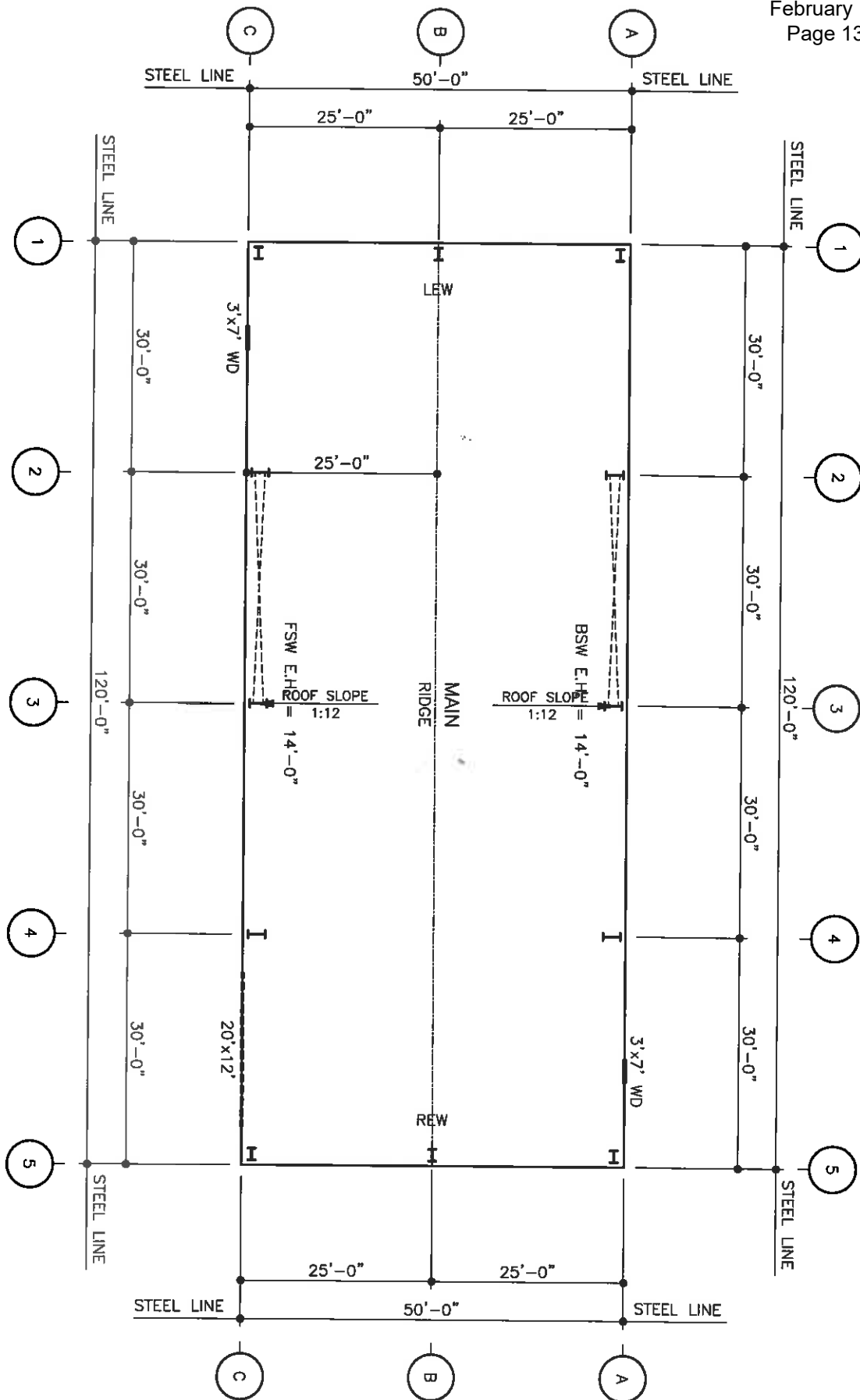

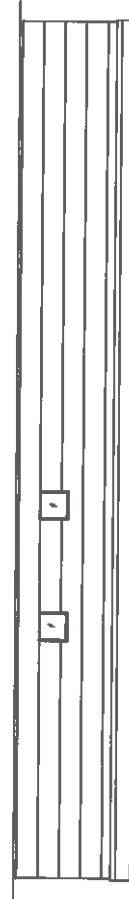


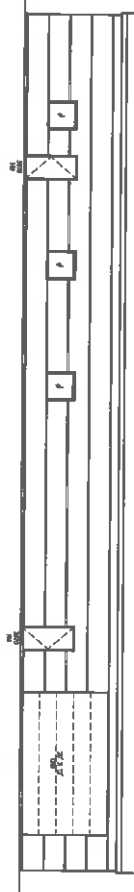
Exhibit K, page 2

DO NOT USE FOR FINAL CONSTRUCTION		PROJECT NAME: METAL IMPRESSIONS, INC.-R1	 <small>Ready to Quote</small>
SHEET TITLE: 1/9/2019 8:00 AM PRELIMINARY FLOOR PLAN		CUSTOMER NAME: MYRICK CONSTRUCTION, INC.	
SHEET NUMBER: FP1	QUOTE NUMBER: 23470-R1	BISCOE, NC	

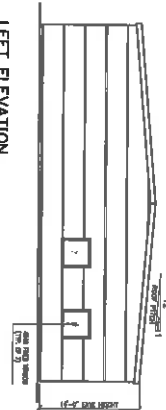
REAR ELEVATION
 SCALE: 1/8" = 1'-0"



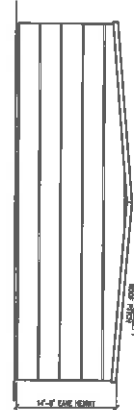
FRONT ELEVATION
 SCALE: 1/8" = 1'-0"



LEFT ELEVATION
 SCALE: 1/8" = 1'-0"



RIGHT ELEVATION
 SCALE: 1/8" = 1'-0"



FLOOR PLAN
 SCALE: 1/8" = 1'-0"

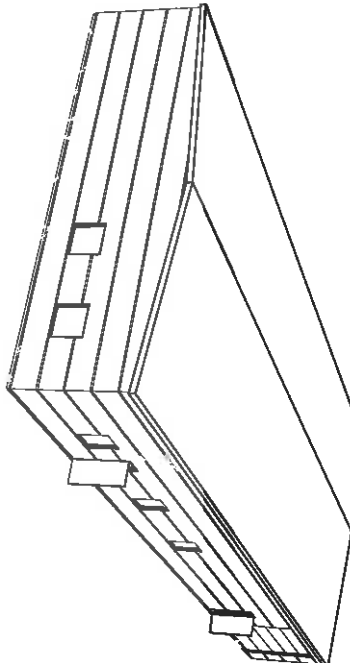
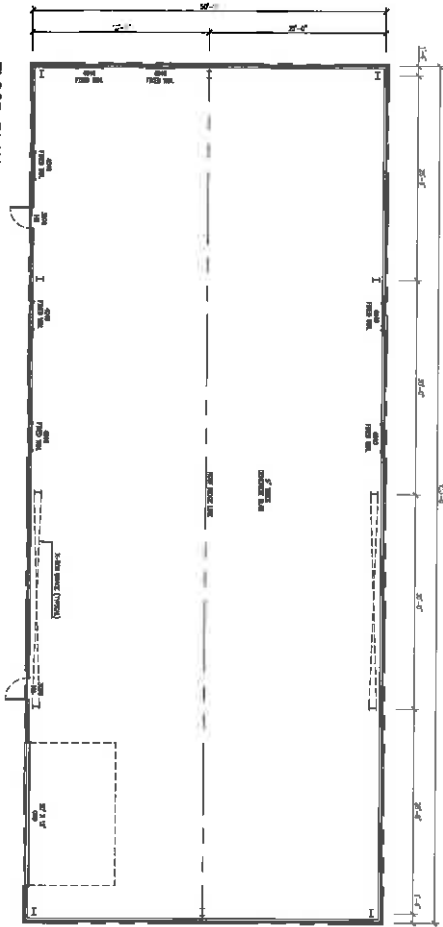
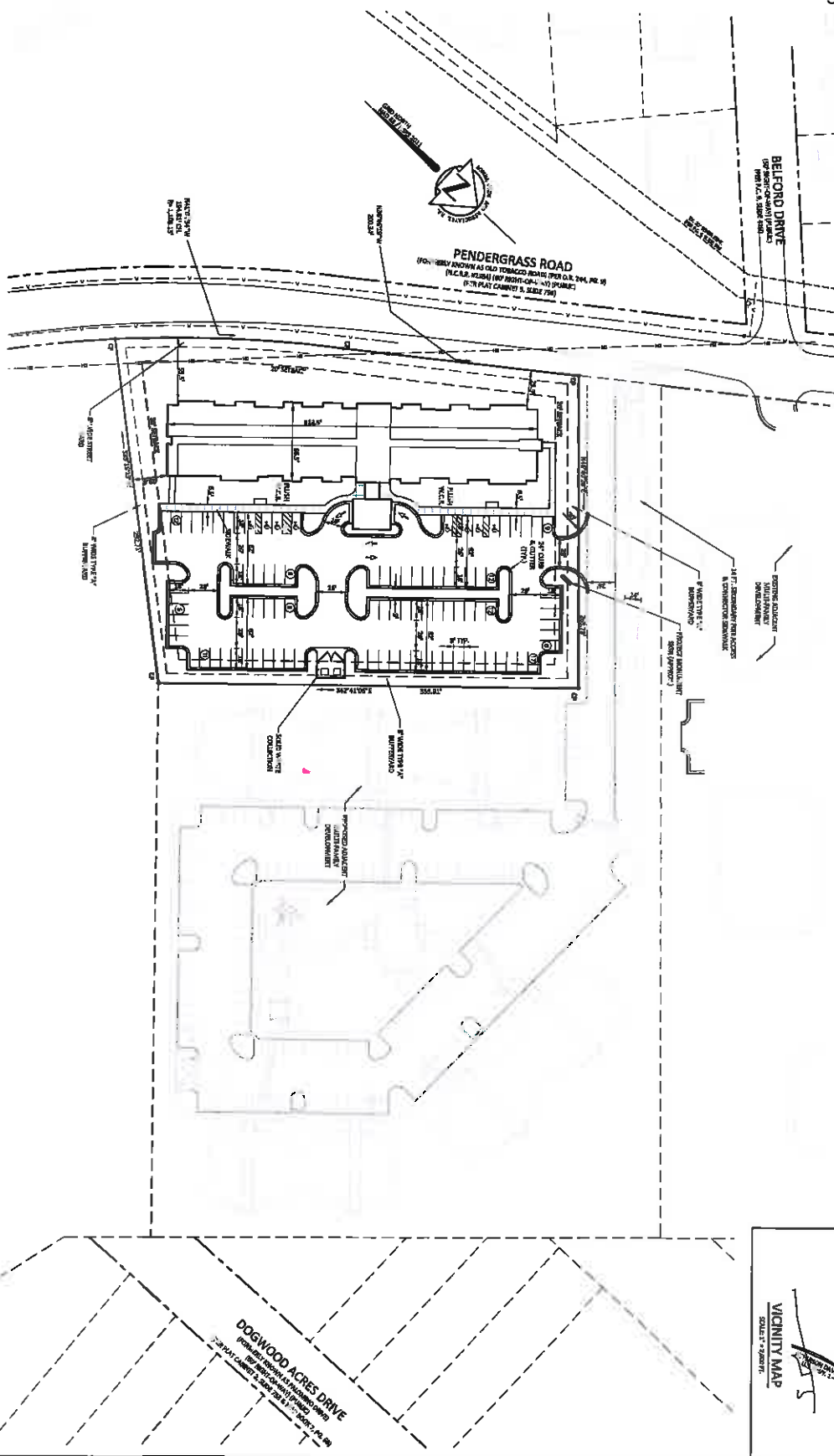


Exhibit K, page 3

P:\DWG\234700\2919\dwg_1\29\2019_25346 PM_AutoCAD PDF (General Documentation).pc3

	RWS - WJL 01-29-19	CHANGED EXTERIOR WALL PANELS	VMG		OWNER: METAL IMPRESSIONS, INC. PROJECT: PROPOSED BUILDING	DRAWN BY: VMG 23470
	SCALE: 1/8" = 1'-0" DATE: 01-11-19	LOCATION: SANFORD, NC	FLOOR PLAN & ELEVATIONS		SHEET NO.: A1 OF 1	

- NOTES**
1. THIS DRAWING IS A PRELIMINARY CONCEPT SITE PLAN FOR THE PROPOSED APARTMENTS, AND IS NOT TO BE USED FOR ANY OTHER PURPOSES.
 2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH CITY OF SANFORD, NORTH CAROLINA DEPARTMENT OF ZONING AND PLANNING DEPARTMENT REGULATIONS AND ORDINANCES.
 3. ALL UTILITIES SHALL BE LOCATED AS SHOWN ON THE ATTACHED UTILITY MAP.
 4. THE PROPOSED APARTMENTS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF SANFORD, NORTH CAROLINA DEPARTMENT OF ZONING AND PLANNING DEPARTMENT REGULATIONS AND ORDINANCES.

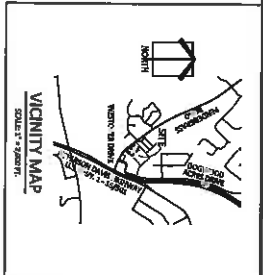


BUILDING INFORMATION

NUMBER OF APARTMENT UNITS	114 - 3000
LAND AREA	1.4 ACRES
PERMITTED HEIGHT	35 FT
PERMITTED USE	RESIDENTIAL
PERMITTED DENSITY	114 UNITS PER ACRE
PERMITTED PARKING	114 SPACES
PERMITTED PLAYGROUND	1 PLAYGROUND
PERMITTED LANDSCAPING	1 LANDSCAPING
PERMITTED UTILITIES	1 UTILITIES

SITE INFORMATION

PERMITTED USE	RESIDENTIAL
PERMITTED HEIGHT	35 FT
PERMITTED DENSITY	114 UNITS PER ACRE
PERMITTED PARKING	114 SPACES
PERMITTED PLAYGROUND	1 PLAYGROUND
PERMITTED LANDSCAPING	1 LANDSCAPING
PERMITTED UTILITIES	1 UTILITIES



OWNER/CLIENT:
 WINNBERG & ASSOCIATES, INC.
 1000 W. HARRIS STREET
 SANFORD, NORTH CAROLINA 28580
 (704) 771-1111
 WWW.WINNBERGANDASSOCIATES.COM

DESIGNER:
 BWA
 1000 W. HARRIS STREET
 SANFORD, NORTH CAROLINA 28580
 (704) 771-1111
 WWW.BWA-ARCHITECTS.COM

DATE: AUGUST 14, 2018

PROJECT: KENDALL CREEK APARTMENTS

SHEET TITLE: CONCEPT SITE PLAN

SCALE: 1" = 40'

DATE: 8/14/18

DRAWN BY: J. WILSON

CHECKED BY: J. WILSON

DATE: 8/14/18

KENDALL CREEK APARTMENTS
 PENDERGRASS ROAD
 WEST SANFORD TOWNSHIP, LEE COUNTY
 SANFORD, NORTH CAROLINA

PRELIMINARY DRAWING FOR PERMITS CONSTRUCTION



