

LEE COUNTY

NORTH CAROLINA

Committed Today for a Better Tomorrow

**REGULAR MEETING
OF THE
LEE COUNTY BOARD OF COMMISSIONERS**
106 HILLCREST DRIVE
SANFORD, NORTH CAROLINA 27330

October 15, 2018
6:00 P.M.

A G E N D A

CALL TO ORDER – Amy Dalrymple, Chair

INVOCATION – Commissioner Knecht

PLEDGE OF ALLEGIANCE

I. ADDITIONAL AGENDA

II. APPROVAL OF CONSENT AGENDA (All items listed below are routine and will be approved by one motion. No separate discussion will be held except by a request of a member of the Board. Any item removed from the Consent Agenda will be considered individually as a part of the regular agenda).

- A. Minutes from the September 17, 2018 Regular Meeting. (Pages 1-9)
- B. Minutes from the September 12, 2018 Emergency Meeting. (Pages 10-12)
- C. Tax release and refund report for September 2018. (Pages 13-17)
- D. Budget Amendment #10/15/18/04. (Pages 18-19)
- E. Amendment to the COLTS and Stevens Center Transportation Agreement. (Pages 20-27)
- F. Purchase Order for COLTS Replacement Vehicles. (Pages 28-40)
- G. Approval of FY2020 Community Transportation Administrative and Capital Grant Application. (Pages 41-52)
- H. Health Department Bad Debt Write-Off for FY 2016-2017. (Pages 53-55)
- I. NC Appliance of Public Health Agencies Contract. (Pages 56-69)
- J. Request to Apply for National Association of County and City Health Officials Grant Funding (NACCHO). (Page 70)
- K. Personnel Policies Change (B-3 Inclement Weather Policy and D-3 Overtime Policy). (Pages 71-83)
- L. Appointments to the Juvenile Crime Prevention Council (JCPC) Substance Abuse Counselor and Under the Age of 18 positions. (Pages 84-85)
- M. Agreement Addendum 911 Mosquito Abatement Hurricane Florence. (Pages 86-90)

III. PUBLIC HEARINGS

- A. Joint Public Hearing with the Lee County Planning Board for the Future Land Use Plan. – David Montgomery (Pages 91-92)

IV. PROCLAMATIONS

- A. Proclamation recognizing the Lee County Parks and Recreation 14-and-under All-Stars Youth Baseball Team. – John Payne, Chair Dalrymple (Pages 93-94)
- B. Proclamation recognizing the Lee County Parks and Recreation 8 and under All Stars Youth Baseball Team. – John Payne, Chair Dalrymple (Pages 95-96)

V. PUBLIC COMMENTS

VI. OLD BUSINESS

- A. Consideration of a donation of land located on Linden Avenue to the Sanford Housing Authority. – Whitney Parrish (Pages 97-114)
- B. Request for approval of proposal from Triangle J Council of Governments for managing a value added agriculture district for Chatham, Harnett, Lee and Johnston Counties. – John Crumpton (Pages 115-117)

VII. NEW BUSINESS

- A. Request to appear regarding permission to place a mural honoring Dr. Mary Margaret McLeod to be constructed on the wall of a County owned building. –Eddie Windstead/Liz Whitmore (Pages 118-120)
- B. Presentation from Withers and Ravenel on the Parks and Recreation Master Plan Phase I recommendations. – John Payne/Withers and Ravenel (Pages 121-128)
- C. Proposed Lee County 2019 Schedule of Values and 2019 Present Use Value Schedule. – Mary Yow (Pages 129-131)
- D. Request for approval of bid from Encore Broadcast company for PEG channel system upgrade. – Kyle Edwards (Pages 132-143)

VIII. MANAGERS' REPORTS

- A. Monthly Financial Report for August 2018. – Lisa Minter (Pages 144-150)
- B. Monthly Financial Report for September 2018. – Lisa Minter (Pages 151-154)
- C. County Manager's Monthly Report for October 2018. – John Crumpton (Pages 155-220)

IX. COMMISSIONERS' COMMENTS

ADJOURN



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ITEM #:
II. A.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Minutes from the September 17, 2018 Regular Meeting

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Clerk to the Board

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approve Minutes from the September 17, 2018 Regular Meeting
BUDGET IMPACT	N/A
ATTACHMENTS	"Draft" copy of the September 17, 2018 Minutes
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve Minutes from the September 17, 2018 Regular Meeting
SUMMARY	

A "draft" copy of the Minutes from the September 17, 2018 Regular Meeting have been prepared for approval. Attachments referenced in the Minutes are available for review in the Clerk's Office located at 408 Summit Drive, Sanford, NC. Once approved, Minutes will be recorded at the Lee County Register of Deeds Office.

LEE COUNTY

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REGULAR MEETING
OF THE
LEE COUNTY BOARD OF COMMISSIONERS
106 HILLCREST DRIVE
SANFORD, NORTH CAROLINA 27330

SEPTEMBER 17, 2018

The regular meeting of the Board of Commissioners for the County of Lee, State of North Carolina, convened at 6:00 P.M. in the Commissioners Room, First Floor, Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina, on said date. Commissioners present when the meeting was called to order were Amy M. Dalrymple, Kevin C. Dodson, Dr. Andre Knecht, Larry "Doc" Oldham, Robert T. Reives, Cameron W. Sharpe, and Timothy S. Sloan. Staff in attendance included County Manager John Crumpton, Assistant County Manager/Finance Director Lisa Minter, County Attorney Whitney Parrish, Emergency Services Director Shane Seagroves, Cooperative Extension Director Bill Stone, and Deputy County Attorney/Clerk to the Board Jennifer Gamble.

Chair Dalrymple called the meeting to order and the following business was transacted:

Commissioner Sharpe requested a moment of silence.

The Pledge of Allegiance was recited.

I. ADDITIONAL AGENDA

The Board considered additions to the *Agenda*. Commissioner Oldham moved to remove from the table the item of participating in the opioid litigation. Upon a vote, the results were as follows:

Aye: Dalrymple, Dodson, Knecht, Oldham, Reives, Sharpe, Sloan
Nay: None

The Chair ruled the motion had carried unanimously.

The Opioid Litigation was added under Old Business as Item E. Commissioner Oldham then requested to postpone Items IV. A. and. B under *Proclamations* and Item VI. C. (donation of land on Linden Avenue) until the next Board meeting in October. Commissioner Oldham also requested to move Items VI. B. (purchase of surplus property on Lemon Springs Road), VII. A. (bid for bag-in/bag-out exhaust system room for the Health Department), and VII. D. (2019 Post-65 Retiree Health Insurance Plan Removal to

the *Consent Agenda*. Commissioner Reives requested to add the discussion of a request to the Boys and Girls Club as Item E under *New Business*. Commissioner Sloan requested to discuss a declaration of relief for farmers under *New Business* as Item F. With no further changes/additions requested, Commissioner Oldham moved to approve the *Agenda* as amended. Upon a vote, the results were as follows:

Aye: Dalrymple, Dodson, Knecht, Oldham, Reives, Sharpe, Sloan
Nay: None

The Chair ruled the motion had carried unanimously.

II. APPROVAL OF CONSENT AGENDA

The Board considered changes to the *Consent Agenda*. Commissioner Sharpe moved to approve the *Consent Agenda* as presented, which consisted of the following items:

- A. Minutes from the August 20, 2018 Regular Meeting.
- B. Minutes from the August 27, 2018 Closed Session Meeting.
- C. Tax release and refund report for August 2018.
- D. Request for approval of Senior Health Insurance Information Program Outreach Grant proposal.
- E. Request for approval of Senior Center General Purpose Grant application for FY 2019.
- F. Request for approval of Rural Operating Assistance Program Grant Application for COLTS for FY 2019.
- G. Request for approval of use of Medicaid Cost Settlement Funds to cover the increase of a Public Health Nurse I position to a Public Health Nurse II position.
- H. Request to allow Environmental health to pursue additional grant funding from the Association of Food and Drug Officials Year 6 Retail Program Standards Grant.
- I. Resolution to add Lark Lane to the NC DOT road system.
- J. Request for approval to change fee for library card replacement.
- K. Request for approval of Forte contract for debit/credit card payment for Parks and Recreation programs.
- L. Budget Amendment # 09/17/18/03.
- M. Consideration of a second upset bid for the purchase of surplus property located on Lemon Springs Road, PIN 9549-17-7784-00.
- N. Request for approval of bid for the addition and installation of a bag-in/bag-out exhaust system room at the Lee County Health Department.
- O. Lee County 2019 Post-65 Retiree Health Insurance Plan Renewal.

Upon a vote, the results were as follows:

Aye: Dalrymple, Dodson, Knecht, Oldham, Reives, Sharpe, Sloan
Nay: None

The Chair ruled the motion had carried unanimously.

III. PUBLIC HEARINGS

A. Public hearing on the Community Transportation Program FY 2020 grant application.

Senior Services Director Debbie Davidson provided information regarding the Community Transportation Program Grant Application for 2020. Senior Services is requesting \$216,260.00 for administrative expenses with a 15% local match of \$32,439.00. These funds cover 85% of the salary for the County of Lee Transit System Coordinator, and a portion of the administrative salaries of 3 other staff members and benefits, travel, general office supplies, space rental, technology supplies, and indirect cost of the administration of the system. Also included in this request is 85% reimbursement for vehicle insurance on 18 vehicles. \$302,475.00 in capital funds is requested with a required 10% local match of \$30,248, which go toward five replacement 20 foot LTV lift equipped vehicles. At this time, Chair Dalrymple opened the public hearing for comment. No one spoke in favor or against the Community Transportation Program FY 2020 grant application. Chair Dalrymple closed the public hearing.

B. Joint public hearing with the Lee County Planning Board for the Future Land Use Plan.

Lee County Planner David Montgomery provided information about the Future Land Use Plan. The draft plan and map are available to the public on the website: www.plansanlee.com. A Future Land Use Plan is intended to serve as both a physical and policy plan to guide each jurisdiction's development over the next 20 to 30 years. The last land use plan was adopted in 1999 and many changes have occurred to the environment since that time. The primary function of the new plan is to provide a long-range comprehensive planning tool, a "blueprint" focusing on policies that guide the environment. The plan is designed to be user-friendly providing guidance to developers, citizens, staff, and decision makers during the review of rezoning requests, site plan proposals and subdivision proposals. The plan identifies areas of future growth, while also promoting infill, revitalization, reinvestment and reuse of the existing infrastructure. The updated plan establishes a clear vision of what the community wants to become, develops meaningful objectives, as well as recommend strategies and policies for the implementation of the plan.

Update of the plan began in the summer of 2016 with interviews with area stakeholders, followed by four public meetings and a survey of citizens in the fall of 2016. The Joint Planning Commission served as the on-going steering committee, periodically guiding the planning staff and consultant in the development of the plan. After four iterations of the document based upon feedback from the JPC and individual planning boards, a draft plan was introduced to the public in early summer of 2018 in the format of two public drop-in session meetings. Jason Epley with Benchmark Planning out of Charlotte, NC provided a presentation summarizing details of the Future Land Use Plan and the process used. During the process, staff of Benchmark Planning met with key stakeholders including over 70 people regarding the process and seeking advice regarding land use. Public input was sought at various public meetings

and a survey was conducted. The plan focuses on place types that are designated based on the character and context of a place. It's about implementing a long term vision regarding specific areas of the County. Place types include Countryside, Profession and Institutional Campus, Downtown, and Village Center. Following the implementation of the land use plan, amendments will be made to the Unified Development Ordinance reflecting the planned uses. County Attorney Whitney Parrish stated a second public hearing will be held October 15th to accommodate anyone who was unable to attend and speak due to road closures. At this time, Chair Dalrymple opened the public hearing for comment.

No one spoke in favor of the proposed Future Land Use Plan.

The following people spoke against the Future Land Use Plan:

- Robert Payne Jr., 5014 Old Moncure Road, Sanford, NC
- The County Manager wanted to submit a letter received from David Clegg (County Manager/County Attorney Terrel County) who owns property off of Lower Moncure Road

Chair Dalrymple closed the public hearing.

IV. PROCLAMATIONS

A. Proclamation Recognizing the Lee County Parks and Recreation 14-and-under All Stars Youth Baseball Team – Postponed until October 15th meeting.

B. Proclamation Recognizing the Lee County Parks and Recreation 8-and-under All Stars Youth Baseball Team – Postponed until October 15th meeting.

V. PUBLIC COMMENTS

Pursuant to General Statute § 152A-52.1, Chair Dalrymple opened the floor for *Public Comments*. No one spoke during the public comments section of the meeting.

Commissioner Reives moved to add an update regarding Hurricane Florence to the Agenda. Upon a vote the results were as follows:

Aye: Dalrymple, Dodson, Knecht, Oldham, Reives, Sharpe, Sloan
Nay: None

The Chair ruled the motion had carried unanimously.

County Manager John Crumpton provided a summary of staff operations. The EOC was active Wednesday morning and deactivated Sunday at noon. The County was under various flood, tornado, and storm warnings throughout the duration of the storm. Lee County has not yet been declared eligible to qualify for an application for disaster relief assistance.

Emergency Services Director Shane Seagroves provided information on the storm's impact. No action was taken.

VI. OLD BUSINESS

A. Presentation of Project "Thin Slice" (Old tobacco warehouse at 513 Wicker Street)

Planning and Community Development Director Marshall Downey provided an update regarding a report from Rehab Development regarding the property at 513 Wicker Street in Sanford, NC. In the spring of 2018, Downtown Sanford, Inc. (DSI) approached the City and County regarding a proposal as received from Rehab Development to renovate the former tobacco warehouse at 513 Wicker Street. The County, in partnership with the City of Sanford, agreed to spend \$13,000 (\$6,500 each) to hire DFI to review Rehab's pro forma and provide an analysis to local officials. DFI (Development Finance Initiative, a program sponsored by the UNC School of Government) presented their findings to City, County and DSI officials in April. The evaluation included a plan for \$9.3 million investment, 41 residential units 8,000 sf of space and about 50 parking spaces. The UNC School of Government Development Finance Initiative worked on developing a proposal in the spring of 2018. In April, UNC completed the analysis and presented findings to staff. The three asks included the City granting historical landmark status, the County providing a performance grant or forgivable loan of \$650,000, and a 95% tax abatement on all City, County, and MSD taxes for a period of 10 years. Downtown Sanford Inc. has made a request for a loan from Golden Leaf to allow them to take control of the property. Rehab Development has an option on the property until tomorrow, September 18th. County Manager John Crumpton stated that in discussing this with DSI there was a need to take control of the building. No loans have been made out of the Golden Leaf fund except to SAGA. There is currently \$850,000 left in the fund. To go through the loan process, there would need to be a loan and deed of trust along with a public hearing. Also, policy would need to be waived to permit moving forward. Parts of the building presently are already generating revenue through two tenants. While DSI would market the building, there would be no payments on the loan until after 24 months. The option on the building now is about \$500,000. Commissioner Reives requested a discussion regarding the Golden Leaf loan and the loan process to make it better known that it is available. No action was taken.

B. Consideration of a second upset bid offer for the purchase of surplus property located on Lemon Springs Road, PIN 9549-17-7784-00. – Moved to Consent Agenda.

C. Consideration of a donation of land located on Linden Avenue to the Sanford Housing Authority – Postponed until October Board of Commissioners Meeting.

D. Consideration of a proposed facility use policy for Lee County Parks and Recreation Facilities

With the purchase of the Lett Family Park in Broadway, Lee County began a process allowing groups to rent facilities to provide recreational programming. After the initial contract with Broadway Baseball, other groups have approached Parks and Recreation about using facilities to offer programs such as baseball, lacrosse, soccer, and football at County parks. With participation numbers down in several traditional

VII. NEW BUSINESS

A. Request for approval of bid for the addition and installation of a bag-in/bag-out exhaust system room at the Lee County Health Department – Moved to Consent Agenda.

B. Value Added Agriculture Cluster Report Summary

Lee County Extension Director Bill Stone provided a presentation of the findings from a study by Economic Development Leadership LLC focusing on the feasibility of Value-Added Agriculture projects in a four county region including Lee, Johnston, Harnett, and Chatham. This is a cluster project with Chatham, Harnett and Johnston Counties. Value added means taking raw material and enhancing material value. The findings stated that there is a good opportunity for a value added agriculture structure. Workforce and available and ready sites are two issues. The four counties would need to agree to move forward and invest. Targeted recruitment, communication, supportive legislation, and collaboration with other organizations would be needed. Triangle J has already set out a proposal to facilitate year one deliverables. No action was taken.

C. Consideration of adoption of a new construction contract that is included in bid packages

County Attorney Whitney Parrish presented a proposed replacement for construction contracts that are typically included with bid packages. Currently, when the County bids a construction contract, the contract for that job is included in the bid documents. While reviewing the contract, it was determined that some changes could be made to cover more areas and better protect the County. Commissioner Oldham moved to approve the proposed contract as a sample agreement that will be included with bid packages with the changes to include liquidated damages, list of subcontractors, payment type, and a notarized affidavit stating taxes have been paid. Upon a vote, the results were as follows:

Aye: Dalrymple, Dodson, Knecht, Oldham, Reives, Sharpe, Sloan
Nay: None

Chair Dalrymple ruled the motion had carried unanimously.

D. Lee County 2019 Post-65 Retiree Health Insurance Plan Renewal. – Moved to Consent Agenda.

E. Discussion Regarding Boys and Girls Club

Commissioner Reives noted that the Boys and Girls Club facility on Church street is closing. The Board has allocated \$10,000 and the Boys and Girls Club has already started drawing on that money. Commissioner Reives moved to invite the director to come before the board to offer an explanation and to withhold payments until an explanation is provided. Commissioner Reives stated he is asking that the request be submitted in writing and that the County withhold payment until an explanation is received. Upon a vote, the results were as follows:

Aye: Dalrymple, Dodson, Knecht, Oldham, Reives, Sharpe, Sloan
Nay: None

Chair Dalrymple ruled the motion had carried unanimously.

F. Declaration Regarding Hurricane Relieve Funds

Commissioner Sloan inquired whether a formal request needed to be made to be included in disaster relief support due to the amount of crops that have been devastated. If the County is not declared, there may not be eligibility for funding. Chair Dalrymple stated an assessment of the damage will be performed to determine an estimate on the total amount of damages incurred. Commissioner Reives suggested providing a public service announcement to farmers.

VIII. MANAGERS' REPORTS

A. County Manager's Monthly Report for September 2018

County Manager John Crumpton presented the Monthly Manager's Report for September 2018, a copy of which is attached to these minutes and by this reference made a part hereof. Commissioner Reives moved to have one Board of Commissioners Meeting in October on October 15, 2018. Upon a vote, the results were as follows:

Aye: Dalrymple, Dodson, Knecht, Oldham, Reives, Sharpe, Sloan
Nay: None

The Chair ruled the motion had carried unanimously.

IX. COMMISSIONERS' COMMENTS

ADJOURNMENT

With no further business to come before the Board, Commissioner Oldham moved to adjourn the meeting. Upon a vote, the results were as follows:

Aye: Dalrymple, Dodson, Knecht, Oldham, Reives, Sharpe, Sloan
Nay: None

The Chair ruled the motion had carried unanimously and the meeting adjourned at 8:20 p.m.

Amy M. Dalrymple, Chair
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board

DRAFT



Committed Today for a Better Tomorrow

ITEM #:
II. B.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Minutes from the September 12, 2018 Emergency Meeting

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Clerk to the Board

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approve Minutes from the September 12, 2018 Emergency Meeting
BUDGET IMPACT	N/A
ATTACHMENTS	"Draft" copy of the September 12, 2018 Minutes
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve Minutes from the September 12, 2018 Emergency Meeting
SUMMARY	

A "draft" copy of the Minutes from the September 17, 2018 Emergency Meeting have been prepared for approval. Attachments referenced in the Minutes are available for review in the Clerk's Office located at 408 Summit Drive, Sanford, NC. Once approved, Minutes will be recorded at the Lee County Register of Deeds Office.



Committed Today for a Better Tomorrow

**EMERGENCY MEETING OF THE
LEE COUNTY BOARD OF COMMISSIONERS
106 HILLCREST DRIVE
SANFORD, NORTH CAROLINA 27330**

September 12, 2018

The emergency meeting of the Lee County Board of Commissioners for the County of Lee, State of North Carolina, convened at 2:00 p.m. at the Lee County Emergency Operations Center, 204 West Courtland Drive, Sanford, North Carolina, on said date. Commissioners Present were Amy M. Dalrymple, Kevin C. Dodson, Dr. Andre Knecht, Larry "Doc" Oldham, Robert T. Reives, Cameron W. Sharpe, and Timothy S. Sloan. Staff in attendance included County Manager John Crumpton, Assistant County Manager/Finance Director Lisa Minter, County Attorney Whitney Parrish, Community and Government Relations Manager Jamie Brown, Deputy County Attorney/Clerk to the Board Jennifer Gamble, and Emergency Services Director Shane Seagroves. Other elected officials in attendance included Sheriff Tracy Carter, City of Sanford Mayor Chet Mann, and Town of Broadway Mayor Donald Andrews.

Chair Dalrymple called the meeting to order on at 2:00 p.m.

Emergency Services Director Shane Seagroves provided an update on the status of Hurricane Florence. The storm is expected to impact Lee County all day Thursday and through the weekend. Widespread power outages, tropical force winds and flooding is expected. Community and Governmental Relations Manager Jamie Brown stated that she would be providing a series of media releases and prerecorded updates available on an information line that will be established. County Manager John Crumpton provided a summary of preparatory measures the county was taking to brace for the impact of the storm. Mr. Seagroves provided that a pre-event emergency shelter at SanLee Middle School which has a capacity of 150 people and will accommodate pets across the street at the McSwain Center will be available for intake at 8:00 p.m. Wednesday evening.

County Attorney Whitney Parrish lead a discussion regarding a joint State of Emergency Declaration between the County, City of Sanford, and Town of Broadway. She stated that the Board may authorize the Chair to sign off on the joint declaration and impose any necessary restrictions. Amendments can be made with superseding declarations. A curfew was proposed to help protect citizens and emergency responders. A number of exceptions to the curfew were provided including law enforcement, medical service providers, members of the media, and citizens commuting to and from employment. Sheriff Tracy Carter proposed beginning a curfew at 9:00 p.m. Thursday evening and maintaining it until conditions are assessed and determined to be safe for travel.

Following discussion, Commissioner Oldham moved that the Board, pursuant to Chapter 10, Article IV, Section 10-132 of our Lee County Code of Ordinances entitled Emergency Management, authorize the Chair to declare a state of emergency and to place any restrictions to protect the lives and property of the people and to make any amendments to the declaration once it is declared. Upon a vote, the results were as follows:

Aye: Dalrymple, Dodson, Knecht, Oldham, Reives, Sharpe, Sloan

Nay: None

The Chair ruled the motion had carried unanimously.

Commissioner Oldham thereafter moved to adjourn the meeting. Upon a vote, the results were as follows:

Aye: Dalrymple, Dodson, Knecht, Oldham, Reives, Sharpe, Sloan

Nay: None

The Chair ruled the motion had carried and the meeting adjourned at 4:35 p.m.

Amy M. Dalrymple, Chair
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board



ITEM #:
II. C.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Tax Release and Refund Report for September 2018

DEPARTMENT: Tax Administration

CONTACT PERSON: Mary Yow, Tax Administrator

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approval of Tax Releases and Refunds for September 2018
BUDGET IMPACT	No
ATTACHMENTS	1) Release Code Descriptions 2) General Statute 105-381 (b) 3) Personal Property Abatement Report 4) Real Property Abatement Report 4) Waste Fee Abatement Report
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve Tax Release and Refunds for September 2018 as presented.
SUMMARY	

A release or refund is necessary to adjust or correct an existing tax bill that is in error. North Carolina General Statute 105-381(b) requires the governing body to determine the release or refund of a tax.

RELEASE CODE DESCRIPTIONS

1	ALLOWABLE EXEMPTION NOT APPLIED
2	LAND USE DEFERMENT NOT APPLIED OR ABATEMENT MADE AFTER BILLING
3	PROPERTY DOUBLE LISTED BY TAXPAYER OR TAX OFFICE
4	TAX SITUS OF PROPERTY OUTSIDE JURISDICTION
5	REAL PROPERTY DATA IN ERROR
6	PERSONAL PROPERTY DATA IN ERROR
7	PROPERTY LISTED TO INCORRECT OWNER
8	LAST LIST PENALTY
9	TAXPAYER LISTED PERSONAL PROPERTY THEY DID NOT OWN
10	PROPERTY VALUE APPEALED TO ASSESSOR, BOARD OF E&R OR PROPERTY TAX COMMISSION
11	BUSINESS PERSONAL PROPERTY ASSESSMENT: NO LONGER OWNED OR OUT OF BUSINESS
12	PERSONAL PROPERTY SOLD PRIOR TO JAN 1ST.
13	TAX FORECLOSURE SALE
T	TAXPAYER
TO	TAX OFFICE
LR	LAND RECORDS
TA	TAX APPRAISAL
TOS	TAX OFFICE SOFTWARE
TFS	TAX FORECLOSURE SALE
GP	GARBAGE PICKUP
VA	VACANT OR ADJUSTMENT FOR WASTE FEE
CY	CITY OF SANFORD OR TOWN OR BROADWAY
B	BANKRUPTCY SETTLEMENT
A	AUDIT APPEAL OR ERROR

Personal Property Abatement Report

From 9/1/2018 To 9/30/2018

	Value	County Tax	County Penalty	District Tax	District Penalty	Total	Release Code
2018							
Release							
GARNER, CAROL	\$2,030.00	\$16.14	\$1.61	\$2.27	\$0.23	\$20.25	T-3
HOLECZY, KATELYN MARIE	\$5,839.00	\$46.42	\$0.00	\$36.20	\$0.00	\$82.62	T-6
HOOVER CONTAINER	\$5,000.00	\$39.75	\$3.98	\$31.00	\$3.10	\$77.83	T-6
KACHELMEYER, MEGAN	\$27,740.00	\$220.53	\$0.00	\$40.22	\$0.00	\$260.75	T-6
LIDLE US OPERATIONS, LLC,	\$48,138.00	\$382.70	\$0.00	\$298.46	\$0.00	\$681.16	T-1
NAVA, ALEXANDRO	\$1,000.00	\$7.95	\$0.80	\$0.96	\$0.10	\$9.80	T-3
ROGERS PICKARD FUNERAL	\$3,065.00	\$0.00	\$0.00	\$19.00	\$0.00	\$19.00	T-6
ROGERS PICKARD FUNERAL	\$3,168.00	\$25.19	\$0.00	\$3.48	\$0.00	\$28.67	T-6
ROLLINS, MARY	\$28,010.00	\$222.68	\$22.27	\$40.61	\$4.06	\$289.62	T-3
SMART ENERGY SOLUTION,	\$10,580.00	\$84.11	\$0.00	\$10.26	\$0.00	\$94.37	T-6
Release Total :	\$134,570.00	\$1,045.47	\$28.66	\$482.46	\$7.49	\$1,564.07	



Real Property Abatement Report

From 9/1/2018 To 9/30/2018

	Value	County	City	Fire	Total	Release Code
2018						
Release						
RAMROTH, BRENDAN	\$45,000.00	\$357.75	\$0.00	\$65.25	\$423.00	T-1
Release Totals:	\$45,000.00	\$357.75	\$0.00	\$65.25	\$423.00	



Waste Fee Abatement Report

From 9/1/2018 To 9/30/2018

	Solid Waste Fees	Release Code
2018		
Release		
SW - Waste Disposal		
POPE, BETH MORGAN	\$107.50	VA
SW - Waste Disposal Totals:	\$107.50	



Committed Today for a Better Tomorrow

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #: II. D.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Budget Amendment #10/15/18/04

DEPARTMENT: Finance

CONTACT PERSON: Lisa G. Minter, Assistant County Manager/Finance Director

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approval of Budget Amendment #10/15/18/04
BUDGET IMPACT	See Below
ATTACHMENTS	Budget Amendment #10/15/18/04
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approval of Budget Amendment #10/15/18/04
SUMMARY	

Budget Amendment #10/15/18/04 appropriates funds for the following departments:

Commissioners – To rollover \$19,865 for legal fees related to the oil, gas & mining amendment to the UDO that was not completed in FY 2018 and to rollover \$6,156 for legal fees related to the Little River matter that was not completed in FY 2018.

MEMO TO: LEE COUNTY BOARD OF COMMISSIONERS
 FROM: JOHN A CRUMPTON, LEE COUNTY MANAGER
 SUBJECT: BUDGET AMENDMENT:# 10/15/18/04
 DATE: October 15, 2018

SECTION I. THE FOLLOWING GENERAL FUND (1100) *REVENUE INCREASES* ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
General Fund Balance	1100-3990-39900	Fund Balance Appropriated	2,096,802	26,021	2,122,823
TOTAL CHANGES				26,021	

SECTION II. THE FOLLOWING GENERAL FUND (1100) *EXPENSE INCREASES* ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Commissioners	1100-4110-43120	Professional Services-Legal	12,000	26,021	38,021
TOTAL CHANGES				26,021	

 AMY M. DALRYMPLE, CHAIR

 JENNIFER GAMBLE, CLERK TO THE BOARD



ITEM #:

II. E.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: The Stevens Center Evening County of Lee Transportation Contract Amendment FY 2019

DEPARTMENT: Senior Services/COLTS

CONTACT PERSON: Debbie Davidson

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approve Contract Amendment
BUDGET IMPACT	The same as originally budgeted at \$48,000 in revenue for the year from the Stevens Center.
ATTACHMENTS	Contract Amendment
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve Stevens Center Evening County of Lee Transportation Contract Amendment for FY 2019 as presented.
SUMMARY	

The Stevens Center contracts with the County of Lee Transit System for general day service and Rideability evening and weekend services.

The Stevens Center receives grant funding through NC DOT Section 5310 for Disabled and Elderly residents. The Rideability program has doubled in passenger requests since the grant year began in June, 2018. Due to usage, the Steven's Center has already used 40% of their grant funding. With this pending short fall in revenue, the Rideability service will only be available on Saturday from 9:00 am - 2:00 pm utilizing two vehicles. The first vehicle will be charged at \$50 per hour to cover the additional cost of a dispatcher and the second van will be charged at \$35.00 per hour.

An Amendment to the contract is needed due to change in service and cost per vehicle.

**FIRST AMENDMENT TO TRANSPORTATION AGREEMENT
Evening/Weekend Service
Rideability**

THIS AMENDMENT AGREEMENT, as set forth herein between Lee County Senior Services, the proponent agency, (hereinafter referred to as LCSS), for the County of Lee Transit System, (hereinafter referred to as COLTS), and The Stevens Center 1576 Kelly Drive, Sanford, N.C. 27330, (hereinafter referred to as the Agency), represents a mutual understanding and agreement to the original agreement as below:

Effective October 18, 2018, Rideability services will be provided on Saturday only from 9:00 am – 2:00 pm. Rate for first vehicle will be \$50 per hour and second vehicle will be \$35.00 per hour.

All other terms and conditions of the original agreement remain in full force and effect until terminated or the agreement expires.

Executed this the ___ day of _____ 2018

LEE COUNTY SENIOR SERVICES (LCSS)

By: _____
Amy M. Dalrymple, Chair, Lee County Board of
Commissioners

The Stevens Center
(The Agency)

By: _____

Title: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Signature of County Finance Officer

Date

E-VERIFY ADDENDUM

CONTRACTOR/VENDOR agrees that it shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR/VENDOR utilizes a subcontractor, CONTRACTOR/VENDOR agrees that it shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

Dated this the _____ day of _____, _____.

TRANSPORTATION AGREEMENT
Evening/Weekend Service
Rideability

THIS AGREEMENT, as set forth herein between Lee County Senior Services, the proponent agency, (hereinafter referred to as LCSS), for the County of Lee Transit System, (hereinafter referred to as COLTS), and The Stevens Center 1576 Kelly Drive, Sanford, N.C. 27330, (hereinafter referred to as the Agency), represents a mutual understanding and agreement whereby LCSS will provide to the Agency certain services as set forth below.

1. Purpose

The purpose of this Agreement is to provide efficient and effective specialized transportation for clients of the Agency with local service as a part of LCSS's coordinated transportation system.

2. Obligation of The Parties

A. LCSS shall:

1. Be responsible for the service administration of the program.
2. Qualify eligibility of older adults over the age of 60. Provide registration forms with data to include address, phone number and emergency contact information.
3. Agree to keep and maintain good and proper business records of all services and charges provided for under this Agreement. The source of those records shall be information supplied by the Agency and LCSS.
4. Make all books and records maintained by LCSS pertaining to this Agreement available to the Agency or its representatives for the purpose of inspection or audit during normal business hours and upon reasonable notice.
5. Submit to the Agency, on or before the fifth (5th) working day of each month, a statement based on the rates set forth hereinafter as the rates at which the Agency must reimburse LCSS for the costs of transportation services rendered to or for said Agency during the previous month. Within said monthly statement, LCSS will provide a report of the total number of clients transported for the Agency and number of trips plus destinations traveled by Agency clients.
6. Disruptive Behavior: A passenger's right to transportation can be terminated by COLTS due to misconduct of the passenger. Disruptive or abusive behavior

to other passengers or the driver will not be tolerated. **EXAMPLES -- profanity, possession of weapons, eating, drinking, smoking, loud talk or singing, intoxication.**

7. **Operations during Inclement Weather -- Please refer to COLTS Inclement Weather Policy.**
7. **LCSS agrees to hold all information we may access about consumers or former consumers confidential and will not divulge any information to unauthorized person(s).**

B. The Agency shall:

1. **Determine eligibility of clients to be transported under ADA regulations.**
2. **Reimburse the County for all transportation services rendered at the rates hereinafter set out for evening service hours of 5:00 pm – 10:00 pm and Saturday 9:00 am – 2:00 pm:**
 - (a) **Within the county transportation will be billed at the rate of \$50.00 per hour.**
3. **LCSS may adjust these rates with a 30 day written notice to Agency.**

C. General Terms

1. **This Agreement shall take effect as of July 1, 2018 and shall be effective through the end of the County's fiscal year, June 30, 2019. This agreement will be automatically renewed for successive one-year terms unless terminated in writing by either party in accordance with Section C3 below.**
2. **Any modification or amendments to this Agreement shall be in writing and when signed by all parties shall be made a part hereof.**
3. **This Agreement may be terminated by either party upon giving a thirty (30) day written notice to the other.**
4. **All notices and other communications pertaining to this Agreement shall be in writing and shall be deemed to have been given by a party hereto if personally delivered to the other party or if sent by certified mail, return receipt requested, postage prepaid. A notice sent by certified mail shall be deemed to be given on the third business day after the mailing date.**
5. **Failure to enforce any provisions of this Contract shall not be construed as waiver**

of such provision or otherwise affect the validity of this Contract.

6. If any provision of this Contract is adjudicated invalid by any court of competent jurisdiction, such invalidity will not affect the remainder of the contract.
4. E-Verify: Agency agrees that it shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if Agency utilizes a subcontractor, Agency agrees that it shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.
5. Iran-Divestment Certification: AGENCY hereby certifies that AGENCY is not listed on the Iran Final Divestment List created by the North Carolina State Treasure pursuant to N.C.G.S. 147-86.58 (the "Final Divestment List"). Further, AGENCY's subcontractor, if utilized, will also not be listed on the Final Divestment List. The Final Divestment List can be found on the State Treasurer's website at the address www.nctreasurer.com/Iran and should be updated every 180 days.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and date first above written in a number of counterparts, each of which shall without proof or accounting for other counterparts, be deemed an original Contract. The Agency and LCSS each represent the individual signing this Agreement on its behalf and has the power and authority to enter into this Agreement, and that this Agreement constitutes a valid and binding obligation of each party.

Executed this the 4th day of June 2018

LEE COUNTY SENIOR SERVICES (LCSS)

By: Amy M. Dalrymple
Amy M. Dalrymple, Chair, Lee County Board of
Commissioners

The Stevens Center
(The Agency)
By: Roger W. Bailey
Title: Executive Director

Holiday Closings for Evening Services Stevens Center FY 2019

Thanksgiving Weekend – November 22 – 24

Good Friday/Easter Weekend – April 19 - 20

Colts Weather Policy

In the event of Inclement Weather, and Lee County Schools announce a closing, or a two hour delay, the COLTS operations will be on a two hour delay (until 10:00 am) to evaluate road conditions with Emergency Management and local law enforcement officials to determine if conditions are favorable for travel the remainder of the work day. Prior to 8:00 AM, an announcement will be made concerning COLTS operating status (If contractors have any question regarding transportation status, call Sid Morgan at 919-895-9160). Delays and Closings will be announced on radio stations WFJA 105.5 FM, WWGP 1050 AM and WXKL AM and WRAL TV Channel 5.

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.



Signature of County Finance Officer

6/16/10

Date

E-VERIFY ADDENDUM

CONTRACTOR/VENDOR agrees that it shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR/VENDOR utilizes a subcontractor, CONTRACTOR/VENDOR agrees that it shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

Dated this the _____ day of _____, _____.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
II. F.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Purchase Order for COLTS Replacement Vehicles

DEPARTMENT: Lee County Senior Services/COLTS

CONTACT PERSON: Debbie Davidson

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approval of purchase order for one lift equipped light transit vehicle 25 Foot and 2 Lift Equipped 20 foot Light Transit Vehicles – Total Price \$171,276.
BUDGET IMPACT	\$171,276 – Local Match \$17,128
ATTACHMENTS	Copy of Order Forms, BOC Action Taken Approval of Grant Application
PRIOR BOARD ACTION	Approval of Grant Application on October 16, 2017
RECOMMENDATION	Approve purchase order for one lift equipped light transit vehicle 25 foot and 2 lift equipped 20 foot light transit vehicles in the amount of \$171,276.
SUMMARY	

The County of Lee Transit System applied to the NC Department of Transportation and has received approval to purchase three lift equipped light transit vehicles to replace three vans that reached the 115,000 and 145,000 mile replacement requirements as of June 30, 2018. This grant application was approved by the Lee County Board of Commissioners on October 16, 2017 and this funding with the 10% local match is included in the FY 2019 Lee County Budget. NC DOT covers the remaining 90% of the cost.

The invoice order forms and purchase order are due to NC DOT as soon as possible in order for the vehicles to be delivered in the spring of 2019.

**FY19 REPLACEMENT CTP CAPITAL
 2019 25 FT. LIGHT TRANSIT VEHICLE (LTV) ORDER FORM
 STARCRAFT METAL BODY**

Send to: PALMETTO BUS SALES
 90 Access Road
 Gaston, SC 29053
 (803) 754-3827 Toll Free 800-783-7613

Vendor No.: 57-1101520
 FAX: 803-754-5326

ATTN: Barnie Smith

e-mail: bsmith@palmettobussales.com

Re: Bid no. 201600503
 N.C. Department of Transportation/Public Transportation Division

P.O. No.: _____

Project No.: **19-CT-061**

Order Date: _____
 (date order placed with vendor)

From: **LEE COUNTY**
PO BOX 1968, SANFORD, NC 27331-1968
 (grant applicant/recipient)
919-776-0501 X2216 (phone number)
919-774-7593 (FAX number)

Contact: **DEBBIE DAVIDSON**
 e-mail: DDAVIDSON@LEECOUNTYNC.GOV

VEHICLE ORDER

Base vehicle price:

Quantity	Item no.	Description	Base Unit Cost	Total Cost
0	C-2	25' LTV Lift - 2 rear wc stations	\$ 58,702.79	\$ -
0	C-3	25' LTV Lift - 2 front wc stations	\$ 59,320.79	\$ -
1	C-4	25' LTV Lift - 4 wc stations	\$ 61,027.50	\$ 61,027.50
Options-Itemized			SUBTOTAL OF BASIC LTVs	\$ 61,027.50
0	1	Lettering	\$ 350.00	\$ -
0	2	Logo -labor only.	\$ 200.00 ea./logo	\$ -
1	3	6.0L Ford Gas Chassis	\$ 1,730.00	\$ 1,730.00
0	4	Telma Brake Retarder	\$ 8,000.00 *	\$ -
0	5	Transign destination sign - electronic	\$ 2,480.00	\$ -
0	6	Passenger pull cord stop request	\$ 750.00	\$ -
0	7	Diamond NV Farebox	\$ 1,750.00	\$ -
0	8	Jensen P.A. System w/ 2 speakers	\$ 450.00	\$ -
0	9	Auxilliary Round Red Brake Lights	\$ 280.00	\$ -
0	10	Auxiliary Amber Strobe at Rear Door	\$ 250.00	\$ -
0	11	Add'l Emergency Window Exits (up to 3)	\$ 100.00 ea.	\$ -
0	12	Bike Rack (stainless steel)	\$ 2,700.00 *	\$ -
Non-Participating Options (local cost only):			SUBTOTAL w/ PARTICIPATING OPTIONS	\$ 62,757.50
1	13			\$ -
0	14		\$ -	\$ -
0	15		\$ -	\$ -
0	16		\$ -	\$ -
0	17		\$ -	\$ -
0	18		\$ -	\$ -
			GRAND TOTAL	\$ 62,757.50

* you must have budgeted for this in your application to order this item.

EXTERIOR COLOR: The basic body of the Starcraft Allstar is white.

INTERIOR SEATING SELECTION: **PREDICTIONS CLARET** CODE: **607**

*Seat coverings are listed after options on page 3

Lettering information:	NONE			
	(System Name & Phone No.)			
Color and Style of 4" lettering:	NONE			
Striping/Tu-Tone information:	Striping (1 code):	N/A	Tu-Tone (2 codes):	N/A N/A
Vehicle to be titled to:	LEE COUNTY			
	PO BOX 1968, 408 SUMMIT DRIVE			
	SANFORD, NC 27331-1968			

VENDOR MAY REQUIRE LOCAL MATCH (10%) OF TOTAL PURCHASE WHEN ORDER IS PLACED
Terms: Payment to vendor must be made within 30 days of acceptance of vehicle (sign off on insp. form).

**25 FT. LTV - METAL BODY
SPECIFICATION AND PRICING INFORMATION**

Chassis:

2018 Chevy cutaway chassis with 6.0L, gasoline engine; 14,200 lb. GVWR; 96" overall width; 116" overall height; 304" length; 177" wheelbase; 4,600 lbs. front axle/ 9,600 lbs. rear axle/ 4:10 rear axle ratio; heavy duty shock absorbers; front coil and rear leaf springs; MOR/Ryde Suspension installed on rear axle; 6-speed automatic overdrive transmission; transmission oil cooler; radiator coolant recovery kit; 57 gallon fuel tank; trap door access to fuel tank; 2 drive shaft guards; hydraulic front disc and drum rear brakes; seven (7) LT225/75R16E all season 10 ply, radial tires with rims; spare tire is wrapped & shipped flat in vehicle; 12 volt heavy duty electrical system; dual batteries, 1500 CCA total; 225 amp OEM alternator; InterMotive fast idle; back-up alarm; two-way radio provision; all wiring is insulated, color, number, and function coded wiring; pre-wiring for 4-camera surveillance system; LED lighting except for OEM chassis lights; reverse alarm assistance system; and HELP type bumpers.

Body:

Starcraft Allstar has steel exterior panels with a full steel roll cage; 3/4" marine grade floor with Genflor transit flooring, color-keyed covering with white center aisle and yellow nosing on entry steps; electric automatic, full view two-panel, passenger entry door; emergency full vision rear exit door; passenger transit type windows with dark tinted glass; 4 emergency windows; rustproofing; SMI/Transpec 1075 roof ventilator/emergency exit; remote 15"x 8" exterior heated mirrors with convex; driver's side step w/grab bar; Freedman Featherweight, Mid-back passenger seating with Freedman USR 60" passenger restraint belts; 2-24" seat belt extenders; OEM high-back driver's seat with power pedestal and 3 pt. restraint; locked storage area above driver (unless destination sign is purchased); appropriate instruments, gauges, and controls; backup camera; 12" x 6" driver's mirror; tilt steering and cruise control; inside hood release; OEM front (driver's area) heating and air conditioning; rear heater, 65,000 BTU's and rear a/c, 75,000 BTU's; stainless steel stanchions and grab bars; oxygen tank brackets; 5 lb. fire extinguisher; 24-unit first-aid kit; emergency hammer/web cutter, and warning reflectors, and roof top mounted strobe light.

Wheelchair lift (meets all requirements of the American with Disabilities Act and the FMVSS):

Braun Century NCL1000(F)IB3454HB-2, fully automatic side mounted wheelchair lift; lift platform is 34"x 54"; minimum of 2 wheelchair stations offered; Q'Straint QRT-360 4-point wheelchair tie-down system and 3-point passenger restraint systems; six Q'Straint Quick straps; and backup manual over-ride system. A handrail restraint (belt) between the two handrails will be provided for extra security for passengers.

Warranty:

Chassis - 3 years/36,000 mile Bumper to Bumper Warranty (Chevy/Ford)
Power Train - 5 years/60,000 miles (Chevy/Ford)
Chassis Corrosion warranty - 5 years/75,000 miles (Chevy/Ford)
Body Conversion warranty - 3 years/36,000 miles (Starcraft)
Body Structure warranty - 5 years/75,000 miles (Starcraft)
Air Conditioning (add on unit) - 24 months (ACC Climate Control, Inc)
Tire Warranty - 50,000 miles
Wheelchair lift - 5 years Limited Warranty (Braun)

DELIVERY: Approximately 120 days from receipt of chassis

TERMS: Payment to vendor must be made within 30 days of acceptance of vehicle (sign off on inspect. form).

Light Transit Vehicle seating arrangements:

Item/Diagram number and base price

C2.	Wheelchair lift vehicle - side-rear location; 15 forward facing passenger seats, 1 double foldaway bench seat with 2 wheelchair/mobility aid device stations	<u>\$ 58,702.79</u>
C3.	Wheelchair lift vehicle - side-front location; 10 forward facing passenger seats, 3 double foldaway bench seats with 2 wheelchair/mobility aid device stations	<u>\$ 59,320.79</u>
C4.	Wheelchair lift vehicle - side-front location; 8 forward facing passenger seats, 5 double foldaway bench seats with 4 wheelchair/mobility aid device stations	<u>\$ 61,027.50</u>

FLOOR PLAN: See Tab label at bottom - C-2; C-3; C-4 FLOOR PLANS

Options:

Item #

1.	Lettering: Specify SYSTEM NAME & PHONE NUMBER on order form 4" letters and numbers will be used on both sides of van	<u>\$ 350.00</u>
2.	Logo - System must provide decal; price is for labor only.	<u>\$ 200.00</u> ea./logo
3.	Ford 6.0L, V-10 gas powered chassis option	<u>\$ 1,730.00</u>
4.	Telma brake retarder - for mountainous counties only <i>(agency must have budgeted appropriate amount in application to order this option)</i>	<u>\$ 8,000.00</u>
5.	Destination sign-Transign D-3114, electric, furnished with minimum of 15 destinations: Front <u>\$ 1,250.00</u> 15 destinations: Side <u>\$ 1,230.00</u> <i>*Destination sign is only available for fixed route and deviated fixed route vehicles.</i>	
6.	Passenger signal bell* - pull cord design <i>*Passenger signal is only available for fixed route vehicles.</i>	<u>\$ 750.00</u>
7.	Diamond NV Farebox with extra vault <i>*Fare box is only available for fixed route or deviated fixed route vehicles.</i>	<u>\$ 1,750.00</u>
8.	Jensen P.A. system (2 speakers) meets ADA <i>*PA system is only available for fixed route and deviated fixed route vehicles.</i>	<u>\$ 450.00</u>
9.	Auxiliary Round Red LED Brake Lights - two round 7" brake lights; one on each side of vehicle above OEM brake lights.	<u>\$ 280.00</u>
10.	Auxiliary Amber Strobe light; located either above rear door or to the right of door. Light shall be wired to illuminate when vehicle is stopped and front door is opened. This strobe is not the same as standard strobe on top of vehicle.	<u>\$ 250.00</u>
11.	Additional Emergency Window Exits - order up to 3 more on vehicle	<u>\$ 100.00</u> ea.
12.	Bike Rack - Sportwork stainless steel bike rack mounted on front of bus <i>(agency must have budgeted appropriate amount in application to order this option, however this option can be ordered as non-participating option if system did not budget for it)</i>	<u>\$ 2,700.00</u>

Non-Participating Options (local cost only)

NOTE: THE FOLLOWING OPTIONS ARE NOT ELIGIBLE FOR STATE/FEDERAL PARTICIPATION.

13.	Ford Chassis Service manual/CD only	<u>\$ 250.00</u>
14.	Ford Manufacturer's Parts CD	<u>\$ 150.00</u>
15.	GM/Chevrolet Chassis Service manual/Paper only	<u>\$ 250.00</u>
16.	GM/Chevrolet Manufacturer's Parts/Paper only	<u>\$ 150.00</u>
17.	Alternative fuel - Propane Fuel option	<u>\$ 14,150.00</u>

46. ProAir ACT system upgrade 97,000 BTU

\$ 1,985.00

Exterior Color: The basic body of the Starcraft Allstar is white.

Seat Fabric and Color: Interior panels will be a light gray. Seating is available in either vinyl or cloth; selections are listed below. Choose one and indicate selection on order form. Include type, color and code number.

http://www.freedmanseating.com/fabrics/level_3/

Vinyl Covering Colors
Level 3 - Predictions & Cameo
(607) Predictions Claret
(588) Cameo Ivy
(595) Predictions Silversurf
(600) Clipper Blue
(610) Predictions Misty Bay
(612) Predictions Indigo

Fabric Covering Colors
Level 3 - Regions Fabric (Solid Color)
(48301) Pacific Rosa
(48302) Pacific Dk. Blue
(48303) Pacific Navy
(48304) Pacific Green
Level 3 - Regions Fabric (Tweed Fabrics)
(48701) Midwest Merlot
(48802) Midwest Pippin
(48803) Midwest Blulette
(48804) Midwest Blackberry
(48306) Pacific Grey

**FY19 CTP REPLACEMENT CAPITAL
 2019 20 FT. LIGHT TRANSIT VEHICLE (LTV) WITH LIFT ORDER FORM
 STARCRAFT METAL BODY**

Send to: PALMETTO BUS SALES
 P.O. Box 2898
 West Columbia, SC 29171
 803-754-3827

Vendor No.: 57-1101520

FAX: 803-754-5326

ATTN: Barnie Smith

e-mail: bsmith@palmettobussales.com

Re: Bid no. 201600503
 N.C. Department of Transportation/Public Transportation Division

P.O. No.: _____

Project No.: **19-CT-061**

Order Date: _____
 (date order placed with vendor)

From: **LEE COUNTY**
PO BOX 1968, SANFORD, NC 27331-1968
 (grant applicant/recipient)

Contact: **DEBBIE DAVIDSON**

e-mail: DDAVIDSON@LEECOUNTYNC.GOV

919-776-0501 X2216
 (phone number)

919-774-7593
 (FAX number)

VEHICLE ORDER

Base vehicle price:

Quantity	Item no.	Description	Base Unit Cost	Total Cost
2	A-2	Lift - 2 rear wc station-plan A2	\$ 54,259.37	\$ 108,518.74
Options-Itemized			SUBTOTAL OF BASIC LTVs	\$ 108,518.74
0	1	Lettering	\$ 350.00	\$ -
0	2	Logo -labor only,	\$ 200.00 ea./logo	\$ -
0	3	Auxiliary Round Red Brake Lights	\$ 280.00	\$ -
0	4	Auxiliary Amber Strobe at Rear Door	\$ 250.00	\$ -
0	5	Donation Farebox, small aprox 8"x8"x8"	\$ 650.00	\$ -
0	6	6.0L GM Gas Powered Engine	Not Avail	\$ -
0	7	Transign destination sign - electronic	\$ 2,480.00	\$ -
0	8	Passenger pull cord stop request	\$ 750.00	\$ -
0	9	Jensen P.A. System w/ 2 speakers	\$ 450.00	\$ -
0	10	Telma Brake Retarder	\$ 8,000.00 *	\$ -
0	11	Bike Rack (stainless steel)	\$ 2,700.00 **	\$ -
0	12	Add'l Emergency Window Exits (up to 3)	\$ 100.00 ea.	\$ -
Non-Participating Options (local cost only):			SUBTOTAL w/ PARTICIPATING OPTIONS	\$ 108,518.74
0	13		\$ -	\$ -
0	14		\$ -	\$ -
0	15		\$ -	\$ -
0	16		\$ -	\$ -
0	17		\$ -	\$ -
			GRAND TOTAL	\$ 108,518.74

*available to systems in the mountain areas; must have enough in budget to cover cost

** you must have budgeted for this in your application to order this item.

EXTERIOR COLOR: The basic body of the Starcraft Starlite is white.

INTERIOR SEATING SELECTION: PREDICTIONS CLARET CODE: 607

*Seat coverings are listed after options on page 4

Lettering information:	NONE			
	(System Name & Phone No.)			
Color and Style of 6" lettering:	NONE			
Striping/Tu-Tone information:	Striping (1 code):	N/A	Tu-Tone (2 codes):	N/A N/A
Vehicle to be titled to:	LEE COUNTY			
	PO BOX 1968, 408 SUMMIT DRIVE			
	SANFORD, NC 27331-1968			

Terms: Payment to vendor must be made within 30 days of acceptance of vehicle (sign off on insp. form).

**20 FT. LTV - METAL BODY
SPECIFICATION AND PRICING INFORMATION**

Chassis:

2019 Ford E-350 cutaway chassis with 6.8L, gasoline engine; 11,500 lb. GVWR; 96" overall width; 116" overall height; 267" length; 159" wheelbase; 4,600 lbs. front axle/ 8,500 lbs. rear axle/ 4:10 rear axle ratio; heavy duty shock absorbers; front coil and rear leaf springs; MOR/Ryde Suspension installed on rear axle; 6-speed automatic overdrive transmission; transmission oil cooler; radiator coolant recovery kit; 40 gallon fuel tank; trap door access to fuel tank; 2 drive shaft guards; hydraulic front disc and drum rear brakes; seven (7) LT225/75R16E all season 10 ply, radial tires with rims; spare tire is wrapped & shipped flat in vehicle; 12 volt heavy duty electrical system; dual batteries, 1540 CCA total; 225 amp OEM alternator; InterMotive fast idle; back-up alarm; two-way radio provision; all wiring is insulated, color, number, and function coded wiring; pre-wiring for 4-camera surveillance system; LED lighting except for OEM chassis lights; reverse alarm assistance system; and HELP type bumpers.

Body:

Starcraft Starlite has steel exterior panels with a full steel roll cage; 3/4" marine grade floor with Gerflor transit flooring, color-keyed covering with white center aisle and yellow nosing on entry steps; electric automatic, full view two-panel, passenger entry door; emergency full vision rear exit door; passenger transit type windows with dark tinted glass; 2 emergency windows; rustproofing; SMI/Transpec 1170 roof ventilator/emergency exit; remote 15"x 8" exterior heated mirrors with convex; driver's side step w/grab bar; Freedman Featherweight, Mid-back passenger seating with Freedman USR 60" passenger restraint belts; 2-24" seat belt extenders; OEM high-back driver's seat with power pedestal and 3 pt. restraint; locked storage area above driver (unless destination sign is purchased); appropriate instruments, gauges, and controls; back-up camera; 12" x 6" driver's mirror; tilt steering and cruise control; inside hood release; OEM front (driver's area) heating and air conditioning; rear heater, 35,000 BTU's and rear a/c, 53,000 BTU's; stainless steel stanchions and grab bars; oxygen tank brackets; 5 lb. fire extinguisher; 24-unit first-aid kit; emergency window hammer/web cutter; warning reflectors, and roof top mounted strobe light.

Wheelchair lift (meets all requirements of the American with Disabilities Act and the FMVSS):

Braun Century NCL1000(F)IB3454HB-2, fully automatic side mounted wheelchair lift; lift platform is 34"x 54"; minimum of 2 wheelchair stations offered; Q'Straint QRT-360 4-point wheelchair tie-down system and 3-point passenger restraint systems; six Q'Straint Quick straps; and backup manual over-ride system. A handrail restraint (belt) between the two handrails will be provided for extra security for passengers.

Warranty:

Chassis - 3 years/36,000 mile Bumper to Bumper Warranty (Ford/GM)
Power Train - 5 years/60,000 miles (Ford/GM)
Chassis Corrosion warranty - 5 years/75,000 (Ford/GM)
Body Conversion warranty - 3 years/36,000 miles (Starcraft)
Body Structure warranty - 5 years/75,000 miles (Starcraft)
Air Conditioning (add on unit) - 24 months (ACC Climate Control, Inc.)
Tire Warranty - 50,000 miles
Wheelchair lift - 5 years Limited Warranty (Braun)

DELIVERY: Approximately 120 days from receipt of chassis

TERMS: Payment to vendor must be made within 30 days of acceptance of vehicle (sign off on inspect. form).

Light Transit Vehicle seating arrangements:

Item/Diagram number and base price

A2 Wheelchair lift vehicle - side-rear location; 6 forward facing passenger seats,
 1 double foldaway bench seat with 2 wheelchair/mobility aid device stations \$ 54,259.37

FLOOR PLAN: See Tab label at bottom - A-2 FLOOR PLAN

Options:

Item #	Description	Price
1.	Lettering: Specify SYSTEM NAME & PHONE NUMBER on order form 4" letters and numbers will be used on both sides of van	\$ 350.00
2.	Logo - System must provide decal; price is for labor only.	\$ 200.00 ea./logo
3.	Auxiliary Round Red LED Brake Lights - two round 7" brake lights; one on each side of vehicle above OEM brake lights.	\$ 280.00
4.	Auxiliary Amber Strobe light; located either above rear door or to the right of door. Light shall be wired to illuminate when vehicle is stopped and front door is opened. This strobe is not the same as standard strobe on top of vehicle.	\$ 250.00
5.	Donation Farebox, small approx 8"x8"x8"	\$ 650.00
6.	6.0L GM Gas Powered Engine.	N/A
7.	Destination sign-Transign D-3114, electric, furnished with minimum of 15 destinations: Front and side <i>*Destination sign is only available for fixed route and deviated fixed route vehicles.</i>	\$ 2,480.00
8.	Passenger pull cord stop request <i>*Passenger signal is only available for fixed route vehicles.</i>	\$ 750.00
9.	Jensen P.A. System with 2 speakers meets ADA <i>*PA system is only available for fixed route or deviated fixed route vehicles.</i>	\$ 450.00
10.	Telma brake retarder - for mountain areas only (agency must have budgeted appropriate amount in application to order this option)	\$ 8,000.00
11.	Bike Rack - SportsWorks stainless steel bike rack mounted on front of bus (agency must have budgeted appropriate amount in application to order this option, however this option can be ordered as non-participating option if system did not budget for it)	\$ 2,700.00
12.	Additional Emergency Window Exits - order up to 3 more on vehicle	\$ 100.00 ea.

Non-Participating Options (local cost only)

NOTE: THE FOLLOWING OPTIONS ARE NOT ELIGIBLE FOR STATE/FEDERAL PARTICIPATION.

13.	Ford Chassis Service manual/CD only	\$ 250.00
14.	Ford Manufacturer Parts manual/CD only	\$ 150.00
15.	Alternative Fuel - Propane Bi-Fuel Conversion Kit Option (Ford)	\$ 12,250.00
16.	Hubometer	\$ 240.00
17.	Paint, trim, two-tone, and logo options: <i>*prices listed are maximum costs; please contact vendor for quote for your system.</i>	
	a) Striping - <i>includes paint and labor</i> ; indicate color and location on vehicle	\$ 550.00
	b) Striping - <i>includes vinyl trim and labor</i> ; indicate color and location on vehicle	\$ 550.00
	c) Two-tone - <i>includes paint and labor</i> ; indicate color(s) and location on vehicle	\$ 750.00
	d) Two-tone - <i>includes vinyl trim and labor</i> ; indicate color(s) and location on vehicle	\$ 750.00
	e) Logo - <i>includes paint and labor</i> ; provide design copy and location on vehicle	\$ 500.00
	<i>*Striping (1 color) and Tu-tone (2 colors) Option: contact vendor for details.</i>	
18.	Additional 24" seat belt extender (<i>*note 2-24" are included with each vehicle</i>)	\$ 45.00 each

19.	Additional Q'Strain Quick Straps.	(6 Quick straps are std. with vehicle)	\$ <u>30.00</u> each
20.	Twin Vision Digital Mobilite Electronic destination sign:	Front	\$ <u>2,500.00</u>
		Side	\$ <u>2,500.00</u>
21.	Diamond NV Farebox with extra vault		\$ <u>1,750.00</u>
22.	Genfare Pacemaker Farebox with extra vault		\$ <u>2,800.00</u>
23.	GFI Odyssey Validating Electronic Farebox		\$ <u>18,975.00</u>
24.	Jensen P.A. system AM/FM/CD w 4 speakers meets ADA		\$ <u>750.00</u>
25.	Clever Devices AVA		\$ <u>30,300.00</u>
26.	Touch Tape stop request signal system		\$ <u>1,200.00</u>
27.	Fogmaker suppression system		\$ <u>4,900.00</u>
28.	Jomarr Fire suppression system		\$ <u>3,850.00</u>
29.	Amerex Fire suppression system		\$ <u>3,500.00</u>
30.	USSC G-2E-LP adjustable driver's seat with arm rest		\$ <u>1,850.00</u>
31.	USSC G-2E-LP adjustable driver's seat with arm rest and air suspension		\$ <u>2,750.00</u>
32.	Recaro Ergo LXS adjustable driver's seat		\$ <u>1,850.00</u>
33.	Freedman Double Three step-foldaway bench seats in lieu of a permanent forward facing seat		\$ <u>720.00</u>
34.	Freedman Integrated Child Seat (ICS) that replaces forward facing bench seat		\$ <u>1,560.00</u>
35.	Freedman Featherweight High Back seats in lieu of standard mid back permanent forward facing seats (includes appropriate foldaway seats).		\$ <u>650.00</u>
36.	Upgraded LTV door frame to 14 ga. stainless steel		\$ <u>1,625.00</u>
37.	Upgraded LTV stepwell to 14 ga. stainless steel with 10 ga. steps		\$ <u>750.00</u>
38.	Seon Wireless 4 Cameras/DVR system - Seon Trooper TL4		\$ <u>4,500.00</u>
39.	HawkEye warning System - alarm detects objects behind vehicle		\$ <u>725.00</u>
40.	Upgraded automatic heated side mirrors w/ turn signal- Rosco		\$ <u>275.00</u>
41.	OEM engine block heater option		\$ <u>250.00</u>
42.	Extended Warranty Option Plan		<u>N/A</u>

Exterior Color: The basic body of the Starcraft Starlite is white.

Seat Fabric and Color: Interior panels will be a light gray. Seating is available in either vinyl or cloth; selections are listed below. Choose one and indicate selection on order form. Include type, color and code number.

http://www.freedmanseating.com/fabrics/level_3/

Vinyl Covering Colors
Level 3 - Predictions & Cameo
(607) Predictions Claret
(588) Cameo Ivy

Fabric Covering Colors
Level 3 - Regions Fabric (Solid Color)
(48301) Pacific Rosa
(48302) Pacific Dk. Blue
(48303) Pacific Navy
(48304) Pacific Green

(595) Predictions Silversurf
(600) Clipper Blue
(610) Predictions Misty Bay
(612) Predictions Indigo

Level 3 - Regions Fabric (Tweed Fabrics)
(48701) Midwest Merlot (48802) Midwest Pippin
(48803) Midwest Blulette (48306) Pacific Grey
(48804) Midwest Blackberry



Committed Today for a Better Tomorrow

**ITEMS APPROVED AND ACTION TAKEN BY THE
LEE COUNTY BOARD OF COMMISSIONERS**

October 17, 2017

FOR IMMEDIATE RELEASE

Contact: Jennifer Gamble, Clerk
Lee County Board of Commissioners
919-718-4605, Ext. 5507
igamble@leecountync.gov

The Lee County Board of Commissioners Meeting in regular session on Monday, October 16, 2017 took action on the following matters:

The following items were approved on the CONSENT AGENDA:

- A. Minutes from the October 2, 2017 Regular Meeting.
- B. Tax Release and Refund Report for September 2017.
- C. Contract for Non-Emergency Medical Transportation with D&D General Store.
- D. Memorandum of Understanding between Lee County and Duke Energy Progress, LLC.
- E. Approval of FY 2019 Community Transportation Administrative and Capital Grant Application.

PUBLIC HEARINGS

- Approval of 3-minute time limitation for public hearing comments.

At 6 p.m. the following public hearing was held:

- A. Public hearing to consider an Ordinance Extending a Temporary Moratorium on Oil and Gas Development and Mining within Lee County. The public hearing was followed by a first vote of approval for the Ordinance.

PUBLIC COMMENTS: Pursuant to N.C. General Statute 153A-52.1, the floor was opened for *Public Comments*. The following people signed up to speak and were permitted 3 minutes for public comment:

1. Brendan Ramroth, 429 Gilliam Rd Sanford, NC (Conceal Carry on County Property)
2. Keely Wood, 363 Angel Road, Sanford, NC (Anti-Conceal Carry on County Property)
3. Donna Strickland, 1708 Woodridge Dr, Sanford, NC (Fracking)
4. Don Schreiner, 406 Spottswood Drive, Sanford, NC (Concealed Carry)

OLD BUSINESS

- A. (Moved to Consent Agenda – Item E)
- B. Second reading and approval of Ordinance to Allow the Sale of Alcoholic Beverages before Noon on Sundays.

NEW BUSINESS

- A. Economic development update from the Sanford Area Growth Alliance. (No action taken)
- B. Spec Building Policy and Process Presentation. (No action taken)
- C. Appointment of Trudy Forrest to the Triangle J Area on Aging Advisory Board.

- D. Approval of request for a security surveillance system for the Lee County Sheriff's Office.
- E. Overview of 2017 Employee Survey Results. (No action taken)
- F. Approval of an amendment to the Emergency Medical Services Agreement with DLP Central Carolina Medical Center, LLC.
- G. Acceptance of offer to purchase property located on Ashe Street PIN 9642-76-8286-00.
- H. Authorization to build a permanent metal storage structure at the McSwain Center.

MANAGER'S REPORTS

- A. Acceptance of September 2017 Financial Report.
- B. Acceptance of the County Manager Monthly Report for October 2017.
 - o Approval of revised meeting schedule for November 2017 moving the regular meeting on November 20th to November 13th and converting the regular meeting on November 6th to a joint meeting with the Board of Education to discuss the Wicker School Project.
 - o Approval of law firm Woods Doster occupation of 3rd floor space at the Buggy Factory.

###

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
II. G.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Approval of the FY 2020 Community Transportation Administrative and Capital Grant Application

DEPARTMENT: Lee County Senior Services/COLTS

CONTACT PERSON: Debbie Davidson

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	To Approve the Application for Submission to NC DOT
BUDGET IMPACT	\$62,687.00
ATTACHMENTS	System Description and Signature Documents
PRIOR BOARD ACTION	Public Hearing on September 17, 2018
RECOMMENDATION	Approve FY 2020 Community Transportation Administrative and Capital Grant Application as presented.
SUMMARY	

Requesting the following Funding Levels:

Administrative – \$216,260.00 – Local Match – 15% - \$32,439.00

These funds cover 85% of the salary for the County of Lee Transit System Coordinator, and a portion of the administrative salaries of 3 other staff members and benefits, travel, general office supplies, space rental, technology supplies, and indirect cost for the administration of the system. Also included in this request is 85% reimbursement for vehicle insurance on 18 vehicles.

Capital – \$302,475.00 – Local Match 10% - \$30,248 – Five replacement 20 Ft LTV Lift Equipped Vehicles - 2 station lift.

FY2020 COMMUNITY TRANSPORTATION PROGRAM GRANT APPLICATION
 NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
 FEDERAL SECTION 5311 & STATE FUNDING
 TRANSIT SYSTEM DESCRIPTION

Check if New Sub-Recipient
 1. GENERAL INFORMATION

APPLICANT'S LEGAL NAME: Lee County

APPLICANT'S CONGRESSIONAL DISTRICT: 2 *If incorrect, enter correct primary district:* 6

If Applicant's city is included in more than one district, enter primary district only

MAILING ADDRESS: 1615 S. Third St.

PO Box or Street Address

Sanford N.C. 27330

City, State Zip (9-digit zip)

PHYSICAL ADDRESS: 112 Hillcrest Drive

Street Address

Sanford N.C. 27330

City, State

TAXPAYER IDENTIFICATION NUMBER: 56-6000313

DOING BUSINESS AS (DBA) NAME: County of Lee Transit System

Normally the transit system name, if different than applicant name

APPLICANT DUNS NUMBER: 067439703

*Unique 9-Digit number issued by Dun & Bradstreet. May be obtained free of charge at:
<http://fedgov.dnb.com/webform>*

DUNS NUMBER OF PARENT AGENCY: _____

Required only if different than Applicant

CONTACT PERSON: Debbie Davidson

PHONE NUMBER: 919-776-0501 Ext. 2216

Area Code & Phone Number

FAX NUMBER: 919-774-7593

Area Code & Phone Number

EMAIL ADDRESS: ddavidson@leecountync.gov

SERVICE AREA'S CONGRESSIONAL DISTRICT: 2 *If incorrect, enter correct primary district:* 6

If Service Area is included in more than one district, enter primary district only

SERVICE AREA: Lee County

FEDERAL FINANCIAL ASSISTANCE
 TRANSPARENCY ACT (FFATA):

FFATA mandates the disclosure of the names and total compensation of the five most highly compensated officers of an entity if:

- The Applicant received 80% or more of its annual gross revenues in the preceding fiscal year from the federal government (all federal sources, not just FTA); and
- Those revenues were greater than \$25M; and
- The public does not have access to the information through Securities and Exchange Commission or Internal Revenue Service filings as specified in FFATA.

Applicant should select "Yes" if they are subject to the reporting requirements of FFATA and "No" if they are not subject to Executive Compensation Reporting. **No**

EXECUTIVE COMPENSATION REPORTING: If "Yes" is selected above, enter the Names and Compensation amounts for the top five officers of the Applicant.

1.	_____	\$ _____
	<i>Enter full name</i>	<i>Total compensation</i>
2.	_____	\$ _____
	<i>Enter full name</i>	<i>Total compensation</i>
3.	_____	\$ _____
	<i>Enter full name</i>	<i>Total compensation</i>
4.	_____	\$ _____
	<i>Enter full name</i>	<i>Total compensation</i>
5.	_____	\$ _____
	<i>Enter full name</i>	<i>Total compensation</i>

2. TYPE OF APPLICANT

Public County Government

3. TYPE OF TRANSIT SYSTEM

Single-County

4. TYPE OF SERVICE – (check all that apply)

Demand Response

Fixed Route

Subscription

Other: (specify below)

Deviated Fixed Route

5. SERVICE OPTIONS – (check all that apply)

General Public

Brokerage (Contractual service not a referral)

Human Service

Other: (describe below)

6. PURCHASE SERVICE - List agencies that purchase service from the transit system. Note: List agency ONCE

Agency

1

Name: Lee County Social Services

Check if agency purchased service last year

List Programs Served:

- 1) Medicaid
- 2) Work First
- 3) Division of the Blind
- 4) Adult Services
- 5) _____

Agency 2

Name: Lee County Senior Services

Check if agency purchased service last year

List Programs Served:

- 1) General
- 2) Medical
- 3) _____
- 4) _____
- 5) _____

Agency

3

Name: Lee County Industries

Check if agency purchased service last year

List Programs Served:

- 1) Vocational Rehabilitation
- 2) Employment
- 3) _____
- 4) _____
- 5) _____

Agency 4

Name: Steven's Center

Check if agency purchased service last year

List Programs Served:

- 1) Vocational Rehabilitation
- 2) Education
- 3) Recreation
- 4) _____
- 5) _____

Agency

5

Name: Central Carolina Community College

Check if agency purchased service last year

List Programs Served:

- 1) Education
- 2) _____
- 3) _____
- 4) _____
- 5) _____

Agency 6

Name: Liberty Commons

Check if agency purchased service last year

List Programs Served:

- 1) Medical
- 2) _____
- 3) _____
- 4) _____
- 5) _____

Agency

7

Name: Westfield Health and Rehabilitation Center

Check if agency purchased service last year

List Programs Served:

- 1) Medical
- 2) _____
- 3) _____
- 4) _____
- 5) _____

Agency 8

Name: Sanford Health and Rehabilitation

Check if agency purchased service last year

List Programs Served:

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

Agency

9 PACE

Check if agency purchased service last year

List Programs Served:

- 1) Medical
- 2) General
- 3) _____
- 4) _____
- 5) _____

Agency

10 Name: Sandhills Mental Health

Check if agency purchased service last year

List Programs Served:

- 1) Medical- Mental Health
- 2) _____
- 3) _____
- 4) _____
- 5) _____

Check box at left if you serve more than 10 agencies and complete Continuation worksheet.

7. REVENUE VEHICLE INVENTORY BY CATEGORY

→ Important - (If a vehicle has been replaced and the transit system has received the title from PTD, the vehicle should not be included in this inventory. Identify vehicles awaiting disposition in 8B below.)

_____ Center Aisle Van	<u>5</u>	20-Ft LTV (Cutaway) (no lift)
_____ Conversion Van	<u>8</u>	20-Ft LTV (Cutaway) (w/lift)
<u>4</u> Lift-Equipped Van	_____	22-Ft LTV (Cutaway) (w/lift)
_____ Minivan (no ramp)	<u>1</u>	25-Ft LTV (Cutaway) (w/lift)
_____ Minivan (w/ramp)	_____	28-Ft LTV (Cutaway) (w/lift)
_____ Crossover (4/All-wheel drive)	_____	Sedan
_____ Transit Bus	_____	Other: (describe below)

8. FLEET SIZE

A. ACTIVE FLEET

18 Total Revenue Vehicles in Fleet
 _____ Backup Revenue Vehicles
14 Total Lift-Equipped Vehicles

B. INACTIVE FLEET

_____ Enter number of vehicles awaiting disposition. This includes vehicles for which replacements have been received and titles have been received from PTD. It also includes fleet reductions for which titles have been received from PTD.

9. DAYS AND HOURS OF SERVICE (Check all that apply and enter corresponding service hours):

DAYS	Beginning Time	SERVICE HOURS	Ending Time
<input type="checkbox"/> Seven (7) days per week	_____		_____
<input checked="" type="checkbox"/> Monday - Friday	<u>5:00am</u>		<u>5:00pm</u>
<input checked="" type="checkbox"/> Saturday	<u>5:00 AM</u>		<u>5:00pm</u>
<input type="checkbox"/> Sunday	_____		_____
<input type="checkbox"/> Holiday	_____		_____

10. SYSTEM MANAGEMENT & OPERATION

A. Is the Management/Administration of the transit system currently subcontracted? No
 If yes, answer the following:

Name of the Management provider: _____
 When will the new RFP process begin? _____
 Are employees of the subcontractor represented by a labor organization (union)? _____
 If so, provide the following:
 Name of Union: _____
Example: Amalgamated Transit Union Local #1437

B. Is the Operation of the transit system currently subcontracted? No
 If yes, answer the following:

Name of the service provider: _____
 When will the new RFP process begin? _____
 Are employees of the subcontractor represented by a labor organization (union)? _____
 If so, provide the following:
 Name of Union: _____
Example: Amalgamated Transit Union Local #1437

C. Does another public transit system contract with your system for any part of its service? No
 If yes, answer the following:

Name of the public transit system: _____
 Type of service that you provide: _____
 Are employees of the other transit system or its subcontractor(s) represented by a labor union? _____
 If so, provide the following:
 Name of other system's subcontractor (if applicable): _____
 Name of Union: _____
Example: Amalgamated Transit Union Local #1437

11. PUBLIC INVOLVEMENT – Please complete the chart below to document outreach efforts.

Organizations / Events	Date / Time	Location	Number of Attendees	Primary Audience	Number Title VI Forms Completed
1) Lee County TAB Board Meeting	1/25/18 10:00 am	112 Hillcrest Drive Sanford NC 27330	14	General Public	0
2) Cty Health Fair	2/21/18 - 9 to 4	Coty Warehouse, Broadway Rd Sanford NC 27330	300	General Public	

3) Lee County Health Fair	2/22/18 10 12	106 Hillcrest Drive Sanford NC 27330	150	General Public	0
4) National Night Out	8/7/18 5:00 pm	Lemon Springs, NC and Sanford NC	1,000	General Public	0
5) TARPO Meeting	8/9/18 - 3:00 pm	106 Hillcrest Drive Sanford NC 27330	15	General Public	0
6) CCCC Career Fair	10/24/18 - 9 - 12	CCCC Campus, Nash Street Sanford NC		General Public	0
7) Lee County TAB Board Meeting	4/18/18 10:00 am	112 Hillcrest Drive Sanford NC 27330	15	General Public	0
8) Public Hearing CTP Grant	9/17/18 - 8:00 pm	106 Hillcrest Drive Sanford NC 27330	57	General Public	0
9) Homeless Task Force	8/24/18 - 1:00 pm	The Buggy Factory Charlotte Ave Sanford NC 27220	14	General Public	0
10) Bulding Integrated Communities Outreach	9/15/17	Thornwood Mobile Home Park, Sanford, NC 27330	75	LEP	0
11) Bulding Integrated Communities Outreach	10/17/17	Pineview Mobile Home Park, Sanford NC 27330	60	LEP	0
12) Lee County TAB Board Meeting	10/18/18 - 10:00 am	112 Hillcrest Drive Sanford NC 27330		General Public	0
13) Job Seekers Fair	9/19/18 10 - 1	First Baptist Church Summitt Driver Sanford NC	130	General Public	0
14) TARPO Planning Meeting	10/18/18 2:00pm	106 Hillcrest Drive Sanford NC 27330		General Public	0
15) Central Carolina Hospital Partners Meeting	3/28/18 - Noon	Carthage Street, Sanford NC	35	General Public	0

- A. Is a governing board approved, formalized, public involvement plan in use? Yes
If yes (complete questions below)
- Is that plan evaluated and updated at least annually? Yes
- Does that plan have defined objectives? Yes
- Are those objectives being met? Yes

If no – Describe below how the effectiveness of the public involvement efforts are evaluated and/or improved.

B. Describe Public Outreach Methods:

Select the ONE word that most accurately completes the sentence



Information dissemination is Usually written.

Public meeting times are Seldom between 8 AM and 5 PM.

Information is Usually available in an audible format.

Information is Always available in a language other than English.

Reasonable access is Always available for those with a disability.

12. ADMINISTRATIVE CHANGES - Describe administrative changes to be incorporated during FY2020 in the space below. A new job description must be attached for (1) any new administrative positions or (2) any increase in the percentage of a position dedicated to transportation.

If NONE check here:

Check here if job description(s) attached:

A new Administrative Support Assistant position is being requested. Job Description included.

13. SERVICE CHANGES - Describe any service changes and/or provide justification/need for expansion vehicle(s) in the space below.

If NONE check here:

FY2020 - Complete Project Funding Request Form for FY 2020

(Note: Include in your description the rationale for the anticipated change in service. For example, the anticipated change is due to customer feedback, marketing or other efforts. This narrative should match what is included your project funding request form)

No changes are planned for Service Provision unless NEMT Medicaid plans with Managed Care change service

How will the public be notified of the service changes described above?

TAB meetings/members, word of mouth, local medical providers, contractors, Passengers

How much lead-time is given before service changes take effect?

30 Days

**SECTION 5311, 5310, 5339, Consolidated Capital, 5307 or State Funds Call for Projects
TITLE VI PROGRAM REPORT**

Legal Name of Applicant: County of Lee
(Complete either Part A or Part B; and Part C)

Part A – No complaints or Lawsuits Filed

I certify that to the best of my knowledge, **No complaints or lawsuits** alleging discrimination have been filed against **The County of Lee Transit System (Transit System Name)** during the period **July 1, 2017 through June 30, 2018**.

Signature of Authorized Official _____ Date _____

Amy M. Dalrymple _____
Type Name and Title of Authorized Official

Part B – Complaints or Lawsuits Filed

I certify that to the best of my knowledge, the below described complaints or lawsuits alleging discrimination have been filed against _____ Transit System Name) during the period **July 1, 2017 through June 30, 2018**.

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome

(Attach an additional page if required.)

Signature of Authorized Official _____ Date _____

Type Name and Title of Authorized Official _____

Part C - Title VI Plan

Do you currently have a Title VI Plan: _____ Yes _____ Date of last plan update: _____ FY 2015 _____

DBE GOOD FAITH EFFORTS CERTIFICATION

This is to certify that in all purchase and contract selections (*Legal Name of Applicant*) County of Lee is committed to and shall make good faith efforts to purchase from and award contracts to Disadvantaged Business Enterprises (DBEs).

DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:

Required by PTD	Check all that apply	Description
*	<input checked="" type="checkbox"/>	Write a letter/email to Certified DBEs in the service area to inform them of purchase or contract opportunities;
*	<input checked="" type="checkbox"/>	Document telephone calls, emails and correspondence with or on behalf of DBEs;
	<input checked="" type="checkbox"/>	Advertise purchase and contract opportunities on local TV Community Cable Network;
*	<input checked="" type="checkbox"/>	Request purchase/contract price quotes/bids from DBEs;
	<input checked="" type="checkbox"/>	Monitor newspapers for new businesses that are DBE eligible
*	<input checked="" type="checkbox"/>	Encourage interested eligible firms to become NCDOT certified. Interested firms should contact the office of contractual services at (919) 707-4800 for more information
*	<input checked="" type="checkbox"/>	Encourage interested firms to contact the Office of Historically Underutilized Businesses at (919) 807-2330 for more information
*	<input checked="" type="checkbox"/>	Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at https://www.ebs.nc.gov/ VendorDirectory/default.htmlhtml
	<input type="checkbox"/>	Other efforts: Describe:
	<input type="checkbox"/>	Other efforts: Describe:

You may obtain a copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at <https://www.ebs.nc.gov/ VendorDirectory/default.html>

Reminder: Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

 Signature of Authorized Official

 Date

Amy M. Dalrymple – Chair – Lee County Board of Commissioners
 Type Name and Title of Authorized Official

LOCAL SHARE CERTIFICATION FOR FUNDING

County of Lee
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ <u>216,260</u>	\$ <u>32,439</u> (15%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Capital	\$ <u>302,475</u>	\$ <u>30,248</u> (10%)
Mobility Management	\$ _____	\$ _____ (10%)
_____	\$ _____	\$ _____ (____%)
_____	\$ _____	\$ _____ (____%)
_____	\$ _____	\$ _____ (____%)
_____	\$ _____	\$ _____ (____%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ <u>518,735</u>	\$ <u>62,687</u>
	Total Funding Requests	Total Local Share

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Grant Applied To</u>	<u>Amount</u>
<u>County of Lee</u>	<u>Administrative</u>	\$ <u>32,439</u>
<u>County of Lee</u>	<u>Capital</u>	\$ <u>30,248</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
TOTAL		\$ <u>62,687</u>

**** Fare box revenue is not an applicable source for local share funding**

FY 2020 Local Share Certificate (page 2)

I, the undersigned representing (*Legal Name of Applicant*) **County of Lee** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2020 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2019**, which has a period of performance of July 1, 2019 – June 30, 2020.

Signature of Authorized Official

Amy M. Dalrymple – Chair Lee County Board of Commissioners

Type Name and Title of Authorized Official

Date

FY 2020 Delegation of Authority

Date: 15-Oct-18

I Amy M. Dalrymple Chair
(Authorized Official's Typed/Printed Name) (Authorized Official's Title and Agency)
 as the designated party for County of Lee Transit System
(Grant recipient/Applicant Agency)

with authority to submit funding applications and enter into contracts with the North Carolina Department of Transportation and execute all agreements and contracts with the NCDOT Public Transportation Division, hereby delegate authority to the individual(s) filling the positions as indicated below:

Primary Designee: Deborah P. Davidson
(Name and Primary Designee's Position Title)
County of Lee Transit System
(Primary Designee's Agency)

- Reimbursement Requests: Yes No
- Budget Revisions: Yes No
- Budget Amendments: Yes No
- Period of Performance Extensions: Yes No
- Other _____: Yes No

Alternate Designee #1: Melanie P. Rodgers
(Alternate Designee's Name and Position Title)
County of Lee Transit System
(Alternate Designee's Agency)

- Reimbursement Requests: Yes No
- Budget Revisions: Yes No
- Budget Amendments: Yes No
- Period of Performance Extensions: Yes No
- Other _____: Yes No

Alternate Designee #2: _____
(Alternate Designee's Name and Position Title)
(Alternate Designee's Agency)

- Reimbursement Requests: Yes No
- Budget Revisions: Yes No
- Budget Amendments: Yes No
- Period of Performance Extensions: Yes No
- Other _____: Yes No

Authorized Official's Signature: _____

Authorized Official's Typed/Printed Name: Amy M. Dalrymple



Committed Today for a Better Tomorrow

ITEM #:
II. H.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Bad Debt Write-Off for FY 16-17

DEPARTMENT: Health Department

CONTACT PERSON: Heath Cain

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	To approve the Bad Debit Write-Off for three Health Department Programs: Maternal Health, Child Health and Family Planning for FY16-17.
BUDGET IMPACT	This is a funding stipulation for state and federal programs.
ATTACHMENTS	1) LCHD Bad Debt Write-Off Summary for FY 16-17 (1 page) 2) LCHD Bad Debt-Write-Off 6 year Comparison (1 page)
PRIOR BOARD ACTION	None
RECOMMENDATION	The health department respectfully requests the County Commissioners to approve the attached Bad Debit Write-Off for FY 16-17.
SUMMARY	

This is a state requirement and we are contractually bound to make both every effort to collect revenues owed to us and write-off those debts if they become uncollectible.

This was approved by the Board of Health September 19th, 2018.



MEMORANDUM

To: Board of Health

From: Carol Thompson, Health Dept. Finance

Date: September 19, 2019

Re: Bad Debt Status (Programs with outstanding debt for a period of one year, July 2016 - June 2017)

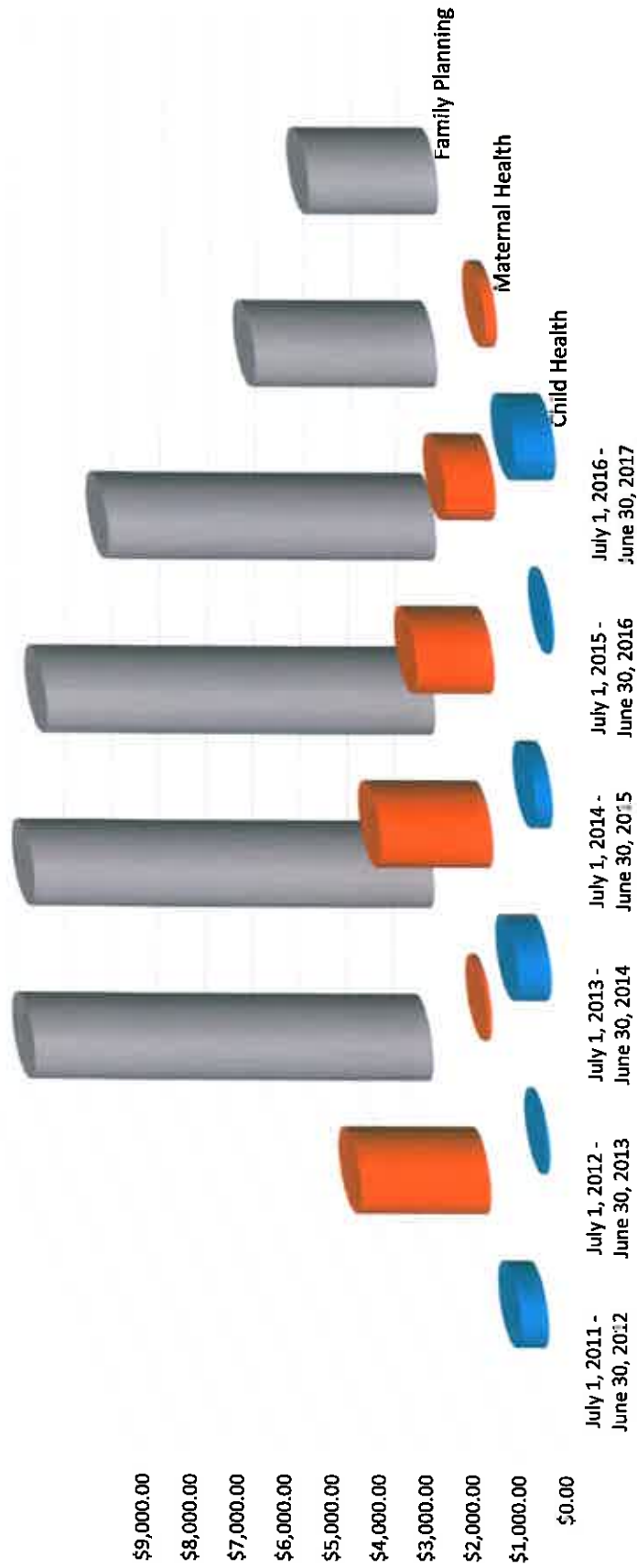
<u>Programs</u>	<u>Debt Amount</u>
1) Child Health	\$ 878.40
2) Maternal Health	\$ 236.40
3) Family Planning	<u>\$ 2,755.10</u>
Grand Total =	\$ 3,869.90 *

* Note: Although this is the close of FY 16-17, we never cease to make attempts to collect debt.



Lee County Public Health
P.O. Box 1528 - Sanford, NC 27331-1528
Phone 919-718-4640 - Fax 919-718-4632
Promoting better health and a safe environment for all Lee County residents

**Lee County Health Department
 Bad Debt Write-Off
 6 Year Comparison
 September 19, 2018**





Committed Today for a Better Tomorrow

ITEM #:
II. I.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: North Carolina Alliance of Public Health Agencies Contract (NCAPHA)

DEPARTMENT: Health Department

CONTACT PERSON: Heath Cain

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	To approve the North Carolina Alliance of Public Health Agencies Contract.
BUDGET IMPACT	Infant Mortality Reduction State Funds \$39,836 (no county match)
ATTACHMENTS	North Carolina Alliance of Public Health Agencies Contract – 13 pages
PRIOR BOARD ACTION	None
RECOMMENDATION	The health department respectfully requests the County Commissioners to approve the North Carolina Alliance of Public Health Agencies Contract.
SUMMARY	

NCAPHA will provide a Health Education Specialist for 1 year. This position will act as our Infant Mortality Reduction Coordinator which will facilitate education classes at the health department with moms to be and new moms by working with our Maternal Health and WIC clients. This position will attend health fairs and community events to bring awareness of baby safe sleep practices. This position will provide Safety Car Seat checks in approved venues.

This was approved by the Board of Health September 19th, 2018.



North Carolina Alliance of Public Health Agencies (NCAPHA) Staffing Agreement

North Carolina Alliance of Public Health Agencies, Inc., entered into effective as of July 1, 2018, with its principal office located at 222 North Person Street, Suite 208, Raleigh, North Carolina 27601 ("Agency"), and Lee County Health Department, with its principal office located at 106 Hillcrest Drive, Sanford, NC 27330 ("Client") agree to the terms and conditions set forth in this Staffing Agreement (the "Agreement").

1. Agency Duties and Responsibilities

Agency will:

- a. Recruit, screen, interview, hire, and assign its employees ("Assigned Employees") to perform tasks in accordance with Client's specifications as described to Agency in writing for staffing under Client's supervision and will be the common law employer of Assigned Employees;
- b. Pay each Assigned Employee's wages and provide them with the benefits that Agency offers to them;
- c. Pay, withhold, and transmit payroll taxes; provide unemployment insurance and workers' compensation benefits; and handle unemployment and workers' compensation claims involving Assigned Employees;
- d. Require Assigned Employees to sign agreements (in the form of Exhibit A) acknowledging that they are not entitled to holidays, vacations, paid time off, disability benefits, insurance, pensions, or retirement plans, or any other benefits offered or provided by Client;
- e. Comply with federal, state and local labor and employment laws applicable to Assigned Employees, including the Immigration Reform and Control Act of 1986; the Internal Revenue Code ("Code"); the Employee Retirement Income Security Act ("ERISA"); the Health Insurance Portability and Accountability Act ("HIPAA"); the Family Medical Leave Act; Title VII of the Civil Rights Act of 1964; the Americans with Disabilities Act; the Fair Labor Standards Act; the Consolidated Omnibus Budget Reconciliation Act ("COBRA"); the Uniformed Services Employment and Reemployment Rights Act of 1994.
- f. In compliance with Section 420.302(b) of the Medicare regulations, until the expiration of four years after the furnishing of services provided under this Agreement, Agency will make available to the Secretary, U.S. Department of

Health and Human Services, the U.S. Comptroller General, and their representatives, this Agreement and all books, documents and records necessary to certify the nature and extent of the costs of those services;

- g. Obtain and keep on file all documentation required by the U.S. Immigration and Naturalization Service to prove legal status to work and reside in the United States;
- h. At Client's request, provide certificates evidencing general liability and professional liability insurance coverage.

1.2 Right to Control

In addition to Agency's duties and responsibilities set forth in paragraph 1, Agency, as the common law employer, has the right to review and address, unilaterally or in coordination with Client, Assigned Employee work performance issues and to enforce Agency's employment policies relating to Assigned Employee conduct at the worksite. The work assignment of Assigned Employee will be terminated by Agency upon receipt of Client's written request given to Agency at least fifteen (15) days in advance; provided, however, that Client may immediately terminate an Assigned Employee's work assignment for cause. If Assigned Employee's work assignment is terminated for cause, Client shall provide Agency with a written statement specifying the cause in reasonable detail promptly following such termination.

2. Client Duties and Responsibilities

Client will:

- a. Properly supervise Assigned Employee's work performance and be responsible for Client's business operations, products, services, and intellectual property;
- b. Properly supervise, control, and safeguard its premises, processes, and systems, and not permit Assigned Employees to operate any vehicle or mobile equipment, or entrust them with unattended premises, cash, checks, keys, credit cards, merchandise, confidential or trade secret information, negotiable instruments, or other valuables without Agency's express prior written approval or as strictly required by the job description provided to Agency;
- c. Provide Assigned Employee with a safe work site and provide appropriate information, training, and safety equipment with respect to any hazardous substances or conditions to which Assigned Employee may be exposed at the work site;
- d. Not change Assigned Employee's job duties without Agency's express prior written approval;
- e. Exclude Assigned Employees from Client's benefit plans, policies, and practices, and not make any offer or promise relating to Assigned Employees' compensation

or benefits;

- f. Reimburse Agency for advertising conducted with respect to recruiting specific personnel, when advertising is done at the request of Client;
- g. Comply with OSHA Bloodborne Pathogen Exposure Control regulations found under OSHA Standard 29 C.F.R.e.1910. Client certifies that it has developed and follows an Exposure Control Plan in conformance with those regulations. At the time of initial assignment to tasks where occupational exposure may occur, Client will provide Assigned Employee with training in compliance with OSHA Standard 29 C.F.R.e.1910. Client agrees to provide post exposure evaluation and follow-up pursuant to OSHA Standard 29 C.F.R.e.1910, if an exposure incident occurs to any Assigned Employee and to provide copies of all records of post-exposure care to Agency. Client agrees to orient Assigned Employee to Client's policies, procedures, operations and OSHA/Infection Control procedures, and inform the Agency of training dates and any changes in the Client's policies and procedures;
- h. Designate a representative to report to Agency all time worked by each Assigned Employee on a mutually agreed schedule;
- i. Be responsible for compliance with all relevant safety and health laws and regulations during the period of the Assigned Employee's assignment under Client's supervision, including but not limited to JCAHO regulations relating to orientation and evaluation and HIPAA regulations.

Payment Terms, Bill Rates, and Fees

- 3. Client will pay Agency for its performance as set forth on Exhibit B and will also pay any additional costs or fees set forth in this Agreement. Agency will invoice Client for services provided under this Agreement on a semi-monthly basis. Payment is due on receipt of invoice. Invoices will be supported by the pertinent time sheets or other agreed system for documenting time worked by the Assigned Employees. Information appearing on the invoice shall be deemed accurate and affirmed by Client unless Client notifies Agency in writing within five business days of discovering a discrepancy, specifying the particular error(s), omission(s), or objection(s). Failure to notify Agency within that time shall constitute a waiver of any objection thereto. Agency may impose a finance charge of one and one-half (1 ½) percent per month to all outstanding amounts unpaid by for thirty (30) days or more after date of the invoice. If a portion of any invoice is disputed, Client will pay the undisputed portion.
- 4. In addition to the rates specified in Exhibit B of this Agreement, Client will pay Agency the amount of all new or increased labor costs associated with Client's Assigned Employees that Agency is legally required to pay-such as wages, benefits, payroll taxes, social program contributions, or charges linked to benefit levels-until the parties agree on new rates.

Confidential Information

5. Both parties may receive information that is proprietary to or confidential to the other party or its affiliated companies and their clients. Both parties agree to hold such information in strict confidence and not to disclose such information to third parties or to use such information for any purpose whatsoever other than performing under this Agreement or as required by law. No knowledge, possession, or use of Client's confidential information will be imputed to Agency as a result of Assigned Employees' access to such information.

Cooperation

6. The parties agree to cooperate fully and to provide assistance to the other party in the investigation and resolution of any complaints, claims, actions, or proceedings that may be brought by or that may involve Assigned Employees.

Term of Agreement

7. The term of this Agreement will be for an entire fiscal year, which runs from July 1 through June 30, for the year of the effective date of this Agreement. The Agreement may be terminated by either party upon thirty (30) days written notice to the other party, except that, if a party becomes bankrupt or insolvent, discontinues operations, or fails to make any payments as required by the Agreement, either party may terminate the Agreement upon written notice.

Miscellaneous

8. While Agency follows the guidelines described in Exhibit C and will give each Assigned Employee safety and standards online training relating to safety, universal precautions, occupational exposure to bloodborne pathogens, other safety issues and HIPAA regulations, Client will provide each Assigned Employee with all necessary site-specific training, orientation and evaluations that may be required by federal, state or local occupational safety laws or rules, including JCAHO and HIPAA, for members of Client's workforce. Further, Client will only assign Assigned Employee to work in the clinical specialty areas in which they are professionally qualified and oriented to work. In the event of any actual or threatened claim arising out of or relating to the acts of omissions of the Assigned Employee, Client shall provide Agency written notice of such claim promptly and, in no event, later than 30 days after Client knew, or reasonably should have known of such claim
9. The parties acknowledge that they are equal opportunity employers and agree that they do not and will not discriminate against, harass, or retaliate against any employee or job applicant on the basis of race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, gender identity, or any other status or condition protected by applicable federal, state or local laws. Client agrees that it will promptly investigate

allegations of discrimination, harassment, and retaliation. Client further agrees that it will report to Agency any suspected discrimination, harassment and/or retaliation either by or against Assigned Employee immediately.

10. Provisions of this Agreement, which by their terms extend beyond the termination or nonrenewal of this Agreement, will remain effective after termination or nonrenewal.
11. No provision of this Agreement may be amended or waived unless agreed to in a writing signed by the parties.
12. Each provision of this Agreement will be considered severable, such that if any one provision or clause conflicts with existing or future applicable law or may not be given full effect because of such law, no other provision that can operate without the conflicting provision or clause will be affected.
13. This Agreement and the exhibits attached to it contain the entire understanding between the parties and supersede all prior agreements and understandings relating to the subject matter of the Agreement.
14. The provisions of this Agreement will inure to the benefit of and be binding on the parties and their respective representatives, successors, and assigns.
15. The failure of a party to enforce the provisions of this Agreement will not be a waiver of any provision or the right of such party thereafter to enforce each and every provision of this Agreement.
16. Client nor Agency will transfer or assign this Agreement without the other party's written consent.
17. All notices, demands, requests or other instruments which may be or are required to be given hereunder shall be in writing and sent to the addresses set forth below, by hand delivery, certified mail – return receipt requested, or via overnight courier, postage prepaid.

AGENCY: NC Alliance of Public Health Agencies, Inc.
222 N. Person Street, Ste. 208
Raleigh, NC 27601

CLIENT: Lee County Health Department
106 Hillcrest Drive
Sanford, NC 27330

The addresses provided herein are conclusively deemed to be valid, and notice given in compliance with this paragraph shall be conclusively presumed to be proper and

adequate, unless a written change of address is provided to all Parties.

18. This Agreement will be governed by and construed in accordance with the laws of the State of North Carolina, without reference to any conflicts of law principles thereof.

[Signatures on next page]

Authorized representatives of the parties have executed this Staffing Agreement below to express the parties' agreement to its terms.

Lee County Health Department

North Carolina Alliance of Public Health Agencies, Inc.

Signature

By: Joanne Brassington
Signature

Printed Name

Joanne Brassington
Printed Name

Title

Human Resources Director
Title

Date

8/13/18
Date

THIS Agreement has been pre-audited in the manner required by the local Government Budget and Fiscal Control Act.

Client Finance Officer:

Printed Name

Title

Date

**EXHIBIT A
BENEFITS WAIVER FOR ASSIGNED EMPLOYEES**

AGREEMENT AND WAIVER

In consideration of my assignment to Client by Staffing Firm, I agree that I am solely an employee of Staffing Firm for benefits plan purposes and that I am eligible only for such benefits as Staffing Firm may offer to me as its employee. I further understand and agree that I am not eligible for or entitled to participate in or make any claim upon any benefit plan, policy, or practice offered by Client, its parents, affiliates, subsidiaries, or successors to any of their direct employees, regardless of the length of my assignment to Client by Staffing Firm and regardless of whether I am held to be a common-law employee of Client for any purpose; and therefore, with full knowledge and understanding, I hereby expressly waive any claim or right that I may have, nor or in the future, to such benefits and agree not to make any claim for such benefits.

EMPLOYEE

WITNESS

Signature

Signature

Printed Name

Printed Name

Date

Date

EXHIBIT B COMPENSATION

- A. **SCHEDULE OF RATES.** Hourly rates are as set forth below or as otherwise determined by Agency and Client in writing plus a 33% administrative fee. For Salaried Assigned Employee whose annual salary, excluding the administrative fee, is less than \$100,000, and works a fixed schedule and receives the same salary each pay period, an administrative fee of 24% will apply after 90 days of employment . For Salaried Assigned Employee whose annual salary, excluding the administrative fee, total more than \$100,000, an administrative fee of 19% will apply. Travel and work-related expenses will be based on the approved county travel reimbursement rate. Environmental Health professionals will be compensated for travel, meals and lodging at the approved county travel reimbursement rate. Travel and work-related expenses are exempt from the administrative fee.
- B. **OVERTIME.** This Paragraph is only applicable to Assigned Employee who are eligible to receive overtime compensation pursuant to applicable law. Agency will charge Client special rates for premium work time only when an Assigned Employee's work on assignment to Client, viewed by itself, would legally require premium pay and Client has authorized, directed, or allowed the Assigned Employee to work such premium work time. Client's special billing rate for premium hours will be the same multiple of the regular billing rate as Agency is required to apply to the Assigned Employee's regular pay rate. Client will be billed one and one-half (1.5) times the rate set by the Client for time worked by Assigned Employee for all hours worked more than forty (40) hours per week and in accordance with state and federal wage and hours laws. If, during the terms of this Agreement or at any time, any applicable law requires Agency to pay overtime to its Assigned Employee based on any standard other than 40 hours per week, Agency shall bill the overtime rate pursuant to the applicable law. Agency may comply with Client's policies regarding overtime when they follow state and/or federal wage and hours laws and are communicated at the time of the contract or communicated to Agency at least ninety (90) days prior to the effective date of such changes.
- C. **EXPENSES.** Travel and other expenses incurred by an Assigned Employee in providing services to Client under this Agreement may be included on the Assigned Employee's applicable time sheet and reimbursed to the Assigned Employee through the Assigned Employee's paycheck from, Agent at Client's expense.
- D. **ACA COMPLIANCE.** Agency shall comply with all provisions of the Patient Protection and Affordable Care Act ("ACA") applicable to Assigned Employees, including the employer shared responsibility provisions relating to the offer of "minimum essential coverage" to "full-time" employees (as those terms are defined in Code §4980H and related regulations) and the applicable employer information reporting provisions under Code §6055 and §6056 and related regulations applicable to Assigned Employee, including the employer shared responsibility provisions relating to the offer of "minimum essential coverage" to "full-time" employees (as those terms are defined in Code §4980H and related regulations) and the applicable employer information reporting provisions

under Code §6055 and §6056 and related regulations. If the Assigned Employee does not report to work for illness or some other reason outside of Client's control, Client will not be billed for these hours except in the case of salaried Assigned Employee, with leave concession addressed at time of hire.

**EXHIBIT C
 REQUIREMENT GUIDELINES**

<u>REQUIRED:</u>	Schedule	Interpretation
Hepatitis B	2 doses, 4 weeks apart; 3 rd dose, 5 months after 2 nd ; booster not necessary	Agency's policy follows CDC recommendations. Documentation of 3 doses of Hepatitis B vaccination (at appropriate intervals), serologic proof of immunity or declination of the series of vaccines signed by the healthcare worker.
MMR (Measles, Mumps, Rubella)	2 doses, 4 weeks apart	Agency's policy follows CDC recommendations for healthcare personnel (HCP) born in 1957 or later without serologic evidence of immunity or prior vaccination give 2 doses of MMR, 4 weeks apart. For HCP born prior to 1957, is considered acceptable evidence of measles, mumps and rubella immunity, however Agency follows CDC recommendation that a HCP get a titer but it is not required (unless a work site requirement.)
Varicella (chicken pox)	2 doses, 4 weeks apart	Agency follows CDC recommendation all HCP who have no serologic proof of immunity, prior vaccination, or history of varicella disease, give 2 doses of varicella vaccine, 4 weeks apart; all HCP be immune to varicella with proof of Titer.
<u>HIGHLY RECOMMENDED:</u>	<i>[Not Required]</i>	<u>Employee must obtain if required by their work site.</u>
Influenza	Annual influenza vaccine	Highly recommended by Agency (must be obtained if required by employee's work site.)
Tetanus, diphtheria, pertussis	Td booster every 10 years after one Tdap	Agency follows CDC recommendation all HCP get a Td booster does every 10 years, following the completion of the primary 3-dose series. Also, All HCP younger than 65 get a 1-time does of Tdap, if they have direct patient contact.
Tuberculosis Skin Test Screening	Upon Hire --Two step TST; Annual TB skin test for settings classified as medium risk for HCWs who have the potential for exposure to M. Tuberculosis through air space shared with persons with TB disease	Agency's policy for Tuberculosis screening follows CDC recommendations.

State license, registration or certification (when required)	Per state board of nursing or other licensing agency	Agency contacts the State Board or other licensing agency prior to the Assigned Employee's start date to confirm that the license, registration or certification is active and in good standing. Agency will not knowingly employ a professional that has an action against their license.
BCLS (CPR)	Current Card	Agency accepts current BCLS certification from either AHA, Red Cross, or hospital issued cards as long as they are the standard requirements for Assigned Employee.
Criminal Background Check	Performed upon hire	Agency's policy is to conduct Criminal Background Checks upon hire on all Assigned Employee unless otherwise instructed by client. If there is a gap in employment or the Assigned Employee leaves the company for more than 6 months, a criminal background check will need to be updated prior to the start of the next assignment.
OIG Sanctions Check	Upon application	Agency has a check procedure in place. Each applicant is checked against the OIG database upon application.
I-9	Upon hire and if documents expire	Agency collects a completed I-9 and the appropriate INS required documentation on every Assigned Employee member prior to their start date.
<i>AGENCY participates in E-Verify (As required by law.)</i>	Upon hire	Agency will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization. IMPORTANT: If the Government cannot confirm that a new hire is authorized to work, this employer is required to give new hires written instructions and an opportunity to contact DHS and/or the SSA before taking adverse action against you, including terminating their employment. Agency will not use E-Verify to pre-screen job applicants and may not limit or influence the choice of documents new hires present for use on the Form I-9. To determine whether Form I-9 documentation is valid, Agency uses E-Verify's photo matching tool to match the photograph appearing on some permanent resident cards, employment authorization cards, and U.S. passports with the official U.S. government photograph. E-Verify also checks data from driver's licenses and identification cards issued by some states.

Iran-Divestment Act Certification: Contractor ("NCAPHA") certifies that contractor, and all subcontractors are not on the Iran Final Divestment List ("List") created by the North Carolina State Treasurer pursuant to N.C.G.S. 147-86.58. Contractor shall not utilize any subcontractor that is identified on the List.

E-Verify Certification: Pursuant to N.C.G.S. 143-48.5 and N.C.G.S. 147-33.95(g), Contractor ("NCAPHA") hereby certifies that the Contractor, and the Contractor's subcontractor's, complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system. E-Verify System Link: www.uscis.gov.

Governing Law: In the event either party must commence a legal action in order to enforce any rights under this contract, venue for any and all disputes shall be in Lee County, North Carolina. This agreement shall be governed by laws of the State of North Carolina without regard to principles of conflicts of law. The prevailing party in any action or suit brought in connection with this contract shall be entitled to reasonable attorney's fees and costs at trial and on appeal.

North Carolina Alliance of Public Health Agencies (NCAPHA)

By: Joanna Brassington

Title: HR Director

Date: 8/13/18



Committed Today for a Better Tomorrow

ITEM #:
II. J.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Request to apply for National Association of County and City Health Officials (NACCHO) Grant funding

DEPARTMENT: Health Department

CONTACT PERSON: Heath Cain

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	This is a request to the Board of Commissioners to allow Environmental Health to apply for additional grant funding through a five-year cooperative agreement between NACCHO and the Food and Drug Administration (FDA) to aid in the completion of policy development projects to enhance conformance with the Voluntary National Retail Food Regulatory Program Standards.
BUDGET IMPACT	Up to \$13,000 if awarded as a mentee and up to \$18,000 if awarded as a mentor
ATTACHMENTS	N/A
PRIOR BOARD ACTION	None
RECOMMENDATION	The health department respectfully requests the County Commissioners to give permission to apply for this grant opportunity
SUMMARY	

Lee County Environmental Health is undertaking a 5-year FDA training development program to develop and integrate the 9 FDA standards of the Voluntary National Retail Food Regulatory Program Standards into our policies and procedures.

This was approved by the Board of Health September 19th, 2018.



Committed Today for a Better Tomorrow

ITEM #:
II. K.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Personnel Policies Change (B-3 Inclement Weather Policy and D-3 Overtime Policy)

DEPARTMENT: Human Resources

CONTACT PERSON: Joyce McGehee, Human Resources Director


TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approve changes to Personnel Policy (B-3 Inclement Weather Policy)
BUDGET IMPACT	N/A
ATTACHMENTS	Personnel Policy B-3
PRIOR BOARD ACTION	None
RECOMMENDATION	Approve changes to Personnel Policy B-3 and Policy D-3 and A-1
SUMMARY	

In Policy B-3, Section 3.1 the term FEMA was removed in item B.

In Policy B-3 Section 3.2 has been added to the Inclement Weather Policy to incorporate information of how essential non-exempt employees will be compensated for work during a Lee County State Emergency, or if the State of North Carolina and FEMA grant a pre-event status. At such times, employees may be required to work to protect citizens and property of Lee County. The policy's title has been changed to Increment Weather/State of Emergency.

In Policy D-3, the word FMA was removed from Section 3.1 in item C.

COUNTY OF LEE - PERSONNEL POLICY Last Published Date: 07-01-2006			
	TABLE OF CONTENTS		
	Number: A-1	Revision: 23	Effective Date: 10/15/2018

Manual for Personnel Administration

<u>Policy No.</u>	<u>Policy Title</u>	<u>Rev.</u>	<u>Effective Date</u>
<u>A-1</u>	Table of Contents	23	10/15/2018
<u>A-2</u>	Organization of Personnel System	2	04-27-2008

General Employment Practices

<u>Policy No.</u>	<u>Policy Title</u>	<u>Rev.</u>	<u>Effective Date</u>
<u>B-1</u>	Privacy of Employee Records	1	10-01-2010
<u>B-2</u>	Political Activity		07-01-2006
<u>B-3</u>	Inclement Weather/State of Emergency	3	10-15-2018
<u>B-4</u>	Recruitment and Selection	1	04-27-2008
<u>B-5</u>	Vehicle Usage		07-01-2006
<u>B-6</u>	Outside Employment	1	04-27-2008
<u>B-7</u>	Limitations on Employment of Relatives		07-01-2006
<u>B-8</u>	Identification Badge Policy	1	04-27-2008
<u>B-9</u>	Gifts and Favors	1	03-06-2017
<u>B-10</u>	Employee Travel	2	08-16-2010
<u>B-11</u>	Flex Time Work Schedule		07-01-2006
<u>B-12</u>	Workplace Violence	1	04-27-2008

<u>B-13</u>	Small Pox Vaccination		07-01-2006
<u>B-14</u>	Technology Use Policy	1	10-04-2010
<u>B-15</u>	Code of Ethics		07-01-2006
<u>B-16</u>	Work Week	1	04-27-2008
<u>B-17</u>	Work Period	1	04-27-2008
<u>B-18</u>	Drug and Alcohol Free Workplace Policy	5	02/19/2018
<u>B-19</u>	Employee Development	1	04-27-2008
<u>B-20</u>	Collection of Social Security Number		07-01-2006

Position Management

<u>Policy No.</u>	<u>Policy Title</u>	<u>Rev.</u>	<u>Effective Date</u>
<u>C-1</u>	Classification Plan		07-01-2006
<u>C-2</u>	Maintenance of the Classification Plan		07-01-2006
<u>C-3</u>	Compensation Philosophy		07-01-2006

Pay Administration

<u>Policy No.</u>	<u>Policy Title</u>	<u>Rev.</u>	<u>Effective Date</u>
<u>D-1</u>	Longevity Pay	1	07-01-2007
<u>D-2</u>	Pay Plan	2	01-10-2016
<u>D-3</u>	Overtime Compensation	4	10-15-2018
<u>D-4</u>	Special Compensation	1	04-27-2008

Employee Benefits

<u>Policy No.</u>	<u>Policy Title</u>	<u>Rev.</u>	<u>Effective Date</u>
<u>E-1</u>	Employee Benefits	3	07-01-2011
<u>E-2</u>	Health Insurance Portability and Accountability Act Privacy Policy		03-01-2010

Leaves of Absence

<u>Policy No.</u>	<u>Policy Title</u>	<u>Rev.</u>	<u>Effective Date</u>
<u>F-1</u>	Vacation	2	02-16-2009
<u>F-2</u>	Sick Time	2	02-16-2009
<u>F-3</u>	Holidays	3	02-16-2009
<u>F-4</u>	Family and Medical Leave	5	04-06-2015
<u>F-5</u>	Court and Jury Duty		07-01-2006
<u>F-6</u>	Military Leave		07-01-2006
<u>F-7</u>	Worker's Compensation Leave	2	07-19-2010
<u>F-8</u>	Leave Without Pay	3	02-16-2009
<u>F-9</u>	Educational Leave with Pay		07-01-2006
<u>F-10</u>	Voluntary Shared Time	1	04-27-2008
<u>F-11</u>	Parental School Leave		07-01-2006

Employee Development

<u>Policy No.</u>	<u>Policy Title</u>	<u>Rev.</u>	<u>Effective Date</u>
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Employee Relations

<u>Policy No.</u>	<u>Policy Title</u>	<u>Rev.</u>	<u>Effective Date</u>
<u>H-1</u>	Disciplinary Action		07-01-2006
<u>H-2</u>	Grievance Policy	1	04-27-2008
<u>H-3</u>	Workplace Harassment		07-01-2006
<u>H-4</u>	Resignation	1	04-27-2008
<u>H-5</u>	Reduction in Force	1	03-16-2009
<u>H-6</u>	Retirement	1	04-27-2008
<u>H-7</u>	Separation for Disability		07-01-2006
<u>H-8</u>	Dismissal	1	04-27-2008

Employee Safety and OSHA

<u>Policy No.</u>	<u>Policy Title</u>	<u>Rev.</u>	<u>Effective Date</u>
J-1	Safety and Health Policy Statement		09-21-2009
J-2	County Manager's Statement		09-21-2009
J-3	Safety and Health Responsibilities		09-21-2009
J-4	County Safety Committee		09-21-2009
J-5	Departmental Safety Committee		09-21-2009
J-6	Training		09-21-2009
J-7	Emergency Response	1	06-06-2016
J-8	Workplace Illness and Accident Reporting		09-21-2009
J-9	First Aid		09-21-2009
J-10	Medical Surveillance		09-21-2009
J-11	Fire Prevention Policy		09-21-2009
J-12	Motor Vehicle Policy		09-21-2009

J-13	Bloodborne Pathogens	09-21-2009
J-14	Biological Hazards	09-21-2009
J-15	General Housekeeping and Sanitation	09-21-2009
J-16	Office Safety	09-21-2009
J-17	Safe Lifting	09-21-2009
J-18	Falls	09-21-2009
J-19	Ergonomics	09-21-2009
J-20	Personal Protective Equipment	09-21-2009
J-21	Confined Space	09-21-2009
J-22	Electrical Safety	09-21-2009
J-23	Portable Ladders and Scaffold	09-21-2009
J-24	Machine Guarding	09-21-2009
J-25	Powered Industrial Trucks/Material Handling	09-21-2009
J-26	Tools	09-21-2009
J-27	Noise	09-21-2009
J-28	Trenching and Excavation	09-21-2009
J-29	Hazards Communication	09-21-2009
J-30	Control of Hazardous Energy	09-21-2009
J-31	Bench Grinder	09-21-2009
J-32	Asbestos	09-21-2009
J-33	Accident Review	09-21-2009
J-34	Transitional Duty Policy	07-19-2010

Appendix

COUNTY OF LEE - PERSONNEL POLICY
Last Published Date: 07-01-2006



Inclement Weather/**State of Emergency**

Number: B-3

Revision: **3**

Effective Date:
10/15/2018

Pages: **3**

1.0 POLICY

The diversity of Lee County services and programs makes it impossible to apply a uniform countywide policy on how operations will be affected in times of adverse weather or other problematic conditions. The County Manager, or appointed designee, shall determine which operations may be suspended or temporarily closed. In order to serve the citizens, some functions of County government, such as public safety, must never close, and will remain open during all adverse weather and other emergency conditions.

2.0 DEFINITIONS

- 2.1 Exempt:** Employees in positions that are defined as exempt from the overtime provisions of the Fair Labor Standards Act.
- 2.2 Inclement Weather:** Weather conditions that make travel to and from work especially difficult. Typically, this is an accumulation of ice/snow but could occur because of unusually severe storms of other types.
- 2.3 Non-Exempt:** Employees in positions that are covered under the overtime provisions of the Fair Labor Standards Act.
- 2.4 Essential Employees:** An employee whose job responsibilities require that he/she be at work (regardless of weather conditions) to directly provide immediate essential service to the public or provide direct leadership or support to those who do.
- 2.5 Inclement Weather Days:** Two (2) paid days allowed annually for closures due to inclement weather.

3.0 PROCEDURE / RULE

3.1 General Provisions

- A. The County Manager or designee shall declare that the Inclement Weather Plan is in effect by announcing that County Administrative offices will be on a delay or closed. Late opening/early closing information will be publicized through normal media outlets and the inclement weather phone system, (919) 718-4696.
- B. All essential employees are expected to be at work at scheduled times unless otherwise instructed. **Exempt employees that are deemed essential in a qualified emergency may be paid a bonus of hours worked at straight time.**
- C. Employees not designated as essential employees may, during a declared weather emergency, report to work by the designated opening time or leave at a designated early closing time and still be considered as having worked their entire normal duty day.
 - 1. Those who do not report to work at all shall be charged time (Vacation, Compensatory, or Leave without Pay) for all hours missed during a normal workday (See Section 3.2.c). This provision also applies if a department chooses to close a facility or program and directs employees to not report to work. However, should the County close, up to 2 paid days could be allowed to compensate employees for missed time.
 - 2. Employees reporting after the designated starting time (See Section 3.2.c.) shall be charged time (as in Section 3.1.c.1) for the hours missed **after** the designated starting time.

[Special Note: Exempt employees may not be charged Leave Without Pay in increments of less than a whole day.]
- D. Employees absent for vacation time or sick time during a time designated inclement, shall continue to be paid as vacation time or sick time.

3.2 **State of Emergency**

In the event that the Board of Commissioners declares, a "State of Emergency" or the State of North Carolina and FEMA grant pre-event status under their authority, the County will compensate all employees classified as essential and non-exempt under the Overtime Compensation Policy (D-3) of the Lee County Personnel Policy. The County Manager, acting under the personnel policy guidelines, will determine the length of time over-time will be paid in lieu of accruing compensatory time.

3.3 Departmental Provisions

- A.** The County provides a wide variety of services under very different circumstances. In recognition of this, each department (especially those offering direct public services) is encouraged to develop more detailed policies regarding attendance during inclement weather. In addition to basic attendance requirements this may include, but is not limited to, the department's approach to the use of County vehicles for employee transportation.

- B.** Each department is responsible for determining which employees are essential and for communicating the designation to each employee. Employees will need to update their departments regularly in advance if personal circumstances, such as the care for small children or elderly parents, prevent them from fulfilling their duties should their services be needed during an irregular schedule.

- C.** Department Directors may (if feasible) allow employees to make up time missed due to the weather provided that the time is made up in the same workweek.

4.0 APPENDIX / APPENDICES

None.

COUNTY OF LEE - PERSONNEL POLICY
Last Published Date: 07-01-2006



Overtime Compensation

Number: D-3

Revision: 4

Effective Date:
10/15/2018

Pages: 4

1.0 POLICY

Under the overtime provisions of the Fair Labor Standards Act (FLSA), non-exempt covered employees must receive extra compensation for overtime hours worked. The County abides by all applicable sections of the FLSA and will properly record all applicable overtime accrued for each covered employee. Eligibility for overtime compensation shall be determined as outlined below. It is the policy of the County that unless otherwise authorized, employees will receive compensatory time off for any overtime hours worked.

2.0 DEFINITIONS

- 2.1 Compensatory Time:** Time given off work, in lieu of monetary compensation for time worked in excess of the maximum hours applicable to the type of employment in which the employee is engaged.
- 2.2 Exempt Status:** Employees who are not eligible for overtime compensation as mandated by the FLSA. This includes those County employees designated as Executive, Administrative and Professional according to the FLSA.
- 2.3 Non-Exempt Status:** Employees who are eligible for overtime compensation as mandated by the FLSA.
- 2.4 Overtime:** All actual hours worked in excess of forty (40) hours in a workweek for regular employees or all actual hours worked in excess of 85.5 hours in a fourteen (14) day period of the 28 day pay cycle for law enforcement employees. Vacation time, sick time and holiday time will not be considered as actual hours worked for the computation of overtime pay.
- 2.5 Workweek:** The seven (7) consecutive days period of time designated as the official workweek for each position. Various departments may have schedules, which differ from the regular 8am to 5pm, Monday through Friday standard hours of operation; however their employees will still adhere to a forty (40) hour workweek.

2.6 Work Period:

- A. The official work period for all county employees except law enforcement and dispatch personnel is forty (40) hours over a seven (7) day, consecutive work period. This work period begins at 12:00am on Sunday and ends at 11:59 pm the following Saturday.
- B. The official work period for law enforcement employees is 85.5 hours over a period of fourteen (14) consecutive days.
- C. The official work period for dispatchers in the Sheriff's Department is eighty four (84) hours over a fourteen (14) day, consecutive work period. This work period begins at 12:00 am on Sunday and ends at 11:59 am the following Saturday.

3.0 PROCEDURE / RULE

3.1 Eligibility for Overtime:

- A. Non-exempt employees, (i.e. covered by the FLSA but not categorized as law enforcement) shall be compensated for all overtime hours at 1-½ hours for every hour over forty (40) actually worked in a normal work period.
- B. Non-exempt law enforcement employees (i.e. covered by the FLSA) shall be compensated for all overtime hours at 1-½ hours for every hour over 85.5 hours actually worked in a normal 14-day work period.
- C. Exempt employees shall receive no additional compensation, monetary or otherwise, for any hours worked in excess of their normal forty (40) hour work period, but are required to work a minimum of forty (40) hours per work period. Exempt employees that are deemed essential in a qualified emergency situation may be paid a bonus of hours worked at straight time.

3.2 FLSA Exclusions:

- A. The FLSA "exempts" three (3) categories of employees under carefully defined Executive, Administrative and Professional provisions. These exemptions are primarily based on the nature of duties and responsibilities performed in each position. The Human Resources Department is responsible for determining Exempt or Non-exempt status based on job information provided by the individual departments. Regardless of duties and responsibilities, all hourly paid employees are non-exempt.
- B. Requests for changes in status for individual positions should be forwarded by memorandum from the Department Directors to the Human Resources Department.

- 3.3 Authorization of Overtime:** Each department must designate those persons authorized to permit overtime. Except in cases of emergency, employees are not to perform work at any time they are not scheduled to work unless they receive prior approval from their immediate supervisor. An emergency exists if a condition arises that could reasonably result in damage to property or persons or that requires the immediate attention of the employee. Employees who work excess hours because of an emergency shall advise their immediate supervisor of the overtime worked as soon as practical following completion of the work.
- 3.4 Controlling Overtime:** Work schedules can be adjusted in some circumstances to provide the flexibility needed to meet workloads or emergency situations. Departments are encouraged to control overtime hours by adjusting work schedules where needed.
- 3.5 Accrual and Use of Overtime.**
- A. Employees wishing to use accrued compensatory time must make a request to their immediate supervisor. Use of such time will be allowed within a reasonable period following the request as long as the use does not unduly disrupt the operations of the County.
 - B. Department Directors may, with the prior approval of the County Manager, pay employees for overtime worked when it is not feasible to permit their absence for the purpose of taking compensatory time off. The payment of overtime pay shall depend upon the availability of funds in the departmental budget.
 - C. As required by law, *nonexempt* employees will be paid for any unused comp time balance upon termination from Lee County employment;
 - D. Under the FLSA, covered employees who work in public safety activities (i.e. Sheriff & Jail officers), who accrue more than 480 hours of compensatory time and covered general employees who accrue more than 240 hours of compensatory time must be given paid overtime for all overtime in excess of those limits.
 - E. Since it is the desire of Lee County to maintain compensatory time balances of forty (40) hours or less, employees will be encouraged to use their accumulated compensatory time in order to avoid balances exceeding this amount; however, in no case will any *nonexempt* employee lose compensatory time in excess of forty (40) hours or compensatory time not used within a certain timeframe.
 - F. Employees shall exhaust compensatory time before taking vacation time, sick time or leave without pay.
 - G. Compensatory Time will not be required to be taken during an FMLA event.
 - H. Compensatory time may be taken in fifteen (15) minute increments.

- I. It is the responsibility of the Department Directors to make sure that employees within their departments never accumulate compensatory time to the point that it exceeds the FLSA limit on hours.

3.6 Monetary Payment for Overtime: In special cases where overtime cannot be eliminated or otherwise controlled, monetary payments may be made for overtime hours worked. Any payment of overtime hours must have prior approval of the County Manager.

4.0 APPENDIX / APPENDICES

None.



LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
II. L.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Appointments to the Juvenile Crime Prevention Council (JCPC) Substance Abuse Counselor and Under the Age of 18 Positions.

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Clerk to the Board

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Approve appointments of Beverly Wicker to the Licensed Substance Abuse Counselor position and Mackenzie Roche and Trinity Patterson to the 2 Under Age 18 positions.
BUDGET IMPACT	N/A
ATTACHMENTS	Letter from Pamela Glover, Chair of JCPC
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve appointments of Beverly Wicker to the Licensed Substance Abuse Counselor position and Mackenzie Roche and Trinity Patterson to the 2 Under Age 18 positions.

SUMMARY

Members of the Juvenile Crime Prevention Council have reviewed and approved applications from Beverly Wicker for the Licensed Substance Abuse Counselor position and from Mackenzie Roche and Trinity Patterson for the 2 Under Age 18 positions. The JCPC Board is seeking membership approval by the Board of Commissioners of the above mentioned applicants.



Lee County
Juvenile Crime
Prevention Council

To: Lee County Board of Commissioners
From: Pamela Glover, Chair of Juvenile Crime Prevention Council
Date: September 10, 2018
Subject: New Members Approval to the Lee County Juvenile Crime Prevention Council

Please be advised that during our September 10, 2018 Board Meeting, the Juvenile Crime Prevention Council voted unanimously to accept the Membership Application of Beverly Wicker, Mackenzie Roche and Trinity Patterson. Ms. Wicker will be filling the Licensed Substance Abuse Counselor Position and Ms. Roche and Ms. Patterson will be filling the two (2) Under the Age of 18 Positions.

The Council follows the Membership Guidelines according to North Carolina General Statute 143B-544 & 847. Therefore, the Lee County Juvenile Crime Prevention Council is seeking this Membership Approval by our Lee County Board of County Commissioners. If approved, the new term expiration date will be September 2020 for Beverly Wicker, Mackenzie Roche and Trinity Patterson.

Thank you.

Lee County Juvenile Crime Prevention Council
P. O. Box 628
Sanford, North Carolina 27331



Committed Today for a Better Tomorrow

ITEM #:
II. M.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Agreement Addendum 911 Mosquito Abatement (Hurricane Florence)

DEPARTMENT: Health Department

CONTACT PERSON: Heath Cain

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	To approve the Agreement concerning mosquito Abatement.
BUDGET IMPACT	\$166,412 (no county match)
ATTACHMENTS	911 Mosquito Abatement Agreement Addendum (4 pages)
PRIOR BOARD ACTION	None
RECOMMENDATION	The health department respectfully requests the County Commissioners to approve the Agreement Addendum.
SUMMARY	

This Agreement Addendum provides funding for mosquito abatement or other Integrated Mosquito Management (IMM) activities for Lee County which is under a major disaster declaration.

This is contingent upon approval by the Board of Health October 10th, 2018.

- b. Abatement services must focus on controlling mosquitoes in areas with high human population densities and avoid areas with threatened and endangered species identified in spray area mapping.
 - c. Perform all mosquito abatement activities under the supervision of a licensed applicator.
2. Establish or enhance an existing IMM program at the city or county level in accordance with guidelines from the Centers for Disease Control and Prevention and the American Mosquito Control Association.
 3. Provide education regarding mosquito bite avoidance, and purchase and distribute materials for personal prevention measures to the community. This may include but is not be limited to distribution of EPA registered insect repellents, permethrin for treatment of clothing, BTI mosquito dunks, and educational materials.

IV. Performance Measures/Reporting Requirements:

The Local Health Department shall submit signed expenditure and activity reports demonstrating use of the funds for abatement and other activities to the State Public Health Entomologist based on the following schedule:

<u>Reporting Period</u>	<u>Report Due Date</u>
September 27 – December 31, 2018	January 30, 2019
January 1 – March 31, 2019	April 30, 2019
April 1 – May 31, 2019	June 30, 2019

The State Public Health Entomologist will prepare and distribute an expenditure and activity report template to the Local Health Department by October 31, 2018.

V. Performance Monitoring and Quality Assurance:

Monitoring will be conducted by the State Public Health Entomologist, who will review quarterly expenditure and activity reports to ensure they are consistent with abatement of mosquitoes and other activities as specified in the Scope of Work and Deliverables. If deemed out of compliance, the State Public Health Entomologist will provide technical assistance to assist the Local Health Department in coming back into compliance with deliverables. If technical assistance does not prove beneficial, funds for the Agreement Addendum may be reduced.

VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, the Division provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
2. Acceptable fund expenditures include equipment, supplies, and travel for conducting mosquito abatement activities, expenditures to establish or enhance IMM programs, and expenditures for public education, and the purchase and distribution of personal protective measures.

DPH-Aid-To-Counties For Fiscal Year: 18/19

Budgetary Estimate Number : 0

Activity 911	AA	1153 5015 00	Proposed Total	New Total
Service Period		09/27-05/31		
Payment Period		10/27-06/30		
01 Alamance		0	0	0
D1 Albemarle		0	0	0
02 Alexander		0	0	0
04 Anson		0	0	0
D2 Appalachian		0	0	0
07 Beaufort	* 0	81,995	81,995	81,995
09 Bladen	* 0	39,845	39,845	39,845
10 Brunswick	* 0	199,913	199,913	199,913
11 Buncombe		0	0	0
12 Burke		0	0	0
13 Cabarrus		0	0	0
14 Caldwell		0	0	0
16 Carteret	* 0	142,091	142,091	142,091
17 Caswell		0	0	0
18 Catawba		0	0	0
19 Chatham		0	0	0
20 Cherokee		0	0	0
22 Clay		0	0	0
23 Cleveland		0	0	0
24 Columbus	* 0	66,617	66,617	66,617
25 Craven	* 0	173,899	173,899	173,899
26 Cumberland	* 0	260,536	260,536	260,536
28 Dare		0	0	0
29 Davidson		0	0	0
30 Davle		0	0	0
31 Duplin	* 0	82,438	82,438	82,438
32 Durham		0	0	0
33 Edgecombe		0	0	0
34 Forsyth		0	0	0
35 Franklin		0	0	0
36 Gaston		0	0	0
38 Graham		0	0	0
D3 Gran-Vance		0	0	0
40 Greene		0	0	0
41 Guilford		0	0	0
42 Halifax		0	0	0
43 Harnett	* 0	296,505	296,505	296,505
44 Haywood		0	0	0
45 Henderson		0	0	0
46 Hertford		0	0	0
47 Hoke	* 0	95,252	95,252	95,252
48 Hyde	* 0	18,944	18,944	18,944
49 Iredell		0	0	0
50 Jackson		0	0	0
51 Johnston	* 0	440,636	440,636	440,636

52 Jones	* 0	17,639	17,639	17,639
53 Lee	* 0	166,412	166,412	166,412
54 Lenoir	* 0	120,293	120,293	120,293
55 Lincoln		0	0	0
56 Macon		0	0	0
57 Madison		0	0	0
D4 M-T-W		0	0	0
60 Mecklenburg		0	0	0
62 Montgomery		0	0	0
63 Moore	* 0	156,435	156,435	156,435
64 Nash		0	0	0
65 New Hanover	* 0	148,587	148,587	148,587
66 Northampton		0	0	0
67 Onslow	* 0	265,002	265,002	265,002
68 Orange		0	0	0
69 Pamlico	* 0	11,196	11,196	11,196
71 Pender	* 0	58,047	58,047	58,047
73 Person		0	0	0
74 Pitt	* 0	202,172	202,172	202,172
76 Randolph		0	0	0
77 Richmond	* 0	55,112	55,112	55,112
78 Robeson	* 0	324,991	324,991	324,991
79 Rockingham		0	0	0
80 Rowan		0	0	0
D5 R-P-M		0	0	0
82 Sampson	* 0	95,660	95,660	95,660
83 Scotland	* 0	54,510	54,510	54,510
84 Stanly		0	0	0
85 Stokes		0	0	0
86 Surry		0	0	0
87 Swain		0	0	0
D6 Toe River		0	0	0
88 Transylvania		0	0	0
90 Union		0	0	0
92 Wake		0	0	0
93 Warren		0	0	0
96 Wayne	* 0	283,975	283,975	283,975
97 Wilkes		0	0	0
98 Wilson	* 0	141,298	141,298	141,298
99 Yadkin		0	0	0
Totals		4,000,000	4,000,000	4,000,000

Sign and Date - DPH Program Administrator <i>Lena J. Williams</i> 09-27-18	Sign and Date - DPH Section Chief <i>Steph. Michel</i> 9-27-18
Sign and Date - DPH Contracts Office <i>[Signature]</i> 9-27-18	Sign and Date - DPH Budget Officer <i>[Signature]</i> 9/27/18

YL 9/27/18



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ITEM #:
III. A.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Joint Public Hearing with the Lee County Planning Board for the Future Land Use Plan

DEPARTMENT: Sanford/Lee County Planning and Development

CONTACT PERSON: David Montgomery, Planner

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Consider adoption of the "PlanSanLee" Future Land Use Plan
BUDGET IMPACT	No
ATTACHMENTS	Notice published in the Sanford Herald on October 2, 2018; A hardcopy draft of the "PlanSanLee" Future Land Use Plan has been provided to each Commissioner prior to September 17, 2018 BOC Meeting and is available for public review in the office of the Clerk to the Board located at 408 Summit Drive, Sanford, NC 27330 between the hours of 8:00 a.m. – 5:00 p.m. Monday-Friday.
PRIOR BOARD ACTION	Held 1 st Public Hearing at 9-17-18 BOC Meeting
RECOMMENDATION	None at this time, however a recommendation will be provided by the Lee County Planning Board at a future meeting.
SUMMARY	

A Future Land Use Plan is intended to serve as both a physical and policy plan to guide each jurisdiction's development over the next 20 to 30 years. The last land use plan was adopted in 1999 and many changes have occurred to the built environment since that time. The primary function of the new plan is to provide a long-range comprehensive planning tool, a "blueprint" focusing on policies that guide the built environment. The plan is designed to be user friendly providing guidance to developers, citizens, staff, and decision makers during the review of rezoning requests, site plan proposals and subdivision proposals. The plan identifies areas of future growth, while also promoting infill, revitalization, reinvestment and reuse of the existing infrastructure. The updated plan establishes a clear vision of what the community wants to become, develops meaningful objectives, as well as recommend strategies and policies for the implementation of the plan.

Update of the Plan began in the earnest of the summer of 2016 with interviews with area stakeholders, followed by 4 public meetings and a survey in the fall of 2016. The Joint Planning Commission (JPC) served as the on-going steering committee, periodically guiding the planning staff and consultant in the development of the plan. After four iterations of the document based upon feedback from the JPC and individual planning boards, a draft plan was rolled out to the public in early summer of 2018 in the format of two public drop-in session meetings. Final edits based upon comments received were made for the current draft version under the County Commissioner's consideration.

The draft plan and map are available to the public on the website: www.plansanlee.com

NOTICE IS HEREBY GIVEN

That the Lee County Board of Commissioners and the Lee County Planning Board will hold a second joint public hearing regarding an update of the Future Land Use Plan to provide an additional opportunity for public input on:

**Monday, October 15, 2018
In the Commissioners' Board Room at the Lee County Government Center,
106 Hillcrest Drive, Sanford, NC.**

The hearings will begin at 6:00 p.m., or as soon thereafter as deemed practical by the Board. The draft plan and map can be viewed on the website at www.plansanlee.com and is available in the County Clerk's Office located at 408 Summit Drive, Sanford, NC 27330.

**This the 2nd day of October,
2018**

**Jennifer Gamble, Clerk
Lee County Board of Commissioners**

**ITEM #:
IV. A.**

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Proclamation recognizing the Lee County Parks and Recreation 14-and-under All Stars Youth Baseball Team.

DEPARTMENT: Parks and Recreation

CONTACT PERSON: John Payne, Director

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Adopt proclamation in recognition of the Lee County Parks and Recreation 14-and-under All Stars for winning the SWAC Baseball State Championship.
BUDGET IMPACT	N/A
ATTACHMENTS	Proclamation
PRIOR BOARD ACTION	None
RECOMMENDATION	Adopt proclamation in recognition of the Lee County Parks and Recreation 14-and-under All Stars for winning the SWAC Baseball State Championship.
SUMMARY	

Lee County Parks and Recreation's 14U Boys All Star Team participated in the Statewide Activities Committee (SWAC) state tournaments in Pembroke, NC. SWAC is a function of the North Carolina Parks and Recreation Association providing competitions in various sports throughout the state.



PROCLAMATION

WHEREAS, the Lee County Parks and Recreation (LCPR) 14-and-Under (14U) All-Stars Youth Baseball Team exhibited hard work, dedication, sportsmanship, talent and exceptional team chemistry in the State Wide Athletic Committee (SWAC) 14U State Tournament; and,

WHEREAS, the 14U All-Stars won the 2018 SWAC 14U State Championship in Pembroke, NC; and,

WHEREAS, under the leadership and guidance of Head Coach Travis Seymour and Assistant Coaches Steven Brown, and James Baker, the team was able to go undefeated with victories over Lumber River North and Lumber River South to advance to the championship game and defeat Lumber River East to win the championship game; and,

WHEREAS, the Lee County Board of Commissioners recognizes the LCPR 14U All-Stars Youth Baseball Team members Dillon Brown, Griffin Mathews, Brandon Crabtree, Jared Crabtree, James Baker, Silius McIver, Braden Phillips, Andre Barbery, Landon Johnson, Jessie Mitchell, and Jessie Wilkerson for the accomplishments they demonstrated over the past several months and for their commitment, perseverance and love of the sport of baseball; and,

WHEREAS, the 14U All-Stars represented Lee County admirably in the 2018 SWAC State Tournament to close out a remarkable 2018 baseball season.

NOW, THEREFORE BE IT RESOLVED, that the Lee County Board of Commissioners proclaim October 22 – 28, 2018 as *Lee County Parks & Recreation 14-and-Under All-Stars Youth Baseball Team Week* in Lee County, North Carolina and call upon residents to observe this week recognizing and celebrating the Team and their contributions to and successes shared with the Lee County community.

Dated this the ____ day of October, 2018

Amy M. Dalrymple, Chair

Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk

ITEM #:
IV. B.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Proclamation recognizing the Lee County Parks and Recreation 8-and-under All Stars Youth Baseball Team.

DEPARTMENT: Parks and Recreation

CONTACT PERSON: John Payne, Director

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Adopt proclamation in recognition of the Lee County Parks and Recreation 8-and-under All Stars for winning the SWAC Baseball State Championship.
BUDGET IMPACT	N/A
ATTACHMENTS	Proclamation
PRIOR BOARD ACTION	None
RECOMMENDATION	Adopt proclamation in recognition of the Lee County Parks and Recreation 8-and-under All Stars for winning the SWAC Baseball State Championship.
SUMMARY	

Lee County Parks and Recreation's 8U Boys All Star Team participated in the Statewide Activities Committee (SWAC) state tournaments in Pembroke, NC. SWAC is a function of the North Carolina Parks and Recreation Association providing competitions in various sports throughout the state.



PROCLAMATION

WHEREAS, the Lee County Parks and Recreation (LCPR) 8-and-Under (8U) All-Stars Youth Baseball Team exhibited hard work, dedication, sportsmanship, talent and exceptional team chemistry in the State Wide Athletic Committee (SWAC) 8U State Tournament; and,

WHEREAS, the 8U All-Stars won the 2018 SWAC 8U State Championship in Aberdeen, NC with wins over Fuquay, Sandhills, and Onslow County; and,

WHEREAS, under the leadership and guidance of Head Coach Bill Shuey and Assistant Coaches Darrell Kelly, Fred Lawson, and Michael Lugo, the team was able to go undefeated with victories over Fuquay and Sandhills in the first two games, then beating Onslow twice, to advance to and win the championship game; and,

WHEREAS, the Lee County Board of Commissioners recognizes the LCPR 8U All-Stars Youth Baseball Team members Troy Lugo, Wyatt McAllister, Ryker Rochelle, Ethan Almanzar, Mason Cline, Mason Hayes, Cayden Jennings, Elijah Kelly, Xavier Kelly, Tykerion Shepard, Brayden Shuey, and Seth Stringfield for the accomplishments they demonstrated over the past several months and for their commitment, perseverance and love of the sport of baseball; and,

WHEREAS, the 8U All-Stars represented Lee County admirably in the 2018 SWAC State Tournament to close out a remarkable 2018 baseball season.

NOW, THEREFORE BE IT RESOLVED, that the Lee County Board of Commissioners proclaim October 15 – 21, 2018 as *Lee County Parks & Recreation 8-and-Under All-Stars Youth Baseball Team Week* in Lee County, North Carolina and call upon residents to observe this week recognizing and celebrating the Team and their contributions to and successes shared with the Lee County community.

Dated this the ____ day of October, 2018

Amy M. Dalrymple, Chair
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk



Committed Today for a Better Tomorrow

ITEM #:
VI. A.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Consider donation of land to Sanford Housing Authority

DEPARTMENT: Legal

CONTACT PERSON: Whitney Parrish

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	To consider a donation of land off of Linden Avenue to the Sanford Housing Authority
BUDGET IMPACT	N/A
ATTACHMENTS	Picture of the parcel, tax record, deed of Lots 55&56 on Linden Avenue to Sanford Housing Authority in 2012, NCGS 160A-269, original deed
PRIOR BOARD ACTION	Sold to the Sanford Housing Authority Lots 55&56 on Linden Avenue in 2012 for \$40,000.00; this was on the last agenda for September 17 and was moved to October 15, 2018
RECOMMENDATION	Pleasure of the Board
SUMMARY	

In 2012, the Lee County Board of Commissioners sold to the Sanford Housing Authority, pursuant to NCGS 160A-269, Lots 55&56 on Linden Avenue for \$40,000.00. Lee County originally owned those two lots in fee simple and acquired them through an instrument recorded in Book 432, Page 580. As part of the original acquisition, Lee County also owns Lot 54.

When Lee County sold the property to SHA, the conditions was for the property to be used for twenty five years for the public purposes of providing safe, sanitary and affordable housing to the low income population of the City of Sanford and the County through the rental of dwelling units through Section 8 housing and therefore the fee simple absolute title shall vest with SHA.

An individual contacted the County about purchasing Lot 54, which is right beside the lots that have been sold to SHA. At that time, we reached out to SHA to determine their interest. They have inquired about having the land donated for the same purposes as stated in the deed for Lots 55&56.

If the Board were to decide to donate this lot to SHA, according to NCGS 160A-269, the same restrictions/conditions that the property be used for low income housing through rentals of dwelling units through Section 8 housing would need to attach, to ensure that the SHA used the property for such public purpose. The Board would also need to adopt the attached resolution authorizing the disposal of the property and the authorize a notice to be published summarizing the contents of the resolution and the sale cannot be consummated until 10 days have passed after publication.



Committed Today for a Better Tomorrow

**RESOLUTION AUTHORIZING THE SALE OF A
LOT ON LINDEN AVENUE IN THE
CITY OF SANFORD TO THE
SANFORD HOUSING AUTHORITY**

WHEREAS, Lee County acquired title to a Building and three lots on the South side of Linden Avenue in the City of Sanford by deed recorded in Book 432 Page 580 in the Office of the Register of Deeds for Lee County with the property bearing the PIN Numbers 9643-82-1177-00, 9643-82-0185-00, and 9643-82-2250-00; and more particularly described as follows:

All of Lot Numbers 54, 55 and 56 according to a map entitled "Property of Father George Mills, Sanford NC" made by Southern Mapping and Engineering Company Greensboro, NC, dated May 15, 1954 and recorded in Map Book 5, Page 17, Lee County Registry, to which map reference is made for a more perfect description.

WHEREAS, on March 19, 2012, the Lee County Board of Commissioners passed a resolution disposing of the building and two of the Lots, Lots 55 and 56 as surplus and authorized the sale of those lots and building to the Sanford Housing Authority for \$40,000.00 with the conditions that the Sanford Housing Authority assure the property would be put to public use; and,

WHEREAS, the County has the authority, pursuant to North Carolina General Statutes 153A-176 to dispose of real property belonging to it according to the procedures described in North Carolina General Statutes Chapter 160A, Article 12 and has the specific authority pursuant to North Carolina General Statute 160A-279 to convey property by private sale to a public or private entity which carries out a public purpose; and,

WHEREAS, the consideration can be the recipient's promise to use the property for a public use; and,

WHEREAS, the Sanford Housing Authority is a non-profit corporation serving the public purpose of providing decent and safe rental housing for eligible low-income families, the elderly and persons with disabilities; and,

WHEREAS, the Sanford Housing Authority, by and through the authority of its Board of Directors and Executive Director, has offered to purchase from the County for one dollar, Lot 54 and has agreed to use the property in furtherance of its public purpose.

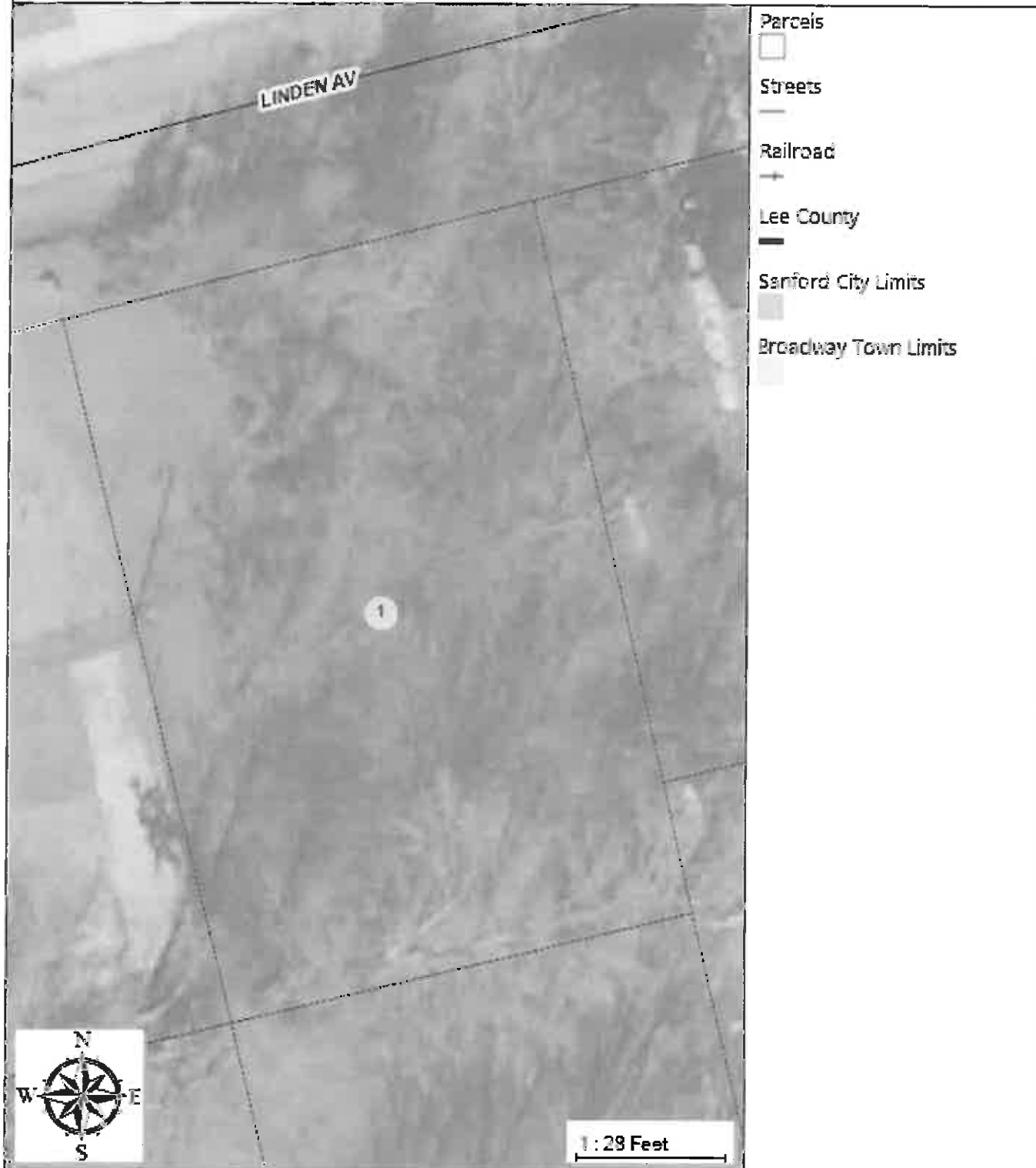
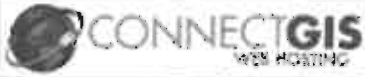
NOW THEREFORE, BE IT RESOLVED by the Lee County Board of Commissioners as follows:

1. That Lot 54 as described herein is hereby declared to be surplus to the needs of the County.
2. That the County proposes to convey the property to the Sanford Housing Authority with covenants or conditions which assure the property will be put to a public use.
3. That the Clerk to the Board is hereby authorized and directed to cause a notice summarizing the contents of this resolution to be published once in *The Sanford Herald* after the resolution is adopted.
4. That the County Manager is hereby authorized and directed to dispose of the property described above herein by private sale to the Sanford Housing Authority with the consideration being that the Sanford Housing Authority will use the property to carry out the public purpose of providing housing for low income rental units to those in the City of Sanford and the County of Lee. Nevertheless, no sale shall be consummated hereunder until (10) days after the notice required herein is published.

Adopted this _____ day of _____, _____.

Amy M. Dalrymple
Chair, Lee County Board of Commissioners

Jennifer Gamble
Clerk, Lee County Board of Commissioners



This site is prepared for the inventory of real property found within this jurisdiction and is compiled from recorded deeds, plats and other public records and data. Users of this site are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this site. The County of Lee and Dude Solutions, Inc. assume no legal responsibility for the information contained on this site. Please be advised that you must contact the Lee County Tax Office for accurate tax values. Please contact the Lee County Appraisal Department if any building information is incorrect. The map, layer, data and website (collectively known as "the layer") are for graphical and illustration purposes only. The Lee County Strategic Services Department (hereinafter "the Department") provides the layer and the information contained within to the general public and has not customized the information for any specific or general purpose. Such information was generated from data maintained by different sources and agencies and as such, some limitations may apply based upon restrictions imposed by other sources or agencies supplying data to Lee County (hereinafter "the County"). While the Department strives to make the information on the GIS website as timely, reliable and accurate as possible, neither the Department nor the County local governments make any claims, promises, or guarantees about the accuracy, completeness or adequacy of the contents of the layer. Areas depicted are approximate and are not necessarily accurate to mapping, surveying or engineering standards. The County expressly disclaims liability for errors and omissions in the contents of this site and layer. No warranty of any type, implied, expressed, statutory, UCC or otherwise, including, but not limited to, the warranties of non-infringement of third party rights, title, accuracy of data, merchantability, or fitness for a particular purpose, is given with respect to the substantive content of this layer or its use in private or commercial financial transactions. The fact of distribution of the layer does not constitute any warranty, express, implied or otherwise. The user assumes the entire risk related to the use of this data. If the user intends to make any legal or financial decision based on this data, the user should independently verify the accuracy of the same. The Strategic Services Department and the Lee County local

N.C. Gen. Stat. § 160A-279

Current through the 2018 Regular Session and First Extra Session of the General Assembly, but not including corrections and codification changes made to the Session Laws by the Revisor of Statutes. The final official version of statutes affected by the 2018 Regular Session and First Extra Session will appear on LexisAdvance on or before October 1, 2018.

General Statutes of North Carolina > CHAPTER 160A. CITIES AND TOWNS > ARTICLE 12. SALE AND DISPOSITION OF PROPERTY

§ 160A-279. Sale of property to entities carrying out a public purpose; procedure

(a)Whenever a city or county is authorized to appropriate funds to any public or private entity which carries out a public purpose, the city or county may, in lieu of or in addition to the appropriation of funds, convey by private sale to such an entity any real or personal property which it owns; provided no property acquired by the exercise of eminent domain may be conveyed under this section; provided that no such conveyance may be made to a for-profit corporation. The city or county shall attach to any such conveyance covenants or conditions which assure that the property will be put to a public use by the recipient entity. The procedural provisions of G.S. 160A-267 shall apply. Provided, however, that a city or county may convey to any public or private entity, which is authorized to receive appropriations from a city or county, surplus automobiles without compensation or without the requirement that the automobiles be used for a public purpose. Provided, however, this conveyance is conditioned upon conveyance by the public or private entity to Work First participants selected by the county department of social services under the rules adopted by the local department of social services. In the discretion of the public or private entity to which the city or county conveys the surplus automobile, when that entity conveys the vehicle to a Work First participant it may arrange for an appropriate security interest in the vehicle, including a lien or lease, until such time as the Work First participant satisfactorily completes the requirements of the Work First program. This subsequent conveyance by the public or private entity to the Work First participant may be without compensation. The participant may be required to pay for license, tag, and/or title.

(b)Notwithstanding any other provision of law, this section applies only to cities and counties and not to any other entity which this Article otherwise applies to.

(c)Repealed by Session Laws 1993, c. 491, s. 1.

(d)This section does not limit the right of any entity to convey property by private sale when that right is conferred by another law, public, or local.

History

1987, c. 692, s. 1; 1993, c. 491, s. 1; 1998-195, s. 1.

Annotations

Notes

LOCAL MODIFICATION. --Mecklenburg: 1989, c. 354, s. 1; 1993, c. 401, s. 1; city of Charlotte: 1989, c. 354, s. 1; 1993, c. 491, s. 1; city of Durham: 1993 (Reg. Sess., 1994), c. 658, s. 1; city of Monroe: 1991, c. 319, s. 2; city of New Bern: 1993, c. 277, ss. 1, 2; c. 553, s. 76; 2016-41, s. 5.

Case Notes

PROHIBITION CONTAINED IN SUBSECTION (A) WAS NOT APPLICABLE because a city intended to convey a sewer easement to the county sewerage district, not to sell it to some other private party. City of Asheville v. Resurgence Dev. Co., LLC, 230 N.C. App. 80, 748 S.E.2d 791 (2013).

CITED in

County of Moore v. Humane Soc'y of Moore County, Inc., 157 N.C. App. 293, 578 S.E.2d 682 (2003).

Research References & Practice Aids

LEGAL PERIODICALS. --

See Legislative Survey, 21 Campbell L. Rev. 923 (1999).

General Statutes of North Carolina
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N.C. Gen. Stat. § 160A-267

Current through the 2018 Regular Session and First Extra Session of the General Assembly, but not including corrections and codification changes made to the Session Laws by the Revisor of Statutes. The final official version of statutes affected by the 2018 Regular Session and First Extra Session will appear on LexisAdvance on or before October 1, 2018.

General Statutes of North Carolina > CHAPTER 160A. CITIES AND TOWNS > ARTICLE 12. SALE AND DISPOSITION OF PROPERTY

§ 160A-267. Private sale

When the council proposes to dispose of property by private sale, it shall at a regular council meeting adopt a resolution or order authorizing an appropriate city official to dispose of the property by private sale at a negotiated price. The resolution or order shall identify the property to be sold and may, but need not, specify a minimum price. A notice summarizing the contents of the resolution or order shall be published once after its adoption, and no sale shall be consummated thereunder until 10 days after its publication.

History

1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 24.

Annotations

Notes

LOCAL MODIFICATION. --Mecklenburg: 1981, c. 510; town of Wake Forest: 1987, c. 160.

General Statutes of North Carolina
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BK:01286 PG:0223

LEE COUNTY
MOLLIE A. MCINNIS
REGISTER OF DEEDS

FILED Jun 26, 2012
AT 04:52:18 pm
BOOK 01286
START PAGE 0223
END PAGE 0230
INSTRUMENT # 04117

Lee County 06-26-2012
NORTH CAROLINA
Real Estate
Excise Tax \$80.00

NORTH CAROLINA GENERAL WARRANTY DEED

Excise Tax \$80.00

Recording Time, Book and Page

Tax Lot No. _____ Parcel Identifier 9643-82-1177-00 & 9643-82-0185-00
Verified by _____ County on the _____ day of _____
by _____

Mail after recording to Sanford Housing Authority, c/o William T. Wilson, 1502 Woodland Ave, Sanford, NC 27330

This instrument was prepared by W. Dale Talbert, Lee County Attorney, 106 Hillcrest Ave, Sanford, NC 27330

Brief description for the Index

226 Linden Avenue, Sanford, NC

THIS DEED made this 26th day of June, 2012, by and between

GRANTOR

GRANTEE

LEE COUNTY NORTH CAROLINA, one of the counties of the State of North Carolina and a body politic and corporate

Address: 106 Hillcrest Drive,
Sanford, N.C. 27330

SANFORD HOUSING AUTHORITY, INC., a non-profit corporation

Address: 1000 Carthage Street,
Sanford NC, 27330

NO TITLE SEARCH REQUESTED OR PERFORMED

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple on the condition subsequent that the property be used for the public purposes conducted by the Grantee as described herein the certain lots or parcels of land situated in the City of Sanford, East Sanford Township, Lee County, North Carolina and more particularly described as follows:

SEE "EXHIBIT A" ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.

The property hereinabove described was acquired by Grantor by instrument recorded in Book 432, Page 580, Lee County Registry.

The subject property IS NOT the primary residence of the Grantor.

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Commissioners, the day and year first above written.

LEE COUNTY NORTH CAROLINA by


John A. Crumpton,
County Manager (SEAL)

STATE OF NORTH CAROLINA
COUNTY OF LEE

I, Gaynell M. Lee, a Notary Public of the County and State aforesaid, do hereby certify that JOHN A. CRUMPTON being personally known to me, personally appeared before me this day, and acknowledged the voluntary due execution of the foregoing instrument by him for the purposes stated therein.

Witness my hand and official seal, this 26th day of June, 2012.




Notary Public

My commission expires: 5-16-13



BK:01286 PG:0226

EXHIBIT A

LEGAL DESCRIPTION

Being that realty designated as 226 Linden Avenue, Sanford, North Carolina, and further described as:

All of Lot Number 55 (PIN number 9643-82-1177-00) and Lot Number 56 (PIN number 9643-82-0185-00) according to a map entitled "Property of Father George Mills, Sanford, NC" made by Southern Mapping and Engineering Company, Greensboro, NC, dated May 15, 1954, and recorded in Map Book 5, page 17 of the Lee County Registry, to which map reference is made.

The property described hereinabove was acquired by Lee County through an instrument recorded in Book 432, Page 580, Lee County Registry.

Title is conveyed in fee simple on the condition subsequent that the property is to be used for the next 25 (twenty-five) years for the public purposes conducted by the Grantor of providing safe, sanitary and affordable housing to the low income population of the City of Sanford and County of Lee through rental of dwellings owned by the Grantor and through Section 8 housing. Thereafter, fee simple absolute title shall vest in the Grantee.



Committed Today for a Better Tomorrow

**RESOLUTION AUTHORIZING THE SALE
OF A BUILDING AND TWO LOTS ON LINDEN AVENUE IN THE CITY OF SANFORD
TO THE SANFORD HOUSING AUTHORITY**

WHEREAS, Lee County acquired title to a Building and three lots on the South side of Linden Avenue in the City of Sanford by Deed recorded in Book 432 Page 580 in the Office of the Register of Deeds for Lee County with the property bearing the PIN Numbers of 9643-82-1177-00, 9643-82-0185-00 and 9643-82-2250-00; and more particularly described as follows:

All of Lot Numbers 54, 55, and 56 according to a map entitled "Property of Father George Mills, Sanford, NC" made by Southern Mapping and Engineering Company Greensboro, NC, dated May 15, 1954, and recorded in Map Book 5, Page 17, Lee County Registry, to which map reference is made for a more perfect description.

WHEREAS, the Board of Commissioners of Lee County desires to dispose of the Building and two of the Lots, Lots 55 and 56, upon which the Building stands as being surplus to the County's needs, and;

WHEREAS, the County has the authority pursuant to North Carolina General Statutes §153A-176 to dispose of real property belonging to it according to the procedures prescribed in North Carolina General Statutes, Chapter 160A, Article 12 and has the specific authority pursuant to North Carolina General Statute §160-279 to convey by private sale real property which it owns to a public or private entity which carries out a public purpose, and;

WHEREAS, the Sanford Housing Authority, is a non-profit corporation serving the public purpose of providing decent and safe rental housing for eligible low-income families, the elderly, and persons with disabilities, and;

WHEREAS, the Sanford Housing Authority, by and through the authority of its Board of Directors and Executive Director, has offered to purchase from the County the Building and Lots 55 and 56 upon which the Building stands as described above for the sum of FOURTY THOUSAND DOLLARS (\$40,000) and agreed to use the property in furtherance of its public purpose.

NOW, THEREFORE, BE IT RESOLVED by the Lee County Board of Commissioners as follows:

1. That Building and Lots 55 and 56 upon which the Building stands as described herein is hereby declared to be surplus to the needs of Lee County.
2. That the County proposes to convey the property to the Sanford Housing Authority with covenants or conditions which assure the property will be put to a public use upon the parties agreeing upon a mutually acceptable sales price.
3. That the Clerk to the Board is hereby authorized and directed to cause a notice summarizing the contents of this resolution to be published once in *The Sanford Herald* after the resolution is adopted.
4. That the County Manager is hereby authorized and directed to dispose of the property described herein by private sale to the Sanford Housing Authority at a negotiated minimum price of FOURTY THOUSAND DOLLARS (\$40,000). Nevertheless, no sale shall be consummated hereunder until ten (10) days after the notice required herein is published

Adopted this 19th day of March 2012.



Linda A. Shook, Chair
LEE COUNTY BOARD OF COMMISSIONERS





Timothy Lee, Clerk
Lee County Board of Commissioners

BK:01286 PG:0229

The Sanford Herald

Affidavit of Publication: Lee County, North Carolina

The Sanford Herald is a newspaper with a general circulation to actual paid subscribers admitted to the United States mails in the Periodicals class in Lee County. The Sanford Herald has been published at least one day in each calendar week for at least 25 of the 26 consecutive weeks immediately preceding the date of the this affidavit.

Holly Hight, Classified Advertising Representative of The Sanford Herald, a newspaper published in Lee County in the state of North Carolina, being duly sworn, deposes and says: tha the attached advertisement of notice, in the action entitled.

Public Notice
Sale of Land owned
Real Property

was duly published in the aforesaid newspaper one a week for 1 consecutive weeks, beginning with the issue dated the 7 day of June, 2012, and ending with the issue dated the 7 day of June, 2012.

Received of Lee County Attorneys Office
\$136.50, the cost of the above publication.

By: Holly C. Hight
Holly Hight, Classified Advertising Representative

Sworn to and subscribed before me, this 7 day of June
2012

Damon J. Pipkin
Notary

8-10-15
My Commission Expires:



C/7/12

**PUBLIC NOTICE
SALE OF COUNTY-OWNED
REAL PROPERTY TO
THE SANFORD HOUSING
AUTHORITY**

The Lee County Board of Commissioners, at its March 19, 2012 regular meeting, and pursuant to its authority under NCGS §180A-279, resolved to sell by private sale to the Sanford Housing Authority two parcels of county-owned real property, including a vacant building located on the parcels, known as 226 Linden Avenue, Sanford, North Carolina, and further described as:

All of Lot Number 55 (PIN number 9643-82-1177-00) and all of Lot Number 56 (PIN number 9643-82-0195-90) according to a map entitled "Property of Father George Millie, Sanford, NC" made by Southern Mapping and Engineering Company, Greensboro, NC, dated May 15, 1954, and recorded in Map Book 5, page 17 of the Lee County Registry and the building standing on the lots.

The property described hereinabove was acquired in fee simple by Lee County through an instrument recorded in Book 432, Page 580, Lee County Registry.

The Sanford Housing Authority has offered to purchase the real property for \$40,000. The Housing Authority is a non-profit corporation serving the public purpose of providing decent and safe and rental housing for eligible, low-income families, the elderly, and persons with disabilities.

The deed or other instruments of conveyance shall contain covenants or conditions that the Housing Authority's interest in the property shall terminate and revert to the County if at any time during the next 25 years the Housing Authority shall cease to use the property in furtherance of its public purpose.

The County intends to finalize the transfer of the property ten days after the publication of this notice.

Written comments may be submitted to the Lee County Board of Commissioners at 106 Hillcrest Drive, Sanford, NC 27330 or by telephone at 919-718-4610, Ext. 2.

**Gaynell M. Lee
Clerk to the Board**

BOOK 432 PAGE 580

Prepared by Jimmy L. Love, Attorney, P. O. Box 309, Sanford, NC 27330
Mail to Lee County

NORTH CAROLINA

LEE COUNTY

ca

THIS DEED, made this the 7th day of June, 1989, by LEE COUNTY BOARD OF EDUCATION, a body corporate of Lee County, North Carolina, party of the first part; to COUNTY OF LEE, a political subdivision of the State of North Carolina, party of the second part;

W I T N E S S E T H:

THAT THE LEE COUNTY BOARD OF EDUCATION, a body corporate, party of the first part, acting pursuant to General Statutes 160A-274, and in consideration of the exchange of a portion of Tract 2, George Watson Estate, has bargained and sold and by these presents does grant, bargain, sell and convey unto the COUNTY OF LEE, party of the second part, its successors and assigns, all that certain lot or parcel of land situated in East Sanford Township, Lee County, North Carolina, and more particularly described as follows:

All of Lots Nos. 54, 55 and 56 according to a map entitled "Property of Father George Mills, Sanford, NC" made by Southern Mapping and Engineering Company, Greensboro, NC, dated May 15, 1954, and recorded in Map Book 5, Page 17, Lee County Registry, to which map reference is made for a more perfect description.

TO HAVE AND TO HOLD the aforesaid tracts or parcels of land and all privileges and appurtenances thereunto belonging to the said party of the second part, its successors and assigns forever.

And the said party of the first part does hereby covenant that it has not placed or suffered to be placed any presently existing lien or encumbrance on said premises and that it will warrant and defend the title to the same against the lawful claims of old persons claiming by, through, under, or on account of it, but no further.

IN WITNESS WHEREOF, the party of the first part has caused these presents to be signed in its name by the Chairman of the Lee County Board of Education and attested by the Secretary to said

BOOK 432 PAGE 581

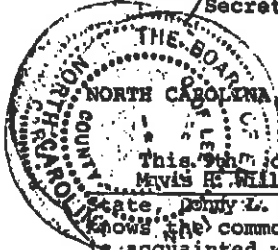
Board, and its corporate seal to be hereto affixed, the day and year first above written, by authority of resolutions duly adopted by the Board of Education of Lee County.

LEE COUNTY BOARD OF EDUCATION

By: Robert W. Dalrymple
Chairman

ATTEST:

Donny L. Hunter
Secretary



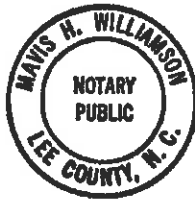
This 9th day of June, 1989, personally came before me, Mavis H. Williamson, a Notary Public of said County and State, Donny L. Hunter, who being by me duly sworn, says that he knows the common seal of said Lee County Board of Education, and is acquainted with Robert W. Dalrymple, who is Chairman of the Lee County Board of Education, and that he, the said Donny L. Hunter is the Secretary of the Lee County Board of Education, and saw the said Chairman sign the foregoing instrument, and that he, the said Secretary as aforesaid, affixed said seal to said instrument, and that he, the said Donny L. Hunter signed his name in attestation of the execution of said instrument in the presence of said Chairman of the Lee County Board of Education.

Witness my hand and notarial seal.

Mavis H. Williamson
Notary Public

My Commission Expires:

7-27-90



NORTH CAROLINA, LEE COUNTY
Presented for registration on the 13th
of June 1989 at 4:56
recorded in Book _____ page _____
Nelle W Thomas, Register of Deeds

STATE OF NORTH CAROLINA - LEE COUNTY
The foregoing certificate of Mavis H.
Williamson a Notary Public (Notarize-Public) in
Lee County is hereby certified to be correct
This 13th day of June 1989
Nelle W Thomas, Register of Deeds, Lee Co., N.C.
By Mavis H. Williamson
-Deputy Register of Deeds
Amelia

To print a property record card or export search results into a CSV format that can be used with Excel please follow these steps:

- Select the desired report option from the right menu (e.g. CSV Export, Residential PRC) and hit GO
- Click Open when prompted for an export. Property record cards will open as a PDF.

Parcel

ParID / PIN: 964382225000 /
 Tax Year: 2018
 Tax Jurisdiction: CSF : CITY OF SANFORD
 Neighborhood: 900 : Charlotte Avenue

Valuation

Appraised Land: 4,400
 Appraised Building: 0
 Appraised Total: 4,400
 Deferred: 0
 Exempts/Excluded: 4,400
 Assessed Real: 0
 Total Assessed: 0

Owner

Account Number: 15366
 Name: LEE COUNTY
 Name 2:
 Own %: 100
 Mailing Address: PO BOX 1968
 SANFORD NC 27331

Linked Sale 432/580

Legal

Physical Address: 0 LINDEN AVE
 Legal Description 1: LOT 54
 Plat Cabinet/Slide: /

Description

NBHD Code / Name: 900 : Charlotte Avenue
 Class: EX : EXEMPT
 Land Use: XLEE : LEE COUNTY MUNICIPAL
 Zoning: R-6
 Living Units:
 Deeded Acres:
 Calculated Acres: .2886

Recorded Transaction

Date	Book	Page	Instrument	Sale Price	Wildly Code
13-JUN-89	432	580	-	0	8

linden



LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
VI. B.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Four County Value Added Agricultural District

DEPARTMENT: Administration, Economic Development & Cooperative Extension

CONTACT PERSON: John Crumpton

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Consider approval of proposal from Triangle J Council of Governments for managing a value added agricultural district for Chatham, Harnett, Lee and Johnston Counties.
BUDGET IMPACT	25 Percent (\$5,625) of \$22,500
ATTACHMENTS	Triangle J Council of Governments Proposal For Services
PRIOR BOARD ACTION	At the September 17 Commissioners meeting, Bill Stone presented the four county plan.
RECOMMENDATION	Approve Proposal from Triangle J and Authorize the County Manager to sign the Agreement for Services.
SUMMARY	

This proposal covers the first year of a three-year plan to develop then market a four county value added agricultural region. The end-result is to create a food-manufacturing region that supports the farming community in these four counties. Year one of the program would assign six tasks to Triangle J that would lead to creation of the four county agricultural district. The attached proposal and the "Increasing Value-Added Agriculture Report" which was provided to the Commissioners at the September 17 meeting details the steps to be taken over the next three years. Funding for years two and three will be considered in the annual budget for each County.



TRIANGLE J COUNCIL OF GOVERNMENTS

World Class Region

PROPOSAL TO MANAGE A VALUE-ADDED AGRICULTURAL DISTRICT FOR CHATHAM, HARNETT, LEE, AND JOHNSTON COUNTIES

DATE: August 24th, 2018

Chatham, Harnett, Lee, and Johnston counties have been exploring the idea of developing a value-added agricultural district among the four counties, summarized in the *Increasing Value-Added Agriculture* report from Economic Leadership LLC. This is a proposal for a one-year effort to complete the Year One tasks identified in the report, which include facilitation and convening to help establish and manage the district; roles that TJCOG is particularly skilled and experienced in. The tasks listed in years two and three in the report are more centered around marketing, which is not a role that TJCOG typically plays. We would suggest transitioning the implementation of these tasks to another organization that excels at economic development marketing and outreach, such as Research Triangle Regional Partnership. The proposed scope of work for the Year One tasks is below.

Please contact Lee Worsley, lworsley@tjco.org, 919-558-9395 with any questions or feedback.

Task 1 Establish & Convene a Steering Committee	
Create a steering committee of stakeholders to develop a simple 3-year action agenda and assign responsibilities, timelines, and budgets. Convene meetings once per month for the first six months, and then at most every other month after that.	
Task 2 Identify and Align Agricultural District Efforts With Ongoing Activities	
Identify and align these efforts with other ongoing activities such as the work of Research Triangle Regional Partnership, NC Economic Development Partnership, the Central Corridor Manufacturing effort, and the priorities of the NC Department of Agriculture.	
<ul style="list-style-type: none"> • Inventory ongoing activities that relate to the district • Have representatives from each organization come talk to the steering committee 	
Task 3 Host Legislative Meeting	
Hold a legislative meeting for all state house and senate members in the four-county region to explain the goals of the efforts and to begin to identify opportunities for future legislation. Invitees could include house and senate leadership, the NC Secretary of Agriculture, the Chair of the Agriculture Committee, etc.	
Task 4 Convene Focus Group Meetings	
Convene 3-4 focus group meetings with local agriculture businesses to identify any local issues limiting growth, opportunities for increased support, and potential synergies between stakeholders.	
Task 5 Assist with Website Development & Conduct Ongoing Maintenance	
Work with a website developer to develop a joint website targeted to food processors, touting the benefits of the region, its existing assets and employers, and available appropriate buildings and sites. Once the website is in place, provide ongoing maintenance and updates.	
Note, this proposal does not include consultant cost to design website	
Task 6 Explore Funding Opportunities	
Reach out to other funding organizations, such as Golden LEAF and other foundations to attract additional funds to expand and accelerate the effort.	
Subtotal	
Direct Expenses (travel and meeting materials, etc.)	\$21,000
Project Total	\$22,500

AGREEMENT FOR SERVICES

4307 Emperor Boulevard, Suite 110
 Durham, NC 27703
 919.549.0551

If the counties would like to proceed with this technical assistance proposal, please accept the proposal by signing below.

Payment will be billed by TJCOG on a quarterly basis, not to exceed a total amount of \$22,500.

IN WITNESS WHEREOF, the parties hereunto cause this agreement to be executed in their respective names.

Chatham County:

Renee Paschal, Chatham County Manager

Harnett County:

Paula Stewart, Harnett County Manager

Johnston County:

Rick Hester, Johnston County Manager

Lee County:

John Crumpton, Lee County Manager

Triangle J Council of Governments:

Lee Worsley, Executive Director

ITEM #:
VII. A.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Request to Appear

DEPARTMENT: N/A

CONTACT PERSON: Eddie Windstead/Liz Whitmore

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Request for permission to place a mural honoring Dr. Mary Margaret McLeod to be constructed on the wall of a County owned building.
BUDGET IMPACT	N/A
ATTACHMENTS	Request to Appear Form, Supporting Information Sheet
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Pleasure of the Board

SUMMARY

The Suzanne Reeves Literary Club has spearheaded an effort to raise funds for a mural honoring the life and work of Dr. Mary Margaret McLeod. The club and Liz Whitmore believe the wall outside of the Department of Social Services would be an appropriate place for this mural. The mural would contain a likeness of Dr. McLeod alone with representative images of the children she treated and a depiction of her famous "Fanny Cream".

BIOGRAPHICAL:

- 1910 Born in Lee Co NC on September 13
- 1928 Graduated from Sanford High School, Valedictorian
- 1932 Graduated from UNC-CH with a B.S. in medicine
- 1935 Awarded an M.D. degree from Vanderbilt University
- 1935-36 Interned at Passavant Hospital, Pittsburgh, Pennsylvania
- 1936-37 Interned at Children's Hospital at the University of Iowa
- 1937-38 Resident at California Babies' and Children's Hospital, Los Angeles California
- 1941-42 Practiced as a pediatrician in Georgia
- 1942-46 Chief of Pediatrics at Little Traverse Hospital in Petoskey, Michigan
- 1946 Returned to Sanford after the death of her father. Began first pediatric practice in Sanford, NC
- 1987 Retired from practice of medicine after 41 years in Sanford
- 1999 Died at age 89 and was buried at White Hill Presbyterian Church, Lee Co. NC

RATIONAL:

- In the 1930's and 40's she trained as a physician and practiced pediatrics when very few hospitals would hire female doctors.
- Dr. McLeod's practice, at its peak, served 21,290 children.
- Dr. McLeod's pediatric practice was the only such practice between Raleigh and Wilmington, NC.
- UNC Chapel Hill School of Medicine awarded her the Distinguish Service Award in 1977.
- The *Sanford Herald* named Dr. McLeod Citizen of the Year in 1979 for her devoted service to the community.
- Dr. McLeod was named to the John Motley Morehead Foundation Selection Committee

MURAL:

- 39 local, private donors have contributed nearly \$8,000 to jump start funding of the mural.
- LOCATION OF THE MURAL: Front brick walls of the Lee Co Department of Social Services building on Carthage St. A likeness of Dr. McLeod and images of children representative of those she treated are to be included in the mural (also included will be her well known "fanny cream").
- Dr. McLeod admitted and treated children in this building, formerly the Lee County Hospital
- This wall would be visible to the people walking and driving up and down this well-traveled street.
- Neighboring business owners, TL Stewart Builders and Lee-Moore Capital have expressed their support of the mural.

A careful review of other potential sights has been completed. There are no other options that are suitable. Should the Lee County Commissioners approve this request the process would be as follows.

Liz Whitmore, Historic Preservation Planner with the City of Sanford, will develop a request for proposal (RFP). The RFP will include information about Dr. McLeod, the wall on which the mural will be painted. Artists who respond will submit their proposals and mock-ups of the mural to Liz Whitmore for review. The Commissioners will be presented with several of the submitted mock-ups and will make the final decision as to which mural is to be painted. Supporters of the Dr. Mary Margaret McLeod mural will continue private fundraising efforts. There will be no request for funding from the building owners.

COUNTY OF LEE

REQUEST TO APPEAR BEFORE THE BOARD OF COMMISSIONERS

According to adopted rules of procedure, any individual who wishes to appear before the Board of Commissioners must complete this request form and submit it no later than six (6) working days prior to the date of the scheduled meeting. Your request should be specific and provide sufficient information which will allow the Board to consider the matter. Copies of any supporting material should be included with this request form. Individuals requesting to appear on the agenda will be granted a maximum of ten (10) minutes to make their presentation.

Name: Eddie Winstead and/ or Liz Whitmore

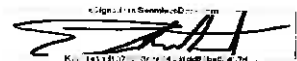
Address: 1410 Elm Street Sanford, NC 27330

Telephone Number: 919-776-4131

E-mail Address: esw@hwgwlaw.com

Date of Meeting You Wish to Appear At: October 15, 2018

Please describe in detail the matter you would like to discuss:
Request permission from Commissioners for the production of a mural honoring Dr. Mary Margaret McLeod on the wall on the County Office Building outside the Department of Social Services



Signature

September 20, 2018

Date

LEE COUNTY

Committed Today for a Better Tomorrow

JG

ITEM #:
 VII. B.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

MEETING DATE: October 15, 2018

SUBJECT: Parks Master Plan Presentation

DEPARTMENT: Parks & Recreation

CONTACT PERSON: John W. Payne

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Consider WithersRavenel Phase 1 Recommendations
BUDGET IMPACT	bond proceeds to finance Phase 1
ATTACHMENTS	Parks & Recreation Board minutes 8/27/18 meeting,
PRIOR BOARD ACTION	Commissioners approved bond authorization for upgrades to parks
RECOMMENDATION	Pleasure of the Board.
SUMMARY	

WithersRavenel representatives will make a presentation of Phase 1 recommendations for Horton, Kiwanis Children's, O.T. Sloan and Temple parks based upon public input and funding limitations. The full master plan was presented to the public following the Parks & Recreation board meeting on May 29, 2018. Public input from that presentation and on-line input was incorporated into the plan. The Parks & Recreation Board unanimously approved the Phase 1 plan recommendations at the August 27, 2018 meeting.

LEE COUNTY PARKS AND RECREATION

COMMISSION MEETING

MONDAY, AUGUST 27, 2018

MINUTES

The Lee County Parks and Recreation Commission met Monday, August 27, 2018, at 5:30 p.m. in the Commissioners Room at the Government Center, 106 Hillcrest Dr., Sanford, NC 27330

Members present were, Chairman LeVerne Kinney, Chad Spivey, Cameron Sharpe, Butch Saunders, Bill Oberkirsch, Katelyn Vogt, Micky Bowman and Emilia Guerrero also present were John Payne, Parks and Recreation Director and Judith Wilson secretary.

Absent were Greg Crowson, Bobby Piggie and Kevin Frazier

I. CALL TO ORDER AND APPROVAL OF MINUTES

Chairman LeVerne Kinney called the meeting to order at 5:30. Katelyn Vogt made the motion to approve the minutes Chad Spivey seconded all in favor unanimous.

II. ADDITION/APPROVAL OF AGENDA

None/ Katelyn Vogt motioned to approve the agenda Bill Oberkirsch seconded all in favor unanimous.

III. PETITIONS AND COMMUNICATIONS (public comment)

None

IV. OLD BUSINESS

A. Kiwanis Family Park Update

John Payne has called the city every week trying to get a construction schedule so we can schedule any activities and keep the public aware. Katelyn Vogt asked if the start date was still set for September John Payne replied that he believes so. LeVerne Kinney ask what will they start on first, John replied that he didn't know he has not seen a construction schedule but in his opinion the biggest and first most should be putting in a new drive off of Wicker street for public access into the park while construction is going on.

B. Update Withers/Ravenel Master Planning for Parks

You have two estimates, one is the total cost of the project and one is the managers plan for spending the two million not only for the projects in the master

Horton Park total project cost \$2,608,980 purposed start would be \$501,547. Looking to do pump house, basketball court, pool miscellaneous items upgrade the water service and sanitary service. The park elements, splash pad will be the big thing at 5,000 sqft. and additional parking. Should be able to add a walking trail to tie into the peace and unity garden. John shows the board the plans. **Kiwanis Children's Parkplace** total project cost \$1,931,778 purposed start would be \$399,312 focus playgrounds, tennis courts and some site furnishings improve sidewalks and parking. John shows the board the plans. **O.T. Sloan Park** total project cost \$26,426,808 purposed start would be \$724,284 focus on tennis courts, site furnishings, additional parking and relocating disc golf. John shows the board the plans. **Temple** total project cost \$2,000,100 purposed start would be \$199,656 John shows the board the plans. We will keep field #2, entrance, full basketball court, playground and upgrade parking. Chad Spivey motioned to approve the recommendations for phase 1 of the parks master plan Bill Oberkirsch seconded all in favor unanimous.

V. NEW BUSINESS

A. Consider Draft Policy for Lee County Facility Use

We have to establish a policy on how and who uses our facilities. We have a joint use agreement with the schools, so during baseball season, the school has priority use and we schedule round them. With the schools and the Sanford Area Soccer League (SASL), we can get a schedule for the whole season and schedule accordingly. We need to get this policy in place for the single use groups. The county attorney Whitney Parrish elaborates on the policies handed out with the agenda package. Chad Spivey motioned to approve the draft policy for Lee Co. Facility use Bill Oberkirsch seconded all in favor unanimous.

VI. COMMITTEE REPORTS


None

VII. DIRECTOR'S REPORT

We have a new aquatic & recreation programmer her name is Cindy Castle; she comes from Asheboro Parks & Recreation she lives in Pittsboro with her husband. She has a lot of experience, certifications and good ideas. The high school students are creating safety issues by parking in our parks parking lots so some of our general services staff and John stood in the parking lots to let them know that they have 2 day then they will be towed if they continued to park at the parks. We are trying to get the Lett Family Park building renovated so we can move the Tiny Tots program over there, we will hold class where they are at for now and look to move them the first of the year if not sooner. Emilia Guerrero the new alternate to the board introduced herself.

VIII. ADJOURNMENT
Adjourned at 6:27pm


_____, Chairman
Lee County Parks & Recreation Commission



Judith Wilson, Secretary

2018 Lee County Bond Projects - \$5 Million

\$3,000,000 - Renovations at Courthouse Complex

- \$1,000,000 - Renovations of 2nd Floor - Office Space and Courtrooms
- \$1,000,000 - FirePlace Building - Renovation for Register of Deeds and Elections
- \$750,000 - Renovations of 1st Floor Office Space and 2nd Floor Courtroom - Historic Courthouse
- \$250,000 - Creation of File Storage Area in 4000 Square Feet in Elm Street Building

\$2,000,000 - Repurpose and Upgrades - Lee County Parks

- \$400,000 - Kiwanis Children Park - Repurpose Park Playground Equipment
Resurface four tennis courts - create Pickle Ball Courts
- \$500,000 - Horton Park - Repurpose existing swimming pool
Repurpose old tennis courts into additional basketball courts
- \$200,000 Turn Baseball Fields into open space - new park equipment - Soccer Practice Field
- \$750,000 - OT Sloan Park - Pool Improvements, Resurface tennis courts - create pickle ball court
Upgrade baseball field into multipurpose field
- \$150,000 - Broadway Park upgrades - Walking trail and new park equipment

LEWIS COUNTY PARKS MASTER PLAN COST ESTIMATES
 HORTON PARK - PHASE I

	Unit	Quantity	Unit Cost	Subtotal	Description
Horton Park - 9.60 acres					
A. Site Prep & Demol					
1	Mobilization and General Conditions	lump sum	1	\$25,000.00	
2	Survey and Layout	lump sum	1	\$6,500.00	
3	Demolition	allowance	1	\$50,000.00	
4	Site Clearing	acre	1.5	\$5,000.00	pump house, basketball court, pool, misc items, hauling
5	Site Grading Including On-Site Balancing	acre	1.5	\$8,000.00	clear and grub - approximately 15% of site
6	Erosion Control	in ft	500	\$5.00	
	Subtotal:			\$103,500	slit fence - new parking and splash pad area
B. Utilities					
1	Water Service Upgrades & Relocations	allowance	1	\$15,000.00	
2	Sanitary Service Upgrades & Relocations	allowance	1	\$18,000.00	
	Subtotal:			\$33,000	new service, valves, pipes, testing, taps, rtpb new service, manholes, pipes, testing
D. Park Elements					
1	Splash Pad - Approximately 5,000 SF	allowance	1	\$200,000.00	
5	Site Furnishings	allowance	1	\$2,500.00	
	Subtotal:			\$202,500	sprays, pump, vaults, filtration with valve-level spray components for phase 1 tables, benches, trash receptacles, drinking fountains, etc.
E. Hardscape					
1	Stonewalks	sq ft	1,600	\$4.50	
2	Parking / Vehicle Paving	sq yd	500	\$16.00	
	Subtotal:			\$15,200	6' wide concrete - from existing path at basketball court gravel paving for half of new splash pad parking area, concrete pad for handicap parking space, striping
Horton Park Subtotal:				\$354,200	
Construction Fees and Contingency					
	Contingency (20%)			\$70,840	
	Design, Permitting & Inspection (18%)			\$76,907	
Construction Fees and Contingency Subtotal:				\$147,747	
TOTAL:				\$501,947	

LEE COUNTY PARKS MASTER PLAN COST ESTIMATES **KIWANIS CHILDREN'S PARK - PHASE 1**

	Unit	Quantity	Unit Cost	Subtotal	Description
Kiwanis Children's Park - 4.6 acres					
A. Site Prep & Demo					
1	Mobilization and General Conditions	lump sum	1	\$15,000.00	
2	Survey and Layout	lump sum	1	\$5,000.00	
3	Site Clearing	acre	1.0	\$5,000.00	
4	Site Grading including On-Site Balancing	acre	1.0	\$8,000.00	clear and grub - approximately 20% of site
5	Erosion Control	ln ft	1,200	\$5.00	
6	Construction Entrance	each	1	\$3,000.00	silt fence / wattle
	Subtotal:			\$42,000	
D. Park Elements					
1	Playgrounds	allowance	1	\$150,000.00	
2	Tennis Courts - Resurface	lump sum	1	\$20,000.00	add & update, replace resilient surfacing for existing playground
3	Site Furnishings	allowance	1	\$7,500.00	resurface existing, colored, striping, net, fencing, 2 courts
	Subtotal:			\$177,500	tables, benches, trash receptacles, drinking fountains, etc.
E. Hardscape					
1	Sidewalks	sq ft	4,000	\$4.50	
2	Parking / Vehicle Paving	sq yd	1,500	\$25.00	
	Subtotal:			\$55,500	6' wide concrete - parking lots to playground and tennis courts
F. Landscaping					
1	General Landscape Improvements	allowance	1	\$7,000.00	
	Subtotal:			\$7,000	trees, shrubs and ornamental plantings
	Kiwanis Children's Park Subtotal:			\$282,000	
Construction Fees and Contingency					
	Contingency (30%)			\$86,400	
	Design, Permitting & Inspection (18%)			\$50,912	
	Construction Fees and Contingency Subtotal:			\$137,312	
	TOTAL:			\$399,312	

HERK COUNTY PARKS MASTER PLAN COST ESTIMATES
 TEMPLE PARK PHASE II

	Unit	Quantity	Unit Cost	Subtotal	Description
Temple Park - 4.58 acres					
A. Site Prep & Demo					
1	Mobilization and General Conditions	lump sum	1	\$10,000.00	
2	Survey and Layout	lump sum	1	\$5,000.00	
3	Demolition	allowance	1	\$30,000.00	restroom, maintenance building, backstop and fences
4	Site Clearing	acre	4.0	\$5,000.00	clear and grub - approximately 90% site
5	Site Grading Including On-Site Balancing	acre	4.0	\$8,000.00	
6	Erosion Control / Wattle	lin ft	1,200	\$5.00	silt fence, control wattle
7	Construction Entrance	each	1	\$3,000.00	
	Subtotal:			\$106,000	
D. Park Elements					
5	Site Furnishings	allowance	1	\$5,000.00	tables, benches, trash receptacles, drinking fountains
	Subtotal:			\$5,000	
E. Hardscape					
1	Sidewalks	sq ft	5,000	\$4.50	6' wide concrete - along McIver Street and 7th Street
	Subtotal:			\$22,500	
F. Landscape					
1	General Landscape Improvements	allowance	1	\$7,500.00	field seeding, trees, shrubs and ornamental plantings
	Subtotal:			\$7,500	
	Temple Park Subtotal:			\$141,000	
Construction Fees and Contingency					
	Contingency (20%)			\$28,200	
	Design, Permitting & Inspection (18%)			\$30,456	
	Construction Fees and Contingency Subtotal:			\$58,656	
	TOTAL:			\$199,656	

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

ITEM #:
VII. C.

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: Proposed Lee County 2019 Schedule of Values and 2019 Present Use Value Schedule

DEPARTMENT: Tax Administration

CONTACT PERSON: Michael Brown

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	Review the proposed 2019 Lee County Schedule of Values and the 2019 Use Value Schedule and schedule a public hearing for November 5, 2018.
BUDGET IMPACT	N/A
ATTACHMENTS	<ul style="list-style-type: none"> (1) 2019 Schedule of Values for Real Property (2) 2019 Schedule for Present-Use Value ** Due to the document size of the schedule of values, physical copies have been provided to each Commissioner and are available for public inspection in the Clerk's Office located at 408 Summit Drive, Sanford, NC 27330. (3) Schedule of Values adoption timeline (4) North Carolina General Statute Section 105-317 (5) Publication of submission in The Sanford Herald
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Review the two proposed Schedule of Values for 2019 and schedule a public hearing for 6 p.m. on Monday, November 5, 2018 as required by NCGS 105-317(c)
SUMMARY	

The proposed 2019 Lee County Schedule of Values and the 2019 Lee County Present Use Value Schedule are being presented as required by NCGS 105-317(c) for review by the Board of Commissioners. Pursuant to statute 105-317(c), we request the board schedule a public hearing for Monday, November 5, 2018 at 6 p.m. A statement of submission of the schedules to the board and public hearing announcement will be published in the Sanford Herald on October 16, 2018 as required by statute. We will be glad to schedule a work session to answer questions or explain the schedules in further detail at the request of the Board.

Adoption of 2019 Schedule of Values and 2019 Use-Value Manual

Date	BOC Meeting Required	Action	Description
Monday, October 15, 2018	X	Schedules Submitted	Assessor submits the proposed schedules of values, standards and rules to County Commissioners at least 21 days before the date of adoption. The Assessor's Office shall make a copy of the schedules available for public inspection.
Tuesday, October 16, 2018		Newspaper Ad	Advertise in newspaper that the proposed schedules have been submitted and are available for public inspection in the Assessor's Office. State the time and place of public hearing regarding the schedules that shall be held at least 7 days prior to adoption.
Monday, November 05, 2018	X	Public Hearing	Public comment on schedules.
Monday, November 19, 2018	X	Adoption	Board approves final schedule and issues an order adopting schedules. Must be approved by the Commissioners before January 1 of the year they are applied. Notice of this order to be published once a week for four successive weeks in a local newspaper. Notice shall state the schedules have been adopted and are open to examination in the office of the assessor.
Tuesday, November 20, 2018		Newspaper Ad	Publish 1st notice of adoption. Taxpayer may appeal schedules to the NC Property Tax Commission within 30 days of this notice.
Tuesday, November 27, 2018			Publish 2nd notice of adoption. State the last day for appeal.
Tuesday, December 04, 2018			Publish 3rd notice of adoption. State the last day for appeal.
Tuesday, December 11, 2018			Publish 4th notice of adoption. Must be at least 7 days prior to the last day for appeal. State the last day for appeal.
Thursday, December 20, 2018			Last day for taxpayer to appeal the adoption of the schedules.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the proposed Schedules, Standards, and Rules to be followed in appraising real property in Lee County have been submitted to the Board of County Commissioners by the Tax Administrator on Monday, October 15, 2018, and are available for public inspection in the office of the Tax Administrator, 3rd floor, Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina 27330.

THE PUBLIC WILL FURTHER TAKE NOTICE, that a public hearing on the proposed Schedules, Standards, and Rules shall be held by the Board of County Commissioners on **Monday, November 5, 2018 at 6:00 P.M.** in the County Commissioners' Room, 1st Floor, Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina 27330.

THE PUBLIC WILL FURTHER TAKE NOTICE, that additional copies of the proposed Schedules, Standards, and Rules will be available for public inspection in the Lee County Library, 107 Hawkins Avenue, Sanford, N.C. and also in the library located at 206 S. Main Street, Broadway, N. C.

All interested persons are invited to attend this public hearing and present their views.

Mary Yow
Lee County Tax Administrator

Run Ad on October 16, 2018
Bill to Lee County Tax Office
Contact Lisa Faulkner @ 718-4660 X 5413 if any questions

LEE COUNTY

Committed Today for a Better Tomorrow

JG

ITEM #:

VII. D.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

MEETING DATE: October 15, 2018

SUBJECT: PEG Channel Equipment/System Upgrade

DEPARTMENT: INFORMATION TECHNOLOGY

CONTACT PERSON: KYLE EDWARDS, IT Director

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	BOC to approve bid from Encore Broadcast company for PEG channel system upgrade
BUDGET IMPACT	\$88,884.25 approved in FY 2018_19 PEG budget and an additional \$8,820 for 5 year warranty
ATTACHMENTS	Bid response tabulation and recommended bidder response summary
PRIOR BOARD ACTION	
RECOMMENDATION	Approve Bid from Encore Broadcasting Co. in the amount of \$97,704.25 for PEG
SUMMARY	

The Public/Education/Government (PEG) channel system has been in operation since 2010, it continues to broadcast programming on two separate channels (1 for the Community College and 1 for Lee County Government with the College as the PEG operator). The County receives roughly \$27,000 per channel per year in revenue from the NC Department of Revenue as supplemental support for operating the channels.

The system is running on the equipment that was originally installed. The original useful life of the system was reached in 2015 but we have been able to extend it's life and use up until now. The manufacturer will no longer support the equipment we have in place due to its age and we have started to see more and more technical issues arise with the system in recent months and years. We sent out requests for bid for the upgrade of the equipment, de-installation of the current equipment, and installation of the new equipment to more than 3 vendors and received only 2 responses. As per policy, we extended the bid for 7 days and remained with only 2 responses.

At this point the financial threshold required us to send this out via the formal bid process, advertising it in the Sanford Herald on 9/22/18 as well as the County website. Again, only 2 bids were received from the same 2 vendors. One of the two bids received had to be rejected due to the response being incorrect and incomplete. The lowest responsible bidder in this project is Encore Broadcast Solutions who was the implementer of the original system.

The additional \$8,820 that I am requesting will save the County over \$6,000 during the first 5 years post equipment install. The manufacturer is offering this only at the time of purchase. The Board will be receiving a budget amendment request so that this \$8,820 can be appropriated to the PEG budget. I have conferred with the County Finance director and the revenues do exceed the expenditures for this department so covering this expense will not be an issue.

I am recommending that the Board of Commissioners approve the bid from Encore Broadcast Solutions and the expenditure of the additional \$8,820 so that we can move forward with this system/equipment upgrade

LEE COUNTY, NORTH CAROLINA
 FINANCE DEPARTMENT
 PO BOX 1968, SANFORD NC 27331-1968

Bid Tabulation Sheet

October 1, 2018 @ 12 PM EST
 Date/Time

4212-01F-19 Cable Cast Upgrade
 Description on Sealed Bid

Bidder/Address	Pre-Bid Attended	Bid Amount
Sound Advice 5301 Old Poole Road Suite 105 Raleigh, NC 27610 (919) 439-6296		NA
Digital Video Group Walt Nelson Broadcast Account Manager Office: 919-325-3790 Mobile: 919-306-7101 8529 Meadowbridge Rd. - #100 Mechanicsville, VA 23116	<input checked="" type="checkbox"/>	\$86,972.00 (Rejected incomplete RWF 10/2/18)
Bob Sepe - Action Audits, LLC 101 Pocono Lane Cary NC, 27513		NA
Douglas Taylor - Encore Broadcasting 2104 W. Kennedy Blvd. Tampa, FL 33606	<input checked="" type="checkbox"/>	\$88,884.25
Tri-Tronics craig@tritronicsav.com 919-926-7343	<input checked="" type="checkbox"/>	NO BID

D. Oldham
 Bids Opened By

THIS IS
 NOT AN ORDER

INFORMAL BID REQUEST

Lee County, North Carolina
 Finance Department
 408 Summit Drive, Sanford, NC 27331-1968
 Phone: (919)-718-4600 x5516

Encore Broadcast Solutions

Vendor Name
2104 W. Kennedy Blvd.
 Vendor Address
Kampa, FL 33606
 Vendor City, State and Zip

Douglas Taylor

Contact Name
dtaylor@encorebroadcast.com
 Contact E-mail address
813.253.2774 x101
 Contact Phone Number

Lee County is currently accepting informal sealed bids for the item(s) listed below. If you are interested in supplying the item(s) to Lee County, please complete this form as well as any other information in duplicate and return to the Lee County Finance Office, Attn: Purchasing Agent, 408 Summit Drive, Sanford, NC 27330, by the date and time listed below. Please include the description listed below on your envelope. **DO NOT INCLUDE SALES TAX IN YOUR BID.**

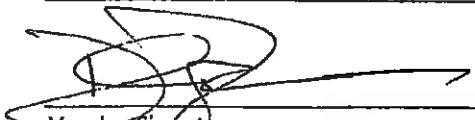
PLEASE INCLUDE IN YOUR BID PACKAGE:
A CURRENT W-9, a Vendor Application, E-Verify/Iran Divestment

Bid Due Date and Time:
Monday October 1, 2018 12:00PM EST

Item(s) needed by:

Description to Put on Sealed Envelope:
4210-01-19 Cable Cast Upgrade

Item Description	Qty.	Price	Extended Amount
De-install current system, deliver, fully install, train, and integrate upgraded Cable Cast system at the Media Technology facility of the Lee Main Campus of Central Carolina Community College, located at Wilkinson Hall, 1105 Kelly Drive Sanford NC 27330	1	\$88,884. ²⁵	\$88,884. ²⁵
A mandatory pre-bid phone call or on-site meeting is required for the contractor in order to inspect the scope of labor and requirements before submitting the bid. See bid documents for instructions.			
Delivery/Other Charges (Please explain): <u>INSTALL & DELIVERY INCLUDED</u>			
Total			\$88,884. ²⁵


 Vendor Signature

09/24/18
 Date

**Bid Instructions for a Cable Cast System Upgrade at the Central Carolina
 Community College. 1105 Kelly Drive, Sanford, NC 27330**

Lee County is requesting sealed formal bids to deliver, train, fully de-install current system, and install and integrate an upgraded Cable Cast System at the Community College media technology facility, located at Wilkinson Hall of Lee Main Campus at 1105 Kelly Drive Sanford, NC.

Proposals will be accepted by the Lee County Finance Office until **Monday October 1, 2018 at 12:00pm** at which time they will be publicly opened and read by the Lee County Finance Officer at 408 Summit Drive, Sanford, North Carolina, 27330.

Proposals can either be mailed in or physically delivered. They must be enclosed in an opaque sealed envelope with **two (2) copies** addressed to the Lee County Finance Office, Attn: Purchasing Agent, 408 Summit Drive, Sanford, North Carolina, 27330. Plainly Identify the Envelope with: (1) The project name/description, (2) The name and address of the bidder, and (3) License numbers if applicable.

Description below:

- A pre-bid telephone meeting or on-site meeting is required for responding contractors in order to discuss the scope of labor and required equipment before submitting the bid.
- Contact Kyle Edwards, Lee County Information Technology at 919-718-4680 x5408 or by email at kedwards@leecountync.gov between the hours of 8am – 5pm, Monday – Friday to schedule the call.
- The pre-bid telephone call or site meeting is part of the prequalification process, and any bid received by a contractor who did not schedule that call will be rejected.
- All equipment listed below is requested to be Tightrope media systems/Cable Cast or comparable solution.

Item	Qty	Units	Description
CBL-FLEX4-545-20	1		4 channel configurable SD/HD SDI encode/decode, multi-format server with 20TB of usable RAID5 storage in a 2 RU chassis. Redundant power. Selectable SD or HD SDI with embedded audio. Includes Cablecast Automation and Carousel Server Software. Includes graphics, crawl, bug, bug text, 3 year hardware warranty and 6 hours of installation support and training within first year.
CBL-FLEX4-20-HA	1	2yr	Annual hardware assurance contract for

			the CBL-FLEX4-545-20. First 3 years are included with the purchase.
CBL-SVR440-VOD-6	1		Web centric head end automation system, Carousel server software and Cablecast VOD in a 3 RU chassis. Streams H.264 VOD to mobile devices and desktops. Redundant power, 6TB RAID5 Content and 1 TB RAID1 OS drives. Includes 3 year hardware warranty and 2 hours of remote end user training and installation support within first year.
CBL-PROVOD-6-HA	1	2yr	Annual hardware assurance contract for the Cablecast Pro VOD-6. First 3 years are included with the purchase
CBL-CG340-SDI	2		Carousel bulletin board configured for broadcast in a 1RU chassis. SDI and Composite outputs, gunlock input, hardware accelerated graphics. All Carousel features as well as interface with the Cablecast schedule for display of "Airs Again On", "Coming up Next" and Cablecast schedule bulletins updated dynamically throughout the day. Includes Carousel Player License, 3 year hardware Warranty and 1 hour of remote installation support and end user training within first year.
CBL-CG340-SDI-HA	2	2yr	Annual Hardware Assurance contract for the CBL-CG-SDI. First 3 years are included with the purchase.
CBL-LIVE-340	2		Single channel H.264 HLS adaptive bit-rate live streaming server in a 1 RU chassis, integrated into Cablecast's user interface and public web interface. Stream is controllable through Cablecast and may be disabled on a per show basis. Includes 3

			year hardware warranty and 1 hour of remote installation support and end user training within first year.
CBL-LIVE-340-HA	2	2yr	Annual hardware assurance contract for the CBL-LIVE. First 3 years are included with the purchase.
CBL-REFLECT-BND	1	1yr	Annual Cloud-based reflection service operating in conjunction with both Cablecast Live and Cablecast VOD servers that provide a virtually unlimited number of live and VOD internet video streams while conserving your internal bandwidth. Includes up to 3 streaming channels.

- Contractor is responsible for obtaining all local, state and federal permits required.
- Contractor should also include in their bid response as a separate line item in detail, the cost for the 1st year of support/maintenance/labor for all equipment installed. This should include details on manufacturer warranty and/or maintenance fees and contractor warranty and/or maintenance fees
- Contractor should also include in their bid response as a separate line item in detail, costs related to the support/maintenance/labor of the equipment installed for years 2 through 5 and this should include details on manufacturer warranty and/or maintenance fees and contractor warranty and/or maintenance fees
- Contractor should also include a contact list of recent clients that they have performed similar jobs for that we may use as references.
- Contractor is also responsible to include in system bid response all necessary ancillary equipment and peripherals necessary for a completely turnkey installation of the new system that meets and/or exceeds current requirements. This list includes but is not limited to the following:
 1. Router(s)
 2. Routing switcher control panel
 3. RS-232 Automation interface
 4. Reference and Time Code Generator
 5. Dual Channel Frame Sync
 6. Streaming Encoder Appliance
 7. Redundant power supply(s)
 8. Rack mount tray
 9. 1x12 Video DA
 10. Ethernet switch(es)
 11. Ethernet field encoder and decoder system
 12. Quad LCD Video monitors
 13. Broadcast HD video monitors

14. Rack mount kits
15. Audio monitor
16. KVM switcher
17. CPU Transmitter
18. User station receiver
19. Rackmount LCD Console
20. Engineering workstation
21. Battery backup(s)
22. Network rack(s) with rear door, side panels, casters, fan
23. Power strips and cords as necessary
24. Engineering, installation, materials for complete turnkey de-installation of current system and installation of new system.

The right is reserved to reject any or all bids, any part of a bid, and to waive informalities and technicalities in the bidding procedure. No bid may be withdrawn for a period of thirty (30) days from the date of opening.

Lee County Information Technology
106 Hillcrest Drive
Sanford, NC 27330
Kyle William Edwards, Director
919.718.4680 x5408
kedwards@leecountync.gov

***ENCORE* Broadcast Solutions**
2104 West Kennedy Blvd. Tampa, Florida 33606-1535
Ph (813) 253-2774 Fax (813) 254-5907
Website: www.encorebroadcast.com
Email: dtaylor@encorebroadcast.com

Support & Maintenance Information

All equipment installed is covered under the manufacturer's one year warranty except where noted below:

Tightrope Servers are covered for 3 Year hardware warranty. We have included an option to purchase the 4th year of hardware coverage, which includes the 5th year for free if purchased at the same time as the servers.

Tightrope Servers are covered for 1 Year Software Assurance warranty. We have included an option to purchase an additional 4 years of coverage at a discount if purchased at the same time as the servers. This will save the County \$2000 over the 4 year period.

Haivision Encoder & Decoder includes a one year software and hardware warranty with advance replacement. They offer continuing annual support contracts for \$1000 annually for the units quoted.

Encore provides one year support via internet access to the quoted equipment as well as on site support if needed. We offer annual support contracts after the first year as follows:

- Support via Internet Access Annually is \$1500
- Support for Quarterly On-Site Scheduled Visits to Maintain Proper Operation is \$7500.
- Emergency Service Calls for On-Site Visit after the First Year is \$2500/visit.

State of Florida

Woman Business Certification

Encore Broadcast Equipment Sales, Inc.

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

09/13/2017 to 09/13/2019



Erin Rook, Secretary
Florida Department of Management Services



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Ph (813) 253-2774 Fax (813) 254-5907
Website: www.encorebroadcast.com
Email: dtaylor@encorebroadcast.com

Lee County Finance Office
408 Summit Drive
Sanford, NC 27330

September 24, 2018

Attention: Kyle Edwards, IT Director

Reference: 4212-01-19 Cablecast Upgrade

Summary of Contractor's Ability & Willingness to provide installation and equipment for upgrade to automated television broadcast playback system

Company Philosophy

"Encore Broadcast Solutions is dedicated to providing the highest quality service and support with an emphasis on customer satisfaction. To be competitive in today's market, we will take every step necessary to ensure that our customer's needs are taken care of, before and after the sale."

Encore, a Florida Corporation was established in 1992 to fulfill the needs of government, education, and religious enterprises that wished to become involved in television and video production, audio-visual system presentation, and mission critical design and implementation. We felt that there was a need for a full service organization that could meet the needs of these organizations today and help them plan for future technological changes in the industry. Our continued mission is to service and support our clients in making the educated decisions needed to fulfill their objectives of today, while planning for tomorrow.

Encore specializes in the design and installation of fully integrated boardrooms, council chambers, emergency operation centers, distance learning, government access, and instructional television facilities, with many of our installations using the latest in broadcast technology. We have been very successful in helping our clients utilize these resources to produce effective television for their marketplace.

Since 1992 Encore Broadcast Solutions has been providing the following:

- | | |
|-------------------------------------|--------------------|
| *Professional & Broadcast A/V Sales | *Service / Repair |
| *Systems Design | *Technical Support |
| *Training | *Rentals |
| *Installation | *Duplication |
| *Post-sale Support | *Blank Media Sales |

***ENCORE* Broadcast Solutions**

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Website: www.encorebroadcast.com

Email: dtaylor@encorebroadcast.com

Encore's Stability

Encore Broadcast is a multi-million dollar corporation established in 1992. At no time since inception has it been party to any lawsuits related to public sector installations. We are a financially sound organization.

Staff Qualifications

Encore currently employs 15 individuals meeting the various needs of our clients in the southeast. We currently have offices in Florida and Alabama. Encore's engineering department has over 25 years of experience in television and video production. We also have staff that is certified by the manufacturers we represent in programming, computer support, and multi-media streaming technology. We are able to answer the needs of our clients and provide the expertise they have come to expect from our full service approach to this industry. We have been involved in numerous installations of projects similar to what Lee County, North Carolina has planned for this upgrade and feel very confident that we will not only meet, but also far exceed your current expectations.

Key Management Contacts

Sales & System Integration Manager – Douglas Taylor – 813-253-2774

Mr. Taylor has been with the company since 1992, while he is the sales manager for the company, he also is involved in a majority of the government installations and has the experience to provide Encore's "hands-on" approach to making sure the clients facility is installed to their specifications.

Digital Systems Manager – Joseph Masotti – 813-253-2774

Mr. Masotti has been with the company since 1995, he is in charge of software and technical support of all computer based systems sold by Encore. He has attended all manufacturers training and technical support classes offered and is a great asset to our clients when it comes to operating & trouble shooting the systems that we install.

Service & Repairs Manager – Dennis Keefe – 813-253-2774

Mr. Keefe has been with the company since 1996, he is in-charge of all service related issues that arise after the installation has been completed. He is very helpful in resolving problems in a timely fashion.

***ENCORE* Broadcast Solutions**

2104 West Kennedy Blvd. Tampa, Florida 33606-1535

Ph (813) 253-2774 Fax (813) 254-5907

Website: www.encorebroadcast.com

Email: dtaylor@encorebroadcast.com

Recent Tightrope Installations & Upgrades:

Chatham County Government

Shannon Voncannon
12 East Street, 2nd Floor
Pittsboro, NC 27312
Ph: 919-545-8386

shannon.voncannon@chathamnc.org

City of Washington, North Carolina

David Carraway
102 East Second St.
Washington, NC 27889
Ph: 252-975-9331

dcarraway@washingtonnc.gov

Dare County Government

Bobby Dobbs
954 Marshall C. Collins Dr.
Manteo, NC 27954
Ph: 252-475-5904

bobby.dobbs@darenc.com

City of Fort Myers, FL

Richard Calkins
2200 Second Street
Ft. Myers, FL 33902
Ph: 239-321-7120

rcalkins@cityftmyers.com

Charlotte County Government

Elizabeth Tracy
18500 Murdock Circle
Port Charlotte, FL 33948
Ph: 941-623-1090

elizabeth.tracy@charlottecountyfl.gov

City of Naples, FL

David Fralick
735 8th Street South
Naples, FL 34102
Ph: 239-213-1054

dfralick@naplesgov.com

St. Charles Parish Government

Tristan Babin
15045 River Road
Hahnville, LA 70057
Ph: 985-783-5182

tbabin@stcharlesgov.net

Lee County Government

Michael Skweir
2115 Second St
Fort Myers, FL 33901
Ph: 239-533-7332

skweirmj@leegov.com



ITEM #:

VIII. A.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: August 2018 Financial Report

DEPARTMENT: Finance

CONTACT PERSON: Lisa G. Minter, Assistant County Manager/Finance Director

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	N/A - Information only
BUDGET IMPACT	N/A
ATTACHMENTS	Monthly Financial Report for the Month Ended August 31, 2018 Monthly Sales Tax Analysis Lee County Historical Sales Tax Analysis County-wide Historical Sales Tax Analysis
PRIOR BOARD ACTION	N/A
RECOMMENDATION	N/A
SUMMARY	

Attached is the monthly financial report for August 2018. Please remember that sales tax revenues run three months behind. Tax collections as a percentage of budget through August 2018 are 0.15% ahead of the same period last year.

Please note that an additional column has been added to the report for the current fiscal year. The column added is called encumbrances and represents orders for goods or services that have been placed and not received as of the end of the month. Outstanding contracts are also included in the encumbrance figure. NC Administrative Code is requiring that a report be presented to the Board of Commissioners at least quarterly that reports revenues, expenditures and encumbrances. Since you are already provided a monthly report, the encumbrance column has been added to this report. The encumbrance column is also being included in the calculation of the % used column.

In reviewing expenditures, the percentage used target is 16.67%. Many of our departments are above the target due to the payment of HSA deposits, annual premiums on workers' compensation insurance and property and liability insurance, annual dues and annual maintenance agreements in the month of July and the inclusion of the encumbrance column. Departments showing 25% used are quarterly appropriations.

The sales tax collections through July 2018 are attached. Our local sales taxes are still showing some significant growth; however, Articles 40 and 42 do not show that the State is seeing the overall growth that our County is experiencing.

Lee County
Monthly Financial Report
For the Month Ended August 31, 2018

	For the year ending June 30, 2018			For the year ending June 30, 2019					
	17-18 Budget	YTD Thru 8/31/17	August 2017	% Used	18-19 Budget	YTD Thru 8/31/18	August 2018	Encumbrances	% Used
Airport									
Planning	396,324	99,081.00	-	N/A	200,000	-	-	-	0.00%
Economic Development	496,548	127,981.44	240.72	25.00%	461,694	102,423.50	-	-	22.18%
Cooperative Extension	284,893	25,959.32	17,944.79	9.11%	1,007,085	79,209.96	229.98	-	7.87%
Conservation	118,486	20,543.52	8,160.58	17.34%	252,271	26,714.78	19,104.97	892.98	10.94%
Total	1,296,251	273,565.28	26,346.09	21.10%	1,63,939	19,871.73	8,701.02	36,192.00	34.20%
					2,084,989	228,219.97	28,035.97	37,084.98	12.72%
Health and Welfare									
Health Department	3,333,216	479,230.95	217,877.51	14.38%	3,489,633	486,706.92	231,259.51	319,565.60	23.10%
Mental Health	240,000	40,000.00	20,000.00	16.67%	240,000	40,000.00	20,000.00	-	16.67%
Social Services-Admin	7,048,594	1,079,497.75	510,685.30	15.32%	7,236,544	1,026,713.74	537,696.18	103,533.92	15.62%
Social Services-Programs	1,245,039	126,270.75	81,534.71	10.14%	1,217,018	114,734.84	75,097.61	48,227.21	13.39%
Human Services Nonprofits	34,000	5,500.02	3,000.01	16.18%	43,500	5,416.68	3,583.34	-	12.45%
Senior Services - Transportation	907,936	175,033.36	81,199.22	19.28%	1,108,274	208,126.90	117,075.73	76,853.43	25.71%
Senior Services - General	999,405	157,882.93	80,683.99	15.80%	1,024,587	158,748.62	90,210.34	94,533.93	24.72%
JCPC	161,771	12,107.60	12,032.60	7.48%	161,771	11,270.00	11,270.00	-	6.97%
Emergency and Contingency	65,000	-	-	0.00%	45,000	-	-	-	0.00%
Total	14,034,961	2,075,523.36	1,007,013.34	14.79%	14,566,327	2,051,717.70	1,086,192.71	642,714.09	18.50%
Education									
School Current Expense	17,512,278	2,918,713.00	1,459,356.50	16.67%	17,862,278	2,977,046.34	1,488,523.17	-	16.67%
School Capital Outlay	2,032,506	224,584.34	112,292.17	11.05%	2,032,506	224,584.34	112,292.17	-	11.05%
CCCC Current Expense & Civic Ctr.	2,841,860	473,643.32	236,821.66	16.67%	2,952,655	492,109.16	246,054.58	-	16.67%
CCCC Special Appropriation	115,000	-	-	0.00%	125,000	-	-	-	0.00%
CCCC Capital Outlay	290,000	48,333.34	24,166.67	16.67%	45,000	7,500.00	3,750.00	-	16.67%
Total	22,791,644	3,665,274.00	1,832,637.00	16.08%	23,017,439	3,701,239.84	1,850,619.92	-	16.08%
Cultural and Recreational									
Libraries	701,176	82,624.23	39,845.28	11.78%	709,689	94,295.85	48,428.46	33,396.41	17.99%
Parks and Recreation	1,672,239	229,113.16	105,110.25	13.70%	1,561,217	221,220.31	113,543.77	167,209.30	24.88%
Nonprofits	7,000	1,166.68	583.34	16.67%	7,000	1,166.68	583.34	-	16.67%
Total	2,380,415	312,904.07	145,538.87	13.14%	2,277,906	316,682.84	162,555.57	200,605.71	22.71%
Debt Service									
	9,373,949	169,486.01	142,644.06	1.81%	11,347,171	115,858.64	115,858.64	-	1.02%
Total Expenditures	70,120,479	9,989,167.51	4,849,691.78	14.25%	74,655,663	9,932,116.63	4,935,627.65	3,083,042.29	17.43%
Revenues Over (Under) Expenditures	(1,495,147)	(2,972,102.91)	394,349.88		(3,434,999)	(3,375,625.84)	(320,056.91)	N/A	N/A

Lee County
 Monthly Financial Report
 For the Month Ended August 31, 2018

	For the year ending June 30, 2018			For the year ending June 30, 2019					
	17-18 Budget	YTD Thru 8/31/17	August 2017	% Used	18-19 Budget	YTD Thru 8/31/18	August 2018	Encumbrances	% Used
Other Financing Sources (Uses):									
Transfers From Other Funds	667,899	-	-	0.00%	2,067,120	-	-	-	0.00%
Transfers to Other Funds	(1,076,829)	-	-	0.00%	(712,000)	-	-	-	0.00%
Total Other Financing Sources (Uses)	(408,930)	-	-	0.00%	1,355,120	-	-	-	0.00%
Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses)	(1,904,077)	(2,972,102.91)	394,349.88	156.09%	(2,079,879)	(3,375,625.84)	(320,056.91)	N/A	N/A
Appropriated Fund Balance	1,904,077	-	-	0.00%	2,079,879	-	-	-	0.00%
Revenues, Other Financing Sources and Appropriated Fund Balance Over (Under) Expenditures and Other Financing Uses	-	(2,972,102.91)	394,349.88	N/A	-	(3,375,625.84)	(320,056.91)	N/A	N/A

Lee County
Sales Tax Distribution
2018-2019

Date	For the Month of	Total Distribution		Article 39		Article 40		Article 42		Article 44		Article 46	
		1,145,272.52	457,178.26	Total	Co. (70%)	Sch (30%)	Total	Co. (40%)	Sch (60%)	-	21,708.82	159,989.39	
Jul-18				251,313.00	175,919.10	75,393.90							
Aug-18													
Sep-18													
1st qtr totals		1,145,272.52	457,178.26	251,313.00	175,919.10	75,393.90	255,083.05	102,033.22	153,049.83	-	21,708.82	159,989.39	
2nd qtr totals													
Jan-19													
Feb-19													
Mar-19													
3rd qtr totals													
Apr-19													
May-19													
Jun-19													
4th qtr totals													
Grand total		1,145,272.52	457,178.26	251,313.00	175,919.10	75,393.90	255,083.05	102,033.22	153,049.83	-	21,708.82	159,989.39	
Budget			5,973,045.00	3,238,091.00	2,266,664.00	971,427.00	3,303,507.00	1,321,403.00	1,982,104.00	-	247,487.00	2,068,034.00	
% of budget received			7.65%	7.76%	7.76%	7.76%	7.72%	7.72%	7.72%	8.77%	7.74%		

HISTORICAL ANALYSIS OF SALES TAX RECEIVED
Based on actual monthly distributions

Population	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total	Period % change
ARTICLE 39														
FY 18-19	536,655.09	515,872.02	567,171.25	532,570.42	549,367.57	661,608.43	479,360.92	447,291.67	570,633.12	510,890.81	573,560.75	599,066.22	536,655.09	6.83%
FY 17-18	502,335.01	496,999.97	508,612.09	499,035.31	520,210.40	560,084.10	469,879.41	487,806.26	539,085.15	552,402.01	501,888.42	582,902.52	6,509,768.19	4.72%
FY 16-17	478,761.95	458,259.08	458,109.37	475,089.40	475,500.90	483,119.40	467,072.61	462,008.05	538,114.82	502,285.99	518,603.29	534,492.78	6,216,665.59	6.83%
FY 14-15	429,302.83	417,505.46	433,581.85	397,178.86	470,844.04	557,555.57	410,327.35	455,287.37	446,226.83	475,665.07	477,470.81	498,035.37	5,829,280.36	6.94%
FY 13-14	400,868.31	441,107.55	388,269.09	417,739.52	443,284.86	483,573.88	385,160.28	410,925.03	415,134.15	451,510.39	470,537.12	474,093.44	5,450,881.31	4.99%
FY 12-13	359,206.34	376,813.94	376,209.55	360,718.99	375,443.30	385,222.34	350,932.73	394,914.26	422,448.32	297,237.40	465,231.11	446,625.97	5,191,593.42	12.86%
ARTICLES 40 & 42														
FY 16-19	506,396.05	494,817.32	525,632.77	488,354.85	527,463.11	607,641.25	446,577.81	425,705.31	546,176.97	496,031.49	549,969.24	579,907.28	506,396.05	2.83%
FY 17-18	493,429.48	484,191.31	477,810.40	470,872.47	487,786.82	562,476.43	427,237.83	451,353.83	522,491.99	515,327.66	475,774.40	549,031.55	6,181,606.88	4.88%
FY 16-17	460,978.30	445,744.28	446,455.17	439,688.90	451,935.72	504,219.69	407,565.16	426,059.30	510,177.99	487,813.97	493,931.86	523,701.55	5,895,332.79	5.20%
FY 14-15	431,268.14	427,263.84	423,446.27	416,849.15	446,208.02	535,778.10	400,333.33	406,757.84	424,686.78	453,090.59	464,751.71	492,934.92	5,604,174.87	6.27%
FY 13-14	402,846.16	417,174.34	393,089.15	378,277.66	428,467.20	476,486.27	360,353.10	393,435.72	413,962.54	418,492.31	454,410.74	479,948.49	5,323,367.59	6.16%
FY 12-13	352,094.18	357,550.03	345,418.63	332,926.02	358,084.28	371,346.76	318,911.05	367,963.33	387,527.23	342,015.10	431,591.71	445,396.98	5,013,344.68	13.66%
ARTICLE 44														
FY 18-19	21,708.82	20,809.85	20,677.25	20,687.94	20,625.27	20,625.27	20,649.52	20,637.53	20,625.27	20,656.97	20,779.84	21,708.82	21,708.82	5.19%
FY 17-18	20,937.11	19,265.11	19,369.47	19,214.44	19,201.56	19,214.45	19,202.62	18,201.18	19,220.34	19,206.05	19,211.47	20,608.11	249,122.64	7.16%
FY 16-17	19,571.19	8.31	167.07	1.82	56.20	80.34	113.05	153.30	275.86	44.31	82.70	19,267.86	232,483.35	
FY 14-15	192.39	112.85	80.16	(249.79)	37.51	35.54	39.89	(662.51)	18.11	116.77	33.51	96.08	20,253.96	
FY 13-14	66.90	50.01	77.78	99.52	73.90	235.15	205.21	764.73	167.96	839.71	0.63	2,652.51	(151.45)	
FY 12-13	(634.83)	1,424.73	1,058.22	234.92	141.46	152.89	(25.93)	6,171.67	131.56	141.04	338.38	61.76	5,233.71	
ARTICLE 46														
FY 18-19	159,989.39	154,568.84	168,838.89	162,022.85	165,277.35	198,386.88	141,504.75	133,525.07	169,916.95	151,023.50	172,593.78	176,221.64	159,989.39	7.98%
FY 17-18	148,167.88	149,578.29	152,816.21	148,783.05	156,780.27	174,044.85	139,697.84	147,610.04	158,177.70	165,020.11	152,564.63	176,781.75	1,844,040.28	4.35%
FY 16-17	141,152.73	135,362.20	135,294.78	139,853.57	139,515.62	140,169.80	127,237.32	133,843.86	162,802.67	147,095.84	151,139.66	161,899.68	1,863,087.47	8.85%
FY 14-15	122,047.40	116,047.51	124,063.08	110,797.71	133,766.02	161,320.16	113,075.28	122,668.95	137,883.13	137,380.87	137,559.26	146,946.08	1,711,649.81	10.18%
FY 13-14	111,509.99	122,621.52	105,729.88	118,833.94	123,682.66	140,287.92	105,673.29	113,268.27	112,619.75	127,126.09	134,479.38	134,151.34	1,553,572.28	7.14%
FY 12-13	112,209.67	121,853.30	116,982.37	115,284.21	123,047.73	139,781.47	111,487.86	119,510.09	134,720.91	77,281.45	129,453.14	123,541.55	1,449,984.23	1.74%
CITY HOLD HARMLESS														
FY 18-19	(79,476.83)	(61,726.65)	(79,446.98)	(72,509.60)	(87,156.39)	(89,187.93)	(89,246.06)	(89,598.37)	(89,148.33)	(64,018.33)	(89,866.07)	(86,250.27)	(79,476.83)	-6.94%
FY 17-18	(65,406.36)	(62,151.71)	(75,360.93)	(74,266.96)	(81,566.40)	(84,587.28)	(81,710.66)	(88,472.43)	(89,101.45)	(79,181.26)	(76,515.62)	(86,521.70)	(993,581.34)	5.10%
FY 16-17	(75,955.85)	(72,675.37)	(78,202.56)	(67,806.96)	(74,974.17)	(101,149.70)	(90,929.51)	(65,056.91)	(83,452.31)	(84,960.80)	(77,337.98)	(80,032.44)	(945,404.17)	0.20%
FY 15-16	(66,904.69)	(75,031.49)	(67,451.92)	(76,968.31)	(66,610.69)	(83,041.27)	(63,803.99)	(66,080.79)	(63,472.47)	(69,982.76)	(80,311.41)	(89,187.81)	(843,483.42)	3.76%
FY 14-15	(64,607.71)	(58,109.38)	(63,862.88)	(48,286.85)	(62,106.60)	(70,113.69)	(48,950.17)	(66,797.97)	(64,923.66)	(55,636.39)	(71,145.03)	(82,837.75)	(887,485.24)	12.07%
FY 13-14	(62,681.24)	(78,200.12)	(69,242.25)	(67,944.14)	(79,279.06)	(83,624.52)	(62,245.81)	(76,873.64)	(77,435.58)	(67,961.64)	(61,509.81)	(69,545.70)	(745,010.01)	-15.03%
FY 12-13	(58,059)	(79,476.83)	(79,446.98)	(72,509.60)	(87,156.39)	(89,187.93)	(89,246.06)	(89,598.37)	(89,148.33)	(64,018.33)	(89,866.07)	(86,250.27)	(876,763.51)	
TOTAL														
FY 18-19	1,145,272.52	1,079,163.12	1,202,872.98	1,131,126.46	1,175,576.91	1,398,973.90	1,017,846.94	957,561.21	1,218,203.98	1,094,586.44	1,227,037.54	1,292,675.69	1,145,272.52	6.13%
FY 17-18	1,079,163.12	1,069,863.33	1,083,237.34	1,063,632.29	1,112,413.66	1,241,222.56	894,306.84	1,037,498.88	1,146,873.73	1,172,774.57	1,073,011.30	1,242,782.23	13,889,986.65	4.74%
FY 16-17	1,024,508.32	979,063.37	961,823.83	986,826.71	992,034.17	1,026,499.53	919,058.63	957,008.72	1,128,918.83	1,052,279.31	1,098,419.53	1,148,329.43	13,261,185.03	8.50%
FY 15-16	982,673.52	909,469.40	823,573.02	847,607.72	884,242.90	1,171,649.20	856,970.81	904,968.66	937,341.38	997,170.34	999,302.86	1,046,623.64	12,321,875.58	6.65%
FY 14-15	849,983.35	823,444.04	823,573.02	866,651.79	931,402.22	1,040,469.39	802,541.71	861,995.78	876,960.74	942,333.12	986,282.84	1,008,008.03	11,460,184.47	4.99%
FY 13-14	736,966.12	779,441.88	770,426.52	741,220.00	777,437.71	812,889.04	719,059.80	811,685.71	867,392.44	648,713.35	955,104.53	946,080.56	10,916,246.03	14.08%

**COUNTY-WIDE
HISTORICAL ANALYSIS OF SALES TAX RECEIVED**
Based on actual monthly distributions

ARTICLE 39

Population	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total	Period % change
FY 18-19	725,823.89												725,823.89	6.57%
FY 17-18	681,049.61	689,402.65	766,952.49	722,041.80	744,814.83	896,984.87	648,546.32	606,423.63	773,645.98	692,649.29	775,765.69	810,264.45	8,320,641.41	4.62%
FY 16-17	649,437.73	676,980.47	699,928.27	676,938.43	705,662.31	766,880.92	637,398.82	661,708.28	725,939.82	749,330.03	680,441.42	780,280.44	8,430,725.44	6.09%
FY 15-16	642,346.59	649,763.46	632,475.54	653,918.52	656,486.52	667,004.92	614,476.71	637,899.53	744,313.11	693,466.72	703,482.32	725,036.27	8,022,620.21	8.25%
FY 14-15	579,980.45	583,069.89	584,751.37	533,656.50	635,005.12	751,948.98	553,399.11	587,051.52	604,502.36	641,372.16	687,598.23	687,598.23	7,410,923.99	7.16%
FY 13-14	531,829.48	585,945.48	515,744.20	554,904.54	588,837.71	655,638.90	511,627.88	545,852.52	551,443.70	589,764.09	634,591.19	639,387.43	6,915,567.13	3.01%
FY 12-13	539,511.98	567,418.24	566,508.12	543,181.95	565,354.29	590,079.87	528,445.50	594,874.27	636,135.93	394,002.26	604,706.51	593,275.87	6,743,294.79	

ARTICLES 40 & 42

FY 18-19	684,898.65												684,898.65	2.35%
FY 17-18	666,975.80	670,857.36	712,635.97	662,095.75	715,117.49	823,684.86	605,455.79	577,157.54	740,489.13	672,503.50	743,831.23	784,322.31	6,377,126.79	4.76%
FY 16-17	625,314.32	656,802.63	648,146.97	639,735.69	675,244.84	762,995.92	579,545.90	612,288.77	708,757.27	699,038.81	645,039.60	744,359.26	7,986,239.48	3.65%
FY 15-16	644,586.25	615,404.01	616,365.50	607,043.84	623,952.06	696,136.42	562,693.13	568,226.52	704,362.58	673,486.34	670,015.67	710,398.03	7,712,690.35	6.40%
FY 14-15	581,632.32	578,230.88	571,081.99	562,184.77	601,777.00	722,579.95	539,910.66	548,574.82	572,753.88	611,061.87	680,556.44	680,556.44	7,249,900.60	8.54%
FY 13-14	534,855.27	554,950.78	522,160.20	499,828.65	568,487.96	632,840.82	478,675.25	522,620.57	549,887.39	555,905.84	612,842.30	647,283.87	6,678,448.90	3.95%
FY 12-13	530,303.20	538,410.03	520,142.20	501,330.43	539,214.54	559,185.69	480,226.25	554,090.72	583,550.64	453,357.23	573,305.09	591,643.34	6,424,769.28	

ARTICLE 44

FY 18-19	29,361.09												29,361.09	4.94%
FY 17-18	27,979.14	28,213.33	28,033.56	28,048.05	27,983.07	27,963.07	27,985.95	27,979.70	27,963.07	28,008.75	28,104.67	29,361.09	337,613.45	7.07%
FY 16-17	26,548.20	26,133.50	26,261.00	26,073.77	26,046.80	26,064.30	26,048.24	26,046.29	26,072.28	26,052.89	26,046.29	27,939.83	316,333.39	
FY 15-16	4.34	11.47	230.87	2.51	77.59	110.92	156.07	211.66	380.86	61.17	112.17	28,136.74	27,496.17	
FY 14-15	266.46	152.19	108.11	(339.88)	50.59	48.07	52.37	(893.50)	24.42	157.48	131.27	131.27	(108.15)	
FY 13-14	88.46	66.43	103.32	132.19	98.16	312.36	272.59	1,015.83	223.12	1,115.43	0.86	3,577.31	7,006.06	
FY 12-13	(856.15)	2,145.41	1,593.51	353.75	213.02	230.37	(39.05)	8,293.49	188.10	186.96	449.49	82.04	13,760.94	

ARTICLE 48

FY 18-19	159,989.39												159,989.39	7.95%
FY 17-18	148,168.88	154,559.94	168,838.69	162,022.85	165,277.35	198,388.88	141,504.75	133,525.07	169,916.95	151,023.50	172,583.78	178,221.64	1,944,041.28	4.35%
FY 16-17	141,152.73	149,578.29	152,816.21	148,789.05	156,780.27	174,044.85	139,697.84	147,810.04	156,177.70	165,020.11	152,654.63	176,761.75	1,863,087.47	8.85%
FY 15-16	137,494.89	135,362.20	135,294.78	139,853.57	139,515.62	140,169.80	127,237.32	133,843.98	162,802.67	147,095.94	151,139.66	161,899.68	1,771,649.81	10.16%
FY 14-15	122,047.40	116,047.51	124,083.08	110,787.71	133,766.02	161,320.16	119,075.29	122,666.95	127,883.13	137,380.67	137,568.26	146,946.08	1,653,572.26	7.14%
FY 13-14	111,509.99	122,621.52	105,728.88	118,893.94	123,882.86	140,287.92	105,673.29	113,268.27	112,619.75	127,126.09	134,479.38	134,151.34	1,449,984.23	1.74%
FY 12-13	112,208.67	121,853.30	116,982.37	115,284.21	123,047.73	139,781.47	111,487.86	119,510.09	134,720.91	77,261.45	129,453.14	123,541.55	1,428,163.75	

TOTAL

FY 18-19	1,600,073.02												1,600,073.02	4.84%
FY 17-18	1,526,173.43	1,553,032.28	1,678,460.71	1,574,208.45	1,653,172.71	1,947,021.48	1,423,502.81	1,345,085.94	1,712,015.13	1,544,185.04	1,720,295.37	1,802,169.49	19,479,322.94	4.70%
FY 16-17	1,442,452.98	1,509,404.89	1,517,153.45	1,490,540.94	1,563,734.22	1,749,985.69	1,382,660.00	1,447,821.38	1,618,847.07	1,639,441.94	1,504,191.94	1,739,341.28	18,608,386.78	6.47%
FY 15-16	1,424,371.87	1,400,531.14	1,384,386.49	1,402,818.44	1,420,031.79	1,503,422.06	1,304,563.23	1,360,141.89	1,611,898.22	1,514,110.07	1,524,748.82	1,623,470.72	17,474,486.54	7.78%
FY 14-15	1,282,926.63	1,255,500.27	1,280,024.55	1,208,302.10	1,370,598.73	1,635,897.04	1,206,427.43	1,257,399.79	1,305,163.57	1,389,972.18	1,505,844.20	1,515,232.02	16,213,288.51	7.72%
FY 13-14	1,178,283.20	1,263,584.21	1,143,737.60	1,173,696.32	1,278,116.69	1,428,180.00	1,066,249.02	1,182,757.19	1,214,173.96	1,269,911.45	1,381,913.73	1,424,399.95	16,061,006.32	3.26%
FY 12-13	1,181,068.70	1,229,828.98	1,205,226.20	1,160,150.34	1,227,629.58	1,279,267.30	1,120,120.56	1,277,568.57	1,354,605.58	924,827.80	1,307,914.23	1,308,542.80	14,576,968.74	



ITEM #:
VIII. B.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: September 2018 Financial Report

DEPARTMENT: Finance

CONTACT PERSON: Lisa G. Minter, Assistant County Manager/Finance Director

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	N/A - Information only
BUDGET IMPACT	N/A
ATTACHMENTS	Monthly Financial Report for the Month Ended September 30, 2018
PRIOR BOARD ACTION	N/A
RECOMMENDATIONS	N/A
SUMMARY	

Attached is the monthly financial report for September 2018. Please remember that sales tax revenues run three months behind. Tax collections as a percentage of budget through September 2018 are 0.21% behind of the same period last year.

Please note that an additional column has been added to the report for the current fiscal year. The column added is called encumbrances and represents orders for goods or services that have been placed and not received as of the end of the month. Outstanding contracts are also included in the encumbrance figure. NC Administrative Code is requiring that a report be presented to the Board of Commissioners at least quarterly that reports revenues, expenditures and encumbrances. Since you are already provided a monthly report, the encumbrance column has been added to this report. The encumbrance column is also being included in the calculation of the % used column.

In reviewing expenditures, the percentage used target is 25%. Many of our departments are above the target due to the payment of HSA deposits, annual premiums on workers' compensation insurance and property and liability insurance, annual dues and annual maintenance agreements in the month of July and the inclusion of the encumbrance column. Departments showing 25% used are quarterly appropriations.

Lee County
 Monthly Financial Report
 For the Month Ended
 September 30, 2018

	For the year ending June 30, 2018			For the year ending June 30, 2019			% Used	
	17-18 Budget	YTD Thru 9/30/17	September 2017	18-19 Budget	YTD Thru 9/30/18	September 2018		Encumbrances
Economic/Physical Development								
Airport	-	-	-	200,000	-	-	-	0.00%
Planning	396,324	99,081.00	-	461,694	102,423.50	-	-	22.18%
Economic Development	496,548	127,053.99	(927.45)	1,007,085	79,209.96	-	-	7.87%
Cooperative Extension	284,893	44,913.87	19,061.80	252,271	44,979.07	18,264.29	392.98	17.99%
Conservation	118,486	27,191.01	8,294.94	163,939	29,012.95	9,141.22	36,192.00	39.77%
Total	1,296,251	298,239.87	26,429.29	2,084,989	255,625.48	27,405.51	36,584.98	14.01%
Health and Welfare								
Health Department	3,498,631	665,885.49	219,790.26	3,503,020	733,036.74	246,329.82	289,996.95	29.20%
Mental Health	240,000	60,000.00	20,000.00	240,000	40,000.00	20,000.00	-	16.67%
Social Services-Admin	7,045,444	1,464,438.88	471,459.83	7,236,544	1,521,082.62	494,368.88	92,898.73	22.30%
Social Services-Programs	1,475,748	187,320.96	61,032.21	1,217,018	177,993.84	63,259.00	46,244.81	18.43%
Human Services Nonprofits	34,000	8,500.02	3,000.00	43,500	7,291.69	1,875.01	-	16.76%
Senior Services - Transportation	907,936	225,710.44	60,231.91	1,108,274	253,951.32	45,824.42	26,342.59	25.29%
Senior Services - General	999,405	220,572.62	66,070.78	1,028,473	225,012.26	66,263.64	84,758.13	30.12%
JCPC	161,771	17,301.00	5,648.40	161,771	32,468.90	21,198.90	4,000.00	22.54%
Emergency and Contingency	65,000	-	-	45,000	-	-	-	0.00%
Total	14,427,935	2,849,729.41	907,233.39	14,583,600	2,990,837.37	959,119.67	544,241.21	24.24%
Education								
School Current Expense	17,512,278	4,378,069.50	1,459,356.50	17,862,278	4,465,569.51	1,488,523.17	-	25.00%
School Capital Outlay	2,032,506	336,876.51	112,292.17	2,032,506	336,876.51	112,292.17	-	16.57%
CCCC Current Expense & Civic Ctr.	2,841,860	710,464.98	236,821.66	2,952,655	738,163.74	246,054.58	-	25.00%
CCCC Special Appropriation	115,000	-	-	125,000	-	-	-	0.00%
CCCC Capital Outlay	290,000	72,500.01	24,166.67	45,000	11,250.00	3,750.00	-	25.00%
Total	22,791,644	5,497,911.00	1,832,637.00	23,017,439	5,551,859.76	1,850,619.92	-	24.12%
Cultural and Recreational								
Libraries	702,136	119,620.46	41,903.41	709,689	138,621.41	44,325.56	26,125.45	23.21%
Parks and Recreation	1,719,241	297,160.95	80,586.47	1,569,085	316,672.47	95,452.16	103,097.04	26.75%
Nonprofits	7,000	1,750.02	583.34	7,000	1,750.02	583.34	-	25.00%
Total	2,428,377	418,531.43	123,073.22	2,285,774	457,043.90	140,361.06	129,222.49	25.65%
Debt Service	9,373,949	614,279.67	444,793.66	11,347,171	921,998.04	806,139.40	-	8.13%
Total Expenditures	70,828,450	14,430,549.19	4,748,429.60	74,687,492	15,195,800.01	5,283,683.38	2,762,756.34	24.04%
Revenues Over (Under) Expenditures	(2,199,308)	(4,782,167.91)	(2,109,047.81)	(3,451,922)	(5,970,315.10)	(2,614,689.26)	N/A	N/A

Lee County
 Monthly Financial Report
 For the Month Ended
 September 30, 2018

	For the year ending June 30, 2018			For the year ending June 30, 2019				
	17-18 Budget	YTD Thru 9/30/17	September 2017	18-19 Budget	YTD Thru 9/30/18	September 2018	Encumbrances	% Used
Other Financing Sources (Uses):								
Transfers From Other Funds	667,899	-	-	2,067,120	-	-	-	0.00%
Transfers to Other Funds	(1,076,829)	-	-	(712,000)	-	-	-	0.00%
Total Other Financing Sources (Uses)	(408,930)	-	-	1,355,120	-	-	-	0.00%
Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses)	(2,608,238)	(4,782,167.91)	(2,109,047.81)	(2,096,802)	(5,970,315.10)	(2,614,689.26)	N/A	N/A
Appropriated Fund Balance	2,608,238	-	-	2,096,802	-	-	-	0.00%
Revenues, Other Financing Sources and Appropriated Fund Balance Over (Under) Expenditures and Other Financing Uses	-	(4,782,167.91)	(2,109,047.81)	-	(5,970,315.10)	(2,614,689.26)	N/A	N/A



Committed Today for a Better Tomorrow

ITEM #:
VIII. C.

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS MEETING

(Use the Down or Up Arrows to move between fields of the Form)

MEETING DATE: October 15, 2018

SUBJECT: County Manager's Monthly Report for October 2018.

DEPARTMENT: Administration

CONTACT PERSON: John Crumpton, County Manager

TYPE: Consent Agenda Action Item Public Hearing Information

REQUEST	County Manager's Monthly Report for the month of October 2018
BUDGET IMPACT	N/A
ATTACHMENTS	<ol style="list-style-type: none"> 1) Monthly Report for October 2018 2) Letter from NC Environmental Quality 3) Lee County Parks and Recreation Advisory Board Agenda September 2018 4) Monthly Tax Collections Report for September 2018 5) TRC Report for September 2018 6) Building Inspections/Permits Report for September 2018
PRIOR BOARD ACTION	N/A
SUMMARY	

The County Manager has provided his monthly report for the month of October 2018.

County Manager's Report – October 15, 2018

Ongoing Projects

Courthouse Renovations – Before releasing the draft plans for the Courthouse Renovations, I have asked Moseley Architects to come and discuss final details. The only piece of the plans that are nearing completion is the work at the Fireplace Building. We will be meeting with the Register of the Deeds and trying to finalize those plans. We have an extremely tight budget with the \$3 million in bond proceeds to spend. We need to keep expectations realistic with what we can do with these funds.

Other Items

DEQ/DMV – Vehicle Emissions - Attached is information requested by Commissioner Oldham concerning vehicle emissions testing as part of the annual DMV inspections. Two counties around Lee County – Chatham and Moore – no longer have emission testing as a requirement of the inspection process as of December 1. Lee County residents will still be required to obtain emissions testing.

Tobacco Warehouse – A new developer has become involved in the purchase of the facility. While this situation develops, Downtown Sanford Inc. has delayed consideration of moving forward with the purchase of the facility. Therefore, the loan request is being pulled from consideration at this time.

Reports

Tax Report – Attached please find the Tax Collection Summary Report for September.

Community Development/Activity Summary – The Technical Review Committee Agenda Memorandum for September is attached for review.

Building Inspections Report – Please find attached the September Building Inspections Report.

Parks and Recreation Advisory Board Report – September Agenda & Report.

Upcoming Meetings/Events:

October 25 – Rescheduled Terminal Building Groundbreaking – Airport – 8:00 am

November 5 – Regular Commissioners Meeting – 6:00 pm

November 9 – Veteran's Breakfast – Civic Center – 8:00 am – please call to RSVP

November 12 – Veteran’s Day – County Offices Closed

November 19 – Regular Commissioners Meeting – 6:00 pm

November 22 & 23 – Thanksgiving Holiday – County Offices Closed

December 3 – Newly Elected Officials Swearing In Ceremony - Time and Location TBD

December 3 – Regular Commissioners Meeting – 6:00 pm



NORTH CAROLINA
Environmental Quality

ROY COOPER
Governor

MICHAEL S. REGAN
Secretary

September 28, 2018

Bly Hall, Assistant Revisor of Statutes
North Carolina General Assembly
300 N. Salisbury St, Suite 401
Raleigh, NC 27603-5925

Subject: Certification of U.S. Environmental Protection Agency's (USEPA) Final Approval to Remove 26 Counties from North Carolina's Motor Vehicle Emissions Inspection and Maintenance (I&M) Program

Dear Ms. Hall:

During the 2017 session, the North Carolina General Assembly enacted Session Law 2017-10, Senate Bill 131 (An Act to Provide Further Regulatory Relief to the Citizens of North Carolina). Section 3.5.(a) of the Act amended *North Carolina General Statute §143-215.107A(c)* to remove 26 counties from North Carolina's motor vehicle emissions inspections and maintenance (I&M) program. Per Section 3.5.(d)(2) of the Act, the change to the county coverage of the I&M program is effective the first day of a month that is 60 days after the Secretary of the Department of Environmental Quality certifies to the Revisor of Statutes that the USEPA has approved an amendment to the North Carolina State Implementation Plan requesting removal of the 26 counties from the program.

In accordance with Section 3.5.(d)(2) of the Act, I hereby certify to the Revisor of Statutes that the USEPA published in the *Federal Register* on Tuesday, September 25, 2018, its final approval (effective immediately) of an amendment to the North Carolina State Implementation Plan to remove the following 26 counties from the motor vehicle emissions I&M program as specified in Section 3.5.(a) of the Act: Brunswick, Burke, Caldwell, Carteret, Catawba, Chatham, Cleveland, Craven, Edgecombe, Granville, Harnett, Haywood, Henderson, Lenoir, Moore, Nash, Orange, Pitt, Robeson, Rutherford, Stanly, Stokes, Surry, Wayne, Wilkes, and Wilson. The effective date of the removal of the 26 counties listed above is December 1, 2018.



☐ Emissions Inspections

+

Emissions Inspections

In conjunction with an annual safety inspection, motor vehicles registered in the 48 North Carolina counties in the table below must undergo an on-board diagnostic emissions inspection as part of requirements to keep air quality standards in compliance with U.S. Environmental Protection Agency guidelines.

Beginning Dec. 1, 2018, emissions inspections will no longer be required in counties with an (). Learn more about the emissions changes on the website of the N.C. Department of Environmental Quality. Safety inspections will still be required for all counties.*

Alamance	Johnston
Brunswick*	Lee
Buncombe	Lenoir*
Burke*	Lincoln
Cabarrus	Mecklenburg
Caldwell*	Moore*
Carteret*	Nash*
Catawba*	New Hanover
Chatham*	Onslow
Cleveland*	Orange*
Craven*	Pitt*
Cumberland	Randolph
Davidson	Robeson*
Durham	Rockingham
Edgecombe*	Rowan
Forsyth	Rutherford*
Franklin	Stanly*
Gaston	Stokes*
Granville*	Surry*
Guilford	Wake
Harnett*	Wayne*
Haywood*	Wilkes*
Henderson*	Wilson*
Iredell	Union

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Exemptions

Vehicles are exempt from emissions inspections under the following conditions:

- Some light-duty vehicles less than 3 years old or have fewer than 70,000 miles

- Manufactured prior to 1995
- Diesel-operated
- Registered as a farm vehicle

Failure to Pass Inspection

The N.C. Division of Motor Vehicles' License & Theft Bureau may issue a waiver for a vehicle that meets all the following conditions:

- It passes the safety inspection but fails the emissions inspection analysis of data provided by the on-board diagnostic equipment.
- It has documented repairs costing at least the \$200 waiver amount to correct the cause of the failure.
- It is re-inspected and again passes the safety inspection but fails the on-board diagnostic analysis.

The vehicle's owner must then bring the vehicle and all the above supporting documentation to a License & Theft Bureau to receive a repair waiver.

All safety items must pass. A waiver cannot be issued for the failure of a safety item.

Last updated Sep. 28, 2018

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NC DEQ

Inspection / Maintenance (I/M) Program



[Español \(/about/divisions/air-quality/spanish-pages/inspeccion-de-emisiones-de-auto\)](#)

[For Station Owners & Inspectors \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/station-owner-inspector-information\)](#)

[For Analyzer Vendors \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/analyzer-vendor-information\)](#) →

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Update on efforts to remove 26 counties from the State Inspection and Maintenance Program

Effective December 1, 2018, emissions inspections will no longer be required in 26 counties: Brunswick, Burke, Caldwell, Carteret, Catawba, Chatham, Cleveland, Craven, Edgecombe, Granville, Harnett, Haywood, Henderson, Lenoir, Moore, Nash, Orange, Pitt, Robeson, Rutherford, Stanly, Stokes, Surry, Wayne, Wilkes, and Wilson. The removal of these counties from the Inspection and Maintenance (I&M) program was enacted in Session Law 2017-10, Senate Bill 131 of the 2017 session of the North Carolina General Assembly.

On September 28, 2018, the NC Department of Environmental Quality (DEQ) provided a [letter to the Revisor of Statutes](#), (https://files.nc.gov/ncdeq/Air+Quality/motor_inspect/DEQ_CertificationUSEPA_Approval_Remove26Counties.pdf) certifying the Environmental Protection Agency's approval of the change. The Division of Motor Vehicle will handle implementation of the changes to the I&M program.

Note: All counties will still require the safety inspection. Emissions inspections remain a requirement in Buncombe, Cabarrus, Cumberland, Davidson, Durham, Forsyth, Franklin, Gaston, Guilford, Iredell, Johnston, Lee, Lincoln, Mecklenburg, New Hanover, Onslow, Randolph, Rockingham, Rowan, Union, and Wake Counties.

Visit the [Exemption Calculator \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/3-year-70000-miles-exemption-calculator\)](#) page for additional information.

Update on efforts to change the vehicle model year coverage to 20 years for the remaining 22 counties in the State Inspection and Maintenance Program after December 1, 2018

The following process needs to be completed before North Carolina can change the vehicle model year coverage from 1996 and newer to a revolving 20 years for the 22 counties (Alamance, Buncombe, Cabarrus, Cumberland, Davidson, Durham, Franklin, Forsyth, Gaston, Guilford, Johnston, Iredell, Lee, Lincoln, Mecklenburg, New Hanover, Onslow, Randolph, Rockingham, Rowan, Union and Wake) remaining in the Inspection and Maintenance (I&M) program after December 1, 2018. This model year coverage change was enacted in Session Law 2017-10, Senate Bill 131 of the 2017 session of the North Carolina General Assembly.

NC DEQ: Inspection / Maintenance (I/M) Program

Section (CAA) 110(l) noninterference demonstration to change the model year coverage for the remaining 22 counties in the I&M program to the United States Environmental Protection Agency (EPA) for approval on July 25, 2018.

Next Steps:

- EPA has up to 18 months to complete final approval.
- EPA will publish a notice in the Federal Register proposing to approve the revised I&M State Implementation Plan and CAA Section 110(l) noninterference demonstration to change the model year coverage in the remaining 22 counties in the I&M program and will take public comments on the proposal for 30 days after publication in the Federal Register.
- EPA will publish its final approval in the Federal Register addressing any public comments received.
- NC DEQ Secretary will submit a certification letter of the SIP approval by EPA to the Reviser of Statutes after the final EPA approval is published in the Federal Register.
- Division of Motor Vehicles implementation of the program change must occur on the first day of a month that is 60 days after the DEQ Secretary certifies to the Revisor of Statutes that EPA has approved the amendment to the SIP.

Inspection / Maintenance

The Inspection/Maintenance (I/M) Program for cars and trucks makes sure that the air pollution controls are working properly on vehicles. This is important because motor vehicles contribute substantially to air quality problems.

- [General Information FAQ \(https://deq.nc.gov/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/general-information\)](https://deq.nc.gov/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/general-information)
- [Map of I/M Counties \(https://files.nc.gov/ncdeq/Air%20Quality/news/pr/2000/files/iandmphasein.pdf\)](https://files.nc.gov/ncdeq/Air%20Quality/news/pr/2000/files/iandmphasein.pdf)
- [Inspection Station Locations \(https://www.ncdot.gov/dmv/title-registration/emissions-safety/Pages/inspection-stations.aspx\)](https://www.ncdot.gov/dmv/title-registration/emissions-safety/Pages/inspection-stations.aspx)
- [Inspection Fee Pie Chart \(https://files.nc.gov/ncdeq/Air%20Quality/motor/inspect/IM%20Fee%20Pie%20Chart.pdf\)](https://files.nc.gov/ncdeq/Air%20Quality/motor/inspect/IM%20Fee%20Pie%20Chart.pdf)
- [3-Year Exemption FAQ \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/3-year-70000-miles-exemption-information\)](https://deq.nc.gov/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/3-year-70000-miles-exemption-information)

Emissions Testing

North Carolina requires emission systems tests for cars and light-duty trucks as part of the annual safety inspection in 48 counties. Vehicles from 1996 and newer are usually equipped with On-Board Diagnostic (OBD) systems, which help inspectors check that the vehicle's pollution controls are working.

- [Emissions Testing FAQ \(https://deq.nc.gov/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/emissions-inspection-results-information\)](https://deq.nc.gov/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/emissions-inspection-results-information)
- [Do you drive a 1996 or newer car or light truck? \(https://files.nc.gov/ncdeq/Air%20Quality/news/brochures/DoUdrive1996orNewerCar.pdf\)](https://files.nc.gov/ncdeq/Air%20Quality/news/brochures/DoUdrive1996orNewerCar.pdf)
- [Smoking Vehicle Complaint Form \(/about/divisions/air-quality/motor-vehicles-air-quality/smoking-vehicle-complaint-form\)](https://deq.nc.gov/about/divisions/air-quality/motor-vehicles-air-quality/smoking-vehicle-complaint-form)

Other Links

- [National OBD Clearinghouse \(http://obdclearinghouse.com/\)](http://obdclearinghouse.com/)
- [Environmental Protection Agency \(EPA\) \(http://www.epa.gov/obd/\)](http://www.epa.gov/obd/)
- [Division of Motor Vehicles \(DMV\) \(https://www.ncdot.gov/dmv/title-registration/Pages/default.aspx\)](https://www.ncdot.gov/dmv/title-registration/Pages/default.aspx)

Have Any Questions?

E-mail your questions to us (<mailto:DAQ.MSCB.publiccomplaints@ncdenr.gov?subject=IM%20Questions>) and we'll get back to you as soon as we can.

For Free Copies of Brochures and Publications

Please contact DAQ Public Information Officer at DENR.DAQ.Webmaster@lists.ncmail.net (<mailto:DENR.DAQ.Webmaster@lists.ncmail.net?subject=Request%20for%20brochures%20or%20publications>).

Motor Vehicles and Air Quality

NC DEQ: Inspection / Maintenance (I/M) Program

[volkswagen settlement \(/about/divisions/air-quality/motor-vehicles-air-quality/volkswagen-settlement\)](#)

[Smoking Vehicle Complaint Form \(/about/divisions/air-quality/motor-vehicles-air-quality/smoking-vehicle-complaint-form\)](#)

[Formulario de queja de vehículo con alta emisión de humo \(/about/divisions/air-quality/motor-vehicles-air-quality/formulario-de-queja-de-vehiculo-con-alta-emision-de-humo\)](#)

[Alternative Fuels and Vehicles \(/about/divisions/air-quality/motor-vehicles-air-quality/alternative-fuels-vehicles\)](#)

[Leak Tightness Testing \(/about/divisions/air-quality/motor-vehicles-air-quality/leak-tightness-testing\)](#)

[Idle Reduction \(/about/divisions/air-quality/motor-vehicles-air-quality/idle-reduction\)](#)

[Reducción de inactividad o Ralenti \(/about/divisions/air-quality/motor-vehicles-air-quality/reduccion-de-inactividad-ralenti\)](#)

[Inspection / Maintenance \(I/M\) Program \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program\)](#)

[Station Owner/Inspector Information \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/station-owner-inspector-information\)](#)

[Analyzer Vendor Information \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/analyzer-vendor-information\)](#)

[3 Year and 70,000 Miles Exemption Calculator \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/3-year-70000-miles-exemption-calculator\)](#)

[3-Year and 70,000 Miles Exemption Information \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/3-year-70000-miles-exemption-information\)](#)

[General Information \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/general-information\)](#)

[Emissions Inspection Results information \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/emissions-inspection-results-information\)](#)

[Programa de Inspección y Mantenimiento \(I/M\) \(/about/divisions/air-quality/motor-vehicles-air-quality/program-de-inspeccion-mantenimiento\)](#)

[Transportation Conformity \(/about/divisions/air-quality/motor-vehicles-air-quality/transportation-conformity\)](#)

[Mobile Source Emissions Reduction Grants \(/about/divisions/air-quality/motor-vehicles-air-quality/mobile-source-emissions-reduction-grants\)](#)

[What Is E15? \(/about/divisions/air-quality/motor-vehicles-air-quality/what-is-e15\)](#)

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Twitter (<http://twitter.com/intent/tweet?url=https%3A%2F%2Fdeq.nc.gov%2Fabout%2Fdivisions%2Fair-quality%2Fmotor-vehicles-air-quality%2Finspection-maintenance-program>)

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OR CARO A Environmental Quality

NC DEQ

3-Year and 70,000 Miles Exemption Information

- [RESPASO1: \(/about/divisions/air-quality/motor-vehicles-air-quality/program-de-inspeccion-mantenimiento/informacion-de-exencio-de-3-anos-70000-millas\)](#)
What created the 3-year exemption?
- What did the law exempt?
- What is the effective date for this law?
- If my vehicle is exempt from the emission test is it also exempted from the annual safety inspection?
- How do I determine the model year of my vehicle?
- What method should I use to determine if my vehicle is exempted from emission testing?
- If my vehicle is within the 3 most recent model years but has 70,000 miles on the odometer when it is inspected, what type of inspection should I receive?
- If my vehicle is exempt from the emission test can I have my annual safety inspection performed in a safety-only county?
- If I return to my inspection facility for a re-inspection and now my vehicle exceeds the 70,000 mile limitation, do I need to have an emission test performed?
- If my vehicle is not registered in North Carolina and it has less than 70,000 miles on the odometer, would I be able to obtain an emission inspection to meet my state's requirements of needing an emission inspection?
- If my North Carolina vehicle meets the 3-year emission exemption, can I still request an emission inspection?
- If my vehicle meets the 3-year emission exemption but my check engine light is on, will I fail the safety inspection?
- Are dealerships allowed to take part in the 3-year emission exemption?

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What created the 3-year exemption? [Back to Top]

In 2011, the General Assembly directed NC Department of Environment and Natural Resources (DENR) and the Department of Transportation (DOT) to evaluate the impact of 1) eliminating all vehicles from an emission inspection as well as 2) eliminating the three newest model years. As a result of the study and the recommendations that were sent to the General Assembly in 2012, House Bill (HB) 585 was eventually enacted as Session Law 2012-199.

What did the law exempt? [Back to Top]

The law exempts from emission testing, vehicles that are registered in or sold in North Carolina if they are within the three most recent model years and have less than 70,000 miles on the odometer.

What is the effective date for this law? [Back to Top]

April 1, 2015

If my vehicle is exempt from the emission test is it also exempted from the annual safety inspection? [Back to Top]

No. The law only exempts the emission portion of the annual inspection for vehicles in the counties where emissions inspections are required on 1996 and newer vehicles.

How do I determine the model year of my vehicle? [Back to Top]

The model year of your vehicle is listed on your vehicle's title, registration card (https://files.nc.gov/ncdeq/Sample_Registration_Card_Model_Year.jpg), as well on the Emission Control Label that is located in the vehicle engine compartment. If you are unsure of the model year of your vehicle, you can call the NC DMV Help Desk at 1-877-421-0020.

What method should I use to determine if my vehicle is exempted from emission testing? [Back to Top]

Determine if your vehicle is within the three most recent model years by subtracting two (2) years from the current calendar year. For example, with a vehicle receiving an inspection during calendar year 2015, model years 2015, 2014, and 2013 will be exempted from emission testing if the odometer has less than 70,000 miles.

NC DEQ: 3-Year and 70,000 Miles Exemption Information

[receive?](#) [\[Back to Top\]](#)

The vehicle would receive an emissions/safety inspection because a vehicle must have less than 70,000 miles on the odometer to be exempt from the emissions portion of the state inspection.

[If my vehicle is exempt from the emission test can I have my annual safety inspection performed in a safety-only county?](#) [\[Back to Top\]](#)

Yes. Emission exempted vehicles can have the safety-only inspection performed in any of the 100 counties of North Carolina.

[If I return to my inspection facility for a re-inspection and now my vehicle exceeds the 70,000 mile limitation, do I need to have an emission test performed?](#) [\[Back to Top\]](#)

No. If your vehicle had less than 70,000 miles on the odometer at its original inspection, and reaches or exceeds 70,000 miles within your 60-day re-inspection window, you do not need an emission inspection.

[If my vehicle is not registered in North Carolina and it has less than 70,000 miles on the odometer, would I be able to obtain an emission inspection to meet my state's requirements of needing an emission inspection?](#) [\[Back to Top\]](#)

Yes. The three-year emission exemption only applies to vehicles registered or being sold in North Carolina.

[If my North Carolina vehicle meets the 3-year emission exemption, can I still request an emission inspection?](#) [\[Back to Top\]](#)

Yes. Any 1996 and newer vehicle meeting North Carolina's Safety and Emission Inspection Program requirements can have the vehicle inspected along with paying all associated fees for the inspection.

[If my vehicle meets the 3-year emission exemption but my check engine light is on, will I fail the safety inspection?](#) [\[Back to Top\]](#)

No. The check engine light (which is part of the emission/safety inspection) is not part of the safety-only inspection and therefore it will not affect the inspection results. Since the vehicle may still be under warranty, the cause of the check engine light should be looked at by an authorized repair facility or dealership.

[Are dealerships allowed to take part in the 3-year emission exemption?](#) [\[Back to Top\]](#)

The exemption is available to all NC registered vehicles or used vehicles that will be sold in an emission county. Potential buyers of vehicles that were exempt from an emission inspection need to be aware these vehicles were not emission tested. Buyers should consider obtaining guidance from their mechanic to ensure the emission system is performing correctly.

Inspection / Maintenance (I/M) Program

[Station Owner/Inspector Information \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/station-owner-inspector-information\)](#)

[Analyzer Vendor Information \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/analyzer-vendor-information\)](#)

[3 Year and 70,000 Miles Exemption Calculator \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/3-year-70000-miles-exemption-calculator\)](#)

[3-Year and 70,000 Miles Exemption Information \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/3-year-70000-miles-exemption-information\)](#)

[General Information \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/general-information\)](#)

[Emissions Inspection Results Information \(/about/divisions/air-quality/motor-vehicles-air-quality/inspection-maintenance-program/emissions-inspection-results-information\)](#)

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MEETING
Monday, September 24, 2018
5:30 P.M.

Commissioners' Meeting Room
Lee County Government Center
106 Hillcrest Drive, Sanford, NC

AGENDA

- I. Call to Order**
- II. Approval of Minutes**
- III. Additions and/or Approval of Agenda**
- IV. Petitions & Communications (public comment)**
- V. Old Business**
 - A. Kiwanis Family Park Update**
 - B. Master Plan Progress Update**
- VI. New Business**
- VII. Director's Report**
- VIII. Adjournment-**

BACKGROUND NOTES

LCPR COMMISSION MEETING

SEPTEMBER 24, 2018\

John W. Payne

Greetings! I hope all of you survived the unfriendly visit from Florence. As messy as it was, it could have been much worse. I believe the county prepared well and probably the best outcome happened. I'll take that. It should not take us too terribly long to get back to normal operations.

I am still waiting on getting a construction schedule from the City about Kiwanis Family Park. I spoke with them last week but Florence was the center of attention then for all of us to get prepared. I'll try to give you something more definitive when we meet.

Gary Warner with Withers-Ravenel will make a presentation to the Board of County Commissioners at their October 8th meeting. The focus will be on Phase I to address the most pressing needs for park improvements based on public feedback as well as members of our Board.

There was a great deal of planning and preparation early on last week in regards to Hurricane Florence. Several meetings were held with county staff, Emergency Management, and other entities to develop a coordinated plan going forward to deal with possible situations. As I said earlier, we have some challenges coming up but not nearly so much as other communities. Our buildings held up very well. Our trails and some bridges took a beating. The ground will have to dry a good bit before some of these issues can be addressed. Many activities were cancelled from Thursday through today 9/17/18. Kiwanis Family Park and San-Lee Park are closed due to unsafe trails and bridges. I will give you more information at the meeting on the impact of the storm on operations.

I hope to see all of you at the meeting on the 24th. Please let Judy know your attendance plans.

John P

Mary C. Yow, PPS
Tax Administrator
718-4661 ext. 5420

Mary Barbour
Listing Manager
718-4661 ext. 5421



Committed Today for a Better Tomorrow

Lisa Faulkner
Appraisal Manager
718-4660 ext. 5413

Denette Fitzpatrick
Collection Manager
718-4662 ext. 5423

Memo

To: John Crumpton, County Manager
From: Mary C. Yow, Tax Administrator
Date: October 1, 2018
Re: Monthly Forced Collection Efforts report for September 2018

September 2018	
Accounts researched	2313
Wage garnishments, Escheats and bank attachments issued	289
Accounts Updated with Collection info	786
September total collections (all)	\$ 2,239,236.51
September collections for county only (G01)	\$ 1,421,860.95
Payment Agreements Implemented	2
Letters Mailed Requesting Employee Info	10

Sanford/Lee County Zoning & Design Review Dept.

115 Chatham Street, Sanford, NC 27330 Phone 919-718-4656

SANFORD / LEE COUNTY / BROADWAY TECHNICAL REVIEW COMMITTEE (TRC) MEMO

TO: SANFORD / LEE COUNTY / BROADWAY (TRC) MEMBERS

Sanford/Lee Co. Community Development Dept.: Marshall Downey, Director
Sanford/Lee Co. Community Development Dept.: David Montgomery, Long Range-Transportation Planner
Sanford/Lee Co. Zoning & Design Review Dept.: Amy J. McNeill, Zoning Administrator
Sanford/Lee Co. Zoning & Design Review Dept.: Alexandria Voignier, Planner II
Sanford/Lee County Building Inspections Dept.: Chris Riggins, Inspections Administrator
Sanford Public Works Dept. / Engineering Division: Michael Lamping, Civil Engineer 1
Sanford Fire Dept.: Wayne Barber, Chief & Ken Cotton, Deputy Chief / Fire Marshal
Sanford Police Dept.: Jamie Thomas, Major of Field Operations
Lee County Office of Emergency Services: Shane Seagroves, Director & Bill Rogers, Fire Marshal
Lee County Strategic Services Dept.: Don Kovaschitz, Administrator
Lee County Schools: Reid Cagle, Transportation Director & Dr. Jim Atkinson, Asst. Supt. for Aux Serv.
NCDOT: Travis Morgan, District 2 Engineer
CC: TRC "CC" Members, Project Managers/Designers

FROM: SANFORD/LEE COUNTY ZONING & DESIGN REVIEW DEPT.

DATE: 09-27-2018

RE: TRC meeting on **Thursday, September 27, 2018 at 9:00 am** in the Buggy Conference Room of the historic Buggy Company Building at 115 Chatham Street to review the following projects:

TRC-26-18

9:00AM – Hawkins Walk – Multi-Family Plan Review

LOCATION: TBD Hawkins Ave Sanford, NC

LEE CO. PIN NO.: 9643-79-6734-00, 9643-69-9449-00, 9643-79-3263-00, and 9643-79-4446-00

ZONING: O&I Office and Institutional, R-12 and R-20 Residential (Proposed to rezone to CZ)

ACERS: 18.46 +/-

DESCRIPTION: Multifamily community consisting of 12 buildings with 24 units per building (total of 288 units) including clubhouse with pool and amenities, private car wash and garage/short units (24), open space, and streetscape.

UTILITIES: Proposed to be served by public water & public sewer.

STREET(s): Existing Public Street (NCDOT maintained).

JURISDICTION: City of Sanford, inside the corporate City limits.

APPLICANT: Johnathan Cranford | 919.600.0660 | john.cranford1@outlook.com

PLANNER: Alexandria Voignier, 919-718-4656, ext. 5399 or alexandria.voignier@sanfordnc.net

TRC-27-18

9:30 AM – Lee Christian Schools (Pre-K Bldg) – Site Plan Review

IF YOU ARE UNABLE TO ATTEND THE MEETING, PLEASE FORWARD REVIEW COMMENTS &/OR QUESTIONS TO THE PROJECT PLANNER. Thank you.

LOCATION: 3220 Keller Andrews Rd. Sanford, NC

LEE CO. PIN NO.: 9632-93-8712-00

ZONING: MF-12 Multi-Family

ACERS: 31.6 +/-

DESCRIPTION: Proposed development of a 12,518 S.F. building for pre-school with required site improvements.

UTILITIES & ACCESS: Proposed to be served by existing public water & public sewer.

STREET(s): Proposed NCDOT Street (proposed to use existing drive).

APPLICANT & OWNER: Don Payne | 919.708.5115 | d.payne@leechristianschool.org

JURISDICTION: City of Sanford, inside the corporate City limits


PROJECT MANAGER: Ken Bright | 919.356.4687 | kwbright@kenbrightengineering.com

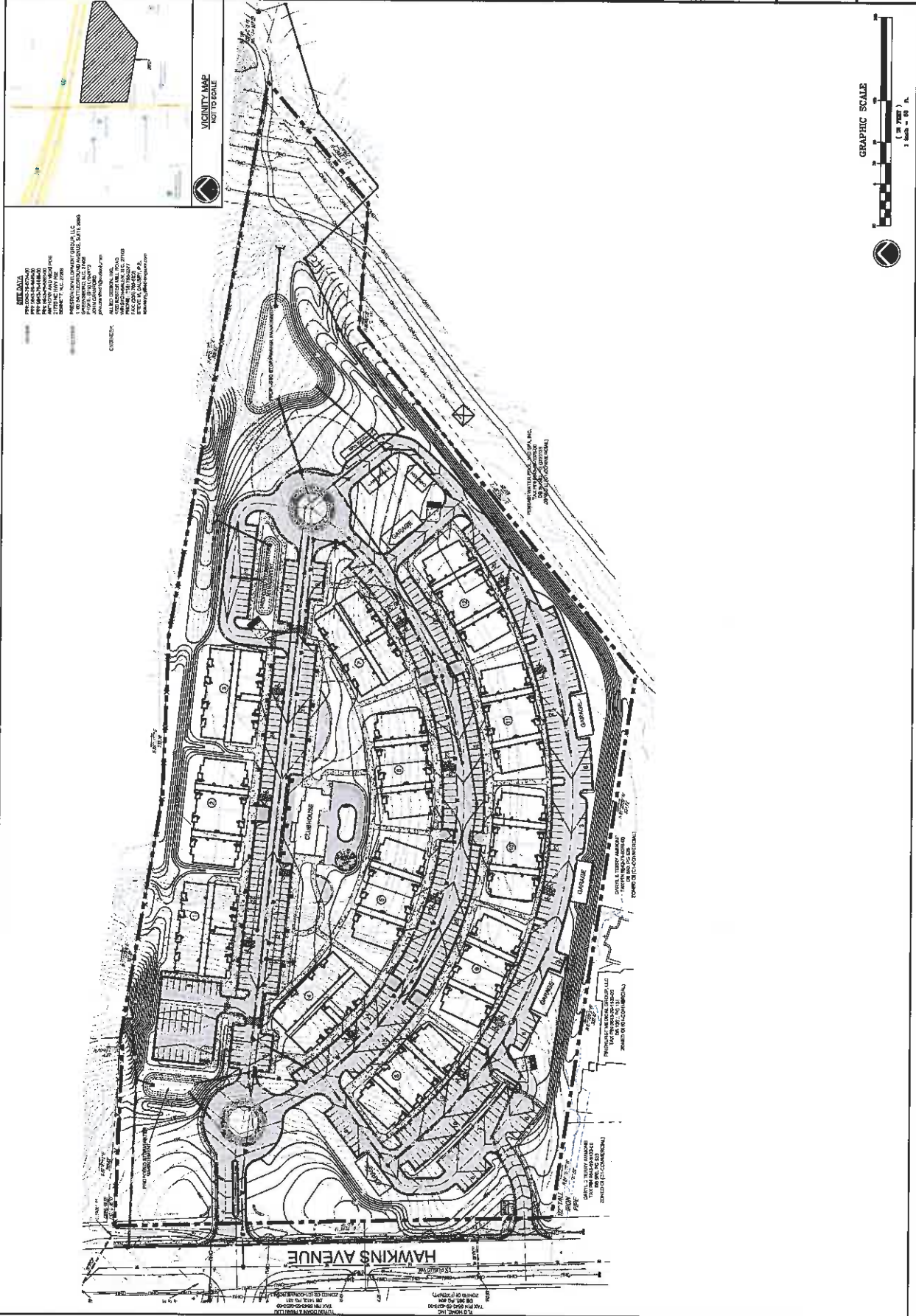
PLANNER: Alexandria Voignier, 919-718-4656, ext. 5399 or

alexandria.voignier@sanfordnc.net.

Discussion Items:

1. Major Subdivision Preliminary Plat-The Park at South Park Phase II

 <p>DAVID M. HESTER CIVIL ENGINEERING 6720 HESTER MILL ROAD FARMERSVILLE, NORTH CAROLINA 27834 Phone: (919) 798-8477 Fax: (919) 798-8885 Email: dhester@hesterinc.com</p>	<p>HAWKINS WALK PRESTON DEVELOPMENT GROUP, LLC 0 HAWKINS AVE SANFORD, NORTH CAROLINA</p>	PROJECT NO.: 18-021	DRAWN BY: JMM	CHECKED BY: SMC	DATE: 09/1/18
		SHEET:	PLAN:	SECTION:	REVISIONS:



HAWKINS AVENUE

NOT RELEASED FOR CONSTRUCTION

ALL RIGHTS RESERVED BY PRESTON DEVELOPMENT GROUP, LLC

DATE: 09/1/18

PROJECT NO.: 18-021

DRAWN BY: JMM

CHECKED BY: SMC


DATE: 09/1/18

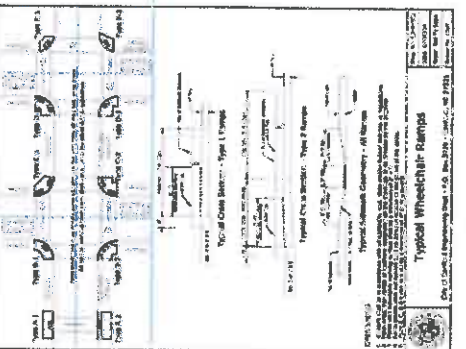
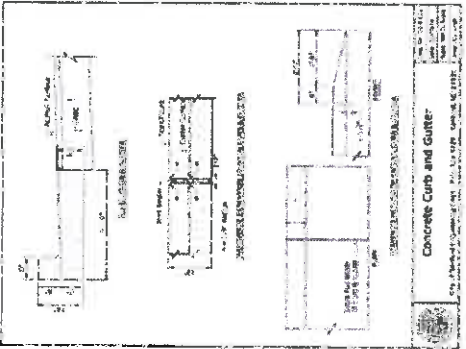
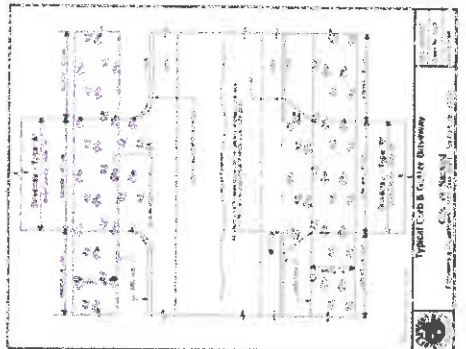
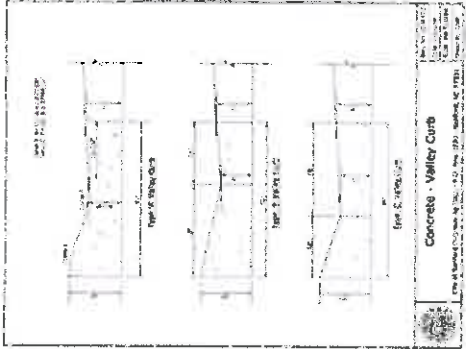
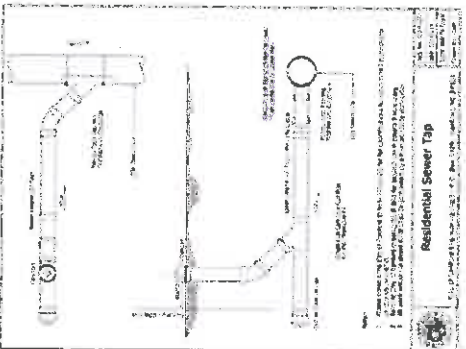
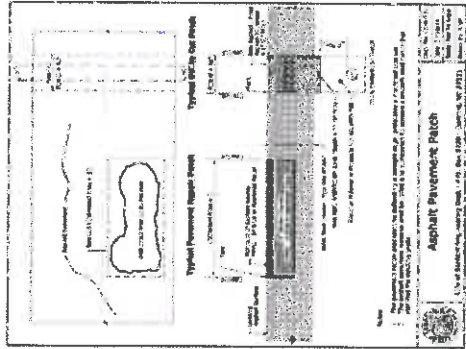
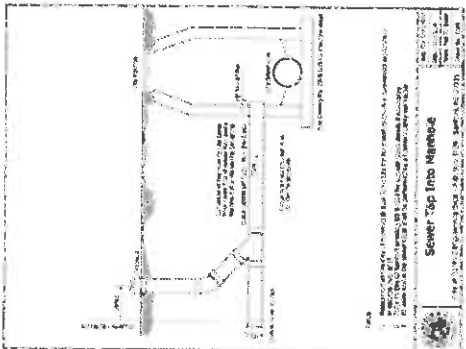
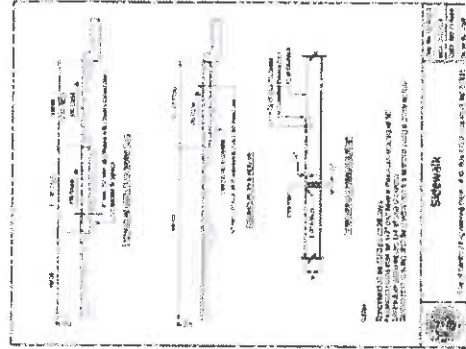
REVISIONS:


REVISIONS:

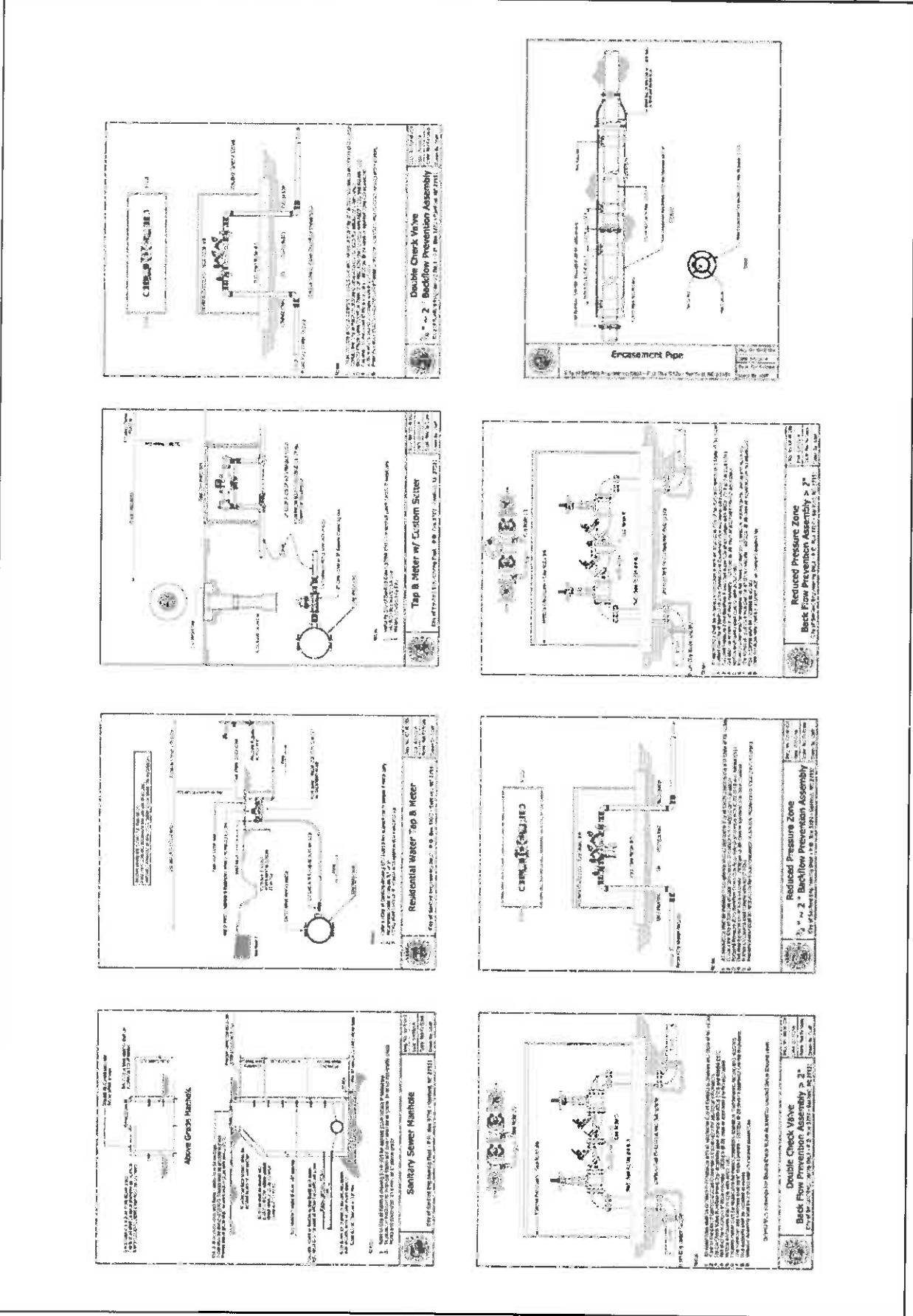
GRAPHIC SCALE
 1" = 60' (1" = 30')

VICINITY MAP
 NOT TO SCALE

 NOT RECOMMENDED FOR CONSTRUCTION	HAWKINS WALK PRESTON DEVELOPMENT GROUP, LLC 9 HAWKINS AVE SANFORD, NORTH CAROLINA	PROJECT NO.: 18021 DRAWN BY: JMM CHECKED BY: CMB DATE: 09/11/18	CITY OF STAMFORD DETAILS SHEET C5.1
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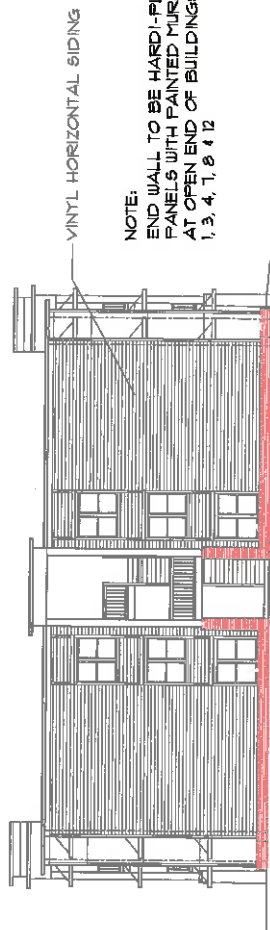
 <p>NOT RELEASED FOR CONSTRUCTION</p>	<p>HAWKINS WALK PRESTON DEVELOPMENT GROUP, LLC 0 HAWKINS AVE SANFORD, NORTH CAROLINA</p>	<p>PROJECT NO. 15031 DRAWN BY: JMM CHECKED BY: CMB DATE: 10/15/18</p>	NO. DATE REVISION 1 10/15/18
			CITY OF STANFORD DETAILS SHEET C5.2



ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE. P.L.L.C.



REAR ELEVATION
1/8" = 1'-0"



NOTE:
END WALL TO BE HARD-PLANK
PANELS WITH PAINTED MURAL
AT OPEN END OF BUILDING
1, 3, 4, 1, 8 & 12

RIGHT SIDE ELEVATION
1/8" = 1'-0"



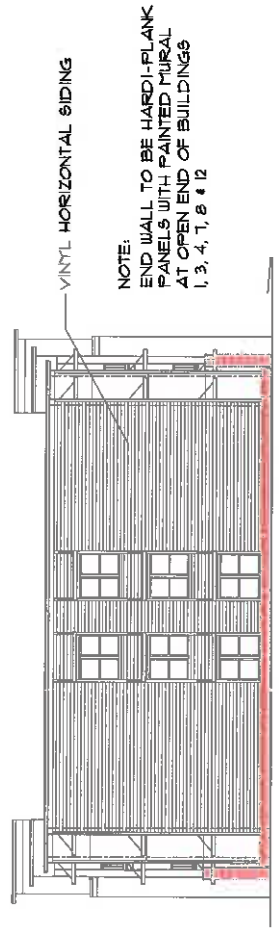
FRONT ELEVATION
1/8" = 1'-0"

PRELIMINARY

1/8" = 1'-0"

T-D REFERENCE TB-3

PRELIMINARY



TYPICAL SIDE ELEVATION
1/8" = 1'-0"

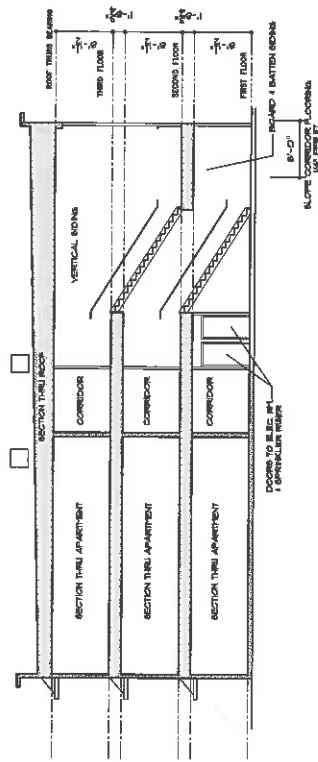


FRONT & REAR ELEVATION
1/8" = 1'-0"

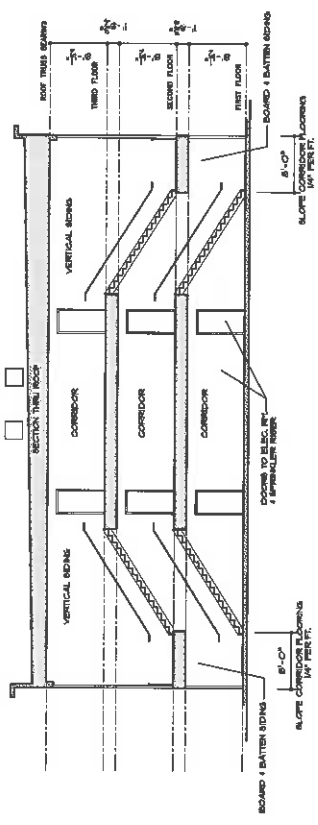
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CROSS SECTIONS

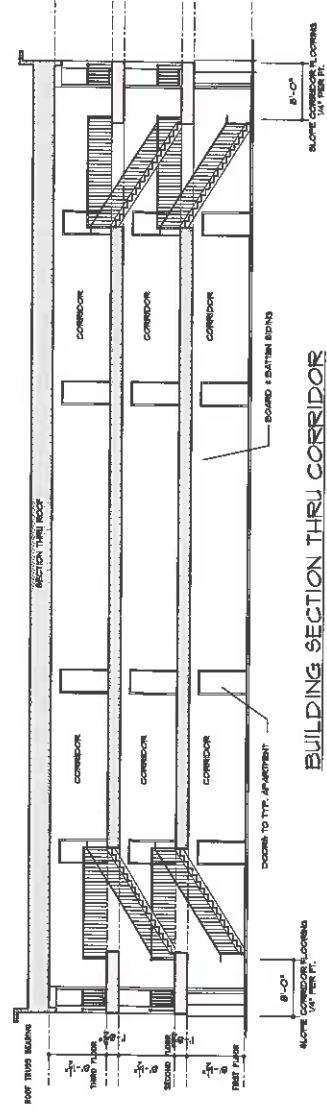
PRELIMINARY



**BUILDING SECTION THRU FRONT CORRIDOR
 BUILDING BUILDING TYPES T-1**



**BUILDING SECTION THRU CORRIDOR
 BUILDING TYPES TR-3**



**BUILDING SECTION THRU CORRIDOR
 BUILDING BUILDING TYPES T-1**

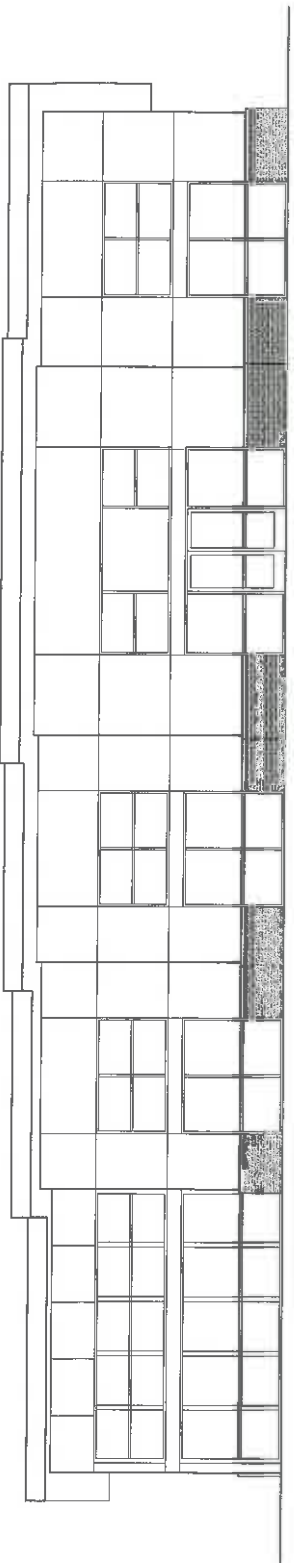
ERSKINE-SMITH
ARCHITECTURE, PLLC
architecture research planning
2023-A West Wendover Avenue
Greenwood, N.C. 27037
Phone (888) 466-1288 Fax 888-882-8822

**NEW CLUB HOUSE FOR
TAKING WALK**
SANDFORD, NC

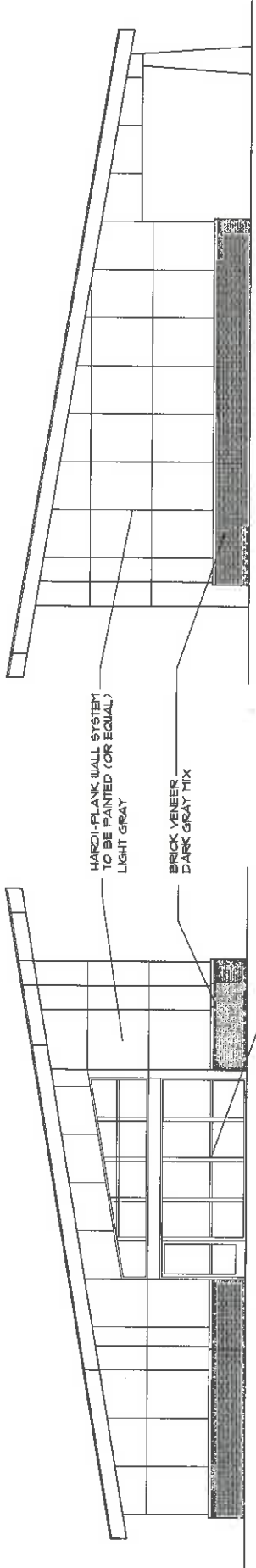
OWNER: **BOC**
DESIGNED BY: **ES**
DATE: 05-27-2013
SCALE: 3/8" = 1'-0"
FILE: **BOC 100001**

03-26-2013

BOC 100001 10/15/2018
NEW CLUB HOUSE FOR TAKING WALK
SANDFORD, NC
DATE: 05-27-2013
SCALE: 3/8" = 1'-0"
FILE: BOC 100001



FRONT ELEVATION



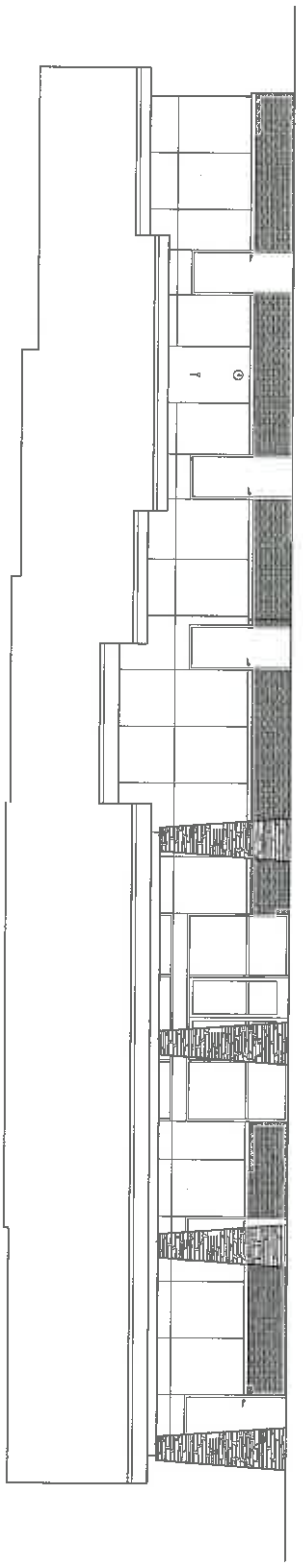
LEFT SIDE ELEVATION

HARDI-PLANK WALL SYSTEM
TO BE PAINTED (OR EQUAL)
LIGHT GRAY

BRICK VENEER
DARK GRAY MIX

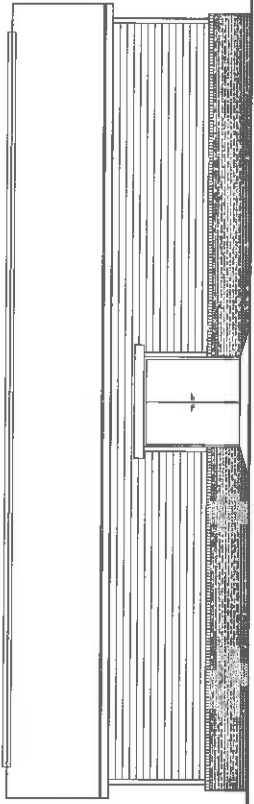
DARK BRONZE STOREFRONT
W/ INSULATED GLASS
(ALT. BLACK STOREFRONT)

RIGHT SIDE ELEVATION

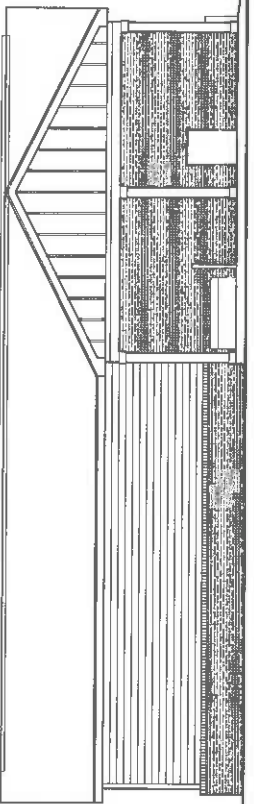


REAR ELEVATION

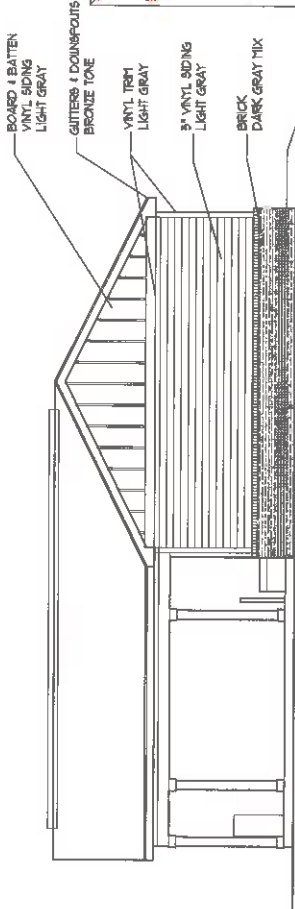
ALL DIMENSIONS UNLESS OTHERWISE SPECIFIED ARE IN FEET AND INCHES.
CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BUILDING CODE (IBC) AND THE INTERNATIONAL PLUMBING AND MECHANICAL CODE (IMC).
SEE ARCHITECTURAL SPECIFICATIONS FOR ALL.



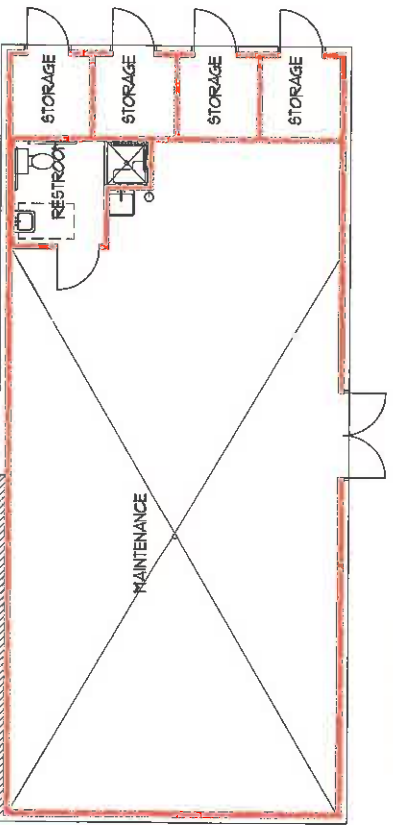
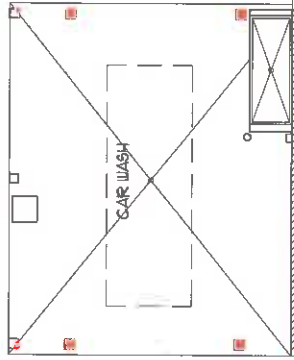
FRONT ELEVATION



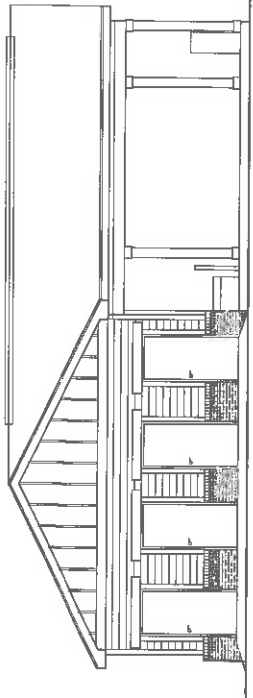
REAR ELEVATION



RIGHT SIDE ELEVATION



FLOOR PLAN

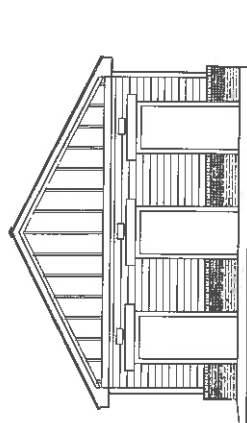


LEFT SIDE ELEVATION

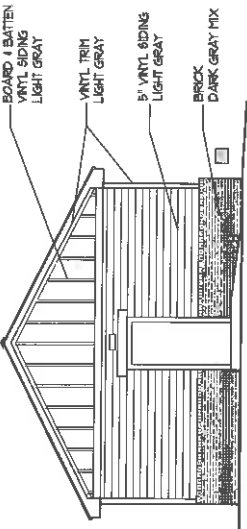
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PROJECT NUMBER:	
DRAWN BY:	BOC
CHECKED BY:	BOC
DATE:	10-01-2018
SCALE:	
PROJECT NUMBER:	

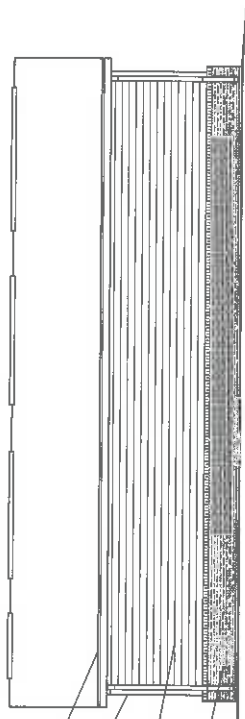
DATE PLOTTED: 10/15/2018 10:58:00 AM
PLOT BY: BOB
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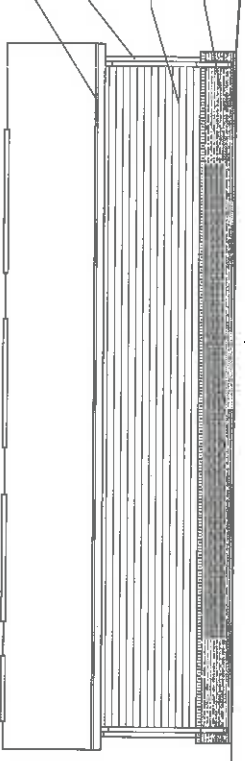
LEFT SIDE ELEVATION



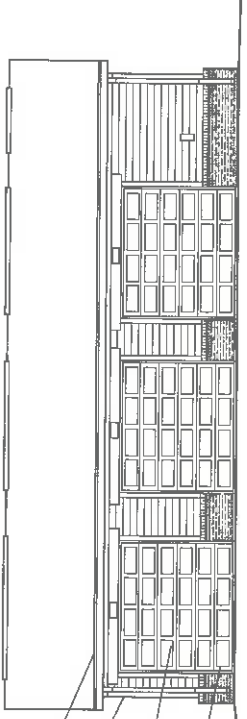
RIGHT SIDE ELEVATION



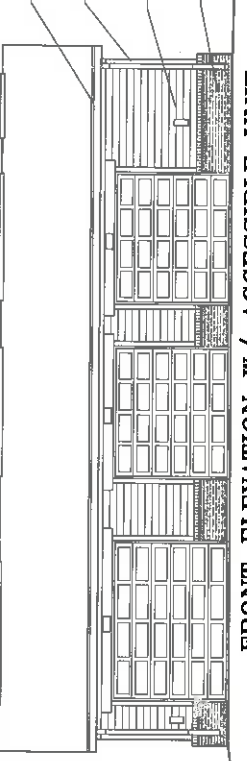
REAR ELEVATION



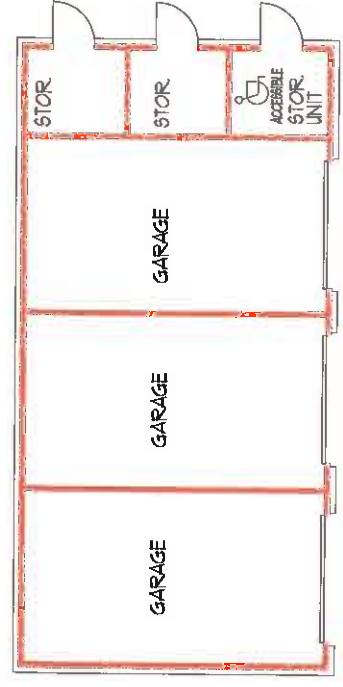
REAR ELEVATION W/ ACCESSIBLE UNIT



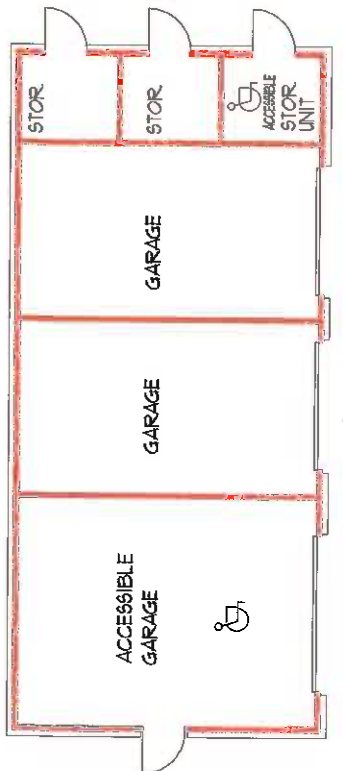
FRONT ELEVATION



FRONT ELEVATION W/ ACCESSIBLE UNIT



FLOOR PLAN



FLOOR PLAN W/ ACCESSIBLE UNIT

NOTE: DO NOT SCALE DRAWINGS

PROJECT	
DATE	
SCALE	
SHEET NUMBER	
DESIGNED BY	VJS
CHECKED BY	RHE
DATE	10-01-2018
SCALE	
SHEET NUMBER	

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FRONT ELEVATION

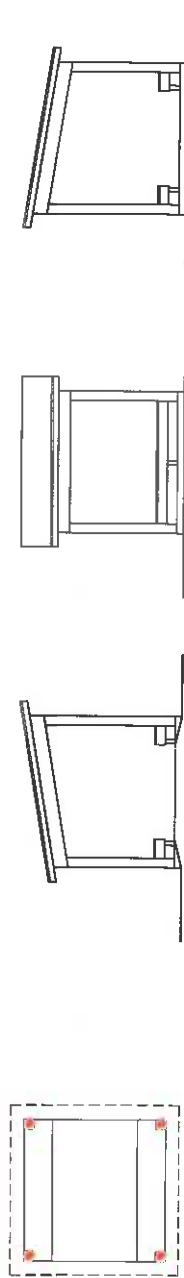
SIDE

REAR ELEVATION

MAIL KIOSK



FLOOR PLAN



FLOOR PLAN

FRONT ELEVATION

SIDE ELEVATION

REAR ELEVATION

BUS STOP

NOTE: DO NOT SCALE DRAWINGS

Permits Monthly Report
From 9/1/2018 To 9/30/2018

Chicken Permit

Chicken

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
CHIX-9-18-32414	2301 TRAMWAY RD SANFORD, NC 27330-	0	0	9/28/2018	SOUTHERN LEE HIGH SCHOOL	(214)243-7225	COUNTY OF LEE	City of Sanford	

Number of Chicken Permit: 1

Valuation Total: \$0.00

Permits Monthly Report
From 9/1/2018 To 9/30/2018

Commercial Building Permit

Addition

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
COMM-9-18-32208	2454 COTTEN RD SANFORD, NC 27330-	180	18000	9/07/2018	SELECT CUSTOM BUILDERS, LLC	(919)819-0297	CHARLES WRIGHT	Lee County	HRF

Renovation

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
COMM-9-18-32206	221 OAK BRANCH LN SANFORD, NC 27330-	0	0	9/06/2018	CAROLINA COMMERCIAL CONTRACTORS, LLC	(919)776-4641	POSTOAK SANFORD LLC	City of Sanford	HRF
COMM-9-18-32256	821 HORNER BLVD S SANFORD, NC 27330-	0	0	9/20/2018	CUSTOM CONTRACTING CORPORATION	(919)775-1497	G.N. CHILDRESS JR FAM	City of Sanford	HRF
COMM-9-18-32288	2600 JEFFERSON DAVIS H SANFORD, NC 27330-	0	0	9/25/2018	CAMINA CONSTRUCTION, INC.	(910)695-4271	CHATLEE PROPERTIES,	Lee County	HRF

Number of Commercial Building Permit: 4

Valuation Total: \$18,000.00

Permits Monthly Report
From 9/1/2018 To 9/30/2018

Demolition Permit

Commercial

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
DEMO-9-18-32317	3116 HORNER BLVD S SANFORD, NC 27330-	0	0	9/21/2018	OLDHAM & OLDHAM INC	(919)775-3313	CAM-L PROPERTIES INC	City of Sanford	HRF

Number of Demolition Permit: 1

Valuation Total: \$0.00

Permits Monthly Report
From 9/1/2018 To 9/30/2018

Electrical Permit

Accessory Building

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32214	7061 STEEL BRIDGE RD SANFORD, NC 27330-	0	0	9/06/2018	A.L. MCKENZIE ELECTRICAL CO	(919)353-2134	STEVE BRISTOW	Lee County	HRF
ELEC-9-18-32273	2591 LOWER RIVER RD SANFORD, NC 27330-	0	0	9/17/2018	TOOL TIME ELECTIC COMPANY, INC.	(919)481-9100	PHILLIP MEIKLE	Lee County	HRF

Commercial

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32194	700 ROD SULLIVAN RD SANFORD, NC 27330-	0	0	9/04/2018	ERICH BRUEKMANN ELECTRICAL CONTRACTING	(919)323-2272	ROBERT HEUTS	Lee County	HRF
ELEC-9-18-32210	2018 BOONE TRAIL RD SANFORD, NC 27330-	0	0	9/08/2018	WST INDUSTRIES LLC	(919)775-7064	CATERPILLAR INC	City of Sanford	HRF
ELEC-9-18-32294	153 HORNER BLVD SANFORD, NC 27330-	0	0	9/19/2018	STONER ELECT. CO., M.R.	919-774-8877	THOMAS LEE	City of Sanford	HRF
ELEC-9-18-32302	1738 HORNER BLVD S SANFORD, NC 27330-	0	0	9/20/2018	STONER ELECT. CO., M.R.	919-774-8877	rex and jeanette scott	City of Sanford	HRF
ELEC-9-18-32338	211 WILSON RD SANFORD, NC 27330-	0	0	9/25/2018	LEE COUNTY GENERAL SERVICES	(919)718-4622	COUNTY OF LEE	City of Sanford	HRF
ELEC-9-18-32394	3321 NC 87 HWY S SANFORD, NC 27330-	0	0	9/27/2018	POWER WORKS ELECTRIC LLC	(704)235-3232	NFU DEVELOPMENT LLC	City of Sanford	HRF

MH Double-Wide

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32272	2591 LOWER RIVER RD SANFORD, NC 27330-	0	0	9/17/2018	TOOL TIME ELECTIC COMPANY, INC.	(919)481-9100	PHILLIP MEIKLE	Lee County	HRF

MH Single-Wide

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32390	126 PINESAGE VISTA LN CAMERON, NC 28326-	0	0	9/27/2018	G.E.B. ELECTRICAL	(919)499-6013	SALVADOR HERNANDEZ	Lee County	
ELEC-9-18-32391	122 PINESAGE VISTA LN CAMERON, NC 28326-	0	0	9/27/2018	G.E.B. ELECTRICAL	(919)499-6013	SALVADOR HERNANDEZ	Lee County	
Miscellaneous									
ELEC-9-18-32209	207 HARRINGTON AVE E BROADWAY, NC 27505-	0	0	9/05/2018	J.M. POPE ELECTRIC	(919)498-4070	HUBERT G (HEIRS) ROSS	Town of Broadway	
ELEC-9-18-32218	3009 BOND CT SANFORD, NC 27330-	0	0	9/07/2018	ANDREW & JAMIE BARDEEN	(931)217-7056	ANDREW & JAMIE BARD	Lee County	
ELEC-9-18-32224	490 COPPER MINE DR SANFORD, NC 27330-	0	0	9/07/2018	A.L. MCKENZIE ELECTRICAL CO	(919)353-2134	CANDACE C BUCHANAN	Lee County	
ELEC-9-18-32225	1420 POST OFFICE RD SANFORD, NC 27330-	0	0	9/07/2018	GLENN CARPENTER	(919)356-8752	GLENN KEITH CARPENTE	Lee County	
ELEC-9-18-32236	2209 CARTHAGE ST SANFORD, NC 27330-	0	0	9/10/2018	HUGO FEDERICO MARTINEZ-MURILLO		HUGO FEDERICO MARTI	City of Sanford	
ELEC-9-18-32242	115 CHATHAM ST SANFORD, NC 27330-	0	0	9/10/2018	A.L. MCKENZIE ELECTRICAL CO	(919)353-2134	SANFORD BUGGY BUILD	City of Sanford	
ELEC-9-18-32247	1204 RADCLIFF DR SANFORD, NC 27330-	0	0	9/10/2018	J.S. HOWARD ELECTRICAL	(919)774-1650	ANN PROCTER	City of Sanford	
ELEC-9-18-32275	2916 FOREST GLEN DR SANFORD, NC 27330-	0	0	9/17/2018	MICHAEL BOYETTE	(919)499-3856	BILL & TAMMIE BLACKMA	City of Sanford	
ELEC-9-18-32289	115 CHATHAM ST SANFORD, NC 27330-	0	0	9/18/2018	A.L. MCKENZIE ELECTRICAL CO	(919)353-2134	SANFORD BUGGY BUILD	City of Sanford	
ELEC-9-18-32296	824 PRIMROSE LN SANFORD, NC 27330-	0	0	9/19/2018	C & K ELECTRICAL	(919)988-8333	BEADY WADDELL	City of Sanford	
ELEC-9-18-32297	1729 CARR CREEK DR SANFORD, NC 27332-	0	0	9/19/2018	DANNY COX	(919)770-9423	ROBERT JR HOLMES	City of Sanford	
ELEC-9-18-32303	610 MOORE ST S SANFORD, NC 27330-	0	0	9/20/2018	C & N ELECTRICAL & PLUMBING	(919) 775-3299	SARAH (HEIRS) MCIVER	City of Sanford	
ELEC-9-18-32318	312 CROSS ST SANFORD, NC 27330-	0	0	9/21/2018	C & K ELECTRICAL	(919)988-8333	VIVIAN PATE	City of Sanford	
ELEC-9-18-32320	2720 MT PISGAH CHURCH SANFORD, NC 27330-	0	0	9/24/2018	HOOKER ELECTRICAL COMPANY	(919)770-1071	JAMES R DOUGLAS	City of Sanford	

ELEC-9-18-32347	821 HORNER BLVD S SANFORD, NC 27330-	0	0	9/26/2018	BILLINGS ELECTRIC	(919)258-3115	G.N. CHILDRESS JR FAM	City of Sanford
ELEC-9-18-32355	3400 DEEP RIVER RD SANFORD, NC	0	0	9/27/2018	NC SOLAR NOW INC.	(919)833-9096	MCRÆE, GEORGE F YOU	Lee County
ELEC-9-18-32356	412 PANNERS PL SANFORD, NC	0	0	9/27/2018	NC SOLAR NOW INC.	(919)833-9096	JOHN M & LAURA K BELL	Lee County

Modular Home

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32204	3246 DEEP RIVER RD SANFORD, NC 27330-	0	0	9/05/2018	SERVICE SOLUTIONS		LOU ANN GRIFFIN	Lee County	

Power Restoration

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32281	1100 MCNEILL RD SANFORD, NC 27330-	0	0	9/17/2018	J.S. HOWARD ELECTRICAL	(919)774-1650	DONNA L BEAN	City of Sanford	
ELEC-9-18-32282	513 WEATHERSPOON ST \1 SANFORD, NC 27330-	0	0	9/17/2018	J.S. HOWARD ELECTRICAL	(919)774-1650	JOANNE F DAVIS	City of Sanford	
ELEC-9-18-32284	4561 DEEP RIVER RD SANFORD, NC 27330-	0	0	9/18/2018	STONER ELECT. CO., M.R.	919-774-8877	RONALD TILLOTSON	Lee County	
ELEC-9-18-32291	2200 LEE AVE SANFORD, NC 27330-	0	0	9/18/2018	J.S. HOWARD ELECTRICAL	(919)774-1650	JANET WHITCOMIE	City of Sanford	
ELEC-9-18-32293	3334 HAWKINS AVE SANFORD, NC 27330-	0	0	9/19/2018	DOUGLAS ELECTRIC	(919)708-8936	CAROL M DANIEL	Lee County	
ELEC-9-18-32305	214 HUGHES ST SANFORD, NC 27330-	0	0	9/20/2018	JOHNSON'S INNOVATIVE ELECTRICAL CONTRAC	(919)770-1084	HILDA M TOSCANO	City of Sanford	
ELEC-9-18-32306	1740 HORNER BLVD S SANFORD, NC 27330-	0	0	9/20/2018	J.S. HOWARD ELECTRICAL	(919)774-1650	KIMCUE THI MICHAEL	City of Sanford	
ELEC-9-18-32336	204 SIMMONS ST SANFORD, NC 27330-	0	0	9/24/2018	MICHAEL BOYETTE	(919)499-3856	CONRAD & BERNICE M C	City of Sanford	

Residential Addition

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32258	338 QUEEN RD SANFORD, NC 27330-	0	0	9/11/2018	SEAGO'S ELECTRIC SERVICE	(910)281-3613	WILLAIM SAUNDERS	City of Sanford	

ELEC-9-18-32332	702 WILLIAMS ST W SANFORD, NC 27330-	0	0	9/24/2018	JOSE LOPEZ	(919)356-7127	JOSE L LOPEZ	City of Sanford
ELEC-9-18-32349	710 MCINTOSH ST W SANFORD, NC	0	0	9/27/2018	ROSICELIA MALDONADO & LUIS FERNANDO COR	(919)343-8216	ROSICELIA MALDONADO	City of Sanford

Residential Alteration

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32372	315 ROUND FISH DR SANFORD, NC 27330-	0	0	9/26/2018	FAULK, P. R. ELECTRIC	919-775-1990	ALAN J FRANK	Lee County	

Residential New

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32212	205 ORE RUN LN SANFORD, NC 27330	0	0	9/06/2018	AKE ELECTRIC INC,	(313)318-7474	SMITH DOUGLAS HOMES	Lee County	
ELEC-9-18-32216	1512 KENTUCKY AVE SANFORD, NC 27332-	0	0	9/07/2018	M & T ELECTRICAL CONTRACTORS INC.	(919)770-3548	COPPER RIDGE DEVELO	Lee County	
ELEC-9-18-32227	3215 KENDALE DR SANFORD, NC 27330-	0	0	9/07/2018	EDGAR FLORES	(919)279-4636	EDGAR FLORES	Lee County	
ELEC-9-18-32348	116 CROSBY LN SANFORD, NC 27330	0	0	9/26/2018	BILLINGS ELECTRIC CO. INC	(919) 258-3115	TOM & SANDY COMPEAU	Lee County	
ELEC-9-18-32382	1012 ARCHER LN SANFORD, NC 27330	0	0	9/27/2018	AKE ELECTRIC INC,	(313)318-7474	COPPER RIDGE DEVELO	City of Sanford	
ELEC-9-18-32383	808 SCARLETT LN SANFORD, NC 27330	0	0	9/27/2018	AKE ELECTRIC INC,	(313)318-7474	COPPER RIDGE DEVELO	City of Sanford	
ELEC-9-18-32384	1001 ARCHERS LN SANFORD, NC 27330	0	0	9/27/2018	AKE ELECTRIC INC,	(313)318-7474	COPPER RIDGE DEVELO	City of Sanford	
ELEC-9-18-32385	1010 ARCHERS LN SANFORD, NC 27330	0	0	9/27/2018	AKE ELECTRIC INC,	(313)318-7474	COPPER RIDGE DEVELO	City of Sanford	
ELEC-9-18-32386	198 FORE VIEW LN SANFORD, NC 27332-	0	0	9/27/2018	AKE ELECTRIC INC,	(313)318-7474	DENNIS T III FORE	Lee County	
ELEC-9-18-32387	914 LITTLE JOHN LN SANFORD, NC 27330-	0	0	9/27/2018	AKE ELECTRIC INC,	(313)318-7474	SMITH DOUGLAS HOMES	City of Sanford	

Residential Renovation

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF

ELEC-9-18-32330 411 STEELE ST N 0 9/24/2018 TURNER ELECTRIC OF RALEIGH (919)274-7358 YOLANDA LONG City of Sanford
 SANFORD,NC 27330-
 ELEC-9-18-32416 1510 GOLDSTON BLVD 0 9/28/2018 DEAN ELECTRIC (919)770-2097 JOSE FELIX CORTEZ DO City of Sanford
 SANFORD,NC 27330-

Residential Repair

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32286	2432 ROCKY FORK CHURK SANFORD,NC 27330-	0	0	9/18/2018	HARMON'S ELECTRIC AND HOME IMPROVEMENT	(919)498-4321	EDNA THOMAS	Lee County	
ELEC-9-18-32409	2158 CENTER CHURCH RL SANFORD,NC 27330-	0	0	9/28/2018	STONER ELECT. CO., M.R.	919-774-8877	JOHN T JR HOLDER	Lee County	

Service Change

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32250	325 GULF ST N SANFORD,NC 27330-	0	0	9/11/2018	CJS ELECTRICAL	(919)774-3050	CORIZEH	City of Sanford	
ELEC-9-18-32276	511 MAIN ST S BROADWAY,NC 27505-	0	0	9/17/2018	TRAVIS PHILLIPS SR.	(919)356-3001	DONALD & APRIL COLLIN	Town of Broadway	
ELEC-9-18-32287	1300 COOL SPRINGS RD SANFORD,NC 27330-	0	0	9/18/2018	MICHAEL BOYETTE	(919)499-3856	BARBARA H SIMPSON	City of Sanford	
ELEC-9-18-32319	308 WESTBROOKE DR SANFORD,NC 27330-	0	0	9/24/2018	STONER ELECT. CO., M.R.	919-774-8877	JUERGEN GEYWITZ	Lee County	
ELEC-9-18-32324	1786 FARRELL RD SANFORD,NC 27330-	0	0	9/24/2018	T & G ELECTRIC OF SANFORD NC	(919)434-4480	RITA TAYLOR	Lee County	
ELEC-9-18-32346	220 STROUD ST SANFORD,NC 27330-	0	0	9/26/2018	RICARDO HONRADA	(910)568-1389	JOANN EVANS	City of Sanford	
ELEC-9-18-32353	306 COOL SPRINGS RD SANFORD,NC 27330-	0	0	9/26/2018	HARMON'S ELECTRIC AND HOME IMPROVEMENT	(919)498-4321	ANDREW J LOUDON	City of Sanford	

Service Repair

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32269	545 WEATHERSPOON ST \ SANFORD,NC 27330-	0	0	9/17/2018	STONER ELECT. CO., M.R.	919-774-8877	BRIAN RAWSON	City of Sanford	
ELEC-9-18-32270	124 LICK CREEK RD SANFORD,NC 27330-	0	0	9/17/2018	STONER ELECT. CO., M.R.	919-774-8877	BILLIE C TAYLOR	Lee County	

ELEC-9-18-32271 1334 CARTHAGE ST 0 9/17/2018 STONER ELECT. CO., M.R. 919-774-8877 MICHAEL H COLDFREN City of Sanford

Sign

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32307	4525 HIGHWAY 87 S SANFORD, NC 27330-	0	0	9/20/2018	J. JOHNSON ELECTRIC CO.	(919)235-8663	WILLIAM WILSON	Lee County	HRF

Swimming Pool

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
ELEC-9-18-32191	831 FRANKLIN DR S SANFORD, NC 27330-	0	0	9/04/2018	ARC ELECTRIC INC.	(919)888-3500	HAMER CARTER	Lee County	HRF

Number of Electrical Permit: 67

Valuation Total: \$0.00

Permits Monthly Report
From 9/1/2018 To 9/30/2018

Malt Beverage Application

<NONE>

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
MALT-9-18-32300	1704 TRAMWAY RD SANFORD, NC 27330-	0	0	9/20/2018	AHMED ESHAQ	(313)266-9605	MARK AKINOSHO	City of Sanford	HRF

Number of Malt Beverage Application: 1

Valuation Total: \$0.00

Permits Monthly Report
 From 9/1/2018 To 9/30/2018

Manufactured Home Setup Permit

MH Single-Wide

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
MANU-9-18-32360	42 BAYBERRY LN SANFORD,NC	0	0	9/26/2018	RAVEN ROCK M.H. MOVERS	919-775-3600	PINE VILLAGE MHC LLC	City of Sanford	
MANU-9-18-32362	43 BAYBERRY LN SANFORD,NC	0	0	9/26/2018	RAVEN ROCK M.H. MOVERS	919-775-3600	PINE VILLAGE MHC LLC	City of Sanford	
MANU-9-18-32365	45-C BAYBERRY LN SANFORD,NC	0	0	9/26/2018	RAVEN ROCK M.H. MOVERS	919-775-3600	PINE VILLAGE MHC LLC	City of Sanford	
MANU-9-18-32367	40 BAYBERRY LN SANFORD,NC	0	0	9/26/2018	RAVEN ROCK M.H. MOVERS	919-775-3600	PINE VILLAGE MHC LLC	City of Sanford	
MANU-9-18-32375	45-B BAYBERRY LN SANFORD,NC	0	0	9/26/2018	RAVEN ROCK M.H. MOVERS	919-775-3600	PINE VILLAGE MHC LLC	City of Sanford	
MANU-9-18-32412	280 FAMILY FARM LN SANFORD,NC	0	0	9/28/2018	CHRISTIANS MH MOVERS	(919)770-9660	EDNA CARTER	Lee County	
MANU-9-18-32415	165 HEARN LN SANFORD,NC 27330-	0	0	9/28/2018	BOBBY MOORE	(919)774-1104	BOBBY MOORE	Lee County	

Number of Manufactured Home Setup Permit: 7

Valuation Total: \$0.00

Permits Monthly Report
From 9/1/2018 To 9/30/2018

Mechanical Permit

Commercial

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
MECH-9-18-32268	1600 COLON RD SANFORD, NC 27330-	0	0	9/17/2018	SURETEMP MECHANICAL	919-770-4120	CARTER KELLER	Lee County	
MECH-9-18-32277	2018 BOONE TRAIL RD SANFORD, NC 27330-	0	0	9/20/2018	QUALITY COMFORT SERVICES, INC	(919)217-5640	CATERPILLAR INC.	City of Sanford	
MECH-9-18-32321	2825 HORNER BLVD S SANFORD, NC 27330-	0	0	9/24/2018	JOYNER AND DICKENS H AND AC ELECTRIC CO I	919-774-8841	FPB INVESTMENTS OF N	City of Sanford	
MECH-9-18-32344	1764 BRAGG ST SANFORD, NC 27330-	0	0	9/26/2018	PENLAND HEATING & A/C, INC	(919)732-6002	STATE EMPLOYEES CRE	City of Sanford	

Res Ductwork Additions

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
MECH-9-18-32217	3009 BOND CT SANFORD, NC 27330-	0	0	9/07/2018	ANDREW & JAMIE BARDEEN	(931)217-7056	ANDREW & JAMIE BARD	Lee County	

Residential

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
MECH-9-18-32200	5631 POPLAR SPRINGS CI SANFORD, NC 27330-	0	0	9/05/2018	BLOSSMAN GAS OF NORTH CAROLINA, INC.	(336)248-5381	KAY G NELLIS	Lee County	
MECH-9-18-32202	552 CENTER CHURCH RD SANFORD, NC 27330-	0	0	9/05/2018	SWAIM HVAC	(336)685-9722	CATHY GILES	Lee County	
MECH-9-18-32211	108 CRICKET HEARTH RD SANFORD, NC 27330-	0	0	9/06/2018	B & T HVAC SERVICES, INC.	(919)362-7601	KELLY HAZEN KLUG	Lee County	
MECH-9-18-32215	5603 DEEP RIVER RD SANFORD, NC 27330-	0	0	9/06/2018	HEARTH TECHNOLOGIES INC.	(704)598-6090	KENNETH D & ANNETTE	Lee County	
MECH-9-18-32226	1420 POST OFFICE RD SANFORD, NC 27330-	0	0	9/07/2018	GLENN CARPENTER	(919)356-8752	GLENN KEITH CARPENITE	Lee County	

MECH-9-18-32228	3215 KENDALE DR SANFORD, NC 27330-	0	0	9/07/2018	EDGAR FLORES	EDGAR FLORES	(919)279-4636	Lee County
MECH-9-18-32231	128 CASCADE CT SANFORD, NC 27330-	0	0	9/17/2018	AMERICAN RESIDENTIAL SERVICES L.L.C. (DBA) ,	DARIUS J PERSON	(919)865-7777	City of Sanford
MECH-9-18-32232	3246 DEEP RIVER RD SANFORD, NC 27330-	0	0	9/19/2018	SWAIM HVAC	LOU ANN GRIFFIN	(336)685-9722	Lee County
MECH-9-18-32234	1204 RADCLIFF DR SANFORD, NC 27330-	0	0	9/10/2018	JOYNER & DICKENS H & A/C, INC.	ANN PROCTER	919-774-6841	City of Sanford
MECH-9-18-32235	2508 VALLEY RD SANFORD, NC 27330-	0	0	9/10/2018	JOYNER & DICKENS H & A/C, INC.	SCOTT OSBORNE	919-774-6841	Lee County
MECH-9-18-32240	109 TYVOLA ST SANFORD, NC 27330-	0	0	9/10/2018	CERTIFIED HEATING & AIR CONDITIONING	RONALD MCCLOSKEY	(919)858-0000	City of Sanford
MECH-9-18-32241	105 TYVOLA ST SANFORD, NC 27330-	0	0	9/10/2018	CERTIFIED HEATING & AIR CONDITIONING	RONALD MCCLOSKEY	(919)858-0000	City of Sanford
MECH-9-18-32245	1512 KENTUCKY AVE SANFORD, NC 27332-	0	0	9/10/2018	AFFORDABLE HEATING & A/C	COPPER RIDGE DEVELO	(919)498-2791	Lee County
MECH-9-18-32246	1504 KENTUCKY AVE SANFORD, NC 27332-	0	0	9/10/2018	AFFORDABLE HEATING & A/C	COPPER RIDGE DEVELO	(919)498-2791	Lee County
MECH-9-18-32248	1520 TOMBERLIN RD SANFORD, NC 27330-	0	0	9/10/2018	COMFORT FIRST HEATING & COOLING , INC.	TIM ALLEN	(919)777-1777	City of Sanford
MECH-9-18-32249	6141 ST ANDREWS DR SANFORD, NC 27332-	0	0	9/11/2018	JOYNER AND DICKENS H AND AC ELECTRIC CO I	ADAM J HILL	919-774-6841	Lee County
MECH-9-18-32259	2030 LONG POINT TR SANFORD, NC 27332-	0	0	9/12/2018	JOYNER AND DICKENS H AND AC ELECTRIC CO I	JOHN L BECK	919-774-6841	Lee County
MECH-9-18-32260	600 VALLEY RD SANFORD, NC 27330-	0	0	9/12/2018	72 DEGREES HEATING & AIR	REINETTE SEAMAN	(336)656-9900	City of Sanford
MECH-9-18-32265	486 REYNWOOD VISTA SANFORD, NC 27330-	0	0	9/12/2018	FOUR SEASONS HEATING AND A/C	PATRICK PALLATTO	(910)235-0606	Lee County
MECH-9-18-32266	161 RAGAN RD SANFORD, NC 27330-	0	0	9/12/2018	SPELL'S MECHANICAL	WILLIAM GODFREY	(910)525-5976	Lee County
MECH-9-18-32283	2109 COOL SPRINGS RD SANFORD, NC 27330-	0	0	9/18/2018	JOYNER AND DICKENS H AND AC ELECTRIC CO I	CHARLES D JR GOODWI	919-774-6841	City of Sanford
MECH-9-18-32295	248 LAKEVIEW DR SANFORD, NC 27332-	0	0	9/19/2018	COMFORT FIRST HEATING & COOLING , INC.	REX D LEWIS	(919)777-1777	Lee County
MECH-9-18-32304	292 PEELE LN SANFORD, NC 27330-	0	0	9/20/2018	TRI CITY INSULATION & BUILDING PROD.	KEVIN PECKENPAUGH	(910)486-8855	Lee County

MECH-9-18-32310	6031 MASTERS CIR SANFORD,NC 27330-	0	0	9/25/2018	72 DEGREES HEATING & AIR	(336)656-9900	PATRICK M GARCIA	Lee County
MECH-9-18-32315	1412 WINTERLOCKEN DR SANFORD,NC 27330-	0	0	9/27/2018	COMFORT FIRST HEATING & COOLING , INC.	(919)777-1777	DALE A REECE	City of Sanford
MECH-9-18-32322	2002 WOODLAND AVE SANFORD,NC 27330-	0	0	9/24/2018	JOYNER AND DICKENS H AND AC ELECTRIC CO I	919-774-6841	C & T LLC	City of Sanford
MECH-9-18-32329	308 WESTBROOKE DR SANFORD,NC 27330-	0	0	9/24/2018	BLOSSMAN GAS OF NORTH CAROLINA, INC.	(336)248-5381	JUERGEN GEYWITZ	Lee County
MECH-9-18-32337	802 STUART DR SANFORD,NC 27330-	0	0	9/25/2018	JOYNER AND DICKENS H AND AC ELECTRIC CO I	919-774-6841	EDDIE S III WINSTEAD	City of Sanford
MECH-9-18-32339	2905 CHESHIRE DR SANFORD,NC 27330-	0	0	9/25/2018	72 DEGREES HEATING & AIR	(336)656-9900	MELINDA BOWEN TAYLO	Lee County
MECH-9-18-32340	116 CROSBY LN SANFORD,NC 27330	0	0	9/25/2018	B & T HVAC SERVICES, INC.	(919)362-7601	TOM & SANDY COMPEAU	Lee County
MECH-9-18-32351	710 MCINTOSH ST W SANFORD,NC	0	0	9/27/2018	ROSICELIA MALDONADO & LUIS FERNANDO COR	(919)343-8216	ROSICELIA MALDONADO	City of Sanford
MECH-9-18-32377	93 COX RD SANFORD,NC 27332-	0	0	9/27/2018	JOYNER AND DICKENS H AND AC ELECTRIC CO I	919-774-6841	THOMAS GLYNN ELKINS	Lee County
MECH-9-18-32378	198 FORE VIEW LN SANFORD,NC 27332-	0	0	9/27/2018	LOFLIN HVAC, LLC	(919)779-4284	DENNIS T III FORE	Lee County
MECH-9-18-32381	985 WHISTLING WIND SANFORD,NC 27332-	0	0	9/27/2018	COMFORT FIRST HEATING & COOLING , INC.	(919)777-1777	ANN SULLIVAN	Lee County
MECH-9-18-32388	104 MACKS LN BROADWAY,NC 27505-	0	0	9/27/2018	CENTER HEATING & AIR	919-775-2500	TOMMIE L MCAULEY	Town of Broadway
MECH-9-18-32410	1805 CREPE MYRTLE DR SANFORD,NC	0	0	9/28/2018	JOYNER & DICKENS H & A/C, INC.	919-774-6841	THOMAS F & MARY B DO	City of Sanford

Number of Mechanical Permit: 41

Valuation Total: \$0.00

Permits Monthly Report
From 9/1/2018 To 9/30/2018

Plumbing Permit

Accessory Building

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
PLUM-9-18-32196	957 CUMNOCK RD SANFORD, NC 27330-	0	0	9/04/2018	SHAWN ASHTON COX	(919)842-0746	DEBORAH HALL & KEVIN	Lee County	HRF

Commercial

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
PLUM-9-18-32193	700 ROD SULLIVAN RD SANFORD, NC 27330-	0	0	9/04/2018	RELIABLE PLUMBING, INC.	919-775-5782	ROBERT HEUTS	Lee County	HRF
PLUM-9-18-32203	80 PRESSLY FOUSHEE RC Sanford, NC 27332-	0	0	9/05/2018	D R NEAL PLUMBING	(919)708-8071	SHEPHERDS FLOCK BAP	Lee County	HRF
PLUM-9-18-32323	221 OAK BRANCH LN SANFORD, NC 27330-	0	0	9/24/2018	SIMPSON PLUMBING	(910)890-3831	POSTOAK SANFORD LLC	City of Sanford	
PLUM-9-18-32363	1105 KELLY DR SANFORD, NC 27330-	0	0	9/27/2018	TRINITY PLUMBING COMPANY, LLC	(910)676-8426	CENTRAL CAROLINA TE	City of Sanford	

MH Double-Wide

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
PLUM-9-18-32222	1148 GUNTER LAKE RD SANFORD, NC 27332-	0	0	9/07/2018	MCDONALD PLUMBING	(919)770-0773	STEPHANIE JORDAN	Lee County	HRF

MH Single-Wide

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
PLUM-9-18-32238	126 PINESAGE VISTA LN CAMERON, NC 28326-	0	0	9/10/2018	SALVADOR HERNANDEZ	(910)303-3855	SALVADOR HERNANDEZ	Lee County	HRF
PLUM-9-18-32239	122 PINESAGE VISTA LN CAMERON, NC 28326-	0	0	9/10/2018	SALVADOR HERNANDEZ	(910)303-3855	SALVADOR HERNANDEZ	Lee County	HRF
PLUM-9-18-32267	161 RAGAN RD SANFORD, NC 27330-	0	0	9/12/2018	PRIORITY PLUMBING CONTRACTORS	(919)639-7200	WILLIAM GODFREY	Lee County	HRF

PLUM-9-18-32311	552 CENTER CHURCH RD SANFORD,NC 27330-	0	0	9/21/2018	A & M CONTRACTORS, INC.	(910)652-6230	CATHY GILES	Lee County
PLUM-9-18-32361	42 BAYBERRY LN SANFORD,NC	0	0	9/26/2018	RAVEN ROCK M.H. MOVERS	919-775-3600	PINE VILLAGE MHC LLC	City of Sanford
PLUM-9-18-32364	43 BAYBERRY LN SANFORD,NC	0	0	9/26/2018	RAVEN ROCK M.H. MOVERS	919-775-3600	PINE VILLAGE MHC LLC	City of Sanford
PLUM-9-18-32366	45-C BAYBERRY LN SANFORD,NC	0	0	9/26/2018	RAVEN ROCK M.H. MOVERS	919-775-3600	PINE VILLAGE MHC LLC	City of Sanford
PLUM-9-18-32374	40 BAYBERRY LN SANFORD,NC	0	0	9/26/2018	RAVEN ROCK M.H. MOVERS	919-775-3600	PINE VILLAGE MHC LLC	City of Sanford
PLUM-9-18-32376	45-B BAYBERRY LN SANFORD,NC	0	0	9/26/2018	RAVEN ROCK M.H. MOVERS	919-775-3600	PINE VILLAGE MHC LLC	City of Sanford

Modular Home

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
PLUM-9-18-32252	812 LANIER FARM RD SANFORD,NC 27330-	0	0	9/12/2018	H.R. CURTIS PLUMBING	(919)770-0168	ZACHARY & ERIKA WEID	Lee County	HRF
PLUM-9-18-32263	3246 DEEP RIVER RD SANFORD,NC 27330-	0	0	9/12/2018	A & M CONTRACTORS, INC.	(910)652-6230	LOU ANN GRIFFIN	Lee County	
PLUM-9-18-32298	3246 DEEP RIVER RD SANFORD,NC 27330-	0	0	9/20/2018	A & M CONTRACTORS, INC.	(910)652-6230	LOU ANN GRIFFIN	Lee County	

Other

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
PLUM-9-18-32198	120 PEPPERMILL RD SANFORD,NC 27332-	0	0	9/04/2018	COX BROTHERS PLUMBING	(919) 258-9559	JOSHUA & HEATHER MA	Lee County	HRF
PLUM-9-18-32261	55 COTTEN RD SANFORD,NC 27330-	0	0	9/12/2018	PSNC		RONALD D CAMPBELL	Lee County	

Residential Addition

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
PLUM-9-18-32285	338 QUEEN RD SANFORD,NC 27330-	0	0	9/18/2018	ADAM HARWARD	(910)986-4622	WILLIAM SAUNDERS	City of Sanford	HRF
PLUM-9-18-32350	710 MCINTOSH ST W SANFORD,NC	0	0	9/27/2018	ROSICELIA MALDONADO & LUIS FERNANDO COR	(919)343-8216	ROSICELIA MALDONADO	City of Sanford	

Residential Alteration

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
PLUM-9-18-32298	1302 BOBOLINK RD SANFORD, NC 27330-	0	0	9/20/2018	RELIABLE PLUMBING, INC.	919-775-5782	MAI V & KIM THI HO	City of Sanford	
PLUM-9-18-32326	1517 OWLS NEST RD SANFORD, NC 27330-	0	0	9/24/2018	BATH FITTER	(919)218-0235	FLORIT, DENNIS G FLOR	City of Sanford	
PLUM-9-18-32327	2059 PATHWAY DR SANFORD, NC 27330-	0	0	9/24/2018	BATH FITTER	(919)218-0235	WEST SANFORD HOUSI	City of Sanford	
PLUM-9-18-32417	5326 DEEP RIVER RD SANFORD, NC 27330-	0	0	9/28/2018	REBATH OF THE TRIANGLE	(919)782-7599	WILFRED C TORO	Lee County	

Residential New

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
PLUM-9-18-32183	209 STELLA WAY CAMERON, NC 28328-	0	0	9/04/2018	CHRIS HOLLOWAY PLUMBING	(919)824-2670	CAVINESS LAND DEVELO	Lee County	
PLUM-9-18-32192	1512 KENTUCKY AVE SANFORD, NC 27332-	0	0	9/04/2018	RELIABLE PLUMBING, INC.	919-775-5782	COPPER RIDGE DEVELO	Lee County	
PLUM-9-18-32197	198 FORE VIEW LN SANFORD, NC 27332-	0	0	9/04/2018	VANCE JOHNSON PLUMBING CO., INC.	(910)424-6712	DENNIS T III FORE	Lee County	
PLUM-9-18-32199	108 TYVOLA ST SANFORD, NC 27330-	0	0	9/05/2018	CHRIS HOLLOWAY PLUMBING	(910)824-2670	RONALD MCCLOSKEY	City of Sanford	
PLUM-9-18-32201	104 TYVOLA ST SANFORD, NC 27330-	0	0	9/05/2018	CHRIS HOLLOWAY PLUMBING	(910)824-2670	RONALD MCCLOSKEY	City of Sanford	
PLUM-9-18-32229	3215 KENDALE DR SANFORD, NC 27330-	0	0	9/07/2018	EDGAR FLORES	(919)279-4636	EDGAR FLORES	Lee County	
PLUM-9-18-32233	909 COVERT RD SANFORD, NC 27330-	0	0	9/10/2018	HARE PLUMBING, INC	(919)770-5308	JOHN DAVID WELCH	Lee County	
PLUM-9-18-32274	405 CLOVERMIST CT SANFORD, NC 27330-	0	0	9/17/2018	RALEIGH PLUMBING & HEATING, INC.	(919)821-2300	RICHARD GAYLORD	City of Sanford	
PLUM-9-18-32309	402 CLOVERMIST CT SANFORD, NC 27330-	0	0	9/27/2018	RALEIGH PLUMBING & HEATING, INC.	(919)821-2300	ALBERT ADCOCK	City of Sanford	
PLUM-9-18-32325	3007 CARRINGTON LN SANFORD, NC 27330-	0	0	9/24/2018	PSNC	(919)777-2607	BRITTEN WICKER	City of Sanford	
PLUM-9-18-32328	256 SAINTSBURY PL SANFORD, NC 27332-	0	0	9/24/2018	ALL-MAX PLUMBING	(919)678-0111	BRAD & LORA WILSON	Lee County	

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
PLUM-9-18-32368	1001 ARCHERS LN SANFORD, NC 27330	0	0	9/26/2018	CELEYS QUALITY SERVICES, LLC	(919)938-1813	COPPER RIDGE DEVELO	City of Sanford	
PLUM-9-18-32369	808 SCARLETT LN SANFORD, NC 27330	0	0	9/26/2018	CELEYS QUALITY SERVICES, LLC	(919)938-1813	COPPER RIDGE DEVELO	City of Sanford	
PLUM-9-18-32370	914 LITTLE JOHN LN SANFORD, NC 27330-	0	0	9/26/2018	CELEYS QUALITY SERVICES, LLC	(919)938-1813	SMITH DOUGLAS HOMES	City of Sanford	
PLUM-9-18-32371	1010 ARCHERS LN SANFORD, NC 27330	0	0	9/26/2018	CELEYS QUALITY SERVICES, LLC	(919)938-1813	COPPER RIDGE DEVELO	City of Sanford	
PLUM-9-18-32373	1012 ARCHERS LN SANFORD, NC 27330	0	0	9/26/2018	CELEYS QUALITY SERVICES, LLC	(919)938-1813	COPPER RIDGE DEVELO	City of Sanford	
PLUM-9-18-32402	116 CROSBY LN SANFORD, NC 27330	0	0	9/27/2018	MICHAEL LESLIE PLUMBING	(919)499-8874	TOM & SANDY COMPEAU	Lee County	
<u>Residential Renovation</u>									
Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
PLUM-9-18-32253	323 VANCE ST N SANFORD, NC 27330-	0	0	9/11/2018	FRANK D. TOWNSEND PLUMBING	(910)426-9878	LOLA M SEALS	City of Sanford	
PLUM-9-18-32379	411 STEELE ST N SANFORD, NC 27330-	0	0	9/27/2018	FIX-IT PLUMBING	(919)776-7870	YOLANDA LONG	City of Sanford	
PLUM-9-18-32411	909 TANBARKWAY RD SANFORD, NC 27330-	0	0	9/28/2018	REINALDO DIAZ	(919)721-4174	REINALDO DIAZ	City of Sanford	
<u>Residential Repair</u>									
Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
PLUM-9-18-32398	315 ROUND FISH DR SANFORD, NC 27330-	0	0	9/27/2018	C-N PLUMBING AND ELECTRICAL	(910)988-8333	PROPERTIES INVESTME	Lee County	

Number of Plumbing Permit: 47

Valuation Total: \$0.00

Permits Monthly Report
From 9/1/2018 To 9/30/2018

Pool Permit

Residential

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
POOL-9-18-32190	831 FRANKLIN DR S SANFORD, NC 27330-	0	0	9/04/2018	COOL POOLS NC LLC	(919)367-7277	HAMER CARTER	Lee County	HRF

Number of Pool Permit: 1

Valuation Total: \$0.00

Permits Monthly Report
From 9/1/2018 To 9/30/2018

Residential Building Permit

Accessory Building

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
RES-8-18-32184	900 BREEZEWOOD RD SANFORD,NC 27330-	1200	48000	9/20/2018	CLARENCE JACKSON NEAL	(919)770-4289	JAMES CRITELLI	Lee County	
RES-9-18-32264	2591 LOWER RIVER RD SANFORD,NC 27330-	1600	68000	9/18/2018	PHILIP MEIKLE	(919)320-3835	PHILLIP MEIKLE	Lee County	
RES-9-18-32312	376 CLETUS HALL RD SANFORD,NC	720	28800	9/21/2018	DAVID & BARARA	(919)718-5720	DAVID & BARBARA GRIF	Lee County	
RES-9-18-32343	1905 PLANTATION DR SANFORD,NC 27330-	192	7680	9/28/2018	JEFFERY L. LOVE	(919)770-1809	JEFFREY L LOVE	City of Sanford	

Addition

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
RES-8-18-32075	6091 DUNES DR SANFORD,NC	92	2300	9/04/2018	JOHN REUTHER CONSTRUCTION	(919)971-5724	STEVEN A HUEPPER	Lee County	
RES-9-18-32213	302 HAWK RD SANFORD,NC 27330-	336	8400	9/10/2018	JEFF WATSON	(919)777-4941	JOHN & LINDA MORTON	Lee County	
RES-9-18-32221	3308 SEITH DR SANFORD,NC 27330-	240	6000	9/10/2018	SERGIO SALGADO	(919)895-0743	SERGIO S SALGADO,	City of Sanford	
RES-9-18-32279	280 WOMBLE RD SANFORD,NC	65	1625	9/18/2018	MICHAEL G SCHLOTT	(919)775-5092	MICHAEL G SCHLOTT	Lee County	
RES-9-18-32345	710 MCINTOSH ST W SANFORD,NC	660	52800	9/27/2018	ROSICELIA MALDONADO & LUIS FERNANDO COR	(919)343-8216	ROSICELIA MALDONADO	City of Sanford	
RES-9-18-32359	109 FIFTH ST S SANFORD,NC 27330-	160	12800	9/26/2018	MARTIN ESTRADA LOPEZ	(919)935-5823	VICTORIA FLORES	City of Sanford	

Alteration

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
RES-9-18-32313	3400 DEEP RIVER RD SANFORD,NC	0	0	9/27/2018	NC SOLAR NOW INC.	(919)833-9086	MCRAE, GEORGE F YOU	Lee County	Yes
RES-9-18-32314	412 PANNERS PL SANFORD,NC	0	0	9/27/2018	NC SOLAR NOW INC.	(919)833-9086	JOHN M & LAURA K BELL	Lee County	Yes
<u>New</u>									
RES-8-18-31954	608 PICKARD RD SANFORD,NC 27330-	5079	317465	9/04/2018	FAYER CONSTRUCTION	(919)770-5379	JEREMY FAYER	Lee County	Yes
RES-9-18-32205	4490 BUCKHORN RD SANFORD,NC 27330-	2390	168880	9/19/2018	CLIFFORD STEVE THOMAS, JR.	(919) 906-4069	TERRY THOMAS	Lee County	Yes
RES-9-18-32219	428 HARBOR TRACE EAST SANFORD,NC 27330-	1503	109900	9/18/2018	ISRAEL LUCAS CONSTRUCTION, INC	(919)776-1071	ISREAL LUCAS	Lee County	Yes
RES-9-18-32244	3848 HENLEY RD SANFORD,NC 27330-	2589	174440	9/24/2018	RED DOOR HOMES OF FAYETTEVILLE, LLC	(910)672-8900	CURTIS DAVID	Lee County	Yes
RES-9-18-32255	430 HARBOR TRACE EAST SANFORD,NC 27330-	1564	112140	9/18/2018	ISRAEL LUCAS CONSTRUCTION, INC	(919)776-1071	ISRAEL LUCAS	Lee County	Yes
RES-9-18-32278	914 LITTLE JOHN LN SANFORD,NC 27330-	2671	190845	9/25/2018	SMITH DOUGLAS HOMES	(919)800-9169	SMITH DOUGLAS HOMES	City of Sanford	Yes
RES-9-18-32331	1010 ARCHERS LN SANFORD,NC 27330	2386	164840	9/25/2018	SMITH DOUGLAS HOMES	(919)812-0350	COPPER RIDGE DEVELO	City of Sanford	Yes
RES-9-18-32333	1001 ARCHERS LN SANFORD,NC 27330	2297	159140	9/25/2018	SMITH DOUGLAS	(919)812-0350	COPPER RIDGE DEVELO	City of Sanford	Yes
RES-9-18-32334	1012 ARCHERS LN SANFORD,NC 27330	2297	159140	9/25/2018	SMITH DOUGLAS	(919)812-0350	COPPER RIDGE DEVELO	City of Sanford	Yes
RES-9-18-32335	808 SCARLETT LN SANFORD,NC 27330	2764	194640	9/25/2018	SMITH DOUGLAS	(919)812-0350	COPPER RIDGE DEVELO	City of Sanford	Yes
RES-9-18-32352	1014 ARCHERS LN SANFORD,NC 27330	2764	194640	9/27/2018	SMITH DOUGLAS	(919)812-0350	MORGAN WILLIAMS BRY	City of Sanford	Yes
RES-9-18-32354	1016 ARCHERS LN SANFORD,NC 27330	2671	190845	9/27/2018	SMITH DOUGLAS	(919)812-0350	SMITH DOUGLAS HOMES	City of Sanford	Yes
<u>Renovation</u>									
RES-8-18-32166	3009 BOND CT SANFORD,NC 27330-	0	0	9/05/2018	ANDREW & JAMIE BARDEEN	(931)217-7056	ANDREW & JAMIE BARD	Lee County	HRF

RES-9-18-32243	411 STEELE ST N SANFORD,NC 27330-	0	9/21/2018	YOLANDA HALL LONG	(919)215-1199	YOLANDA LONG	City of Sanford
RES-9-18-32308	2847 PICKARD RD SANFORD,NC	0	9/27/2018	J. BRENT SMITH CONSTRUCTION	(919)775-9714	TIMOTHY COGGINS	Lee County
RES-9-18-32358	315 MAIN ST S BROADWAY,NC 27505-	0	9/25/2018	MORROW & DEBORAH ROBINSON	(919)896-1885	MOROW ROBINSON	Town of Broadway

Repair

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
RES-9-18-32280	1608 HERMITAGE RD SANFORD,NC 27330-	0	0	9/25/2018	F.S., LLC (DBA) RAM JACK, LLC	(919)309-9727	CHARLES HARVEY WHA	City of Sanford	

Number of Residential Building Permit: 29

Valuation Total: \$2,373,320.00

Permits Monthly Report
 From 9/1/2018 To 9/30/2018

Sign Permit

New

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
SIGN-9-18-32207	0 COMMERCE DR SANFORD, NC 27330-	0	0	9/06/2018	CUSTOM CONTRACTING CORPORATION	(919)775-1497	VAN GROCE	City of Sanford	
SIGN-9-18-32292	4525 HIGHWAY 87 S SANFORD, NC 27330-	0	0	9/20/2018	JOSEPH STANCIL	(919)625-9508	WILLIAM WILSON	Lee County	
SIGN-9-18-32389	130 WICKER ST SANFORD, NC 27330-	0	0	9/27/2018	IMAGE INNOVATION GROUP INC		BRANSON-COLEMAN PR	City of Sanford	
SIGN-9-18-32392	2600 JEFFERSON DAVIS H SANFORD, NC 27330-	0	0	9/27/2018	OVERTON BODY SHOP	(910)585-0087	CHATLEE PROPERTIES,	Lee County	

Number of Sign Permit: 4

Valuation Total: \$0.00

Permits Monthly Report
From 9/1/2018 To 9/30/2018

Sprinkler Permit

Fire Alarm

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
SPRK-9-18-32195	1105 KELLY DR SANFORD, NC 27330-	0	0	9/04/2018	ADS SECURITY LP	(919)774-8004	CENTRAL CAROLINA TE	Sanford Fire/SPRK	HRF
SPRK-9-18-32230	1105 KELLY DR SANFORD, NC 27330-	0	0	9/07/2018	SIMPLEX GRINNELL OF RALEIGH	(919)279-6400	CENTRAL CAROLINA TE	Sanford Fire/SPRK	HRF

New

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
SPRK-9-18-32301	1704 TRAMWAY RD SANFORD, NC 27330-	0	0	9/20/2018	AHMED ESHAQ	(313)266-9605	MARK AKINOSHO	Sanford Fire/SPRK	HRF

Tent

Permit #	Location	Sq. Ft.	Valuation	Issued	Contractor	Phone	Owner	District	HRF
SPRK-9-18-32237	505 SEVENTH ST N SANFORD, NC 27330-	0	0	9/10/2018	SANFORD RENT-ALL	(919)774-9555	SANFORD LIONS CLUB	Sanford Fire/SPRK	HRF

Number of Sprinkler Permit: 4

Valuation Total: \$0.00

Grand Totals:	36,420 sq ft	\$2,391,320.00	Total Permits Issued: 207
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